



## VESTAVIA HILLS

A LIFE ABOVE

ASHLEY C. CURRY  
*Mayor*

TANEISHA YOUNG TUCKER  
*Library Director*

**Library Board of Trustees  
Meeting Agenda  
Wednesday, January 26, 2022  
4:00 pm**

- I. Call to Order –April MacLennan, Chair**
- II. Approval of Today's Agenda**
- III. Approval of the Minutes from Wednesday, November 22, 2021**
- IV. Director's Report – Daniel Tackett, Deputy Director**
- V. Library Board Packet Items**
  - a. News Articles and Correspondence
  - b. Monthly Statistical Reports (October, November, December 2021)
  - c. Bank Statements
  - d. Monthly Budget Report
  - e. Balance Sheets, Funds 12 and 13
- VI. Unfinished Business**
  - a. Storage Area Network Update
  - b. Privacy Policies
    - i. Patron Records – VOTE
    - ii. Surveillance
- VII. New Business**
  - a. Laptop Bar – VOTE
  - b. LSTA NOI Submission
  - c. Meeting Room Capacity Verbiage – VOTE
  - d. Claim on Cash
  - e. APLS Annual Report Review
- VIII. Committee Reports**
- IX. Friends Report**
- X. Foundation Report**
- XI. Informational Items**
  - a. Annual Strategic Planning City of Vestavia Hills, February 21-22, 2022
  - b. Public Library Association Conference March 23-25, 2022, Portland, OR
  - c. New Vending Machine
- XII. Executive Session**
- XIII. Adjournment**

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VESTAVIA HILLS LIBRARY IN THE FOREST  
1221 MONTGOMERY HWY  
VESTAVIA HILLS, AL 35216  
205 978 0155

## **Taneisha Y. Tucker**

### **Director's Report to the Library Board of Trustees**

**November, December 2021 and January 2022**

**January 20, 2022**

## **Correspondence**

**December 10, 2021**    **Email from Helen Dolive**  
An email praising the Adult department and the Library.

## **News Articles:**

**November 24, 2021**    **"7 December Events Not to Miss in Vestavia Hills"**  
**Vestavia Hills Magazine | Madoline Markham**  
Includes the Children Department's Christmas program, Pictures with Santa.

**November 25, 2021**    **"Gingerbread Challenge, Pictures with Santa Coming to the Library"**  
**Vestavia Voice | Neal Embry**  
Article spotlights the Library's holiday programs like the Gingerbread Challenge, Pictures with Santa, Handmade with Holly: Wood Slice Ornaments, and Extended Study Hours.

**December 25, 2021**    **"Civic Center Completion, Economic Development, and More on Horizon"**  
**Vestavia Voice | Neal Embry**  
Article discusses plans for community spaces in Vestavia Hills in the coming year and mentions the Library's concert at Wald Park during the Dogwood Festival.

**December 25, 2021**    **"Crafts, Lego Olympics Coming to Library"**  
**Vestavia Voice | Eric Taunton**  
Article spotlights the Library's January programs like Family Lego Olympics, Handmade with Holly: Marvelous Magnets, Cookie Wars, and Intro to 3D Printing.

## **Facebook Mentions and Spotlights:**

**November 8, 2021** **Junior Board of the Vestavia Hills Library |** Spotlights the Picture Yourself(ie) mailer.

**November 9, 2021 Vestavia Hills Library Foundation |** Spotlights the Picture Yourself(ie) mailer.

**November 10, 2021 Mid Alabama Republican Club |** Link to Republican Club meeting held at the Library.

**November 10, 2021 Vestavia Hills Library Foundation |** Link to Library Foundation PayPal for donations.

**November 11, 2021 Kaye Lisa |** Patron brought her children to the Library during winter break.

**November 12, 2021 Junior Board of the Vestavia Hills Library |** Picture of a space in the Children's Department.

**November 13, 2021 Darla Williamson's Tangled Stones Studio |** Pictures from the Autumn Art with Darla program.

**November 13, 2021 Junior Board of the Vestavia Hills Library |** Spotlights the portrait studio in the Makerspace.

**November 18, 2021 Holiday in the Hills |** Spotlights the portrait studio in the Makerspace.

**November 19, 2021 Junior Board of the Vestavia Hills Library |** Pictures of the Library at sunset.

**November 20, 2021 Vestavia Hills Library Foundation |** Pictures of the Library at sunset.

**November 20, 2021 Junior Board of Vestavia Library|** Spotlights the Toddler-A-Go-Go program in the Children's Department.

**November 22, 2021 Holiday in the Hills |** Link to the Disguise a Gingerbread Man contest.

**November 22, 2021 Vestavia Hills Library Foundation |** Post about being thankful for the Library and link to Foundation donation page.

