



VESTAVIA HILLS

A LIFE ABOVE

ASHLEY G. CURRY
Mayor

TANEISHA YOUNG TUCKER
Library Director

**Library Board of Trustees
Meeting Agenda
Wednesday, October 25, 2023
4:00 pm, VHLF Community Room**

- I. Call to Order – April MacLennan, Chair**
- II. Approval of Today's Agenda**
- III. Approval of the Minutes from Wednesday, August 23, 2023**
- IV. Director's Report – Taneisha Tucker**
- V. Library Board Packet Items**
 - a. News Articles and Correspondence
 - b. Monthly Statistical Reports
 - c. Bank Statements
 - d. Current Budget Report
 - e. Balance Sheets, Funds 12 and 13
- VI. Unfinished Business**
 - a. Fund 13 Investment Plan
- VII. New Business**
 - a. Election of Officers
 - b. 2024 Holidays (VOTE)
 - c. 2024 Staff Meetings (VOTE)
 - d. Proctoring Fees (Tackett)
 - e. Library and Liberty Park Discussion
 - f. Next Board Meeting
- VIII. Committee Reports**
- IX. Friends Report**
- X. Foundation Report**
- XI. Informational Items**
 - a. Library Board Interviews – December 4, 2023
 - b. Library Bill of Rights
 - c. Library Outreach – October 28, 2023
 - i. Halloween in the Heights – Heights Village 12:00pm-6pm
 - ii. Haunt the Hills – Wald Park 4:30pm-6:30pm
- XII. Adjournment**

The next meeting of the Library Board of Trustees will be Wednesday, December 6, 2023, at 4pm.

Taneisha Tucker

Director's Report to the Library Board of Trustees

August, September, October 2023

October 20, 2023

News and Correspondence

September 28, 2023 New pedestrian bridge coming to Vestavia on U.S.31

Carter Matthews | Bham Now

Article details the location and timeline for the construction and completion of the long-awaited pedestrian bridge that is set to be conveniently located near the Library in the Forest.

October 2, 2023 New growth: Vision coming into focus for lower section of U.S. 31

Loyd McIntosh | Vestavia Voice

Article highlights plans for up to 10 acres of property that would focus on "high-end hospitality, a vibrant and diverse retail experience and what is known as experiential retail, such as a TopGolf location or amphitheater for live music and events. "

October 4, 2023 Office of the Governor

Governor Kay Ivey expressed her concern to State Librarian, Nancy Pack, regarding "the exposure of children and youth to inappropriate materials without adequate means of parental supervision." Governor Ivey's letter makes recommendations pertaining to the American Library Association, library policies and the display of materials deemed inappropriate for children.

October 10, 2023 Pinnacle Bank Safe Deposits

Annual letter with copy of certificate of Qualified Public Depository

October 12, 2023 Nancy Pack, Ph.D., Director Alabama Public Library Service

Subject: Guidelines for Addressing Parental Concerns About Inappropriate Materials

The State Librarian responds to Governor Ivey's letter regarding inappropriate materials and the American Library Association.

October 12, 2023 Alabama Public Library Service Library Development Division

Administrative Code Chapter 520-2-2 Supplemental State Aid to Public Libraries

Governor Ivey's Proposed Amendments to Pule 520-2-2-.03

The proposed amendments include:

- Physical location (and relocation) of sexually explicit or other material deemed inappropriate for children or youth

- Advance approval of materials recommended, displayed, or otherwise actively promoted to children or youth
- Exercising discretion in the location of sexually explicit material or other material deemed by the public library board to be inappropriate for children or youth does not constitute a denial of service on the basis of age Taking age into account when recommending, displaying, or otherwise actively promoting library materials does not constitute a denial of service on the basis of age.
- Any expenditure of public funds to the American Library Association must be approved by the governing board of the public library or library system in an open, public meeting following advance public notice.

Statistics and Programming Overview

	August 2023	September 2023
Visits	12.68% increase	3.73% increase
Program Attendance	19% decrease 33 programs with 363 patrons	7% increase 63 programs with 1,007 patrons
Circulation	5.91% decrease 24,778 physical materials 14,088 digital materials 38,866 total collection use	16.78% increase 27,026 physical materials 13,248 digital materials 40,274 total collection use

Bank Statement, Budgets and Balance Sheets

Pinnacle Bank Statements

August 2023:  Expenses: \$936.96
 Bank Fees: \$275.61
 Vending Fees: \$10.99
 Deposits: \$43,362.48 (\$36,000 Foundation technology donation)
Account Balance: \$429,604.48

September 2023: Expenses: \$1,057.81
 Bank Fees: \$253.93
 Vending Fees: \$10.99
 Deposits: \$5,390.00
Account Balance: \$433,701.36

Budget Reports

September 2023 (End of fiscal year 2023)

General Fund 01 Balance: \$37,616.01
Fund 12 / State Aid Balance: \$-9,118.68
Fund 13 / Donations Balance: \$24,560.52

October 18, 2023 (New Budget)

General Fund 01 Balance: \$2,902,219.35
Fund 12 / State Aid Balance: \$32,572.00
Fund 13 / Donations Balance: \$231,506.00

October 18, 2023 Balance Sheets:

Fund 12 / State Aid: \$0
Fund 13 / Donations \$476,033.68

Director's Notes

Investment Options

The library's Fund 13 Donations Account currently has a balance of **\$476,033.68**. This year's budget includes expenses totaling **\$231,506.00** which include the following:

\$10,000 Landscaping
\$18,500 Computers
\$17,300 Dell Desktops
\$37,000 Host Servers
\$12,500 Interactive Table for the Children's Department
\$16,000 Water Refill Stations
\$23,000 Interactive Kiosks

Estimated remaining balance is **\$244,527.68**.

Daniel and I met with Jason Bryant of SouthState Bank. Zach Clifton from the City's Finance Department recommended them. We inquired about options for a \$75,000 investment. His response:

9 Month CD - 4.75%

Insured Cash Savings Sweep - Full FDIC coverage 4.5% (inquire about a monthly fee - other banks charge) Don't need because our amount is covered up to \$250,000.

Traditional Business Sweep (all SouthState with no limitations) 4.5%

An account at SouthState would include the following:

Community Plus - 30 checks or withdrawals per month

Online banking options

I also contacted United Community Bank, where the Library Foundation has an account. Ann Hamiter, Foundation Interim Chair, is a manager at UCB and recommended the CD for now.

Here is what they offer:

9 Month CD - 4.75%

11 Month CD 4.25%

ICS floats with federal funds. (Charge is 3% to 4.5% per month.)

Money Market 4.5% guaranteed through December 31, 2023.

I spoke with Kristy at Pinnacle Bank.

9 Month Special CD 4.33%

Money Market .15%

That is all they offer.

Based on the options as presented, what is the will of the BOT?

Two Donations

Mr. and Mrs. Teja Jouhal donated \$10,125 to the Library Foundation. When I contacted Mr. Jouhal to say thank you, I asked what prompted his family to give. He said:

1. We have lived in Vestavia Hills for more than thirty years. We recently began using the library more frequently and we love coming. The people who work there are very friendly and always greet us with a smile. They help us whenever we need it.
2. We have grown to love coming to the library because the facility is comfortable and inviting. We are proud of our community and library.
3. We saw that the community helped fund and support the library; we wanted to do our part.

Daniel informed me that another patron, Lawrence Durham, donated \$1,000 for the makerspace. The patron left it to Derek to decide which items to purchase through the Foundation.

Library Happenings:

- The library hosted its annual Food for Fines Campaign. We collected 318 items that were donated to the Community Food Bank of Central Alabama.
- In collaboration with the American Red Cross, the library hosted a second blood drive. We met our goal with 13 participants giving during the allotted time.
- The photography studio is decorated and available for Halloween sessions.
- Kudos to Derek and Bethany for sparkling comments from patrons detailing their impeccable customer service.

- This year, library outreach and community engagement are a top priority. We have participated in several chamber and community events and initiatives thus far to include:
 - I Love America Day, June 22, 2023, Wald Park, 3250+
 - Senior Day, August 21, 2023, VH Civic Center, 62+
 - Health & Wellness Fair, September 7, 2023, VH Civic Center, 220+
 - Community Night Out, October 5, 2023, City Hall, 250+
- On Saturday, October 28th, staff will participate in outreach events in Cahaba Heights and at Wald Park. Join us.
- The library's Annual Staff Day will be Thursday, December 07, 2023. The agenda includes a morning session on marketing and branding strategy followed by an afternoon lunch and team building exercises at TopGolf Birmingham. The Foundation graciously funded the lunch and golfing portion of the day.

Director's Meetings, Events Schedule included:

- Todd Richardson – marketing, publications, Friends, Foundation, strategic planning
- Library Staff – bimonthly meeting
- Library Department Heads (2) - library planning and customer service strategies
- Daniel Tackett – facilities, library happenings,
- JCLC Directors (2)
- City Department Heads (3)
- Pam Parson – budgets, vendors, and facilities
- Placer Ai Training
- Go Gov Training
- Friends Meeting
- Content Marketing World Conference
- Chamber Luncheon – Mayor Curry's State of the City address
- APLS Administrator's Meeting – censorship, LSTA and administrative concerns
- AYLA Russell – JEFFCO evaluation process
- Library Foundation
- Jason Bryant of SouthState Bank – investment opportunities for the BOT
- City Council Meeting – library and Liberty Park

Library Board Meeting Minutes

August 23, 2023

I. Call to Order – April MacLennan, Chair

The Vestavia Hills Library in the Forest Board of Trustees met in regular session on Wednesday, August 23, 2023 at 4:04pm.

Present:

Ms. April MacLennan – Chair
Mr. Kevin Archer – Vice Chair
Mr. Larry Cochran – Member
Ms. Susan Swagler –Member
Ms. Andi Preston – Friends Chair
Ms. Elise Bodenheimer – Friends Co-Chair
Mr. Daniel Tackett – Deputy Director
Mr. Todd Richardson – Marketing Department Head
Ms. Bethany Mitchell – Recorder

Absent:

Mr. Greg Jones – Member
Dr. Jimmy Bartlett – Board Emeritus
Mayor Ashley Curry – City Liaison
Mr. Jeff Downes – City Manager
Ms. Ann Hamiter – Interim Foundation Chair
Ms. Taneisha Tucker – Library Director
Ms. Loraine Ward – Administrative Assistant

II. Approval of Today’s Agenda

The BOT discussed BOT bylaws and membership. Mr. Archer motioned to approve the August 23, 2023 agenda. Mr. Cochran seconded the motion. The agenda for today’s meeting was unanimously approved.

III. Approval of Minutes from Wednesday, June 14, 2023

Mr. Archer motioned to approve the minutes from June 14, 2023. Mr. Cochran seconded the motion. The BOT minutes from June 14, 2023 were unanimously approved.

IV. Director’s Report – Mr. Tackett

Included in the packet. Summer Reading was a success. Visits, circulation, and program attendance increased, although attendance has yet to reach pre-pandemic levels.

Mr. Richardson provided updates on marketing. He stated that the library celebrated its donors at an event to honor their contributions, time, and effort. Mr. Archer and Ms. MacLennan praised the event. The Library Foundation also provided donors with gift baskets. Mr. Richardson stated that many donors said they hope to participate again next year.

V. Library Board Packet Items

a. News Articles and Correspondence

Included in the packet.

b. Monthly Statistical Report

Included in the packet.

c. Bank Statements

Included in the packet.

d. Current Budget Report

Included in the packet.

e. Balance Sheets, Fund 12 and Fund 13

Included in the packet.

VI. Unfinished Business

a. Fund 13 Investment Discussion – Mr. Tackett

In the previous BOT meeting, Zach Clifton discussed investment options for Fund 13. He recommended an operating account from Regions with a 4.35% interest rate. The library could transfer some of the funds to such an account if desired. Currently, Fund 13 is in a non-interest account with Pinnacle Bank. It contains approximately \$360,000 total in funds. The library typically deposits \$90,000 annually into Fund 13, but withdrawals vary each year. Mr. Tackett stated that Ms. Tucker wanted to remind the board that there will be more withdrawals from Fund 13 this year than usual. These withdrawals could potentially total \$200,000.

The BOT discussed how to make the account more lucrative. Mr. Cochran suggested contacting Pinnacle Bank to negotiate before considering moving funds to another bank for an investment opportunity. Ms. Preston suggested investing \$100,000. She stated that the library could be earning interest while waiting to make any new withdrawals. Mr. Cochran responded that Money Market accounts offer 6 withdrawals per year, and that \$16,000 in interest per year would be very beneficial. After consideration, the board recommended contacting Pinnacle Bank to discuss investment options. Mr. Archer motioned to approve a \$100,000 investment at Ms. Tucker’s and Mr. Tackett’s discretion per the City Council’s directions. Mr. Cochran seconded the motion. The \$100,000 investment was unanimously approved.

b. Library Budget Update with Summary – Mr. Tackett

The City Council approved the following library budget items. Additional items and information are available in the library board packet.

Request	Approved Funding
Employee Promotion: Greg Wallace	Half from Fund 13 for the entire year (\$3,000) Half from General Fund 01 Budget
Two Host Servers	LSTA Grant, if awarded (still awaiting results) Capital Fund 20 (if no grant awarded)
New Part-Time Custodian	General Fund Budget
Upgrade to Full-Time Position for Teen Services Clerk	Funded by the City beginning March 2024
HVAC Repairs	Capital Fund 20
Video Wall	Preliminarily approved by Mr. Downes
Water Refill Stations	Foundation and Fund 13
Digital Kiosk	Foundation and Fund 13
Interactive Table	Friends of the Library

VII. New Business

a. Updated Request for Reconsideration of Materials Policy – Mr. Tackett

The Request for Reconsideration of Materials Policy has been updated to include a step-by-step procedure for clarity in processing requests. This includes an evaluation of the request by the library director, a library department head, and two trustees. The policy also now requires that the patron submitting the request be a resident of Vestavia Hills. This prevents outside entities from dictating what residents have access to at their library. The policy lists additional requirements such as the following:

- Each household is limited to no more than three challenges per year.
- Each item must have its own Request for Reconsideration Form completed.
- The patron requesting the removal of the item must have read the work in its entirety.

For more information, refer to today's board packet for the complete policy. Mr. Tackett stated that the only acceptable form of censorship is self-censorship. Parents must decide what is suitable for their children.

Several board members offered suggestions to amend the proposed policy. Mr. Archer suggested adding that the patron "must be a library card holder in good standing." Ms. MacLennan agreed that this would help to avoid privacy issues such as having to ask for an ID.

Dr. Bartlett provided Mr. Tackett with suggestions to the policy in advance of the meeting. The board agreed with his proposal to change the word "conversely" to "similarly" in the last sentence of the policy.

Ms. Swagler suggested that the word "fully" be added to the last paragraph of the patron's form. This would change from, "Forms that are not completed..." to, "Forms that are not fully completed..." The board agreed with this change as well.

Mr. Archer motioned to accept the updated Request for Reconsideration of Materials Policy with the following amendments:

- Add that the patron "must be a library card holder in good standing"
- Change "conversely" to "similarly" in the last sentence of the policy
- Add that forms must be "fully" completed at the bottom of the patron form

Mr. Cochran seconded the motion. The revised Request for Reconsideration of Materials Policy with language amendments and library card requirement was unanimously approved.

VIII. Committee Reports

IX. Friends Report – Ms. Bodenheimer and Ms. Preston

The Friends received a \$5,000 check. As of July, the Friends had \$55,126 in the bank, with the bookstore bringing in over \$800. Friends' membership is now free, with charges only for popular programs such as those featuring Dolores Hydock and Sean Dietrich. Tickets for Dolores Hydock's event go on sale September 1 for \$20. Additionally, a Meet and Greet Bingo program is scheduled for September 28. Sean Dietrich's event will take place in March 2024. Regarding outreach, the Friends participated in Senior Day on Monday and hope to attend a health fair on September 7. Mr. Richardson created brochures to help promote the Friends. Hilltoppers, a senior group, and local independent living centers have requested the Friends' brochures.

Ms. Bodenheimer suggested that the library create more visible signage for the bookstore since many patrons are not aware of its existence. Ms. Preston offered that signage could be added at the door to make the bookstore more visible to the public. Mr. Richardson replied that the upcoming digital signage such as the digital kiosk can feature the bookstore so that it is more visible to patrons. The bookstore also needs more volunteers. One person showed interest in volunteering after seeing the Facebook post requesting bookstore volunteers.

X. Foundation Report – Mr. Tackett

The Foundation is in the process of changing signatures on its bank accounts. Dave Melvin will serve as Interim Treasurer replacing Mike Coggin. Mr. Archer stated that all foundation board members showed interest in remaining on the board, but they did not show interest in applying for the positions of Foundation President or Treasurer. He complimented Mr. Coggin's work as the previous treasurer. At the event honoring donors, the library celebrated that the Foundation gave \$36,000 and the Friends gave \$12,500.

Ms. Swagler discussed findings from the ALA conference, stating that attendees were impressed that the library sent a trustee to the conference. She said they were also frightened by the recent popularity in book challenge cases. Regarding programming for older library patrons, the presenters recommended a series of classes that build to keep patrons coming back.

XI. Adjournment

The meeting adjourned at 5:11pm. The next BOT meeting is Wednesday, October 25, 2023 at 4pm at the Vestavia Hills Library.

New pedestrian bridge coming to Vestavia on U.S. 31



BY CARTER MATTHEWS

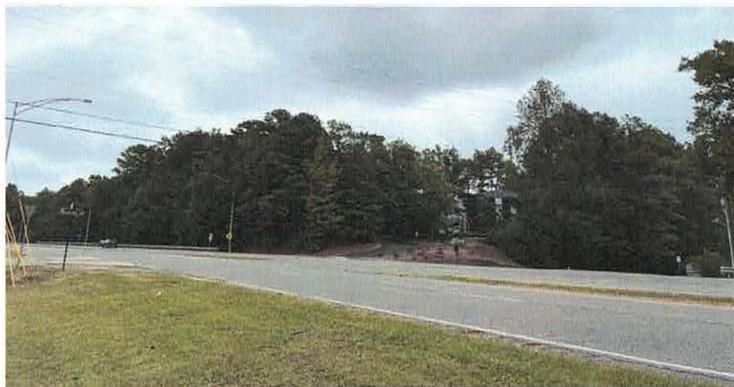
REVIEWED BY PAT BYINGTON

LAST UPDATED 09/28/23



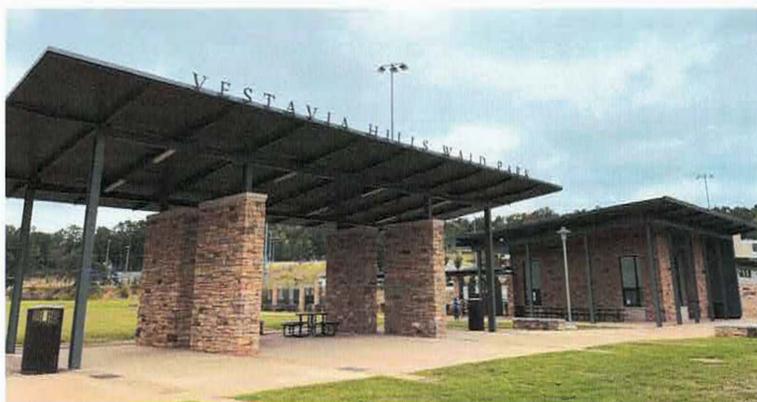
Vestavia Hills Library, located on the East side of Highway 31. (Carter Matthews/Bham Now)
The [City of Vestavia Hills](#) is getting a new pedestrian bridge connecting Wald Park on the West side of Highway 31 to the [Vestavia Hills Library](#) on the East side of Highway 31. Keep reading to learn more about the upcoming project.