**November 22, 2021 Vestavia Hills Chamber of Commerce |** Link to the Disguise a Gingerbread Man contest.

**November 23, 2021 Brad McCombs |** Patron took photos of son enjoying storytime.

**November 29, 2021 Junior Board of the Vestavia Hills Library |** Photo of the Christmas tree in the lobby.

**November 29, 2021 Vestavia Hills Library Foundation |** Giving Tuesday post from the Foundation.

**November 30, 2021 Karen Eggert Templeton |** Link to the Foundation's Giving Tuesday post.

**November 30, 2021 Junior Board of the Vestavia Hills Library |** Giving Tuesday post from the Junior Board.

**December 1, 2021 Vestavia Hills Magazine |** Link to the "7 December Events Not to Miss in Vestavia Hills" article.

**December 2, 2021 Vestavia Hills Library Foundation |** Post about staff day and the Junior Board's generosity for providing the staff with breakfast.

**December 2, 2021 Junior Board of the Vestavia Hills Library |** Post honoring the Library's staff and reminding patrons of staff day closure.

**December 2, 2021 Dillard Andersmooth |** Beginning of the Library's ARTvent Calendar showcase on the downstairs gallery wall.

**December 6, 2021 Holiday in the Hills |** Link to information about the Pictures with Santa program.

**December 7, 2021 Holiday in the Hills |** Link to information about the Library's portrait studio.

**December 10, 2021 Myrick Gurosky & Associates |** The construction company responsible for building the Library shared a picture of the Library on our 11<sup>th</sup> anniversary.

**December 11, 2021 Gary Palmer for Alabama |** Patron post about the Republican Meeting held at the Library.

**December 13, 2021 Holiday in the Hills |** Link to information about the Pictures with Santa program.

**December 21, 2021 Vestavia Hills Library Foundation |** Link to Library Foundation PayPal for donation.

**December 21, 2021 Junior Board of the Vestavia Hills Library |** Sharing information about the Library's Jolabokaflokkur celebration.



## Community News Publications

**November 2021**      **Community News | November 2021**  
List of Library programs offered in November.

**December 2021**      **Community News | December 2021**  
List of Library programs offered in December.

## Google Reviews

**November 23, 2021**    **Leslie RG | 5-star review**  
A patron left a kind review of the Library, praising the Library's cleanliness and staff.

**December 6, 2021**    **Cam Mackenzie | 3-star review**  
A patron was unsatisfied with the noise level in the Library, but praised the location and building.

**December 22, 2021**    **Udit Shah | 5-star review**  
A patron praised the beauty of the Library, especially the Treehouse.

## Instagram Mentions

**December 20, 2021**    **cng320 | Pictures in the Photo Installation**  
A patron made a lovely post documenting her family's experience in the portrait studio in the Makerspace.

**December 20, 2021**    **artlindsay | Pictures with Santa**  
A patron posted about her son meeting Santa for the first time in our Pictures with Santa event.

## Statistics and Programming Overview

The monthly statistics sheets have been updated and consolidated into a single document. In addition, the new sheet captures and categorizes Library statistics previously not recorded.

	<b><i>October 2021</i></b>	<b><i>November 2021</i></b>	<b><i>December 2021</i></b>
<b><i>Visits</i></b>	61.47% increase In 2020, the Library's hours were limited due to COVID-19.	61.12% increase This is a truer comparison as November 2020 was the first full month that the Library opened weekly with 60 plus hours.	95.22% increase
<b><i>Program Attendance</i></b>	10% decrease Since the Library programmed virtually for most of 2020, statistics show that there was more attendance last year. We are glad that many patrons have begun attend in-person programs again.	6% increase This is due to increased attendance at children's in-person programs.	3% increase The photography studio was booked 132 times for holiday portraits. Portraits with Santa was also a hit with 43 families participating.
<b><i>Circulation</i></b>	85% increase 24,664 physical materials 8,882 digital materials	39.44% increase 21,600 physical materials 8,571 digital materials	25.71% increase 18,859 print materials 8,886 digital materials
<b><i>Services</i></b>	There is a waitlist for passports. Two additional staff members are being trained and certified to assist.		

## Bank Statements, Budgets and Balance Sheets

### ***Pinnacle Bank Statements***

**November 2021:** Expenses: \$463.32  
Bank Fees: \$152.77  
Vending Fees: \$10.99  
Deposits: \$5,632.33  
**Account Balance: \$244,591.58**

**December 2021:** Expenses: \$572.24  
Bank Fees: \$160.32  
Vending Fees: \$10.99  
Deposits: \$5,235.48

**Account Balance: \$249,083.51**

### ***Budget Reports January 2022***

**General Fund 01 Balance:** \$2,081,540.08

**Fund 12 / State Aid Balance:** \$27,155.00

**Fund 13 / Donations Balance:** \$87,427.76

#### **Balance Sheets:**

January 11, 2022      Fund 12 / State Aid: \$6,700.45 No updates.  
Fund 13 / Donations: \$279,491.26

January 20, 2022      Fund 12 / State Aid: \$6,700.50  
Fund 13 / Donations: \$268,136.01

### **Director's Notes**

#### **Building Updates**

- Since last year, there have been several roof leaks with the last being January 15. The roof is under warranty and so far the repairs are covered, but the most recent leak damaged a portion of the Library's materials.
- After more than a year of floors stained by hand sanitizer, they were finally stripped and waxed.
- The new vending machine was installed in December.

#### **Technology Happenings**

- There was an urgent hardware failure in the SAN due to a sudden power surge. Dell sent a replacement part, and Rick Moody was able to get the server back up. It was down for two business days and during that time our H drives on the fileserver as well and secondary domain controller were inaccessible.
- Rick is working with Greg Jones to find a vendor to purchase the SAN without bidding it. When I contacted the City Clerk about bidding the SAN, she and the City's technology department head requested that the Library staff review the State Bid List to locate an appropriate vendor.
- The public PCs that were on backorder from last fiscal year have arrived. There were twelve in this order and additional 4 units will be needed to replace all public PCs. Rick is in the process of creating images for them.
- Alscan has repaired four security cameras. The camera servers were also updated.



- There was a configuration problem with the remote lockers that would not allow them to open. A Bibliotheca technician assisted Rick in resolving to the problem.
- RJ Young, the new copier / printer company, delivered Lexmark printers and helped them set up. The printers designated for Administration do not fit correctly, and RJ Young is making adjustments.
- PCI Compliance documents are due this month.

#### **Staff Happenings / Concerns**

- Since December, seven staff members have been out due to COVID-19. The Children's Department was hit the hardest, and we cancelled Family Night and a Saturday Storytime
- Candace Sheppard, part-time page, has resigned to accept a full-time position.

#### **Director's Meetings, Events Schedule included:**

- Menorah Lighting at City Hall
- City Department Heads
- Library Department Heads
- Library Staff Day
- APLS Town Hall Meeting for Medium Sized Libraries
- Marketing with Cinnamon McCulley
- OTM Directors (2)
- JCLC Directors
- Foundation Board
- Library Board Preparation with April MacLennan
- Staff Meetings (4)
- Paraprofessional Staff – Picture Yourself(ie)
- Sean Michael Ray – Dogwood Festival Concert
- Janine Langston – New Director Birmingham Public Library
- Fun Squad
- Gary Brown
- Haley Williams AI Interiors Laptop Bar
- Collaboration with Parks and Recreation – Staff



## **Library Board Meeting Minutes November 10, 2021**

### **I. Call to Order – Larry Cochran, Chair**

The Vestavia Hills Library in the Forest Board of Trustees met in regular session (remotely in teleconference) on Wednesday, November 10, 2021 at 4:04pm.

#### **Present:**

**Mr. Larry Cochran – Chair**  
**Ms. April MacLennan – Vice Chair**  
**Mr. Kevin Archer – Member**  
**Mr. Greg Laughlin – Member**  
**Mr. Greg Jones – Member**  
**Dr. Jimmy Bartlett – Board Emeritus**  
**Mayor Ashley Curry – City Liaison**  
**Ms. Karen Templeton – Foundation Chair**  
**Ms. Andi Preston – Friends Chair**  
**Ms. Elise Bodenheimer – Friends Co-Chair**  
**Ms. Taneisha Tucker – Library Director**  
**Mr. Daniel Tackett – Deputy Director**  
**Ms. Loraine Ward – Administrative Assistant**

#### **Absent:**

**Mr. Jeff Downes – City Manager**  
**Ms. Eden Anderson – Recorder**

### **II. Approval of Today's Agenda**

Mr. Laughlin motioned to approve the November 10, 2021 agenda with the addition of item VII f. Meeting Room Application. Ms. MacLennan seconded the motion. The amended agenda for today's meeting was unanimously approved.

### **III. Approval of Minutes from Wednesday, September 22, 2021**

Mr. Archer motioned to approve the minutes from the September 22, 2021. Ms. MacLennan seconded the motion. The BOT minutes from September 22, 2021, were unanimously approved.