A long-awaited project



Highway 31 between Vestavia Hills Public Library and Wald Park. (Carter Matthews/Bham Now)
Discussions about building a bridge connecting the East and West sides of Highway 31 in Vestavia Hills have been in the works for a decade, but things like budgeting and design issues have [delayed its construction](#).

After being awarded a contract by the [Vestavia Hills City Council](#) on Monday, Gresham Smith will oversee the construction of the new pedestrian bridge.



Wald Park, located on the West side of Highway 31. (Carter Mathews, Bham Now)

The new pedestrian bridge

ALDOT will pay 80% of [design service costs](#), leaving the remaining \$14,397 to the City of Vestavia Hills.

Blair Perry, Gresham Smith's Project Principal, said construction on the pedestrian bridge will begin in Spring 2024 and will be completed in Summer 2025. The pedestrian bridge will be made of pre-fabricated steel trusses, complete with:

- [Lighting features](#)
- Elevators and stairs
- Branding for the City of Vestavia Hills

Solving an issue in Vestavia



Future location of the Vestavia Hills Highway 31 pedestrian bridge. (Carter Matthews/Bham Now).

Once the pedestrian bridge is built, people will have no problem crossing busy highway traffic, which has been an issue for members of the Vestavia Hills community.

By Summer 2025, the new pedestrian bridge will be a "showplace for the City of Vestavia Hills," according to Perry.



STATE OF ALABAMA

October 4, 2023

Dr. Nancy C. Pack, Director
Alabama Public Library Service
6030 Monticello Dr.
Montgomery, AL 36117

Dear Dr. Pack:

Thank you for the information you provided in response to my concerns about public libraries in Alabama. I appreciate the hard work you and the Library Service Executive Board have done to help get to the bottom of this important problem.

Your submission emphasized the good work done by Alabama libraries, and I am proud of library efforts to promote literacy, help with homework, and offer resources to parents and other members of the public. It's obvious that local libraries do important work in our communities throughout the State.

After reading your submission, however, I still lack confidence that our libraries are most effectively fulfilling their mission. In my previous letter to you, I described the core problem as the exposure of children and youth to inappropriate materials without adequate means of parental supervision. Unfortunately, your response does not persuade me that Alabama libraries have policies in place to strike the right balance in responding to this problem.

In my view, the common-sense approach would be to require local libraries to adopt their own policies governing the location and promotion of content that they deem inappropriate for children. Yet your submission makes clear that currently it is up to parents alone—with no support from libraries—to prevent their children from being exposed to these materials.

Regrettably, the local library policies you submitted generally fail to support parents hoping to protect their children from inappropriate content. The typical policy notes that many library materials are "controversial" and "offensive," that responsibility for children's reading selection "rests with parents and legal guardians," and that selection will not be "inhibited" by the possibility that children may view them. Of the almost thirty example local policies accompanying your response, just one includes a process that could result in a "change in location or reading level" of a challenged book. Indeed, one library policy apparently prohibits library staff even from *labeling* books based on age level.

To be clear, I agree that parents bear ultimate responsibility for supervising their children's reading material. But the question here goes beyond that: What can libraries do to *support* parents in helping their children avoid harmful materials?

Without more, invoking "parental responsibility"—and only "parental responsibility"—in response to parents' legitimate concerns sends the wrong message, that libraries are not a place for families or children. To the contrary, parents should be confident that the materials available in *children's* sections are, in fact, suitable for children. And children should have the freedom to wander freely in a children's section without being exposed to harmful materials.

Based on your submission, I also still harbor serious misgivings about the American Library Association and its influence over Alabama libraries. Your response clarified that the Library Service adopted a version of the ALA's "Library Bill of Rights" that does not require confidentiality for minors' library records. But your response did not offer any further defense of the ALA Bill of Rights that *was* adopted by the Library Service and that has been adopted by local libraries throughout the State.

As I said in my previous letter, when the ALA Bill of Rights prohibits "age" discrimination, the ALA apparently means that children should have a right to access *all* library content, no questions asked. According to reports, librarians have cited this policy as a reason not to relocate inflammatory exhibits in a library's children's section, but such a policy is indefensible and has no place in Alabama libraries.

Your response also included a purported "critical analysis" of the ALA's relationship with the Library Service, but very little in that analysis engages with the ALA's shortcomings. Moreover, several of the ALA's purported benefits are not benefits at all. For example, the "critical analysis" praised the ALA's "intellectual freedom efforts" as a reason to remain affiliated with the ALA. But according to the ALA's "Office of Informational Freedom," libraries must not use "age restrictions" in response to "objections from parents or anyone else." As indicated above, that position is untenable here in Alabama.

Based on these remaining concerns, the Library Service should, at a minimum, take the following actions:

1. **Make state aid for local libraries contingent on the adoption of sensible policies to facilitate greater parental supervision of their children.** Each year, the Legislature appropriates funds to the Library Service for distribution to local public libraries; in Fiscal Year 2024, that amount will be \$6.6 million. The Library Service, in turn, distributes those funds subject to local libraries' compliance with requirements designed to "support and improve existing libraries and library systems." For example, to receive this "supplemental

state aid,” local libraries must submit to the Library Service written policies covering such topics as “patrons,” “materials selection,” and “special services groups.” Going forward, the Library Service should amend its requirements for state aid to include the submission of written policies covering (a) “physical location (and relocation) of material deemed inappropriate for children or youth” and (b) “advance approval of materials recommended, displayed, or otherwise actively promoted by library staff.” Taking this action will leave the precise details up to local library boards. But it will ensure that every public library in the State newly considers these important ways to create a welcoming library environment.

2. **Require all expenditures of public funds to the American Library Association be approved by the relevant governing authority in an open, public meeting.** As explained above, I cannot defend the ALA’s position on “intellectual freedom” insofar as it would entitle any child to access any book, however sexually explicit or otherwise inappropriate. For this reason, I am entirely sympathetic to calls to disaffiliate our Alabama libraries from the ALA. At the same time, however, I recognize that the disaffiliation question requires a careful balancing between the ALA’s clear shortcomings and whatever advantages it may offer Alabama libraries in ways that do not facilitate the exposure of children and youth to harmful content. Especially because the policy changes I recommend will address the most pressing current problems, I believe the appropriate entity to perform this cost-benefit analysis is the relevant library board, in the first instance, and the Alabama Legislature, if necessary. In any event, the Library Service should amend its requirements for state aid to ensure that any expenditure of public funds to the ALA will be approved by the local library board in an open, public meeting. The Executive Board of the Library Service should similarly require board approval of any expenditures of public funds to the ALA. Taking these actions will allow public libraries to continue to access useful resources on a case-by-case basis while ensuring greater input by the taxpayers who fund them.
3. **Reaffirm local libraries’ ability to respond to parental concerns about sexually explicit or other inappropriate materials.** This request contains two parts. First, the Library Service should amend its rules to clarify that exercising discretion about the location or promotion of age-inappropriate library materials does not constitute a “denial of service” on the basis of “age” in violation of existing Library Service rules. Second, as soon as possible—that is, even before the Executive Board can amend its rules—I ask that you send a memorandum to local libraries clarifying their ability to respond to parental concerns about sexually explicit or otherwise inappropriate material. Ideally, the memo would offer suggestions for libraries along the lines of those contained in this letter for ways they can better support families and children. At a minimum, the memo should disclaim reliance on the ALA’s Library Bill of Rights to the extent it prohibits libraries from “discriminating” between children and adults in the location and promotion of library

Dr. Nancy Pack
October 4, 2023
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materials. The memo should also clarify that limiting children's access to inappropriate content is not impermissible "censorship."

Enclosed, you will find a proposed amendment to the Library Service's rules. I ask that you present this proposed amendment, or something substantially similar to it, at the Board's next called meeting.

To reiterate, I agree that the decision of which books to obtain is a distinctly local issue, and I agree that books should not be "banned" from libraries based on unpopular opinions or content. Libraries should be a place for exploring a wide variety of viewpoints and ideas. At the same time, however, libraries must not be a place to expose children to inappropriate content without the knowledge and consent of their parents. Libraries should listen to parents when it comes to what content is openly available in children's sections of libraries.

As always, I am grateful for the important work done by Alabama libraries. I am confident that by making the policy changes set forth above, Alabama libraries can continue that important work in a way that is more responsive to the needs of their communities.

Sincerely,

A handwritten signature in black ink that reads "Kay Ivey". The signature is written in a cursive, flowing style.

Kay Ivey
Governor

Enclosure

cc: Members of the Alabama Public Library Service Executive Board



October 10, 2023

Vestavia Hills Public Library
Donation Account
Taneisha Tucker
1221 Montgomery Highway
Vestavia Hills, Alabama 35216

RE: Safe Deposits
Tax ID-636002218

Dear Ms. Tucker:

As of September 30, 2023, our records indicate that the following accounts are SAFE DEPOSITS on public deposit account statements.

DDA 1560062488 \$ 433,701.36

Please find enclosed a copy of our certificate of Qualified Public Depository issued by the State Treasurer of Alabama.

Should you need additional information or have any questions please do not hesitate to call me at 205-221-4111 x211.

Sincerely,

A handwritten signature in black ink that reads "Joe B. Adams, III".

Joe B. Adams, III
SVP, CFO

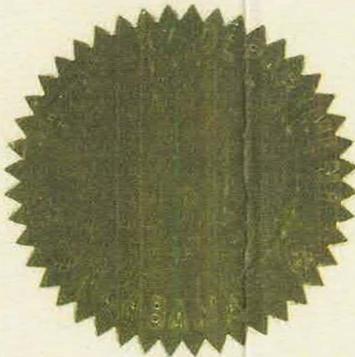
**Certificate of
Qualified Public Depository**

I hereby certify that

Pinnacle Bank

has fulfilled the necessary requirements and is designated a qualified public depository under the Security for Alabama Funds Enhancement Act (SAFE), as prescribed in Section 41-14A of the Code of Alabama 1975, as amended. Upon this designation, said financial institution is hereby qualified to receive and hold public funds.

Given under my hand and seal this 22nd day of March, 2001.




Lucy Bailey
State Treasurer
Chairman, SAFE Board of Directors



ADMINISTRATIVE MEMORANDUM - 24-02

October 12, 2023

TO: Alabama Public Library Directors and Trustees

FROM: Nancy C. Pack, Ph.D., Director *ncp*
Alabama Public Library Service

SUBJECT: Guidelines for Addressing Parental Concerns About Inappropriate Materials

This message is extremely important for you and your trustees to view as it speaks directly to the vitality of our state's public libraries moving forward. It is with the utmost concern for the sustainability and success of our libraries that the Alabama Public Library Service (APLS) offers these recommendations, which we urge you and your trustees to strongly consider.

1. Concerning Inappropriate Materials

The official stance of APLS is that it is entirely permissible to make decisions that lead to a more parent- and child-friendly library environment. Limiting a child's access to potentially harmful content or relocating controversial reading materials should not be misconstrued as censorship in any form. APLS recommends that libraries exercise their best judgment when it comes to shelving sexually explicit or otherwise inappropriate materials, regardless of the intended age group, to support a parent's right to protect their children.

We acknowledge that the libraries in our state come in a wide array of sizes and configurations. For example, a small, one-room library may be unable to physically move an item due to the constraints of a finite and limited space. To ensure a comprehensive solution for all libraries, we encourage adherence to the following three steps: 1. Assess the situation, 2. Strategically determine the placement, and 3. If feasible, create a physical separation of materials within the library. It is crucial that the approach to handling potentially inappropriate materials remains adaptable and attuned to the unique conditions of each individual library. Decisions about what constitutes inappropriate materials should be made at the local level, taking into account input from your library board and the needs and values of your community.

2. Concerning the American Library Association

Public libraries are encouraged to utilize the wealth of tools available to them to support their decision-making. Embrace your community's unique needs and values, align your collection development with your long-range plan, and strive to maintain a balanced and relevant collection that serves the wide interests of your patrons.

Given the current climate, it is prudent that we as librarians articulate our own rationale for maintaining specific materials in our libraries, based on their importance to our patrons and our role in serving our communities. As Alabama public libraries, we should strongly consider discontinuing the application of the ALA's Library Bill of Rights as our guiding principle, and place a much greater emphasis on addressing community needs.

There are differing perspectives regarding Alabama's relationship with the American Library Association. While the Alabama Legislature appears inclined toward disaffiliation, Governor Ivey is recommending that individual governing boards approve expenditure of public funds related to the American Library Association in open meetings.

In response to these considerations, the Alabama Public Library Service will discontinue our institutional membership to the American Library Association.

These recommendations are intended to empower you and your library to make informed choices that reflect your unique community and mission. We appreciate your commitment to the enduring success of Alabama's public libraries, and we are here to support you fully as you navigate these decisions.

NCP/vec

ALABAMA PUBLIC LIBRARY SERVICE
LIBRARY DEVELOPMENT DIVISION
ADMINISTRATIVE CODE

CHAPTER 520-2-2
SUPPLEMENTAL STATE AID TO PUBLIC LIBRARIES

Governor Kay Ivey's Proposed Amendments to Rule 520-2-2-.03

520-2-2-.03 Library Establishment, Policy and Service Requirements

To qualify for state aid, public libraries (whether or not they are members of systems) and public library systems must comply with the appropriate requirements as follows.

(1) A public library and a public library system must be legally established according to Code of Ala. 1975, §§11-90-(1-4). A copy of the ordinance or resolution establishing the public library and copies of public library system contracts must be on file with the Alabama Public Library Service (APLS).

(2) In order to receive state aid, a library board must:

(a) employ a qualified library director;

(b) notify APLS of official board appointments and the terms to be served within 30 days of the appointment;

(c) designate at least two board members to complete APLS trustee training (effective 2021);

(d) meet a minimum of four times a year;

(e) have written bylaws governing its functions;

(f) approve written policies for the public library which cover the following:

1. Library objectives

2. Patrons

3. Personnel, including memberships in professional organizations, attendance at professional meetings, grievance procedures, job description, performance evaluations, etc.

4. Cooperation with other libraries

5. Public relations

6. Materials selection policies

7. Regular services and special services to groups, the handicapped, nonresident borrowers, shut-ins, etc.

8. Overdue fines and other fees and charges

9. Gifts and memorials

10. Physical facilities

11. Physical location (and relocation) of sexually explicit or other material deemed inappropriate for children or youth

12. Advance approval of materials recommended, displayed, or otherwise actively promoted to children or youth

13. Other

(g) approve a written five-year, long-range program of public library service which will be reviewed each year and updated as needed. The program should include as a minimum but not limited to:

1. The community's information needs and services

2. Staff development

3. Collection development

4. Facilities development

5. Technology development

(h) approve a written disaster/emergency plan which will be reviewed each year and updated as needed.

(3) All Directors, Board members, and/or designated staff of public libraries must attend at least two APLS-sponsored meetings per year either on-site or by

videoconference. Eligible meetings include quarterly Administrators' Meetings (October, January, April, July) and the Children and Teen Services Annual Conference (i.e. "Summer Reading Kick-off"). Other eligible meetings are at the discretion of the APLS Director.

(4) The public library must not deny service to anyone on the basis of age, race, sex or creed. Exercising discretion in the location of sexually explicit material or other material deemed by the public library board to be inappropriate for children or youth does not constitute a denial of service on the basis of age. Taking age into account when recommending, displaying, or otherwise actively promoting library materials does not constitute a denial of service on the basis of age.

(5) A public library must be open to serve the public at least the specified number of hours per week based on the following scale:

Minimum Hours Open	Population Served
50	over 100,000
45	50,000 - 99,999
40	25,000 - 49,999
30	10,000 - 24,999
20	5,000 - 9,999
16	Under 5,000

(6) If a public library system headquarters provides direct patron services on-site (as opposed to extension services provided off-site), the system headquarters must be open the number of hours required in (5) above, based on the population of the county in which the system headquarters is physically located.

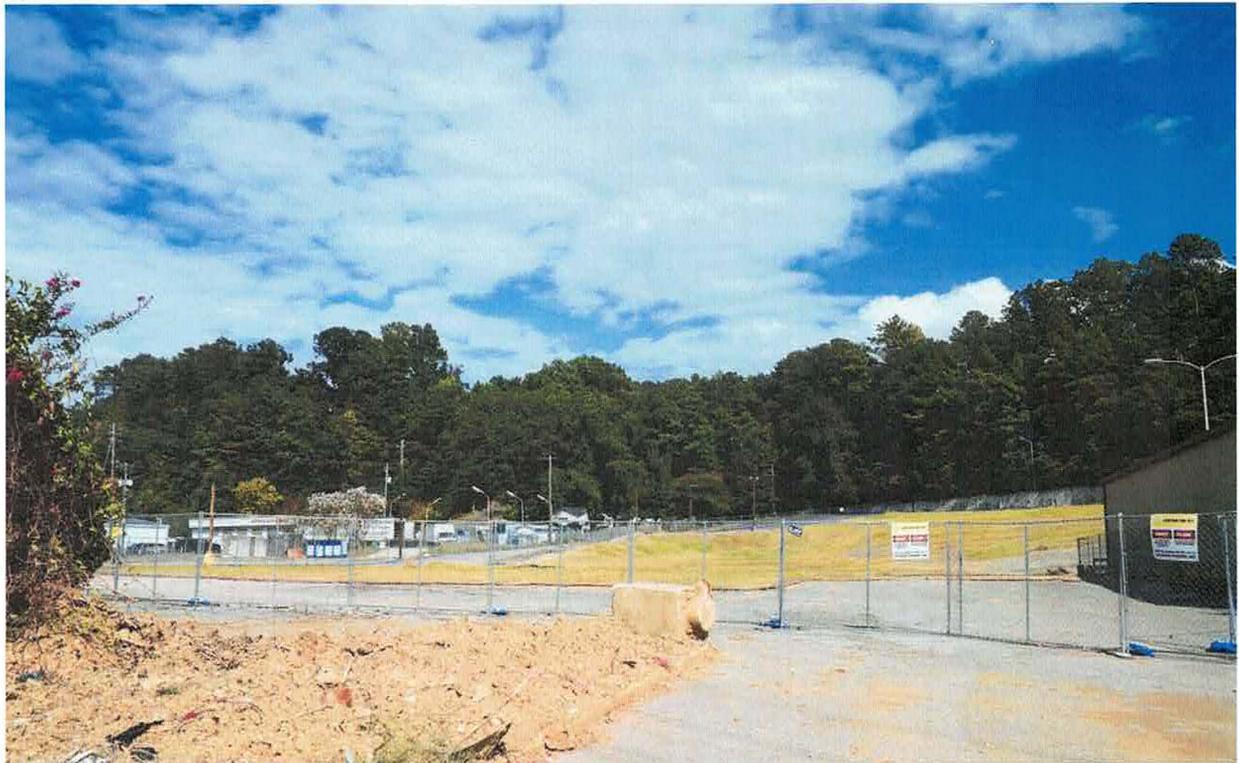
(7) Each library must strive to have a well-balanced collection or not less than one volume per capita and not less than 1.5 currently useful items per capita. The term "item" is intended to include print and non-print materials.

(8) Any expenditure of public funds to the American Library Association must be approved by the governing board of the public library or public library system in an open, public meeting following advance public notice.

New growth: Vision coming into focus for lower section of U.S. 31

BY **LOYD MCINTOSH**

OCTOBER 2, 2023
4:05 AM



The former Days Inn site on U.S. 31 in Vestavia Hills on Sept. 14.



The lower section of U.S. 31 has been a major concern for Vestavia Hills city leadership for several years.

However, with the demolition of the old Days Inn property now complete, a comprehensive city master plan in place and new plans being drawn up for the Days Inn and adjacent properties, a vision for this problematic section of Montgomery Highway is coming into focus.

The history

The U.S. 31 portion of the city's master plan centers around 3½ acres most recently occupied by a Days Inn hotel, with a leased restaurant and bar space on the ground floor called Bar 31. City Manager Jeff Downes said the city has been attempting to address issues as the hotel devolved into a blight on the community.

"The hotel, as it was not reinvested in and as the nightly rates dropped, became an attractive nuisance, and that attractive nuisance brought criminal activities," Downes said.

In recent years, the city's Police Department spent an inordinate amount of time and resources responding to criminal behavior at the Days Inn, he said. In addition to the public safety concerns, the hotel stood in the way of potential economic development in the area.

"This property sat at a key gateway to our community. Our most well-traveled and strong business corridor is Highway 31, and that eyesore was an impediment to the existing strong businesses in the area. And, every time we tried to bring somebody to town to look at investing in that general area, they would note the eyesore sitting over there in the way of the Days Inn," Downes. "We couldn't sit back and play a passive role any longer."

Over time, Downes said city leaders realized there were no potential buyers interested in purchasing the property. In 2020, Downes said the city began serious negotiations with the property's owners and explored purchasing through a third-party broker to hide the city's identity.

After two years of attempts, the city finally convinced the owners to sell the hotel for \$3.6 million in August 2022, which included a buyout of Bar 31's lease. Additionally, Downes said city leaders wanted to ensure the property would be put to a new purpose and invested approximately \$500,000 into engineering, design and demolition of the structure, completed in the spring of this year.

Vestavia Hills Mayor Ashley Curry said he is thrilled to finally see some positive activity in the area, which had become a major source of frustration for the city.

"I am extremely excited about the potential for Highway 31 after years of what we saw down there and what we knew was going on," the mayor said. "If we can fill in that little puzzle piece down on 31 with fresh businesses, restaurants, green space, an entertainment venue, that will fulfill what myself and this council has envisioned for the city."

Planning the future

Downes said seeking input from residents and other stakeholders is an important piece in shaping the final project.

"As you look at it, now you have a clean site that is ripe for some type of redevelopment," Downes said. "When the city owns assets and real estate, utilizing a planning process on the front end to get a vision for what the property could be is extremely important.

"The worst thing in the world for me is a planning exercise and developing a planning book that sits on a shelf and gains dust," he said.

This March, the city had a three-day planning and public comment period known as a charrette. It included a series of events and discussions to learn what the community wanted, including everything from street signage and general landscaping to the types of businesses and gathering spaces.

Next, a group of experts — including architects, engineers, economic development specialists and other stakeholders — weighed in to develop the plan and, more importantly, to determine its viability.

The responses gathered during the charrette were varied and informative but boiled down to three basic categories: high-end hospitality, a vibrant and diverse retail experience and what is known as experiential retail, such as a TopGolf location or amphitheater for live music and events.

Downes said the charrette returned some positive feedback and created an exciting vision for the city, but it also presented some challenges.

"We could maybe do retail; maybe we could do separate hospitality, that is, a hotel; or maybe we could do an experiential outdoor concert venue type thing with a dining option, but we couldn't do it all," he said.

The charrette not only provided a blueprint for the types of businesses Vestavia residents wanted but also the environment they desired, he said.

"How can you fit all three together? How can you bring in the right hospitality, the right village-scale retail and the right type of experiential retail?" Downes said. "You need to find some green space, have pedestrian connectivity, consider shared parking, and we could not do all of this with the 3.5-acre site that we own. So we had to convince others to see if they would join in."

To fully implement the entire vision, the city would need at least 5 acres — and several owners of adjacent businesses — to cooperate.

As of press time, Steve Issis of Issis & Sons Furniture, Joey Moore of Moore Oil Co., which owns the Vestavia Citgo gasoline station next to the old hotel site, and the owners of some nearby unused property have expressed interest in cooperating with the city to bring the U.S. 31 portion of the master plan to life, Downes said.

If all of the various pieces of property can be assembled, the available land would increase from 3.5 acres to between 9 and 10 acres, easily enough room to accommodate the vision, Downes said. While negotiations with the property owners are ongoing, Downes said he is encouraged by their positive reaction to the project.

"They said, 'We see the big vision; we see this is an opportunity for mutual benefit,'" Downes said. "The conversation was, 'We might sell; we might be a joint venture partner and contribute our land in an equity play into a bigger development. Let's just see where it goes.'"

Michelle Hawkins, president and CEO of the Vestavia Hills Chamber of Commerce, said the redevelopment will not only bring new businesses to the area, but also will create a vibrant community that is sorely needed in the area.

"We see so much potential, and I think this will open so many possibilities for retail and new restaurants in the area," she said. "We are truly thrilled for the city of Vestavia Hills."

While the project is focused on the 10 acres surrounding the former Days Inn property, Hawkins believes the redevelopment has the potential to spur existing businesses and shopping centers to follow suit.

"I think it's going to be an encouragement to other businesses to step up," she said. "It becomes contagious because it's the new place to be, so I believe other businesses will take advantage of that positive growth and energy."

The demolition of the Days Inn and the charrette process sparked excitement for the redevelopment throughout Vestavia's business community, especially among businesses positioned along the lower section of U.S. 31.

Craig Alverson, a mortgage loan representative with Liberty Mortgage, is among those who believe the redevelopment will be a welcome shot in the arm to the area. Alverson's father, Jud, started Liberty Mortgage in 1985 and purchased its current building in the Williamsburg Office Park 31 years ago. He said the redevelopment of the property is needed to ensure the sustainability of the business community in the area.

"I think the redevelopment of the former Days Inn property will continue the momentum to, hopefully, capitalize private investment and lead to further sustainability of the Highway 31 corridor," Alverson said.

Steve Mote, CEO of Hollywood Outdoor Living, echoes Alverson's thoughts. Located just half a mile from the former Days Inn, Mote said he is interested to see what replaces the hotel and how it will benefit the city.

"I'm excited to see the old Days Inn location turn into something that will enhance the Vestavia community," he said.

"My father worked for South Central Bell for 39 years, and they had a temporary office near that location. I always think of him when I drive by, and I look forward to seeing what it becomes," Mote said. "It's in a great location, right off I-65 and Highway 31, so the new business will likely get lots of traffic and interest."

New developments

Following the charrette process, the city asked some interested developers to share their qualifications for doing this kind of redevelopment work and accepted responses on July 10.

Downes said the city met with nine entities, laying out the requirements to be considered. In the end, Downes said the city received proposals from Village Creek Development and a joint venture of EDS America and CBRE.

During a special work session in July, the Vestavia Hills City Council authorized Downes to move forward with Village Creek Development. Village Creek has an extensive portfolio, including involvement in the redevelopment of Pizitz Food Hall and Pepper Place in downtown Birmingham and redevelopment efforts underway along Oxmoor Road in West Homewood.

Downes said the first step in the process is for Village Creek to begin negotiations with the four property owners to assemble the 10 acres needed for the development. Those negotiations began in earnest in August, he said.

The charrette process also created momentum for additional enhancement along the lower portion of U.S. 31. For instance, at press time, a project was in the design and permitting phase for a multi-tenant development on the old Vestavia Motor Lodge property, just a few hundred feet north of the charrette-focused site. Downes said the project will be anchored by new Big Bad Breakfast and Waldo's Chicken & Beer locations.

"So all of a sudden, we started out with one site of 3.5 acres, we got momentum for 10 acres of development and a future development along the way here," Downes said. "This came about during the charrette."

Additionally, Downes said city leaders want to improve the city's gateway from the temple at the south entrance of the city, just off Interstate 65 heading north on U.S. 31. The charrette produced design concepts including a retaining wall and pedestrian access as part of the overall development. The City Council approved a landscaping plan to help beautify that section of the highway during its Aug. 14 meeting.

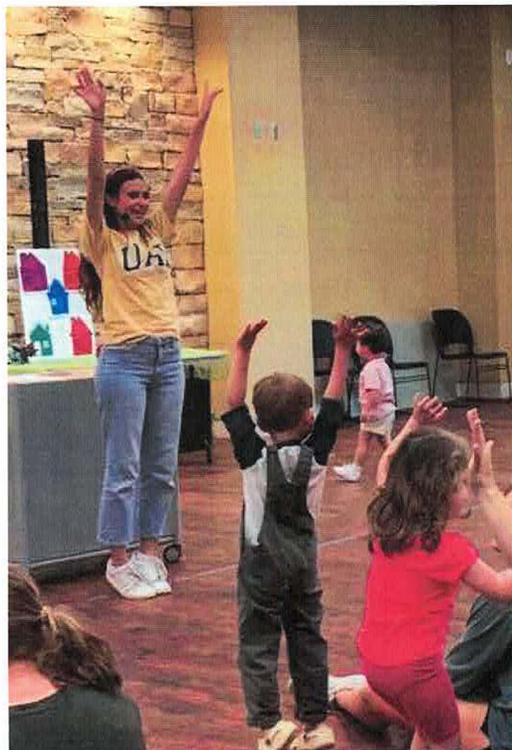
The \$118,000 project was awarded to Environmental Design Studio, a Birmingham-based landscape architecture and site planning firm with a portfolio including the Shades Creek Pool and projects in the Ross Bridge development. The project includes the design of pedestrian plaza areas and highway medians, as well as entry gateway improvements.

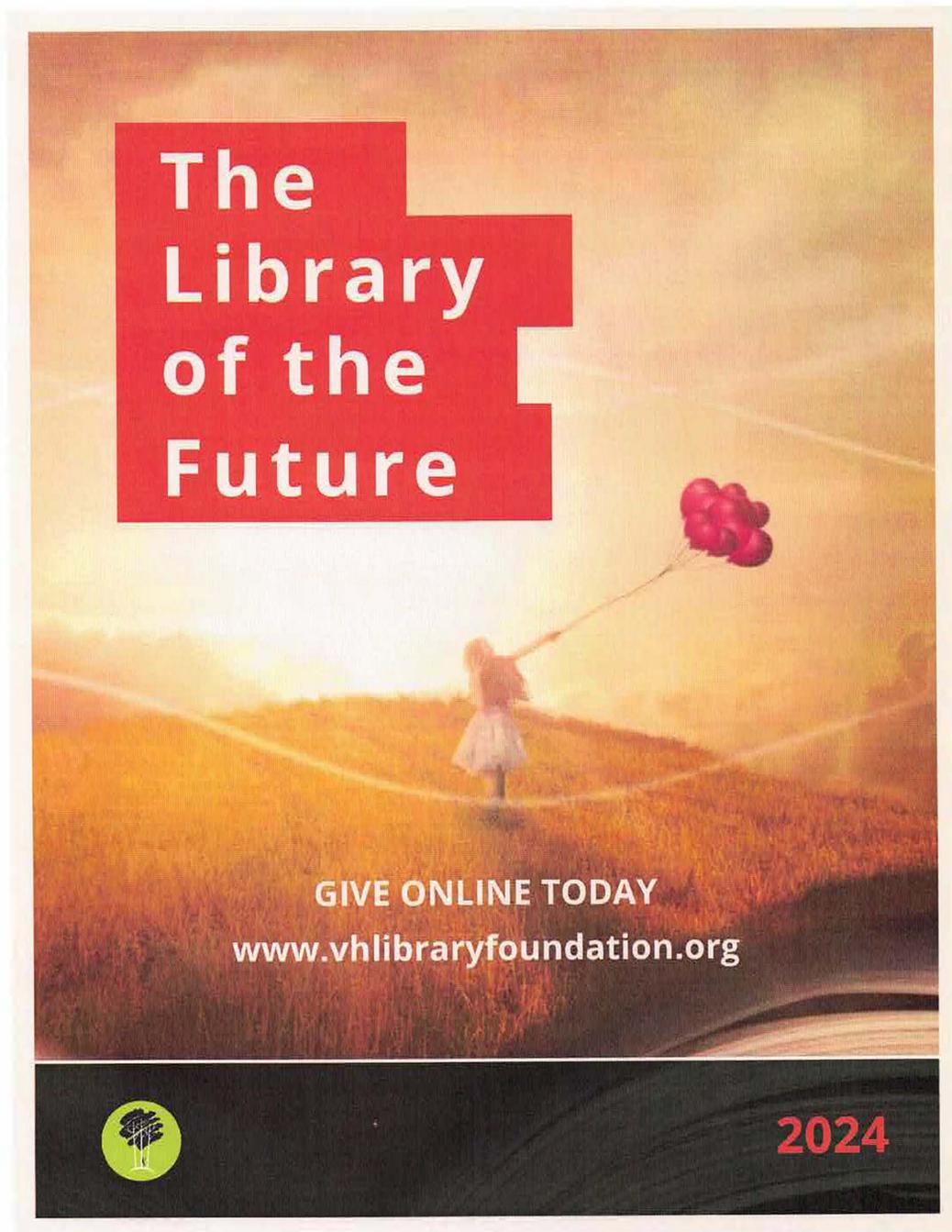


MARKETING REPORT
OCTOBER 2023

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2024

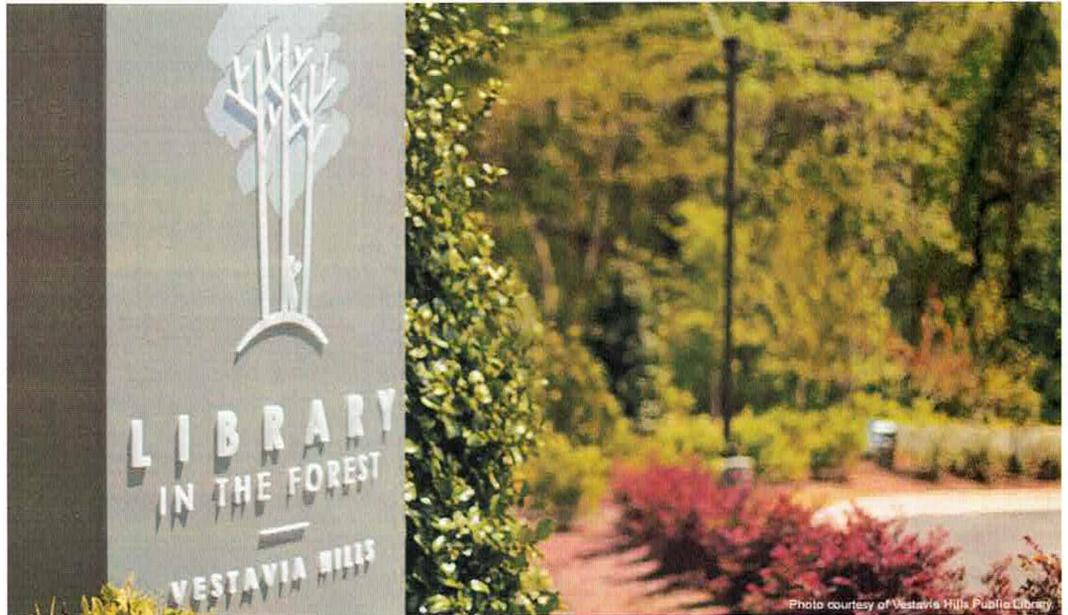


Photo courtesy of Vestavia Hills Public Library

Children/Teens

Tuesdays: Toddler-a-Go-Go. 9:30 a.m. and 10:30 a.m. Community Room. Stories with singing, dancing and moving. Ages 18 to 36 months.

Tuesdays: After School Adventures. 3:30 p.m. Children's Program Room. Games, crafts and experiments. Ages 5 to 2nd grade.

Wednesdays: Story Friends. 10:30 a.m. Children's Program Room. Stories, music and movement. Ages 3-5.

Wednesdays: Twelve Below. 3:30 p.m. Challenges, games, food and more. Grades 3-6.

Thursdays: Book Babies. 10 a.m. Treehouse. Books, rhymes, songs and finger puppets. For ages birth to 18 months.

Fridays: Open Gaming. 4 p.m. Community Room. Board games and console games. Grades 6-12.

First and third Saturdays: Ms. Courtney's Library Stop. 10:30 a.m. Stories, songs and dancing. Community Room.

Second and fourth Saturdays: Kreate with Kelly. 10:30 a.m. Family art activities.

Oct. 4: Writing Group. 4 p.m. Writing two-sentence horror stories. Grades 6-12.

Oct. 5: Chess Club. 4:30 p.m. Historical Room. Grades 4-12.