### **IV. Director's Report – Ms. Tucker**

Included in the Board Packet. The library participated in the City's annual United Way Campaign and donated \$2,955, a 34% increase since last year. In September, the library collected 317 pounds of food via the patrons for Food for Fines. The food was donated to the Community Food Bank.

Ms. Tucker had previously requested that Board members attend the LSTA Town Hall meeting for large libraries. However, APLS denoted that Vestavia Hills Library in the Forest is a medium-sized library. Ms. Tucker informed the BOT that the upcoming LSTA Town Hall meeting for medium-sized libraries would be November 18 from 7-8pm via Zoom.

The library wants to apply for an LSTA grant for 2022-2023. Ms. Tucker requested suggestions from the BOT for grant submissions.

## **V. Library Board Packet Items**

### ***a. News Articles and Correspondence***

Included in the packet.

### ***b. Monthly Statistical Reports***

Included in the packet.

### ***c. Detailed Statistics Worksheets***

Included in the packet.

### ***d. Bank Statements***

Included in the packet.

### ***e. Monthly Budget Report***

Included in the packet.

### ***f. Balance Sheet, Fund 12 and Fund 13***

Included in the packet.

## **VI. Unfinished Business**

### ***a. Storage Area Network (SAN) Specifications – Mr. Jones***

Mr. Jones submitted an update on the SAN and what is required to install and implement it. It will go out to bid with vendors soon. Mr. Jones sent the update to Rick Moody and Ms. MacLennan for revisions. Mr. Moody recommended seven vendors to Ms. Tucker and will serve as the point of contact for them. Ms. Tucker will write a recommendation letter and include the bid specs written by Mr. Jones, to send to the City Clerk. These items will go before the City Council after the bid process is complete. The BOT will be informed as Ms. Tucker receives updates about the bid process.

## **VII. New Business**

### ***a. Photography and Studio Use Policy – Ms. Tucker***

The policy is included in the Board Packet. Ms. MacLennan motioned to approve the Photography and Studio Use Policy. Mr. Laughlin seconded the motion. The Photography and Studio Use Policy was unanimously approved.

### ***b. Annual Foundation Mailer – Ms. Tucker***

A copy of the mailer is included in the Packet.

### ***c. Privacy Policies – Ms. Tucker***

#### ***i. Patron Records***

Included in the packet. The City will adopt a new Public Records Policy, which inspired Ms. Tucker to update the Library's current policy. Ms. Tucker adapted Homewood Library's Confidentiality of Patron Records Policy to replace the Library's policy, except for the portion that addresses surveillance, in which the Library already has an adequate policy. Ms. Tucker requested that the Board review the updated Patron Records Policy and vote on it at the next meeting.

#### ***ii. Surveillance***

Included in the packet. Ms. Tucker wants to keep this policy as is.



**d. JCLC Annual Report Review – Mr. Tackett**

Included in the packet. JCLC continues to recover from COVID-19 and that is reflected in the circulation statistics for 2021. The Vestavia Hills Library in the Forest ranked 4<sup>th</sup> in circulation among the JCLC libraries, except digital circulation, where we ranked 2<sup>nd</sup>. Computer usage remains down across all libraries in the system. The 2022 fiscal year looks promising, as more patrons have begun returning to the library, as evidenced in the previous month's statistics.

**e. Nomination and Election of 2022 Officers**

Chair nomination- Ms. MacLennan

Vice Chair nomination- Mr. Laughlin

The BOT nominated and unanimously approved the 2022 officers.

**f. Meeting Room Application – Mr. Tackett**

Mr. Tackett updated the Meeting Room Application regarding the use of the Historical Room. Mr. Tackett requested to adjust the available rental hours to Monday-Friday, 1-5pm, and Saturday, 9am-12pm to prevent an overlap between passport appointments and patron room rentals. Library-sponsored events will take priority over passport appointments and rentals. Mr. Archer motioned to approve the updated meeting room application. Ms. MacLennan seconded the motion. The updated Meeting Room Application update was unanimously approved.

**VIII. Committee Reports**

**IX. Friends Report – Ms. Preston**

The Friends have \$46,164, up \$4,551 since March 2020, in their bank accounts. Ms. Preston and Ms. Bodenheimer will temporarily serve as treasurer until another is found. The Friends canceled the December holiday luncheon due to COVID-19. They plan to meet again on January 27, 2022.

**X. Foundation Report – Ms. Templeton**

Ms. Templeton will share the Foundation's financial information at the next meeting. The Foundation approved the annual mailer highlighting the photography studio and voted to pay for it. The Foundation is working to create an endowment for the Library and their plan is to secure consistent donors over the next five years and find spaces around the Library for donors to sponsor.

**XI. Informational Items**

- a. Deadline to apply for Library Board – November 8, 2021**
- b. LSTA Town Hall meeting will be on November 18, 2021 via Zoom**
- c. Interviews tentatively scheduled for November 30 or December 1, 2021**
- d. The library will be closed to the public on December 2, 2021 for Staff Day**

**XII. Adjournment**

The BOT meeting was adjourned at 5:00pm. The next BOT meeting is Wednesday, January 26, 2022 at 4pm via Zoom.

## Correspondence

**From:** Helen Ruth Dolve <helen\_ruth\_mann@hotmail.com>

**Sent:** Friday, December 10, 2021 4:40 PM

**To:** Terri Leslie <Terri.Leslie@vestavialibrary.org>

**Subject:** Sign up for Jan 14 event

Hi Terri, hope all is going well for you, your family & the Library team! I wanted to get ahead of the crowd & make a reservation for the Jan 14 Craft\*Lab event :) New Year, new fun things to do! Take care & Happy Holidays to you all - you're all the absolute best at what you do & the Library is definitely my Happy Place!!!

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## 7 December Events Not to Miss in Vestavia Hills



Check out our full list of happenings close to you this month.

### 1. A Christmas Carol

Friday, Dec. 3 | 2 p.m. or 6 p.m.

Unless U

737 Chesnut Street

Come out to see Unless U students in Charles Dickens' classic holiday tale. Purchase tickets at [unlessu.org/drama](https://unlessu.org/drama).

### 2. A Santa Celebration

Sunday, Dec. 5 | 4-6 p.m.

Vestavia Hills High School Gym

Take free pictures with Santa Claus and enjoy a sing-a-long with Jovi the Elf, snowball fights with Buddy the Elf, crafts and food. This Vestavia Hills High School RISE event benefits the Adolescent and Young Adult Oncology Program at UAB. Tickets are \$10 per child and free for adults. Buy them on [gofan.co](https://gofan.co).

### 3. Celebrating the Season

Tuesday, Dec. 7 | 6 p.m.

Vestavia Hills High School Theatre

Celebrate the season with performances by the high school's band, choir, dance and theatre departments, and you'll be sure to be singing "Fa la la la la, la la la la" all the way home.

### 4. Breakfast with Santa

Saturday, Dec. 11 | 7:30-10 a.m.

Vestavia Hills City Center

Time to eat pancakes with Santa Claus! The event is free to attend, with breakfast courtesy of the City of Vestavia Hills.

### 5. Vestavia Hills Christmas Parade

Sunday, Dec. 12 | 2-4 p.m.

Liberty Park Sports Complex to Alston Meadows

Find a good spot along the route to watch the parade pass.

### 6. Pictures with Santa

Tuesday, Dec. 14 | 3-6 p.m.

Vestavia Hills Library

Sign up for your time to have your picture made with Santa in the library's holiday wonderland! Kids get a take-home bag with a family snack and a craft. Call 205-978-0158 to register for your time.

### 7. Reindeer Dash

Saturday, Dec. 18

Pure Fitness

1425 Montgomery Highway, Suite 115

Work off all that party food at this annual 5K and 1-mile fun run. Better yet, dress as favorite holiday character and bring your family when you come. Register at [runsignup.com](http://runsignup.com).

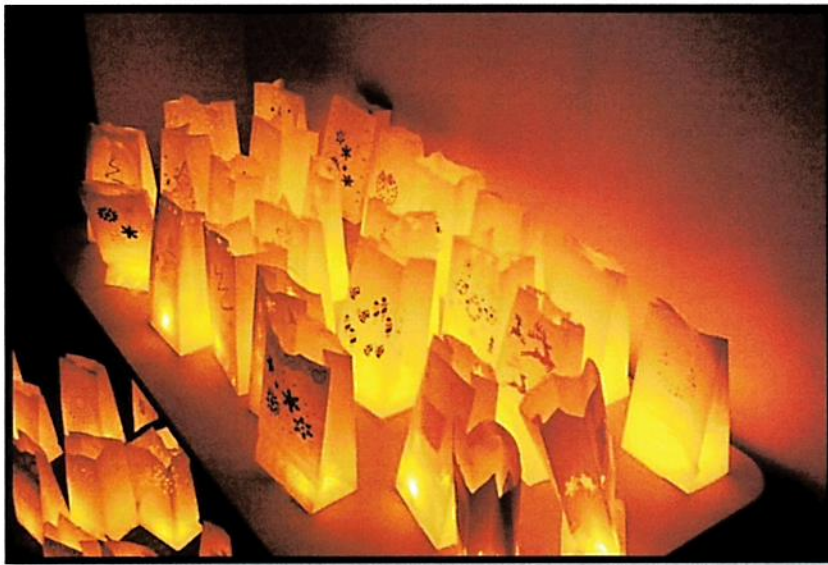
*Vestavia Voice*

November 25, 2021

"Gingerbread Challenge, Pictures with Santa Coming to Library"

By Neal Embry

## Gingerbread Challenge, Pictures with Santa Coming to Library



On Tuesday, Dec. 14, Santa will pay a visit to the Vestavia Hills Library in the Forest.