Oct. 10: Family Night with Jasper Rabbit. 4 p.m. Community Room.

Oct. 10: Tabletop gaming group. 6 p.m. Community Room.

Oct. 11: Art Group. 4 p.m. Makerspace

Oct. 14: Dungeons & Dragons. 10 a.m. to noon. Historical Room.

Oct. 18: Game Party. 4-5:30 p.m.

Grades 6-12.

Oct. 24: Haunted Park Escape Room. 4-5:30 p.m. Community Room.

Oct. 25: Scary Movie Night. 4 p.m. Community Room. Grades 6-12.

Adults

Mondays: Belly Dance Series. 6 p.m. Community Room.



MENTIONS

Writing Group



August 2, 2023 from *Historical Room*
4:00 pm to 5:30 pm

Join our writing group and build writing skills while providing feedback to one another. Snacks served. For Teens Grade 6-12.



Vestavia Hills Arts Council

August 1 at 8:34 AM · Vestavia Hills, AL

Calling young authors! Our brilliant Vestavia Hills Library in the Forest is hosting a Writing Group! Tomorrow ~ August 2, 2023
Make new friends & start writing that BOOK/ZINE/BLOG/POEM/MEMOIR!!!
Whatever makes those creative juices flow!! Teens Grade 6-12 🍌👩🎓👨🎓
— at Vestavia Hills Library in the Forest.



4



Like



Comment



Share



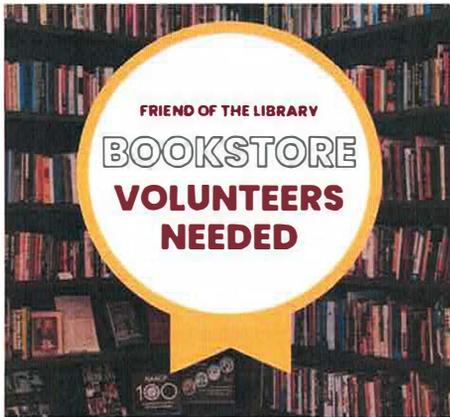
Write a comment...



Friendship Force of Birmingham Alabama

August 22 at 7:43 AM

FfOB - anyone interested?



Vestavia Hills Library in the Forest

Published by Todd Hpl · August 22 at 9:33 PM

Friends of the Vestavia Hills Library is looking for volunteers to work in the bookstore. Shifts are one day a week for three hours. Choose the times best for you from 10:00 AM to 1:00 PM on Monday, Tuesday, Thursday or Friday. Only requirement is to be good with people. It's also a great opportunity to catch up on reading, writing or email. If you are interested, contact Leigh at friends@vestavialibrary.org.

Friendship Force of Birmingham Alabama

August 22 at 2:00 PM



Vestavia Hills Library in the Forest

Published by Todd Hpl · Yesterday at 2:02 PM

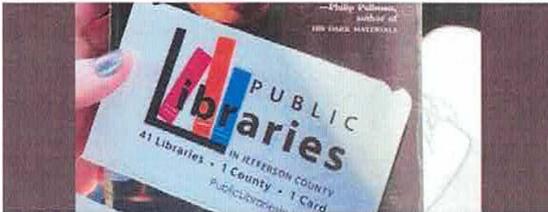
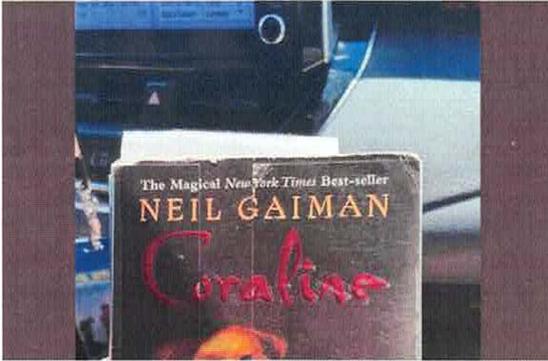
Join us for a heartwarming and sensitive story about the long road to healing after experiencing the horrors of war. Sept 11, 2 pm. Free. Snacks. Ages 18+.



MENTIONS

Aubrae Javior at Vestavia Hills Library in the Forest

We out here checkin out BOOKS



7 comments

Like Comment Share

Most relevant

Calaba Heights Local
October 17 at 8:57 AM

October 28 we Ride to the Heights Village for a Family Fun After Party 🍁
🎵Live Music from O.Z. Hall on Troup's Pizza Patio
📖Vestavia Hills Library in the Forest
🎈Mr. Larry the Balloon Guy at The Little Pad
🍪Pie Treats from the Heights Village Merchants

ALL WITCHES RIDE AFTER PARTY
HEIGHTS VILLAGE
OCTOBER 28
3:30-6:30

Live Music O. Z. Hall Mr. Larry the Balloon Guy
Library in the Forest

7 shares
Like Comment Share
Write a comment...

RECENT ACTIVITY

Calaba Heights Local
September 17 at 7:15 PM

Casting All Witches 🍁 Grab Your Broom & Let's Ride on 10/28
<https://www.eventurline.com/-/2nd-annual-calaba-witches/>

Vestavia Voice

Check out the events the Vestavia Hills Library in the Forest has planned for this month!



VESTAVIAVOICE.COM

Library in the Forest plans variety of programming for October

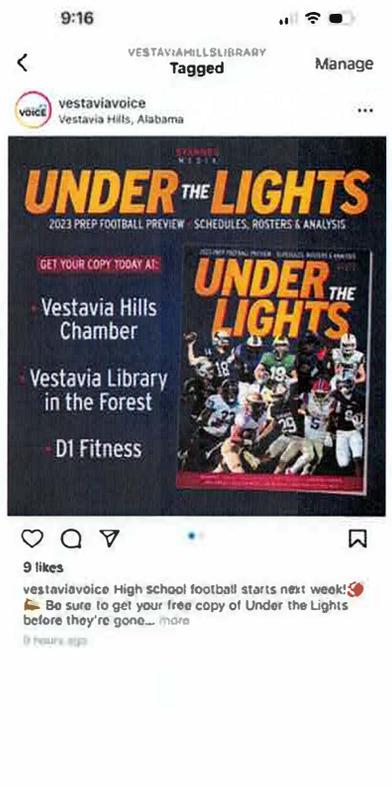
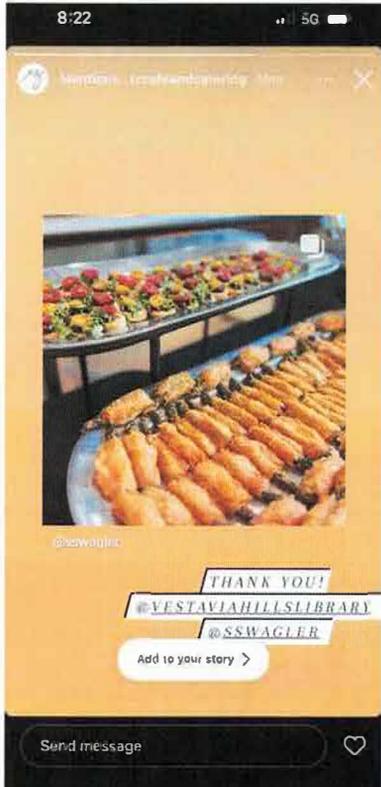
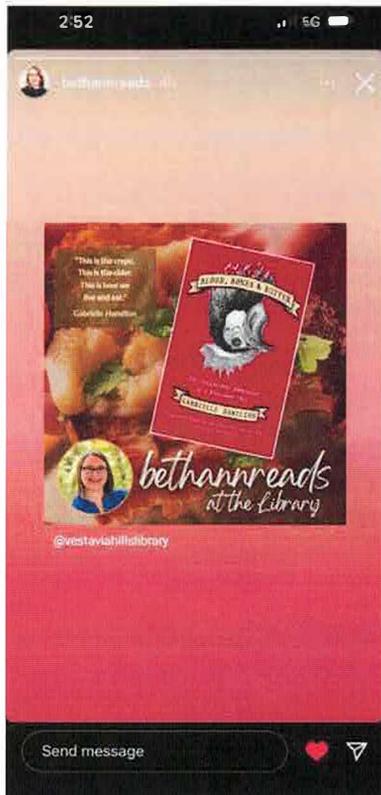
Read about the events in Vestavia Hills Library in the Forest for October 2023.

Like Comment Share

Write a comment...

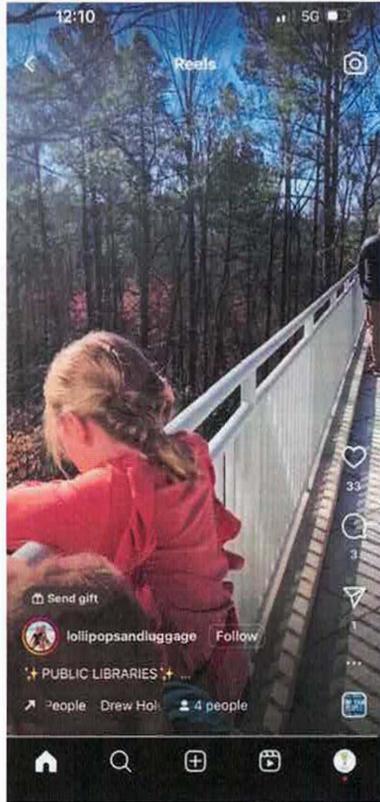


MENTIONS



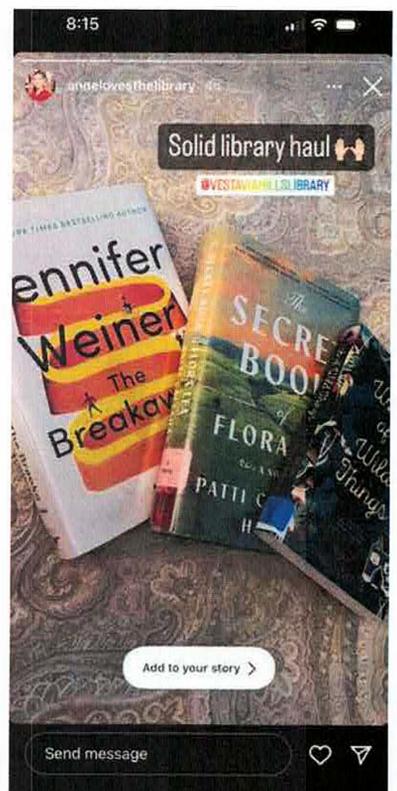
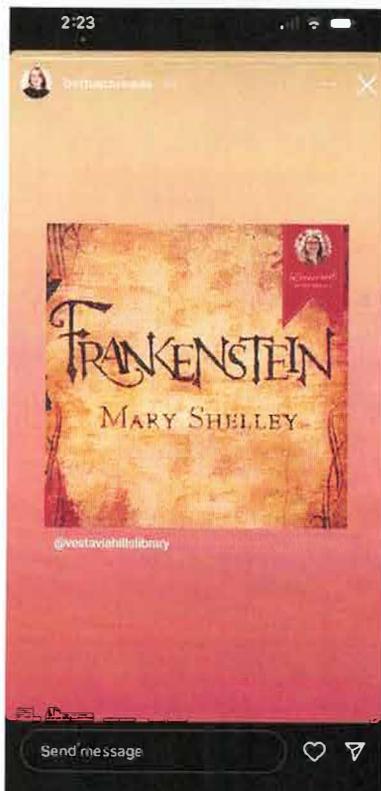
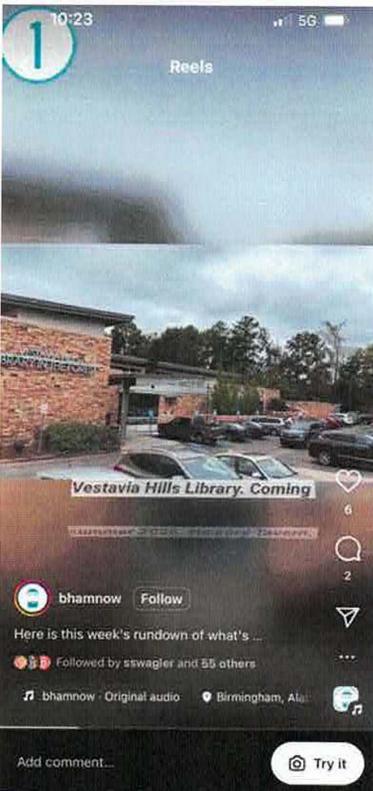
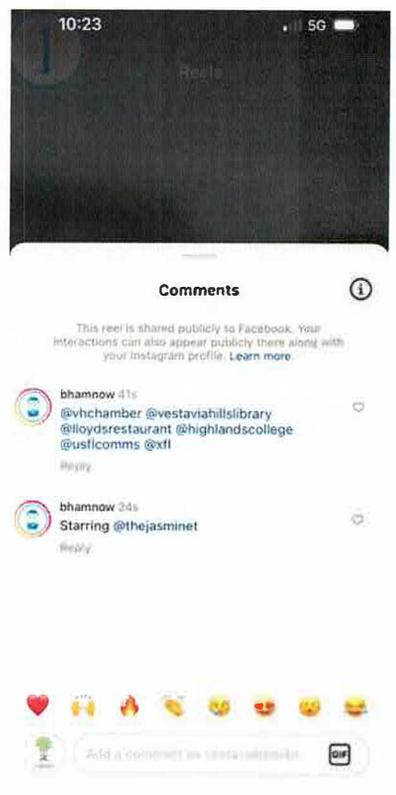
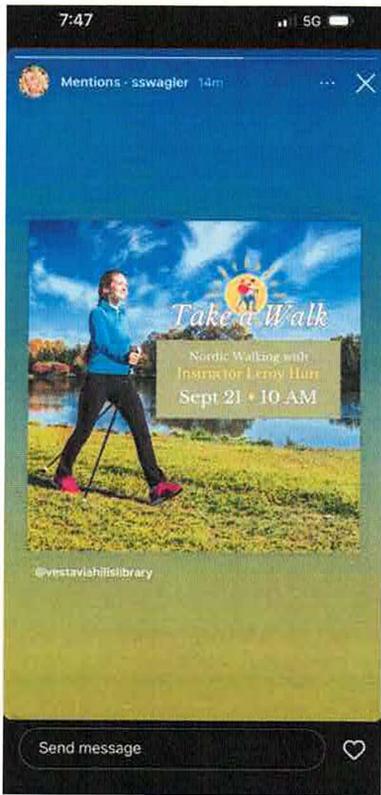


MENTIONS





MENTIONS





Vestavia Hills Library in the Forest

1221 Montgomery Hwy, Vestavia Hills, AL

Get more reviews

4.7 78 reviews

People often mention

- All
- building 8
- reading 8
- trail 5
- meeting 4
- +6

Sort by

- Most relevant
- Newest
- Highest
- Lowest



Steve Karg
Local Guide · 9 reviews · 167 photos
 2 weeks ago **NEW**

Response from the owner · 2 weeks ago
Thanks, Steve!

Edit Delete



Scott Heslop
Local Guide · 149 reviews · 21 photos
 2 months ago

Great Library serving Vestavia and Jefferson County community. This library comes complete with tons of reference materials, great selection of fiction and non fiction books and a slew of dvd's to check out. The librarians are very cheerful ... [More](#)

Like

Response from the owner · 2 weeks ago



Caroline Lee
4 reviews
 2 months ago

beautiful library lovely place to study very friendly staff

Like

Response from the owner · 2 weeks ago
Thanks, Caroline! We agree :D

Edit Delete



Shelly Ann
Local Guide · 29 reviews · 208 photos
 3 months ago

Response from the owner · 2 weeks ago
Thanks, Shelly!

Edit Delete

THE NUMBERS

SOCIAL MEDIA & OUTREACH

	Metric	Aug	Sept	YTD Avg
Facebook Library	Accounts Reached	10,045	5,391	9,018
	Profile Views	1,324	1,285	1,425
	Engagement	NA	NA	237
	New Followers	28	27	34
	New Likes	15	22	20
Instagram Library	Accounts Reached	1,129	710	920
	Profile Activity	376	155	266
	Engagement	NA	NA	159
	New Followers	14	34	39
Google My Business	Profile Interactions	2545	2189	2449
	Business Views	4,299	3789	4,606
	Directions	910	753	789
	Calls	530	368	363
	Website Clicks	1,105	1,068	1,093
Outreach	Event	Visitors	Staff/Vol.	Date
	Senior Day - Civic Center	62+	3	Aug 21
	Health & Wellness Day - Civic Center	220+	3	Sept 7
	Community Night Out - City Hall Lawn	250+	3	Oct 5

VHPL Statistics Report

August 2023

	Current Year 2023	Previous Year 2022	% Change For 2023	Value Change For 2023
Total Days Open	31	31	0.00%	0
Total Hours Open	277	279	-0.72%	-2

Library Visits

Gate Count	29,026	23,814	21.89%	5,212
Curbside Appointments	7	15	-53.33%	(8)
Offsite Program Visits (open to the public)	0	0	0.00%	0
Outreach Visits (schools, daycares, private facilities)			0.00%	0
Adult	0	1	-100.00%	(1)
Teens	0	0	0.00%	0
Children	0	0	0.00%	0
Website Visits	15,927	15,019	6.05%	908
Mobile App Sessions	0	1,053	-100.00%	(1,053)
Total Library Visits	44,960	39,902	12.68%	5,058

VHPL Statistics Report

August 2023

Programs and Events

Adult	2023		2022	
	Programs	Attendance	Programs	Attendance
In person	5	129	8	91
Virtual and Passive	0	0	0	0
Total Adult Programs	5	129	8	91
Change %	-38%	42%	All Programs	
Change Value	-3	38		

Teens	2023		2022	
	Programs	Attendance	Programs	Attendance
In person	12	101	11	74
Virtual and Passive	0	0	1	6
Total Teen Programs	12	101	12	80
Change %	0%	26%	All Programs	
Change Value	0	21		

Children	2023		2022	
	Programs	Attendance	Programs	Attendance
In person	1	17	0	0
Virtual and Passive	0	0	1	200
Total Children's Programs	1	17	1	200
Change %	0%	-92%	All Programs	
Change Value	0	-183		

Makerspace	2023		2022	
	Programs	Attendance	Programs	Attendance
In person	7	28	8	24
Virtual and Passive	0	0	0	0
Total Makerspace Programs	7	28	8	24
Change %	-13%	17%	All Programs	
Change Value	-1	4		

Technology	2023		2022	
	Programs	Attendance	Programs	Attendance
In person	7	42	3	5
Virtual and One on one	1	46	1	49
Total Technology Programs	8	88	4	54
Change %	100%	63%	All Programs	
Change Value	4	34		