From 3 to 6 p.m., children can have their picture made with Santa in the Makerspace area. Kids can take home a bag with a family snack and craft as well. Photos are available for all ages, but registration for a time is required and can be arranged by calling 205-978-0158.

In the teen department, there will be a gingerbread challenge on Dec. 22 at 4 p.m. in the treehouse. There will also be a time to decorate ornaments for the holidays on Dec. 7 at 4 p.m. in the historical room.

From 2 to 5 p.m. on Dec. 22, the library is hosting a holiday camp, also serving as a "Break for Mom," where there will be activities, stories, games and more for children in grades K-4. Those interested should register because the library can take only 25 kids. Call 205-978-0158 to register.

For adults, the library will host a workshop to make tree slice ornaments on Dec. 1 at 11 a.m. in the community room. Registration is required, and all materials are provided. Register by emailing [holly.parker@vestavialibrary.org](mailto:holly.parker@vestavialibrary.org) or calling 205-978-4674.

On Dec. 17, there's a chance for adults to make marbled ornaments beginning at 7 p.m. in the community room. All materials are provided, but registration is required. Register by emailing [terri.leslie@vestavialibrary.org](mailto:terri.leslie@vestavialibrary.org) or calling 205-978-4678.

To help students prepare for high school final exams, the library will have extended hours, 9 a.m. to 9 p.m., on Dec. 13-15 and will offer 30-minute study breaks with snacks and games at 3, 5 and 7 p.m. those days in the historical room.

For more events, visit [vestavialibrary.org](http://vestavialibrary.org).



## Civic Center Completion, Economic Development, and More on Horizon



While the Community Spaces Plan was initially set to be completed in 2021, the work that began in 2019 will be finished in 2022, Vestavia Hills City Manager Jeff Downes said.

With public meetings beginning in 2017, a new sales tax taking effect in 2018 and the first pile of dirt moved in 2019, it has been a long process to finish the Community Spaces Plan, a more than \$60 million capital improvement project that spanned the entire city, Downes said.

The improvements made to the city's offerings should give residents a sense of pride, not just in the city's renowned school system, but in the city's offerings when it comes to public amenities such as Wald Park and Cahaba Heights Park, Downes said.

Other things to expect in 2022 include the return of the Dogwood Festival, a focus on stormwater runoff control and sidewalks, economic development, an additional building for the school system and continued population growth, officials said.

Here's a bit more about each topic:

### Community Spaces

The new Vestavia Hills Civic Center and the final phase of renovations to Wald Park will be the final pieces to the Community Spaces Plan. Originally set to open in late 2021, the Civic Center

project was delayed due to supply chain issues that affected the ability to purchase materials and hire subcontractors, Downes said.

The new space is set to open by April, and the city's Parks and Recreation Department has already begun creating new programs, including summer camps, adult recreational sports, civic gatherings and more, Downes said. The center connects to City Hall, and the initial plan to have the center connect to Wald Park was dropped due to cost, Downes said.

The Civic Center is roughly 100,000 square feet and will include multi-purpose courts, the Vestavia Hills Sports Hall of Fame, meeting and event spaces, an indoor walking track, banquet space and office spaces.

At Wald Park, the City Council still is considering how to pursue the final phase of scheduled renovations, which were set to include a dog park, tennis facilities, a maintenance facility and trails. The bid for the phase came in over budget by more than \$2 million, and even taking away tennis courts, the project would cost about \$2.3 million to stabilize the space for future programming.

One suggestion the council still is considering is using grass fields at the former Vestavia Hills Elementary Central campus as a location for the tennis facility, which would increase the number of proposed courts from eight at Wald Park to 12, along with a pavilion and restrooms. Should the council go that route, the cost of the entire Phase 3 project would be just less than \$5 million, an increase from the received bid. Another presented option would nix the pavilion and build eight courts at Central.

The city currently is using the Central campus as a maintenance facility, and that does not appear to be changing anytime soon, said the city's communications director, Cinnamon McCulley. The dog park and walking trails are still slated to be added to Wald Park, along with stormwater management infrastructure and more green space, Downes said.