In Person ONLY Events	2023		2022	
	Programs	Attendance	Programs	Attendance
Special Community Events	0	0	0	0
Tours	0	0	0	0
Total Other	0	0	0	0
Change %	0%	0%	All Programs	
Change Value	0	0		

Total Programs and Events

Total Programs and Events	2023		2022	
	Programs	Attendance	Programs	Attendance
	33	363	33	449
Change %	0%	-19%	All Programs	
Change Value	0	-86		
	2023		2022	

VHPL Statistics Report

August 2023

Current Year 2023	Previous Year 2022	% Change For 2023	Value Change For 2023
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Services

Borrowed from Other Libraries	2,150	2,299	-6.48%	-149
Coffee	54	30	80.00%	24
Holds for Liberty Park Lockers	119	286	-58.39%	-167
Interlibrary Loans	12	37	-67.57%	-25
Loans to Other Libraries	2,164	2,114	2.37%	50
Notary Service	7	3	133.33%	4
Passports	128	133	-3.76%	-5
Public Computer Usage	2,415	5,101	-52.66%	-2,686
Reserves	382	475	-19.58%	-93
Self-Checkout Machine Usage	7,947	13,804	-42.43%	-5,857
Test Proctoring	2	17	-88.24%	-15
Voter Registration	3	1	200.00%	2
Wireless Network Usage	1,945	3,843	-49.39%	-1,898
Reference Questions Total (Then By Department) - AutoCALC	2,613	2,920	-10.51%	-307
Adult	895	1,064	-15.88%	-169
Teens	735	645	13.95%	90
Children	568	900	-36.89%	-332
Technology	320	255	25.49%	65
Makerspace	95	56	69.64%	39
Total Services	22,554	33,983	-33.63%	-11,429

Memberships

Adult Residents	94	80	17.50%	14
Child Residents	16	26	-38.46%	-10
Adult Non-Residents	59	102	-42.16%	-43
Child Non-Residents	8	2	300.00%	6
Out of County	0	1	-100.00%	-1
Total Memberships	177	211	-16.11%	-34

Meeting Room Use

	Rented 2023	Attendees 2023	Rented 2022	Attendees 2022
Community Room	12	667	12	431
Historical Room	0	0	1	10
Tree House	3	45	4	47
Children's Program	5	95	0	0
Outdoor Classroom	0	0	0	0
Rooftop Garden	0	0	0	0
Total Rental Usage	20	807	17	488

Study Room Use

	Checked Out	Users
All Rooms	318	485
Total Study Room Usage	318	485

VHPL Statistics Report

August 2023

Current Year	Previous Year	% Change For	Value Change For
2023	2022	2023	2023

Library Materials Usage

Physical Book Circulation				
Adult Books	5,281	6,358	-16.94%	-1,077
Adult Large Print	1,372	1,384	-0.87%	-12
Teen Books	1,459	1,789	-18.45%	-330
Children's Books	11,350	13,462	-15.69%	-2,112
Total Physical Books	19,462	22,993	-15.36%	-3,531

Physical Non-Book Circulation				
Adult Non-Fiction DVDs / Roku	85	135	-37.04%	-50
Adult Audiobooks	361	380	-5.00%	-19
Adult Blu-rays	378	342	10.53%	36
Adult DVDs	1,822	2,197	-17.07%	-375
Adult Games and Puzzles	23	30	-23.33%	-7
Adult Launchpads	3	9	-66.67%	-6
Adult Magazines	53	45	17.78%	8
Adult Mixed Media	5	9	-44.44%	-4
Adult Music	264	274	-3.65%	-10
Adult Self-playing Audio	0	9	-100.00%	-9
Adult WiFi-Hotspots	56	79	-29.11%	-23
Adult Other: Kits	3	1	200.00%	2
Adult Other: Hammocks	0	1	-100.00%	-1
Adult Other: Walking Sticks	0	0	0.00%	0
Total Adult Physical Non-Book Circulation	3,053	3,511	-13.04%	-458

Teen Non-Book Circulation				
Teen Audlobooks	13	18	-27.78%	-5
Teen Blu-rays	79	115	-31.30%	-36
Teen DVDs	250	493	-49.29%	-243
Teen Games	362	426	-15.02%	-64
Teen Other: Specify	0	0	0.00%	0
Total Teen Physical Non-Book Circulation	704	1,052	-33.08%	-348

Children's Non-Book Circulation				
Children's Audiobooks	42	77	-45.45%	-35
Children's Augmented Reality	16	25	-36.00%	-9
Children's Blu-rays	35	58	-39.66%	-23
Children's DVDs	702	991	-29.16%	-289
Children's Launchpads	43	61	-29.51%	-18
Children's Magazines	15	42	-64.29%	-27
Children's Mixed Media	640	717	-10.74%	-77
Children's Music	17	22	-22.73%	-5
Children's Self-playing Audio	30	44	-31.82%	-14
Children's Views	19	27	-29.63%	-8
Children's Other: Kits	0	3	-100.00%	-3
Total Children's Physical Non-Book Circulation	1,559	2,067	-24.58%	-508

VHPL Statistics Report

August 2023

Current Year	Previous Year	% Change For	Value Change For
2023	2022	2023	2023

Library Materials Usage (cont.)

Adult Digital Usage				
Adult eBooks (Overdrive & Hoopla)	4,444	4,111	8.10%	333
Adult Downloadable Graphic Novels (Hoopla)	74	78	-5.13%	-4
Adult Downloadable Audiobooks (Overdrive & Hoopla)	5,586	4,852	15.13%	734
Adult Downloadable Music (Hoopla)	69	52	32.69%	17
Adult Downloadable Movies and Documentaries/TV (Hoopla & Kanopy)	575	405	41.98%	170
Adult Downloadable Magazines	527	0	52700.00%	527
Adult Digital Usage Total	11,275	9,498	18.71%	1,777

Teen Digital Usage				
Teen eBooks (Overdrive)	684	513	33.33%	171
Teen Downloadable Audiobooks (Overdrive)	440	324	35.80%	116
Teen Digital Usage Total	1,124	837	34.29%	

Children's Digital Usage				
Children's eBooks (Overdrive & Hoopla)	1,037	750	38.27%	287
Children's Downloadable Graphic Novels (Hoopla)	36	22	63.64%	14
Children's Downloadable Audiobooks (Overdrive & Hoopla)	530	521	1.73%	9
Children's Downloadable Music (Hoopla)	14	9	55.56%	5
Children's Downloadable Movies/TV (Hoopla)	72	49	46.94%	23
Children's Digital Usage Total	1,689	1,351	25.02%	338

Circulation Totals By Category

These Values Are Auto-Calculated Based On Category Totals

Books	19,462	22,993	-15.36%	-3,531
Adult Non-Books	3,053	3,511	-13.04%	-458
Teen Non-Books	704	1,052	-33.08%	-348
Children's Non-Books	1,559	2,067	-24.58%	-508
Adult Digital Usage	11,275	9,498	18.71%	1,777
Teen Digital Usage	1,124	837	34.29%	287
Children's Digital Usage	1,689	1,351	25.02%	338
Total Library Materials Usage	38,866	41,309	-5.91%	-2,443

VHPL Statistics Report

August 2023

Current Year	Previous Year	% Change For	Value Change For
2023	2022	2023	2023

Electronic Retrieval Sessions / Database Usage

Alabama Virtual Library	0	0	0.00%	0
Ancestry	0	0	0.00%	0
Creative Bug	45	7	542.86%	38
Niche Academy	29	29	0.00%	0
Reference USA	0	0	0.00%	0
Universal Class	24	16	50.00%	8
Other Databases	934	2,581	-63.81%	-1,647
Total Electronic Retrieval Sessions	1,032	2,633	-60.81%	-1,601

Marketing

YouTube	231	413	-44.07%	-182
Facebook: Daily Page Engaged Users	0	0	0.00%	0
Facebook: Daily Total Reach	10,045	30,006	-66.52%	-19,961
Instagram	1,855	1,575	17.78%	280
TikTok	2,992	2,664	12.31%	328
Twitter	1,195	1,227	-2.61%	-32
Newsletter Subscribers	187	2,902	-93.56%	-2,715
Marketing Total	16,505	38,787	-57.45%	-22,282

Library Holdings

Book Volumes	69,831	69,627	0.29%	204
Serial Volumes	116	214	-45.79%	-98
Audiobooks	3,526	3,647	-3.32%	-121
Digital Audiobooks	117,129	94,570	23.85%	22,559
Music CDs	2,383	3,012	-20.88%	-629
DVDs and Blu-rays	10,254	10,975	-6.57%	-721
Other	188	194	-3.09%	-6
Library Holdings Total	203,427	182,239	11.63%	21,188

Volunteers

	# Volunteers	Hrs Worked
Acquisitions	0	0
Adult	0	0
Children's	0	0
Circulation	0	0
Technology	1	15
Teens	2	8
Volunteers Total	3	23

Staff Training By Department

Acquisitions	0	0	0.00%	0
Administration	0	0	0.00%	0
Adult	7	1	600.00%	6
Children's	2	0	200.00%	2
Circulation	5	0	500.00%	5
Technology	0	0	0.00%	0
Teens	0	0	0.00%	0
Staff Training Total	14	1	1300.00%	13

VHPL Statistics Report

September 2023

Current Year	Previous Year	% Change For	Value Change For
2023	2022	2023	2023

Total Days Open	28	28	0.00%	0
Total Hours Open	251	246	2.03%	5

Library Visits

Gate Count	24,871	23,736	4.78%	1,135
Curbside Appointments	10	12	-16.67%	(2)
Offsite Program Visits (open to the public)	0	0	0.00%	0
Outreach Visits (schools, daycares, private facilities)			0.00%	0
Adult	1	1	0.00%	0
Teens	0	0	0.00%	0
Children	0	1	-100.00%	(1)
Website Visits	12,772	12,447	2.61%	325
Mobile App Sessions	771	846	-8.87%	(75)
Total Library Visits	38,425	37,043	3.73%	1,382

VHPL Statistics Report

September 2023

Programs and Events

Adult	2023		2022	
	Programs	Attendance	Programs	Attendance
In person	8	149	11	185
Virtual and Passive	0	0	0	0
Total Adult Programs	8	149	11	185
Change %	-27%	-19%	All Programs	
Change Value	-3	-36		

Teens	2023		2022	
	Programs	Attendance	Programs	Attendance
In person	14	118	12	70
Virtual and Passive	0	0	1	6
Total Teen Programs	14	118	13	76
Change %	8%	55%	All Programs	
Change Value	1	42		

Children	2023		2022	
	Programs	Attendance	Programs	Attendance
In person	29	689	27	571
Virtual and Passive	0	0	0	0
Total Children's Programs	29	689	27	571
Change %	7%	21%	All Programs	
Change Value	2	118		

Makerspace	2023		2022	
	Programs	Attendance	Programs	Attendance
In person	7	16	5	16
Virtual and Passive	0	0	0	0
Total Makerspace Programs	7	16	5	16
Change %	40%	0%	All Programs	
Change Value	2	0		

Technology	2023		2022	
	Programs	Attendance	Programs	Attendance
In person	4	12	5	41
Virtual and One on one	1	23	1	51
Total Technology Programs	5	35	6	92
Change %	-17%	-62%	All Programs	
Change Value	-1	-57		

In Person ONLY Events	2023		2022	
	Programs	Attendance	Programs	Attendance
Special Community Events	0	0	0	0
Tours	0	0	0	0
Total Other	0	0	0	0
Change %	0%	0%	All Programs	
Change Value	0	0		

Total Programs and Events

Total Programs and Events	2023		2022	
	Programs	Attendance	Programs	Attendance
	63	1,007	62	940
Change %	2%	7%	All Programs	
Change Value	1	67		
	2023		2022	

VHPL Statistics Report

September 2023

Current Year	Previous Year	% Change For	Value Change For
2023	2022	2023	2023

Services

Borrowed from Other Libraries	1,980	1,897	4.38%	83
Coffee	57	64	-10.94%	-7
Holds for Liberty Park Lockers	217	178	21.91%	39
Interlibrary Loans	25	60	-58.33%	-35
Loans to Other Libraries	2,011	2,041	-1.47%	-30
Notary Service	2	2	0.00%	0
Passports	97	68	42.65%	29
Public Computer Usage	4,706	4,491	4.79%	215
Reserves	393	446	-11.88%	-53
Self-Checkout Machine Usage	10,092	10,337	-2.37%	-245
Test Proctoring	8	7	14.29%	1
Voter Registration	0	2	-100.00%	-2
Wireless Network Usage	3,990	3,824	4.34%	166
Reference Questions Total (Then By Department) - AutoCALC	2,707	2,850	-5.02%	-143
Adult	908	1,138	-20.21%	-230
Teens	704	701	0.43%	3
Children	686	713	-3.79%	-27
Technology	302	235	28.51%	67
Makerspace	107	63	69.84%	44
Total Services	28,992	29,117	-0.43%	-125

Memberships

Adult Residents	82	68	20.59%	14
Child Residents	9	9	0.00%	0
Adult Non-Residents	64	55	16.36%	9
Child Non-Residents	1	1	0.00%	0
Out of County	2	1	100.00%	1
Total Memberships	158	134	17.91%	24

Meeting Room Use

	Rented 2023	Attendees 2023	Rented 2022	Attendees 2022
Community Room	10	381	9	412
Historical Room	0	0	1	10
Tree House	3	48	3	42
Children's Program	3	47	3	59
Outdoor Classroom	0	0	0	0
Rooftop Garden	0	0	1	75
Total Rental Usage	16	476	17	598

Study Room Use

	Checked Out	Users
All Rooms	352	516
Total Study Room Usage	352	516

VHPL Statistics Report

September 2023

Current Year	Previous Year	% Change For	Value Change For
2023	2022	2023	2023

Library Materials Usage

Physical Book Circulation				
Adult Books	6,007	5,389	11.47%	618
Adult Large Print	1,417	1,257	12.73%	160
Teen Books	1,660	1,302	27.50%	358
Children's Books	12,664	10,123	25.10%	2,541
Total Physical Books	21,748	18,071	20.35%	3,677

Physical Non-Book Circulation				
Adult Non-Fiction DVDs / Roku	106	144	-26.39%	-38
Adult Audiobooks	335	361	-7.20%	-26
Adult Blu-rays	293	228	28.51%	65
Adult DVDs	1,929	2,058	-6.27%	-129
Adult Games and Puzzles	14	15	-6.67%	-1
Adult Launchpads	2	1	100.00%	1
Adult Magazines	41	53	-22.64%	-12
Adult Mixed Media	10	13	-23.08%	-3
Adult Music	277	218	27.06%	59
Adult Self-playing Audio	0	3	-100.00%	-3
Adult WiFi-Hotspots	51	86	-40.70%	-35
Adult Other: Kits	5	1	400.00%	4
Adult Other: Hammocks	4	0	400.00%	4
Adult Other: Walking Sticks	2	0	200.00%	2
Total Adult Physical Non-Book Circulation	3,069	3,181	-3.52%	-112

Teen Non-Book Circulation				
Teen Audiobooks	16	15	6.67%	1
Teen Blu-rays	71	69	2.90%	2
Teen DVDs	226	261	-13.41%	-35
Teen Games	408	320	27.50%	88
Teen Other: Specify	0	0	0.00%	0
Total Teen Physical Non-Book Circulation	721	665	8.42%	56

Children's Non-Book Circulation				
Children's Audiobooks	62	34	82.35%	28
Children's Augmented Reality	20	21	-4.76%	-1
Children's Blu-rays	42	25	68.00%	17
Children's DVDs	627	656	-4.42%	-29
Children's Launchpads	32	54	-40.74%	-22
Children's Magazines	16	33	-51.52%	-17
Children's Mixed Media	631	594	6.23%	37
Children's Music	8	17	-52.94%	-9
Children's Self-playing Audio	24	31	-22.58%	-7
Children's Views	22	16	37.50%	6
Children's Other: Kits	4	2	100.00%	2
Total Children's Physical Non-Book Circulation	1,488	1,483	0.34%	5

VHPL Statistics Report

September 2023

Current Year	Previous Year	% Change For	Value Change For
2023	2022	2023	2023

Library Materials Usage (cont.)

Adult Digital Usage				
Adult eBooks (Overdrive & Hoopla)	4,112	3,884	5.87%	228
Adult Downloadable Graphic Novels (Hoopla)	55	49	12.24%	6
Adult Downloadable Audiobooks (Overdrive & Hoopla)	5,295	4,391	20.59%	904
Adult Downloadable Music (Hoopla)	72	61	18.03%	11
Adult Downloadable Movies and Documentaries/TV (Hoopla & Kanopy)	452	390	15.90%	62
Adult Downloadable Magazines	806	0	80600.00%	806
Adult Digital Usage Total	10,792	8,775	22.99%	2,017

Teen Digital Usage				
Teen eBooks (Overdrive)	571	483	18.22%	88
Teen Downloadable Audiobooks (Overdrive)	349	299	16.72%	50
Teen Digital Usage Total	920	782	17.65%	

Children's Digital Usage				
Children's eBooks (Overdrive & Hoopla)	962	884	8.82%	78
Children's Downloadable Graphic Novels (Hoopla)	30	26	15.38%	4
Children's Downloadable Audiobooks (Overdrive & Hoopla)	499	560	-10.89%	-61
Children's Downloadable Music (Hoopla)	9	11	-18.18%	-2
Children's Downloadable Movies/TV (Hoopla)	36	50	-28.00%	-14
Children's Digital Usage Total	1,536	1,531	0.33%	5

Circulation Totals By Category

These Values Are Auto-Calculated Based On Category Totals

Books	21,748	18,071	20.35%	3,677
Adult Non-Books	3,069	3,181	-3.52%	-112
Teen Non-Books	721	665	8.42%	56
Children's Non-Books	1,488	1,483	0.34%	5
Adult Digital Usage	10,792	8,775	22.99%	2,017
Teen Digital Usage	920	782	17.65%	138
Children's Digital Usage	1,536	1,531	0.33%	5
Total Library Materials Usage	40,274	34,488	16.78%	5,786

VHPL Statistics Report

September 2023

Current Year	Previous Year	% Change For	Value Change For
2023	2022	2023	2023

Electronic Retrieval Sessions / Database Usage

Alabama Virtual Library	0	0	0.00%	0
Ancestry	0	0	0.00%	0
Creative Bug	40	45	-11.11%	-5
Niche Academy	3	12	-75.00%	-9
Reference USA	0	0	0.00%	0
Universal Class	52	18	188.89%	34
Other Databases	224	712	-68.54%	-488
Total Electronic Retrieval Sessions	319	787	-59.47%	-468

Marketing

YouTube	291	169	72.19%	122
Facebook: Daily Page Engaged Users	0	0	0.00%	0
Facebook: Daily Total Reach	5,391	17,350	-68.93%	-11,959
Instagram	1,875	1,584	18.37%	291
TikTok	1,899	3,213	-40.90%	-1,314
Twitter	1,191	1,226	-2.85%	-35
Newsletter Subscribers	187	2,908	-93.57%	-2,721
Marketing Total	10,834	26,450	-59.04%	-15,616

Library Holdings

Book Volumes	69,648	69,621	0.04%	27
Serial Volumes	86	214	-59.81%	-128
Audiobooks	3,512	3,655	-3.91%	-143
Digital Audiobooks	118,214	104,917	12.67%	13,297
Music CDs	2,376	3,020	-21.32%	-644
DVDs and Blu-rays	10,257	10,995	-6.71%	-738
Other	186	194	-4.12%	-8
Library Holdings Total	204,279	192,616	6.06%	11,663

Volunteers

	# Volunteers	Hrs Worked
Acquisitions	0	0
Adult	0	0
Children's	4	8
Circulation	0	0
Technology	1	47
Teens	3	28
Volunteers Total	8	83

Staff Training By Department

Acquisitions	1	1	0.00%	0
Administration	0	0	0.00%	0
Adult	8	5	60.00%	3
Children's	0	0	0.00%	0
Circulation	0	2	-100.00%	-2
Technology	2	0	200.00%	2
Teens	0	0	0.00%	0
Staff Training Total	11	8	37.50%	3

PINNACLE BANK

ACCT. # 1560062488

* DONATION ACCOUNT
FUND 13

Month Ending: 31-Aug-23

BEGINNING LEDGER/CK BK BAL	\$ 387,465.56	LEDGER BALANCE
Deposits:	\$ -	(Payouts Cantaloupe)
	\$ 5,140.00	(PASSPORT Revenue)
	\$ 36,000.00	(Foundation Donations)
	\$ 2,222.48	(CCD payment Deposits)
Bank Fees	\$ (10.99)	(ePay PPD Cantaloupe System)
Bank Fees	\$ -	(Check Orders Harland Clarke)
Bank Fees	\$ (275.61)	(Svc Charge - Fees Sep TSYS CCD)
Bank Fees	\$ -	(Verification of Deposit/Carr Riggs Ingram)

Expenditures:

Date Cleared	Date Written	CK #	Name	Ck Amt.	Acct #	Line Item
8/4	7/31	4111	Hobby Lobby	\$ (110.73)	5940	Comm Inv
8/2	7/31	4112	Sam's	\$ (132.78)	5940	Comm Inv
8/4	7/31	4113	Hobby Lobby	\$ (105.65)	5940	Comm Inv
8/3	8/1	4114	Sam's	\$ (86.81)	5940	Comm Inv
8/7	8/2	4115	Tazikis	\$ (225.60)	5940	Comm Inv
8/7		4117	Sam's	\$ (48.94)	5940	Comm Inv
8/9	8/4	4118	Hobby Lobby	\$ (94.67)	5940	Comm Inv
8/18	8/14	4119	Hobby Lobby	\$ (16.24)	5940	Comm Inv
8/22	8/16	4120	Hobby Lobby	\$ (115.54)	5940	Comm Inv

* Break in number sequence

Ending Balance: \$ (936.96) (ledger / check book)

O/C (written-not cleared)

O/C Expenditures: _____

DEPOSITS IN TRANSIT

\$ -

Ending bank balance

\$ 429,604.48

O/C = (outstanding checks)

VESTAVIA HILLS PUBLIC LIBRARY
 DONATION ACCOUNT
 TANEISHA TUCKER
 1221 MONTGOMERY HWY
 VESTAVIA HILLS AL 35216

PINNACLE BANK
 Loyal Leadership, Local Decision Making and Superior Service

*****C H E C K I N G A C C O U N T S*****

Account Title: VESTAVIA HILLS PUBLIC LIBRARY
 DONATION ACCOUNT
 TANEISHA TUCKER

NON-PROFIT CHECKING		Number of Enclosures	9
Account Number	@XXXXXXXXXX@2488	Statement Dates	8/01/23 thru 8/31/23
Previous Balance	387,465.56	Days This Statement Period	31
14 Deposits/Credits	43,362.48	Average Ledger	401,694.87
11 Checks/Charges	1,223.56	Average Collected	400,375.36
Service Charge	.00		
Interest Paid	.00		
Current Balance	429,604.48		

-----Deposits and Additions-----

Date	Description	Amount
8/01	PYMT PROC TSYS CCD 84870052531161	91.23
8/02	PYMT PROC TSYS CCD 84870052531161	69.00
8/03	PYMT PROC TSYS CCD 84870052531161	208.25
8/03	DEPOSIT	2,335.00
8/04	PYMT PROC TSYS CCD 84870052531161	96.39
8/07	PYMT PROC TSYS CCD	180.40

NON-PROFIT CHECKING @XXXXXXXXXX@2488 (Continued)

-----Deposits and Additions-----		
Date	Description	Amount
8/07	84870052531161 PYMT PROC TSYS CCD	850.05
8/08	84870052531161 PYMT PROC TSYS CCD	240.55
8/09	84870052531161 PYMT PROC TSYS CCD	128.06
8/10	84870052531161 PYMT PROC TSYS CCD	222.54
8/11	84870052531161 PYMT PROC TSYS CCD	31.35
8/14	84870052531161 PYMT PROC TSYS CCD	104.66
8/23	84870052531161 DEPOSIT	2,805.00
8/23	DEPOSIT	36,000.00

-----Debits and Withdrawals-----		
Date	Description	Amount
8/02	FEES SEP TSYS CCD	275.61-
8/02	84870052531161 PURCHASE SAMS CLUB STORES CK #4112 HOOV AL	132.78-
8/03	PURCHASE SAMS CLUB STORES CK #4114 HOOV AL	86.81-
8/07	PURCHASE SAMS CLUB STORES CK #4117 HOOV AL	48.94-
8/18	PAYMENT CANTALOUPE DEBIT PPD	10.99-

NON-PROFIT CHECKING @XXXXXXXXXX@2488 (Continued)

----- Summary by Check Number -----

Date	Check No	Amount	Date	Check No	Amount
8/04	4111	110.73	8/07	4117*	48.94
8/02	4112	132.78	8/09	4118	94.67
8/04	4113	105.65	8/18	4119	16.24
8/03	4114	86.81	8/22	4120	115.54
8/07	4115	225.60			

*Indicates Break in Check Number Sequence

----- Daily Balance Information -----

Date	Balance	Date	Balance	Date	Balance
8/01	387,556.79	8/08	390,550.31	8/18	390,915.02
8/02	387,217.40	8/09	390,583.70	8/22	390,799.48
8/03	389,673.84	8/10	390,806.24	8/23	429,604.48
8/04	389,553.85	8/11	390,837.59		
8/07	390,309.76	8/14	390,942.25		

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PINNACLE BANK

ACCT. # 1560062488

* DONATION ACCOUNT
FUND 13

Month Ending: 30-Sep-23

BEGINNING LEDGER/CK BK BAL	\$	429,604.48	LEDGER BALANCE
Deposits:	\$	-	(Payouts Cantaloupe)
	\$	5,390.00	(PASSPORT Revenue)
	\$	-	(Foundation Donations)
	\$	29.61	(CCD payment Deposits)
Bank Fees	\$	(10.99)	(ePay PPD Cantaloupe System)
Bank Fees	\$	-	(Check Orders Harland Clarke)
Bank Fees	\$	(253.93)	(Svc Charge - Fees Sep TSYS CCD)
Bank Fees	\$	-	(Verification of Deposit/Carr Riggs Ingram)

Expenditures:

Date Cleared	Date Written	CK #	Name	Ck Amt.	Acct #	Line Item
9/1	8/22	4121	Dry Clean City	\$ (89.91)	5940	Comm Inv
9/8	9/6	4122	Sam's	\$ (445.54)	5940	Comm Inv
9/12	9/8	4123	Lowe's	\$ (522.36)	5940	Comm Inv

* Break in number sequence

Ending Balance: \$ (1,057.81) (ledger / check book)

O/C (written-not cleared)

O/C Expenditures: _____

DEPOSITS IN TRANSIT

\$ -

Ending bank balance

\$ 433,701.36

O/C = (outstanding checks)



Date 9/29/23 Page 1
 Primary Account 1560062488
 Enclosures 4

VESTAVIA HILLS PUBLIC LIBRARY
 DONATION ACCOUNT
 TANEISHA TUCKER
 1221 MONTGOMERY HWY
 VESTAVIA HILLS AL 35216

PINNACLE BANK
 Loyal Leadership, Local Decision Making and Superior Service

*****CHECKING ACCOUNT*****

Account Title: VESTAVIA HILLS PUBLIC LIBRARY
 DONATION ACCOUNT
 TANEISHA TUCKER

NON-PROFIT CHECKING		Number of Enclosures	4
Account Number	1560062488	Statement Dates	9/01/23 thru 10/01/23
Previous Balance	429,604.48	Days This Statement Period	31
4 Deposits/Credits	5,419.61	Average Ledger	432,277.07
5 Checks/Charges	1,322.73	Average Collected	431,713.52
Service Charge	.00		
Interest Paid	.00		
Current Balance	433,701.36		

DEPOSITS AND ADDITIONS

Date	Description	Amount
9/01	DEPOSIT	2,845.00
9/22	DEPOSIT	2,545.00
9/28	PYMT PROC TSYS CCD 84870052531161	10.01
9/29	PYMT PROC TSYS CCD 84870052531161	19.60

DEBITS AND WITHDRAWALS

Date	Description	Amount
9/05	FEES SEP TSYS CCD 84870052531161	253.93-
9/08	PURCHASE SAMS CLUB STORES CK #4122 HOOV AL	445.54-

Date 9/29/23
Primary Account
Enclosures

Page 2
1560062488
4

NON-PROFIT CHECKING 1560062488 (Continued)

DEBITS AND WITHDRAWALS

Date	Description	Amount
9/22	PAYMENT CANTALOUPE DEBIT PPD	10.99-

SUMMARY BY CHECK NUMBER

Date	Check No	Amount	Date	Check No	Amount
9/01	4121	89.91	9/12	4123	522.36
9/08	4122	445.54			

*Indicates Break in Check Number Sequence

DAILY BALANCE INFORMATION

Date	Balance	Date	Balance	Date	Balance
9/01	432,359.57	9/12	431,137.74	9/29	433,701.36
9/05	432,105.64	9/22	433,671.75		
9/08	431,660.10	9/28	433,681.76		

*** END OF STATEMENT ***

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DEPOSIT TICKET
VESTAVIA HILLS PUBLIC LIBRARY
DONATION ACCOUNT
1321 MONTGOMERY HWY
VESTAVIA HILLS, AL 35216

DATE: 9-1-2023

ENCLOSURE & LIST CHECKS SEPARATELY
OR FOLIO LIST

DATE	AMOUNT	TYPE
CURRENCY	2.85	
COINS	1.75	
CHECKS	2840.40	
TOTAL CASH	4.60	
1	50.00	
2	50.00	
3	50.00	
4	50.00	
5	50.00	
6	50.00	
7	50.00	
8	50.00	
9	50.00	
10	50.00	
11	50.00	
12	50.00	
13	50.00	
14	50.00	
15	50.00	
16	50.00	
17	50.00	
18	50.00	
19	50.00	
20	50.00	
21	50.00	
22	50.00	
23	50.00	
24	50.00	
25	50.00	
26	50.00	
27	50.00	
28	50.00	
29	50.00	
30	50.00	
TOTAL ITEMS	34	
TOTAL	\$ 2845.00	

VESTAVIA HILLS PUBLIC LIBRARY
DONATION ACCOUNT
1321 MONTGOMERY HWY
VESTAVIA HILLS, AL 35216

PINNACLE BANK

⑆ 26 228 7386 ⑆ 156006 2488 ⑆ 012

DEPOSIT Date: 09/01 Amount: \$2,845.00

VESTAVIA HILLS PUBLIC LIBRARY
DONATION ACCOUNT
1321 MONTGOMERY HWY
VESTAVIA HILLS, AL 35216

4121
61-8738/2622

DATE: 08/22/23

PAY TO THE ORDER OF: Dry Clean City

\$ 89.91

Eighty nine & 91/100 DOLLARS

FOR: Take clothes

PINNACLE BANK

FOR: Janasha Duck

⑆ 26 228 7386 ⑆ 156006 2488 ⑆ 04121

CHECK 4121 Date: 09/01 Amount: \$89.91

DEPOSIT TICKET
VESTAVIA HILLS PUBLIC LIBRARY
DONATION ACCOUNT
1321 MONTGOMERY HWY
VESTAVIA HILLS, AL 35216

DATE: 9-22-2023

ENCLOSURE & LIST CHECKS SEPARATELY
OR FOLIO LIST

DATE	AMOUNT	TYPE
CURRENCY	1.75	
COINS	7.35	
CHECKS	2545.90	
TOTAL CASH	9.10	
1	3.94	
2	3.35	
3	1.00	
4	1.00	
5	1.00	
6	1.00	
7	1.00	
8	1.00	
9	1.00	
10	1.00	
11	1.00	
12	1.00	
13	1.00	
14	1.00	
15	1.00	
16	1.00	
17	1.00	
18	1.00	
19	1.00	
20	1.00	
21	1.00	
22	1.00	
23	1.00	
24	1.00	
25	1.00	
26	1.00	
27	1.00	
28	1.00	
29	1.00	
30	1.00	
TOTAL ITEMS	34	
TOTAL	\$ 2545.00	

VESTAVIA HILLS PUBLIC LIBRARY
DONATION ACCOUNT
1321 MONTGOMERY HWY
VESTAVIA HILLS, AL 35216

PINNACLE BANK

⑆ 26 228 7386 ⑆ 156006 2488 ⑆ 012

DEPOSIT Date: 09/22 Amount: \$2,545.00

VESTAVIA HILLS PUBLIC LIBRARY
DONATION ACCOUNT
1321 MONTGOMERY HWY
VESTAVIA HILLS, AL 35216

4123
61-8738/2622

DATE: 09/08/23

PAY TO THE ORDER OF: Lowe's

\$ 522.36

Five hundred twenty two & 36/100 DOLLARS

FOR: Platina Makspore

PINNACLE BANK

FOR: Janasha Duck

⑆ 26 228 7386 ⑆ 156006 2488 ⑆ 04123

CHECK 4123 Date: 09/12 Amount: \$522.36



Vestavia Hills, AL

Monthly Budget Report

Account Summary

For Fiscal: 2022-2023 Period Ending: 09/30/2023

	September Budget	September Activity	Variance Favorable (Unfavorable)	Percent Remaining	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Remaining	Total Budget	
Fund: 01 - GENERAL FUND										
Expense										
01-70-5010-000-500	COMPENSATION	131,100.00	125,487.56	5,612.44	4.28%	1,558,721.00	1,506,568.87	52,152.13	3.35%	1,558,721.00
01-70-5015-000-500	PAYROLL TAX EXP	10,034.00	9,343.14	690.86	6.89%	119,242.00	112,357.61	6,884.39	5.77%	119,242.00
01-70-5016-000-500	FRINGE BENEFITS EXP	27,917.00	28,898.63	-981.63	-3.52%	329,944.00	342,044.96	-12,100.96	-3.67%	329,944.00
01-70-5045-000-500	EMPLOYEE TRAINING	1,455.00	0.00	1,455.00	100.00%	15,200.00	11,310.42	3,889.58	25.59%	15,200.00
01-70-5050-000-500	MEMBERSHIP & DUES	31.00	524.00	-493.00	-1,590.32%	2,450.00	3,427.51	-977.51	-39.90%	2,450.00
01-70-5051-000-500	TRAVEL & CONFERENCE	553.00	1,678.68	-1,125.68	-203.56%	5,400.00	5,417.96	-17.96	-0.33%	5,400.00
01-70-5065-000-500	PHYSICALS/DRUG SCREEN	66.00	0.00	66.00	100.00%	500.00	480.50	19.50	3.90%	500.00
01-70-5070-000-500	VEHICLE ALLOWANCE	125.00	0.00	125.00	100.00%	500.00	0.00	500.00	100.00%	500.00
01-70-5090-000-500	POSTAGE	363.00	496.77	-133.77	-36.85%	1,150.00	1,045.72	104.28	9.07%	1,150.00
01-70-5100-000-500	SUPPLIES/PRINT & OFFICE	2,194.00	1,968.25	225.75	10.29%	8,000.00	4,422.85	3,577.15	44.71%	8,000.00
01-70-5101-000-500	SUPPLIES/LIB PROCESS	722.00	1,423.48	-701.48	-97.16%	10,000.00	8,423.57	1,576.43	15.76%	10,000.00
01-70-5105-000-500	SUPPLIES/OTHER	2,871.00	210.45	2,660.55	92.67%	9,000.00	8,745.49	254.51	2.83%	9,000.00
01-70-5110-000-500	SUPPLIES/JANITORIAL	1,226.00	0.00	1,226.00	100.00%	7,000.00	7,212.62	-212.62	-3.04%	7,000.00
01-70-5140-000-500	GASOLINE	109.00	79.25	29.75	27.29%	1,800.00	1,145.92	654.08	36.34%	1,800.00
01-70-5210-000-500	MAINTENANCE CONTRACTS	13,985.00	4,404.98	9,580.02	68.50%	198,157.00	196,185.04	1,971.96	1.00%	198,157.00
01-70-5310-000-500	MAINT/REP-OFFICE EQUIP	125.00	0.00	125.00	100.00%	1,000.00	250.00	750.00	75.00%	1,000.00
01-70-5350-000-500	MAINT/REP-SMALL EQUIP	0.00	0.00	0.00	0.00%	1,500.00	1,057.98	442.02	29.47%	1,500.00
01-70-5370-000-500	MAINT/REP-VEHICLES	110.00	122.82	-12.82	-11.65%	2,500.00	1,086.56	1,413.44	56.54%	2,500.00
01-70-5380-000-500	MAINT/REP-BUILDING	4,258.00	0.00	4,258.00	100.00%	25,000.00	27,427.87	-2,427.87	-9.71%	25,000.00
01-70-5385-000-500	MAINT/REP-HVAC	1,466.00	0.00	1,466.00	100.00%	25,000.00	22,903.51	2,096.49	8.39%	25,000.00
01-70-5390-000-500	MAINT/REP-ELEC & PLUMB	462.00	0.00	462.00	100.00%	7,500.00	7,637.89	-137.89	-1.84%	7,500.00
01-70-5700-000-500	UTILITIES	8,832.00	15,931.26	-7,099.26	-80.38%	124,000.00	148,285.56	-24,285.56	-19.59%	124,000.00
01-70-5720-000-500	COMM(INTERNET & TELEPHONE)	899.00	1,188.42	-289.42	-32.19%	19,350.00	12,843.45	6,506.55	33.63%	19,350.00
01-70-5840-000-500	PROFESSIONAL CONSULTANTS	3,490.00	0.00	3,490.00	100.00%	5,054.00	4,622.00	432.00	8.55%	5,054.00
01-70-5940-000-500	COMMUNITY INVOLVEMENT	4,126.00	1,383.72	2,742.28	66.46%	40,000.00	40,469.66	-469.66	-1.17%	40,000.00
01-70-5940-002-500	OUTREACH/LIB PARK & CH	750.00	320.00	430.00	57.33%	3,000.00	2,720.00	280.00	9.33%	3,000.00
01-70-5940-003-500	MARKETING - LIBRARY	1,810.00	590.79	1,219.21	67.36%	8,700.00	10,476.61	-1,776.61	-20.42%	8,700.00
01-70-8100-000-500	PURCHASE/OFFICE & COMP EQUIP	1,269.00	98.56	1,170.44	92.23%	8,000.00	7,994.72	5.28	0.07%	8,000.00
01-70-8150-000-500	PURCHASES-SMALL EQUIP	0.00	0.00	0.00	0.00%	4,000.00	4,612.44	-612.44	-15.31%	4,000.00
01-70-8205-000-500	PURCHASES/PERIODICAL REPLACE	1,818.00	0.00	1,818.00	100.00%	121,260.00	119,649.91	1,610.09	1.33%	121,260.00
01-70-8610-000-500	PURCHASES/BOOKS	15,061.00	3,777.53	11,283.47	74.92%	147,000.00	151,484.79	-4,484.79	-3.05%	147,000.00
	Total Expense:	237,227.00	197,928.29	39,298.71	16.57%	2,809,928.00	2,772,311.99	37,616.01	1.34%	2,809,928.00
	Total Fund: 01 - GENERAL FUND:	237,227.00	197,928.29	39,298.71	16.57%	2,809,928.00	2,772,311.99	37,616.01	1.34%	2,809,928.00