The fields at Central are currently used for soccer, though there is a new field at Vestavia Hills Elementary Dolly Ridge that could be used, along with the rectangular field at Pizitz Middle School.

The city also plans to complete its work on Crosshaven Drive in the first quarter of 2022, Downes said. The road is being widened to three lanes from Overton Road to Cahaba Heights Road, and the city continues to make progress on adding the lanes as well as adding sidewalks, installing a curb and gutter system, relocating utilities and improving the road.

Also, Jefferson County is planning to do work to the road, adding a dedicated turn lane at the intersection of Green Valley Road and Crosshaven, along with making road improvements to Green Valley.

#### City projects and events

The annual Dogwood Festival is being brought back this year, with plans to expand the once-popular Vestavia event. McCulley is working to put the festival together but said it will include



events across the entire city. The Dogwood Festival will seek to encourage residents to shop, eat and play in Vestavia as it pays homage to the historic dogwood trees that have lined the city.

The new grand lawn at Wald Park is being used. The Vestavia Hills Library in the Forest will host a concert there, and there is a planned event celebrating the beginning of spring sports, Downes said.

In other city news, Downes said steps will be taken to improve stormwater infrastructure, including the creation of a stormwater master plan. The city also is working to improve transportation along Blue Lake Drive and Sicard Hollow, the intersection of U.S. 31 and Columbiana Road, and the intersection of Rocky Ridge Road and Dolly Ridge Road, Downes said.

The city plans to pave more than nine miles of city streets this year and is working to create the next sidewalk master plan as those projects continue throughout the city. The formation of the sidewalk plan will involve public engagement, Downes said.

For a complete list of city projects, visit [vhal.org/community/city-projects/](http://vhal.org/community/city-projects/).

#### Economic development

Downes said he anticipates movement of some kind regarding The Bray development and other developments in Liberty Park. The Bray is an \$860 million commercial and residential project that is slated to add 1,876 residential units and a commercial development called The Bray Town Center.

Nothing has yet been approved by either the City Council or the Vestavia Hills Board of Education, which would have to approve certain aspects of the plan for it to take effect. Some of the plan in early 2021 was met with resistance by some Liberty Park residents.

Downes said there are also ongoing negotiations regarding the possibility of adding new businesses to the south end of U.S. 31, which currently includes two empty lots, and the city continues to monitor possible additions to other parts of the city.

Chopt is set to open in the Vestavia Hills City Center in January; Dolly Ridge Station, a new business development next to Vestavia Hills Elementary Cahaba Heights is set to continue, with Grandview Medical Group Primary Care announced as the leading tenant, occupying about 4,200 square feet of the nearly 15,000-square-foot mixed-use project, said Thom Hickman, vice president of development at Harbert Realty Services.

New businesses, such as Miss Astrid's Tavern should be coming to Cahaba Heights as well. It's part of a plan to improve the area's entertainment district and bring people together.

#### Vestavia Hills City Schools

Once the new Civic Center is complete, the current Civic Center will be conveyed to Vestavia Hills City Schools, giving the school system office space and more in the building, which is adjacent to the system's central office.

The school system also has a five-year capital plan, which this year will focus on phase one of energy improvements recommended by Schneider Electric.

Patrick Martin, the assistant superintendent of operations and services, said this year, the \$5 million Phase 1 work includes upgrading mechanical systems and lighting and improving various rooftops. The Phase 2 option is currently being considered, and the school system is looking for funding sources, Martin said.

In addition to energy upgrades, the school system also will make improvements to its safety and security systems and operations, Martin said.

#### Population growth

The 2020 U.S. Census showed Vestavia has grown from about 34,000 in 2010 to 39,000 in 2020, a 15% increase.

Downes said now the city must ensure it has what it needs to provide for that growth. The city's general fund revenue per capita is one of the lowest in the area, he said.

Vestavia's general fund revenue per capita is \$1,355.43, compared to \$1,763.06 in Mountain Brook, \$2,101.16 in Homewood, \$2,271.16 in Birmingham and \$2,274.41 in Bessemer.

Even with the COVID-19 pandemic, the city saw good revenue numbers, Downes said, and he does not anticipate a slowdown this year. By all accounts, the city is experiencing a "very healthy economic climate," Downes said.



## Crafts, Lego Olympics Coming to Library



This month at Vestavia Hills Library in the Forest, guests can make unique crafts and enjoy a “Family Lego Olympics” event to start the new year.

For another craft, patrons can make refrigerator magnets with Holly in the community room Jan. 5 at 11 a.m. Registration is required, and there is no cost for admission. Contact Holly at [holly.parker@vestavialibrary.org](mailto:holly.parker@vestavialibrary.org) or 205-978-4674 for more information.