Monthly Budget Report

For Fiscal: 2022-2023 Period Ending: 09/30/2023

		September Budget	September Activity	Variance Favorable (Unfavorable)	Percent Remaining	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Remaining	Total Budget
Fund: 12 - LIBRARY-STATE AID										
Expense										
12-70-5050-000-500	MEMBERSHIP & DUES	2,453.53	0.00	2,453.53	100.00%	29,313.00	31,687.02	-2,374.02	-8.10%	29,313.00
12-70-5913-000-709	TRANSFERS OUT/FUND 13 LIBRARY	0.00	0.00	0.00	0.00%	0.00	6,744.66	-6,744.66	0.00%	0.00
	Total Expense:	2,453.53	0.00	2,453.53	100.00%	29,313.00	38,431.68	-9,118.68	-31.11%	29,313.00
	Total Fund: 12 - LIBRARY-STATE AID:	2,453.53	0.00	2,453.53	100.00%	29,313.00	38,431.68	-9,118.68	-31.11%	29,313.00
Fund: 13 - LIBRARY-BOOKS/DON										
Expense										
13-70-5045-000-500	EMPLOYEE TRAINING	669.60	0.00	669.60	100.00%	8,000.00	3,511.21	4,488.79	56.11%	8,000.00
13-70-5050-000-500	MEMBERSHIP & DUES	41.85	0.00	41.85	100.00%	500.00	0.00	500.00	100.00%	500.00
13-70-5051-000-500	TRAVEL & CONFERENCE	750.00	0.00	750.00	100.00%	9,000.00	2,419.75	6,580.25	73.11%	9,000.00
13-70-5052-000-500	EMPLOYEE MISC EXPENSE	41.74	0.00	41.74	100.00%	500.00	0.00	500.00	100.00%	500.00
13-70-5090-000-500	POSTAGE	276.21	0.00	276.21	100.00%	3,300.00	3,415.00	-115.00	-3.48%	3,300.00
13-70-5100-000-500	SUPPLIES/PRINT & OFFICE	41.74	0.00	41.74	100.00%	500.00	0.00	500.00	100.00%	500.00
13-70-5105-000-500	SUPPLIES/OTHER	83.37	0.00	83.37	100.00%	1,000.00	349.62	650.38	65.04%	1,000.00
13-70-5106-000-500	SUPPLIES/REFUNDS	0.00	0.00	0.00	0.00%	0.00	7,576.36	-7,576.36	0.00%	0.00
13-70-5110-000-500	SUPPLIES/JANITORIAL	83.37	0.00	83.37	100.00%	1,000.00	575.72	424.28	42.43%	1,000.00
13-70-5210-000-500	MAINTENANCE CONTRACTS	1,255.50	0.00	1,255.50	100.00%	15,000.00	0.00	15,000.00	100.00%	15,000.00
13-70-5220-000-500	COMPUTER SERVICES	208.37	0.00	208.37	100.00%	2,500.00	0.00	2,500.00	100.00%	2,500.00
13-70-5310-000-500	MAINT/REP-OFFICE EQUIP	166.74	0.00	166.74	100.00%	2,000.00	0.00	2,000.00	100.00%	2,000.00
13-70-5380-000-500	MAINT/REP-BUILDING	333.37	2,410.76	-2,077.39	-623.15%	4,000.00	2,410.76	1,589.24	39.73%	4,000.00
13-70-5605-000-500	RENTAL/STORAGE FACILITY	251.10	304.95	-53.85	-21.45%	3,000.00	3,597.40	-597.40	-19.91%	3,000.00
13-70-5840-000-500	PROFESSIONAL CONSULTANTS	75.00	0.00	75.00	100.00%	900.00	0.00	900.00	100.00%	900.00
13-70-5940-000-500	COMMUNITY INVOLVEMENT	541.74	1,057.81	-516.07	-95.26%	6,500.00	13,940.23	-7,440.23	-114.47%	6,500.00
13-70-5990-000-500	BANK CHARGES	0.00	264.92	-264.92	0.00%	0.00	3,486.25	-3,486.25	0.00%	0.00
13-70-5992-000-500	MERCHANT FEES	251.10	0.00	251.10	100.00%	3,000.00	0.00	3,000.00	100.00%	3,000.00
13-70-8100-000-500	PURCHASE/OFFICE & COMP EQUIP	334.80	0.00	334.80	100.00%	4,000.00	0.00	4,000.00	100.00%	4,000.00
13-70-8150-000-500	PURCHASES-SMALL EQUIP	41.74	0.00	41.74	100.00%	500.00	0.00	500.00	100.00%	500.00
13-70-8205-000-500	PURCHASES/PERIODICAL REPLACE	41.74	0.00	41.74	100.00%	500.00	0.00	500.00	100.00%	500.00
13-70-8500-000-500	PURCHASES-CAP (UNDER \$5K)	333.37	0.00	333.37	100.00%	4,000.00	4,100.00	-100.00	-2.50%	4,000.00
13-70-8610-000-500	PURCHASES/BOOKS	25.00	0.00	25.00	100.00%	300.00	57.18	242.82	80.94%	300.00
	Total Expense:	5,847.45	4,038.44	1,809.01	30.94%	70,000.00	45,439.48	24,560.52	35.09%	70,000.00
	Total Fund: 13 - LIBRARY-BOOKS/DON:	5,847.45	4,038.44	1,809.01	30.94%	70,000.00	45,439.48	24,560.52	35.09%	70,000.00
Fund: 20 - CAPITAL PROJECTS										
Expense										
20-70-5610-000-500	LEASE/VEHICLE	1,156.17	1,150.92	5.25	0.45%	13,812.00	14,302.32	-490.32	-3.55%	13,812.00
20-70-8500-000-500	PURCHASES-CAP (UNDER \$5K)	2,511.00	0.00	2,511.00	100.00%	30,000.00	25,347.96	4,652.04	15.51%	30,000.00
20-70-8600-000-712	PURCHASES-CAP (OVER \$5K)	2,398.06	0.00	2,398.06	100.00%	28,650.00	91,830.51	-63,180.51	-220.53%	28,650.00
	Total Expense:	6,065.23	1,150.92	4,914.31	81.02%	72,462.00	131,480.79	-59,018.79	-81.45%	72,462.00
	Total Fund: 20 - CAPITAL PROJECTS:	6,065.23	1,150.92	4,914.31	81.02%	72,462.00	131,480.79	-59,018.79	-81.45%	72,462.00

Monthly Budget Report

For Fiscal: 2022-2023 Period Ending: 09/30/2023

	September Budget	September Activity	Variance Favorable (Unfavorable)	Percent Remaining	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Remaining	Total Budget
Report Total:	251,593.21	203,117.65	48,475.56	19.27%	2,981,703.00	2,987,663.94	-5,960.94	-0.20%	2,981,703.00

Monthly Budget Report

For Fiscal: 2022-2023 Period Ending: 09/30/2023

Group Summary

Account Type	September Budget	September Activity	Variance Favorable (Unfavorable)	Percent Remaining	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Remaining	Total Budget
Fund: 01 - GENERAL FUND									
Expense	237,227.00	197,928.29	39,298.71	16.57%	2,809,928.00	2,772,311.99	37,616.01	1.34%	2,809,928.00
Total Fund: 01 - GENERAL FUND:	237,227.00	197,928.29	39,298.71	16.57%	2,809,928.00	2,772,311.99	37,616.01	1.34%	2,809,928.00
Fund: 12 - LIBRARY-STATE AID									
Expense	2,453.53	0.00	2,453.53	100.00%	29,313.00	38,431.68	-9,118.68	-31.11%	29,313.00
Total Fund: 12 - LIBRARY-STATE AID:	2,453.53	0.00	2,453.53	100.00%	29,313.00	38,431.68	-9,118.68	-31.11%	29,313.00
Fund: 13 - LIBRARY-BOOKS/DON									
Expense	5,847.45	4,038.44	1,809.01	30.94%	70,000.00	45,439.48	24,560.52	35.09%	70,000.00
Total Fund: 13 - LIBRARY-BOOKS/DON:	5,847.45	4,038.44	1,809.01	30.94%	70,000.00	45,439.48	24,560.52	35.09%	70,000.00
Fund: 20 - CAPITAL PROJECTS									
Expense	6,065.23	1,150.92	4,914.31	81.02%	72,462.00	131,480.79	-59,018.79	-81.45%	72,462.00
Total Fund: 20 - CAPITAL PROJECTS:	6,065.23	1,150.92	4,914.31	81.02%	72,462.00	131,480.79	-59,018.79	-81.45%	72,462.00
Report Total:	251,593.21	203,117.65	48,475.56	19.27%	2,981,703.00	2,987,663.94	-5,960.94	-0.20%	2,981,703.00

Fund Summary

Fund	September Budget	September Activity	Variance		YTD Budget	YTD Activity	Variance		Total Budget
			Favorable (Unfavorable)	Percent Remaining			Favorable (Unfavorable)	Percent Remaining	
01 - GENERAL FUND	237,227.00	197,928.29	39,298.71	16.57%	2,809,928.00	2,772,311.99	37,616.01	1.34%	2,809,928.00
12 - LIBRARY-STATE AID	2,453.53	0.00	2,453.53	100.00%	29,313.00	38,431.68	-9,118.68	-31.11%	29,313.00
13 - LIBRARY-BOOKS/DON	5,847.45	4,038.44	1,809.01	30.94%	70,000.00	45,439.48	24,560.52	35.09%	70,000.00
20 - CAPITAL PROJECTS	6,065.23	1,150.92	4,914.31	81.02%	72,462.00	131,480.79	-59,018.79	-81.45%	72,462.00
Report Total:	251,593.21	203,117.65	48,475.56	19.27%	2,981,703.00	2,987,663.94	-5,960.94	-0.20%	2,981,703.00



Vestavia Hills, AL

Monthly Budget Report Account Summary

For Fiscal: 2023-2024 Period Ending: 10/31/2023

	October Budget	October Activity	Variance Favorable (Unfavorable)	Percent Used	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Used	Total Budget	
Fund: 01 - GENERAL FUND										
Expense										
01-70-5010-000-500	COMPENSATION	138,948.81	63,602.91	75,345.90	45.77%	138,948.81	63,602.91	75,345.90	45.77%	1,668,053.00
01-70-5015-000-500	PAYROLL TAX EXP	10,557.44	4,741.04	5,816.40	44.91%	10,557.44	4,741.04	5,816.40	44.91%	126,740.00
01-70-5016-000-500	FRINGE BENEFITS EXP	29,621.97	14,584.47	15,037.50	49.24%	29,621.97	14,584.47	15,037.50	49.24%	355,606.00
01-70-5045-000-500	EMPLOYEE TRAINING	1,187.02	0.00	1,187.02	0.00%	1,187.02	0.00	1,187.02	0.00%	14,250.00
01-70-5050-000-500	MEMBERSHIP & DUES	229.07	0.00	229.07	0.00%	229.07	0.00	229.07	0.00%	2,750.00
01-70-5051-000-500	TRAVEL & CONFERENCE	458.15	0.00	458.15	0.00%	458.15	0.00	458.15	0.00%	5,500.00
01-70-5065-000-500	PHYSICALS/DRUG SCREEN	41.65	0.00	41.65	0.00%	41.65	0.00	41.65	0.00%	500.00
01-70-5070-000-500	VEHICLE ALLOWANCE	41.65	0.00	41.65	0.00%	41.65	0.00	41.65	0.00%	500.00
01-70-5090-000-500	POSTAGE	95.79	0.00	95.79	0.00%	95.79	0.00	95.79	0.00%	1,150.00
01-70-5100-000-500	SUPPLIES/PRINT & OFFICE	666.40	0.00	666.40	0.00%	666.40	0.00	666.40	0.00%	8,000.00
01-70-5101-000-500	SUPPLIES/LIB PROCESS	833.00	0.00	833.00	0.00%	833.00	0.00	833.00	0.00%	10,000.00
01-70-5105-000-500	SUPPLIES/OTHER	749.70	0.00	749.70	0.00%	749.70	0.00	749.70	0.00%	9,000.00
01-70-5110-000-500	SUPPLIES/JANITORIAL	666.40	0.00	666.40	0.00%	666.40	0.00	666.40	0.00%	8,000.00
01-70-5140-000-500	GASOLINE	149.94	0.00	149.94	0.00%	149.94	0.00	149.94	0.00%	1,800.00
01-70-5210-000-500	MAINTENANCE CONTRACTS	17,082.49	7,105.91	9,976.58	41.60%	17,082.49	7,105.91	9,976.58	41.60%	205,072.00
01-70-5310-000-500	MAINT/REP-OFFICE EQUIP	83.30	0.00	83.30	0.00%	83.30	0.00	83.30	0.00%	1,000.00
01-70-5350-000-500	MAINT/REP-SMALL EQUIP	124.95	0.00	124.95	0.00%	124.95	0.00	124.95	0.00%	1,500.00
01-70-5370-000-500	MAINT/REP-VEHICLES	233.07	122.82	110.25	52.70%	233.07	122.82	110.25	52.70%	2,798.00
01-70-5380-000-500	MAINT/REP-BUILDING	2,499.00	2,250.00	249.00	90.04%	2,499.00	2,250.00	249.00	90.04%	30,000.00
01-70-5385-000-500	MAINT/REP-HVAC	2,082.50	0.00	2,082.50	0.00%	2,082.50	0.00	2,082.50	0.00%	25,000.00
01-70-5390-000-500	MAINT/REP-ELEC & PLUMB	624.75	0.00	624.75	0.00%	624.75	0.00	624.75	0.00%	7,500.00
01-70-5700-000-500	UTILITIES	11,495.40	0.00	11,495.40	0.00%	11,495.40	0.00	11,495.40	0.00%	138,000.00
01-70-5720-000-500	COMM(INTERNET & TELEPHONE)	1,532.72	869.19	663.53	56.71%	1,532.72	869.19	663.53	56.71%	18,400.00
01-70-5840-000-500	PROFESSIONAL CONSULTANTS	583.10	0.00	583.10	0.00%	583.10	0.00	583.10	0.00%	7,000.00
01-70-5940-000-500	COMMUNITY INVOLVEMENT	3,332.00	1,032.85	2,299.15	31.00%	3,332.00	1,032.85	2,299.15	31.00%	40,000.00
01-70-5940-002-500	OUTREACH/LIB PARK & CH	583.10	0.00	583.10	0.00%	583.10	0.00	583.10	0.00%	7,000.00
01-70-5940-003-500	MARKETING - LIBRARY	666.40	235.00	431.40	35.26%	666.40	235.00	431.40	35.26%	8,000.00
01-70-8100-000-500	PURCHASE/OFFICE & COMP EQUIP	916.30	0.00	916.30	0.00%	916.30	0.00	916.30	0.00%	11,000.00
01-70-8150-000-500	PURCHASES-SMALL EQUIP	333.20	0.00	333.20	0.00%	333.20	0.00	333.20	0.00%	4,000.00
01-70-8205-000-500	PURCHASES/PERIODICAL REPLACE	12,445.02	13,924.24	-1,479.22	111.89%	12,445.02	13,924.24	-1,479.22	111.89%	149,400.00
01-70-8610-000-500	PURCHASES/BOOKS	12,245.10	3,831.22	8,413.88	31.29%	12,245.10	3,831.22	8,413.88	31.29%	147,000.00
	Total Expense:	251,109.39	112,299.65	138,809.74	44.72%	251,109.39	112,299.65	138,809.74	44.72%	3,014,519.00
	Total Fund: 01 - GENERAL FUND:	251,109.39	112,299.65	138,809.74	44.72%	251,109.39	112,299.65	138,809.74	44.72%	3,014,519.00

Monthly Budget Report

For Fiscal: 2023-2024 Period Ending: 10/31/2023

		October Budget	October Activity	Variance Favorable (Unfavorable)	Percent Used	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Used	Total Budget
Fund: 12 - LIBRARY-STATE AID										
Expense										
12-70-5050-000-500	MEMBERSHIP & DUES	2,713.24	0.00	2,713.24	0.00%	2,713.24	0.00	2,713.24	0.00%	32,572.00
	Total Expense:	2,713.24	0.00	2,713.24	0.00%	2,713.24	0.00	2,713.24	0.00%	32,572.00
	Total Fund: 12 - LIBRARY-STATE AID:	2,713.24	0.00	2,713.24	0.00%	2,713.24	0.00	2,713.24	0.00%	32,572.00
Fund: 13 - LIBRARY-BOOKS/DON										
Expense										
13-70-5010-000-500	COMPENSATION	203.91	0.00	203.91	0.00%	203.91	0.00	203.91	0.00%	2,448.00
13-70-5015-000-500	PAYROLL TAX EXP	15.66	0.00	15.66	0.00%	15.66	0.00	15.66	0.00%	188.00
13-70-5016-000-500	FRINGE BENEFITS EXP	30.82	0.00	30.82	0.00%	30.82	0.00	30.82	0.00%	370.00
13-70-5045-000-500	EMPLOYEE TRAINING	666.40	0.00	666.40	0.00%	666.40	0.00	666.40	0.00%	8,000.00
13-70-5050-000-500	MEMBERSHIP & DUES	41.65	0.00	41.65	0.00%	41.65	0.00	41.65	0.00%	500.00
13-70-5051-000-500	TRAVEL & CONFERENCE	749.70	0.00	749.70	0.00%	749.70	0.00	749.70	0.00%	9,000.00
13-70-5052-000-500	EMPLOYEE MISC EXPENSE	41.65	0.00	41.65	0.00%	41.65	0.00	41.65	0.00%	500.00
13-70-5090-000-500	POSTAGE	416.50	0.00	416.50	0.00%	416.50	0.00	416.50	0.00%	5,000.00
13-70-5100-000-500	SUPPLIES/PRINT & OFFICE	41.65	0.00	41.65	0.00%	41.65	0.00	41.65	0.00%	500.00
13-70-5105-000-500	SUPPLIES/OTHER	166.60	0.00	166.60	0.00%	166.60	0.00	166.60	0.00%	2,000.00
13-70-5110-000-500	SUPPLIES/JANITORIAL	83.30	0.00	83.30	0.00%	83.30	0.00	83.30	0.00%	1,000.00
13-70-5210-000-500	MAINTENANCE CONTRACTS	1,249.50	0.00	1,249.50	0.00%	1,249.50	0.00	1,249.50	0.00%	15,000.00
13-70-5220-000-500	COMPUTER SERVICES	208.25	0.00	208.25	0.00%	208.25	0.00	208.25	0.00%	2,500.00
13-70-5310-000-500	MAINT/REP-OFFICE EQUIP	166.60	0.00	166.60	0.00%	166.60	0.00	166.60	0.00%	2,000.00
13-70-5380-000-500	MAINT/REP-BUILDING	333.20	0.00	333.20	0.00%	333.20	0.00	333.20	0.00%	4,000.00
13-70-5605-000-500	RENTAL/STORAGE FACILITY	249.90	0.00	249.90	0.00%	249.90	0.00	249.90	0.00%	3,000.00
13-70-5840-000-500	PROFESSIONAL CONSULTANTS	74.97	0.00	74.97	0.00%	74.97	0.00	74.97	0.00%	900.00
13-70-5940-000-500	COMMUNITY INVOLVEMENT	874.65	0.00	874.65	0.00%	874.65	0.00	874.65	0.00%	10,500.00
13-70-5990-000-500	BANK CHARGES	416.50	0.00	416.50	0.00%	416.50	0.00	416.50	0.00%	5,000.00
13-70-8100-000-500	PURCHASE/OFFICE & COMP EQUIP	749.70	0.00	749.70	0.00%	749.70	0.00	749.70	0.00%	9,000.00
13-70-8150-000-500	PURCHASES-SMALL EQUIP	41.65	0.00	41.65	0.00%	41.65	0.00	41.65	0.00%	500.00
13-70-8205-000-500	PURCHASES/PERIODICAL REPLACE	41.65	0.00	41.65	0.00%	41.65	0.00	41.65	0.00%	500.00
13-70-8500-000-500	PURCHASES-CAP (UNDER \$5K)	1,332.80	0.00	1,332.80	0.00%	1,332.80	0.00	1,332.80	0.00%	16,000.00
13-70-8600-000-712	PURCHASES-CAP (OVER \$5K)	11,062.24	0.00	11,062.24	0.00%	11,062.24	0.00	11,062.24	0.00%	132,800.00
13-70-8610-000-500	PURCHASES/BOOKS	24.99	0.00	24.99	0.00%	24.99	0.00	24.99	0.00%	300.00
	Total Expense:	19,284.44	0.00	19,284.44	0.00%	19,284.44	0.00	19,284.44	0.00%	231,506.00
	Total Fund: 13 - LIBRARY-BOOKS/DON:	19,284.44	0.00	19,284.44	0.00%	19,284.44	0.00	19,284.44	0.00%	231,506.00
Fund: 20 - CAPITAL PROJECTS										
Expense										
20-70-5610-000-500	LEASE/VEHICLE	2,296.74	1,150.92	1,145.82	50.11%	2,296.74	1,150.92	1,145.82	50.11%	27,572.00
20-70-5611-000-500	LEASE/VEHICLE-INTEREST	682.22	0.00	682.22	0.00%	682.22	0.00	682.22	0.00%	8,190.00

Monthly Budget Report

For Fiscal: 2023-2024 Period Ending: 10/31/2023

[20-70-8600-000-712](#)

	October Budget	October Activity	Variance Favorable (Unfavorable)	Percent Used	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Used	Total Budget
PURCHASES-CAP (OVER \$5K)	19,492.20	22,656.01	-3,163.81	116.23%	19,492.20	22,656.01	-3,163.81	116.23%	234,000.00
Total Expense:	22,471.16	23,806.93	-1,335.77	105.94%	22,471.16	23,806.93	-1,335.77	105.94%	269,762.00
Total Fund: 20 - CAPITAL PROJECTS:	22,471.16	23,806.93	-1,335.77	105.94%	22,471.16	23,806.93	-1,335.77	105.94%	269,762.00
Report Total:	295,578.23	136,106.58	159,471.65	46.05%	295,578.23	136,106.58	159,471.65	46.05%	3,548,359.00

Monthly Budget Report

For Fiscal: 2023-2024 Period Ending: 10/31/2023

Group Summary

Account Type	October Budget	October Activity	Variance Favorable (Unfavorable)	Percent Used	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Used	Total Budget
Fund: 01 - GENERAL FUND									
Expense	251,109.39	112,299.65	138,809.74	44.72%	251,109.39	112,299.65	138,809.74	44.72%	3,014,519.00
Total Fund: 01 - GENERAL FUND:	251,109.39	112,299.65	138,809.74	44.72%	251,109.39	112,299.65	138,809.74	44.72%	3,014,519.00
Fund: 12 - LIBRARY-STATE AID									
Expense	2,713.24	0.00	2,713.24	0.00%	2,713.24	0.00	2,713.24	0.00%	32,572.00
Total Fund: 12 - LIBRARY-STATE AID:	2,713.24	0.00	2,713.24	0.00%	2,713.24	0.00	2,713.24	0.00%	32,572.00
Fund: 13 - LIBRARY-BOOKS/DON									
Expense	19,284.44	0.00	19,284.44	0.00%	19,284.44	0.00	19,284.44	0.00%	231,506.00
Total Fund: 13 - LIBRARY-BOOKS/DON:	19,284.44	0.00	19,284.44	0.00%	19,284.44	0.00	19,284.44	0.00%	231,506.00
Fund: 20 - CAPITAL PROJECTS									
Expense	22,471.16	23,806.93	-1,335.77	105.94%	22,471.16	23,806.93	-1,335.77	105.94%	269,762.00
Total Fund: 20 - CAPITAL PROJECTS:	22,471.16	23,806.93	-1,335.77	105.94%	22,471.16	23,806.93	-1,335.77	105.94%	269,762.00
Report Total:	295,578.23	136,106.58	159,471.65	46.05%	295,578.23	136,106.58	159,471.65	46.05%	3,548,359.00

Fund Summary

Fund	October Budget	October Activity	Variance		YTD Budget	YTD Activity	Variance		Total Budget
			Favorable (Unfavorable)	Percent Used			Favorable (Unfavorable)	Percent Used	
01 - GENERAL FUND	251,109.39	112,299.65	138,809.74	44.72%	251,109.39	112,299.65	138,809.74	44.72%	3,014,519.00
12 - LIBRARY-STATE AID	2,713.24	0.00	2,713.24	0.00%	2,713.24	0.00	2,713.24	0.00%	32,572.00
13 - LIBRARY-BOOKS/DON	19,284.44	0.00	19,284.44	0.00%	19,284.44	0.00	19,284.44	0.00%	231,506.00
20 - CAPITAL PROJECTS	22,471.16	23,806.93	-1,335.77	105.94%	22,471.16	23,806.93	-1,335.77	105.94%	269,762.00
Report Total:	295,578.23	136,106.58	159,471.65	46.05%	295,578.23	136,106.58	159,471.65	46.05%	3,548,359.00



Vestavia Hills, AL

Balance Sheet

Account Summary

As Of 10/18/2023

Account	Name	Balance
Fund: 12 - LIBRARY-STATE AID		
Assets		
Department: 00 - Department 00		
Department: 00 - Department 00		
12-00-1031-000-000	CLAIM ON CASH	0.00
12-00-1941-000-000	DUE FROM GENERAL FUND	0.00
	Total Department 00 - Department 00:	<u>0.00</u>
	Total Department 00 - Department 00:	<u>0.00</u>
	Total Assets:	<u><u>0.00</u></u>
Liability		
Department: 00 - Department 00		
Department: 00 - Department 00		
12-00-2000-000-000	ACCOUNTS PAYABLE	0.00
12-00-2005-000-000	ACCOUNTS PAYABLE/OTHER	0.00
12-00-2741-000-000	DUE TO GENERAL FUND	0.00
12-00-2830-000-000	ENCUMBRANCES	0.00
12-00-2840-000-000	RESERVE FOR ENCUMBRANCES	0.00
	Total Department 00 - Department 00:	<u>0.00</u>
	Total Department 00 - Department 00:	<u>0.00</u>
	Total Liability:	<u>0.00</u>
Equity		
Department: 00 - Department 00		
Department: 00 - Department 00		
12-00-2950-000-000	FUND BALANCE/RESTRICTED	0.00
	Total Department 00 - Department 00:	<u>0.00</u>
	Total Department 00 - Department 00:	<u>0.00</u>
	Total Beginning Equity:	<u>0.00</u>
Total Revenue		0.00
Total Expense		<u>0.00</u>
Revenues Over/Under Expenses		<u>0.00</u>
	Total Equity and Current Surplus (Deficit):	<u>0.00</u>
	Total Liabilities, Equity and Current Surplus (Deficit):	<u><u>0.00</u></u>

Balance Sheet

As Of 10/18/2023

Account	Name	Balance	
Fund: 13 - LIBRARY-BOOKS/DON			
Assets			
Department: 00 - Department 00			
Department: 00 - Department 00			
<u>13-00-1010-000-000</u>	PETTY CASH	600.00	
<u>13-00-1022-001-000</u>	DONATION	433,701.36	
<u>13-00-1031-000-000</u>	CLAIM ON CASH	41,732.32	
<u>13-00-1230-000-000</u>	ACCOUNTS RECEIVABLE	0.00	
<u>13-00-1341-000-000</u>	PREPAID EXPENSES	0.00	
	Total Department 00 - Department 00:	476,033.68	
	Total Department 00 - Department 00:	476,033.68	
	Total Assets:	476,033.68	<u>476,033.68</u>
Liability			
Department: 00 - Department 00			
Department: 00 - Department 00			
<u>13-00-2000-000-000</u>	ACCOUNTS PAYABLE	304.95	
<u>13-00-2005-000-000</u>	ACCOUNTS PAYABLE/OTHER	0.00	
<u>13-00-2741-000-000</u>	DUE TO GENERAL FUND	0.00	
<u>13-00-2830-000-000</u>	ENCUMBRANCES	0.00	
<u>13-00-2840-000-000</u>	RESERVE FOR ENCUMBRANCES	0.00	
	Total Department 00 - Department 00:	304.95	
	Total Department 00 - Department 00:	304.95	
	Total Liability:	304.95	
Equity			
Department: 00 - Department 00			
Department: 00 - Department 00			
<u>13-00-2900-000-000</u>	NONSPENDABLE	0.00	
<u>13-00-2950-000-000</u>	FUND BALANCE/RESTRICTED	471,722.96	
	Total Department 00 - Department 00:	471,722.96	
	Total Department 00 - Department 00:	471,722.96	
	Total Beginning Equity:	471,722.96	
Total Revenue		4,005.77	
Total Expense		0.00	
Revenues Over/Under Expenses		4,005.77	
	Total Equity and Current Surplus (Deficit):	475,728.73	
	Total Liabilities, Equity and Current Surplus (Deficit):	476,033.68	<u>476,033.68</u>



VESTAVIA HILLS
MEMORANDUM

TO: Department Heads
FROM: Jeff Downes, City Manager
DATE: September 5, 2023
RE: 2024 Holiday Schedule

A handwritten signature in blue ink, appearing to read "JD", is written over the "FROM:" line.

CITY HOLIDAYS 2024

JANUARY 1	MONDAY	NEW YEAR'S DAY
JANUARY 15	MONDAY	MARTIN LUTHER KING, JR. DAY
MARCH 29	FRIDAY	GOOD FRIDAY
MAY 27	MONDAY	MEMORIAL DAY
JULY 4	THURSDAY	INDEPENDENCE DAY
SEPTEMBER 2	MONDAY	LABOR DAY
NOVEMBER 11	MONDAY	VETERANS DAY
NOVEMBER 28	THURSDAY	THANKSGIVING DAY
NOVEMBER 29	FRIDAY	DAY AFTER THANKSGIVING
DECEMBER 24	TUESDAY	CHRISTMAS EVE
DECEMBER 25	WEDNESDAY	CHRISTMAS DAY
DECEMBER 31	TUESDAY	NEW YEAR'S EVE



Vestavia Hills Library in the Forest Holiday Schedule 2024

January 1	Monday	New Year's Day
January 15	Monday	Dr. Martin Luther King, Jr. Day
March 29	Friday	Good Friday (Library Open 8 hours float)
March 31	Sunday	Easter (No staff scheduled)
May 26	Sunday	Memorial Day Weekend (No staff scheduled)
May 27	Monday	Memorial Day
July 4	Thursday	Independence Day
September 1	Sunday	Labor Day Weekend (No staff scheduled)
September 2	Monday	Labor Day
November 11	Monday	Veteran's Day (Library Open 9-6 - 8 hrs. float)
November 27	Wednesday	Library closes at noon.
November 28	Thursday	Thanksgiving Day
November 29	Friday	Day After Thanksgiving
December 5	Thursday	Staff Training Day
December 24	Tuesday	Christmas Eve
December 25	Wednesday	Christmas Day
December 31	Tuesday	New Year's Eve



**Vestavia Hills Library in the Forest
Staff Meeting Schedule 2024
Meetings Scheduled 8 am – 10 am**

Monday, February 05, 2024

Tuesday, April 02, 2024

Wednesday, May 15, 2024

Thursday, August 01, 2024

Tuesday, October 01, 2024

Thursday, December 05, 2024 (Library closed for staff training.)

Desirable Qualifications for Vestavia Hills Library in the Forest Board Applicants

In addition to the qualifications listed below, candidates with Vestavia Hills community relations, marketing, legal or fundraising expertise are encouraged to apply.

Interest in the library and its services; knowledge of the library and community, their needs, and diversity; active with groups or organizations within the community; a general understanding of the social and economic conditions of the City.

Support for the library's contemporary mission and the ability to communicate it to the public.

Ability to attend all board meetings and participate appropriately, including preparing for board meetings by reading board minutes, board packets and other materials sent out before the board meeting and serving on committees as assigned by the board chair

Awareness and understanding of the library's role in the community as the center for education, enrichment, empowerment, and entertainment.

Willingness to lend expertise and leadership to the board and devote up to 10 hours per month for the purpose of carrying out the fiduciary duties of trusteeship; must be able to regularly attend meetings of the Board, represent the Library at meetings and public functions, serve as an advocate for Library services for the community, and have excellent communication skills and ability to relate to the public.

Skill in establishing policies and long-term goals for the successful and efficient operation of the Library and willingness to review policies and by-laws on an annual basis, updating as needed

Remain informed about the services offered by the library and stay abreast of current library trends and practices, including reading the literature, talking to staff and trustees from other libraries and attending professional meetings as needed

Ability to think and plan creatively, to question objectively, and to effectively support the strategic plan of the library.

Sound judgment, a sense of fiscal responsibility and community awareness. Understand and promote library tenets.

Duties may include regularly reviewing financial reports with the Director and fellow Trustees and representing the library at budget hearings.

An open mind, intellectual curiosity, and respect for the opinions of others; ability to collaborate and work in a cooperative manner with fellow board members, the library director and staff, City government and the public.

Although not required, past service as a board member or similar position having fiduciary responsibilities is highly desirable.

Alabama Public Library Service Trustee Handbook

Library Bill of Rights

The American Library Association affirms that all libraries are forums for information and ideas, and that the following basic policies should guide their services.

I. Books and other library resources should be provided for the interest, information, and enlightenment of all people of the community the library serves. Materials should not be excluded because of the origin, background, or views of those contributing to their creation.

II. Libraries should provide materials and information presenting all points of view on current and historical issues. Materials should not be proscribed or removed because of partisan or doctrinal disapproval.

III. Libraries should challenge censorship in the fulfillment of their responsibility to provide information and enlightenment.

IV. Libraries should cooperate with all persons and groups concerned with resisting abridgment of free expression and free access to ideas.

V. A person's right to use a library should not be denied or abridged because of origin, age, background, or views.

VI. Libraries which make exhibit spaces and meeting rooms available to the public they serve should make such facilities available on an equitable basis, regardless of the beliefs or affiliations of individuals or groups requesting their use.

VII. All people, regardless of origin, age, background, or views, possess a right to privacy and confidentiality in their library use. Libraries should advocate for, educate about, and protect people's privacy, safeguarding all library use data, including personally identifiable information.

Adopted June 19, 1939, by the ALA Council; amended October 14, 1944; June 18, 1948; February 2, 1961; June 27, 1967; January 23, 1980; January 29, 2019.

Inclusion of "age" reaffirmed January 23, 1996.

Although the Articles of the *Library Bill of Rights* are unambiguous statements of basic principles that should govern the service of all libraries, questions do arise concerning application of these principles to specific library practices. See the documents designated by the Intellectual Freedom Committee as [Interpretations of the Library Bill of Rights](#).

American Library Association