Guests can make wine bottle luminaries in the community room Jan. 14 at 7 p.m. There is no cost for admission, but participants are required to register. Participants must be 18 or older. Contact Terri at 205-978-4678 or [terri.leslie@vestavialibrary.org](mailto:terri.leslie@vestavialibrary.org) for more information.

In the children’s department, families can compete with other families in multiple events at the library’s “Family Lego Olympics” in the community room on Jan. 11 from 6-7 p.m. Call 205-978-0158 for more information.

In the teen department, guests can decorate sweets and enjoy hot chocolate with friends in the community room Jan. 18 at 4 p.m.

There will also be an introduction to 3-D printing class Jan. 3 at 4:30 p.m. in the Makerspace room for those interested in utilizing the library's 3-D printer.

For a complete list of library events and for more information on the library, visit [vestavialibrary.org](http://vestavialibrary.org).

## Facebook Mentions


 **Junior Board of the Vestavia Hills Library in the Forest**  
Nov 8

Be on the lookout for information coming in the mail about the Library's new holiday initiative -- have fun, get a beautiful ph... See more




5

Like Comment


 **Vestavia Hills Library Foundation**  
Nov 9

Keep an eye out for special mail from the [Vestavia Hills Public Library](#)! The MakerSpace has been transformed into a holiday pho... See more



4


Like Comment

 **Mid Alabama Republican Club is at Vestavia Hills Public Library**  
Nov 10 Vestavia Hills, Alabama

Join us this Saturday, November 13th at 9 a.m., as we welcome back the MARC All-Stars panel to our monthly meeting. This month's panelists include:

- Apryl Marie Fogel of [Alabama Today](#)
- Jeff Poor of the [The Jeff Poor Show](#)
- Syndicated columnist [Steve Flowers](#).


The panel will be moderated by [Paul John DeMarco](#).




SAT, NOV 13  
**MARC November Meeting with the All-Stars**  
Vestavia Hills Public Library

You've checked in to Vestavia Hills Public Library before

Like Comment

 **Vestavia Hills Library Foundation**  
Nov 10

How can 2021 already be coming to an end? During this time of year, many of you consider organizations you value and want to su... See more



PAYPAL.COM  
**Donate to The Vestavia Hills Library Foundation**

You 1 share



**Kaye Lisa** is at **Vestavia Hills Public Library**.  
 Nov 11 · Vestavia Hills, Alabama · 🌐

Kids: Thank God we don't have school today and tomorrow! We get to stay on our phones!  
 Me: Sayless! Let's go to the library and read shall we!  
 Kids: 🗿.MOOOOOMMMMMMM  
 Me: 🤪🤪



👍❤️🗿 13      1 Comment

**Junior Board of the Vestavia Hills Library in the Forest** is at **Vestavia Hills Public Library**.  
 Nov 12 · Instagram · Vestavia Hills, Alabama · 🌐

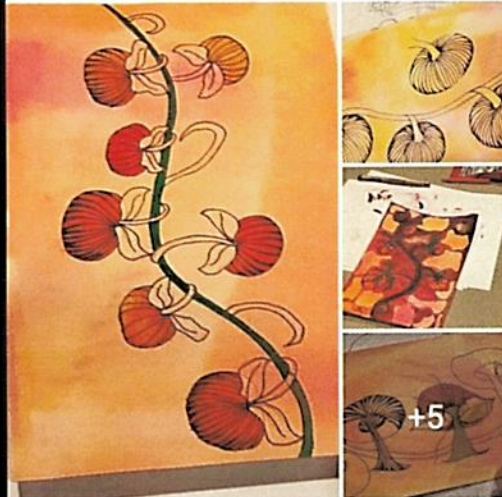
Explore the world 🌐 without leaving town. Thanks to our **Vestavia Hills Public Library** for providing such great learning resour... See more



👍❤️ You and 2 others

**Darla Williamson's Tangled Stones Studio** is at **Vestavia Hills Public Library**.  
 ★ Favorites · Nov 13 · Instagram · Vestavia Hills, Alabama · 🌐

Just a few of the fabulous drawings from last night's class at Vestavia Hills Library In The Forest! So much fun and playing wi... See more



👍❤️ 19      1 Comment · 2 shares

**Junior Board of the Vestavia Hills Library in the Forest** is at **Vestavia Hills Public Library**.  
 Nov 13 · Instagram · Vestavia Hills, Alabama · 🌐

Have you heard about the MakerSpace photo studio? It's beautiful and ready for YOU! Schedule a time to take your family photos!

**Grab your cell phone and snap your family holiday portrait in the ALL NEW PORTRAIT STUDIO at the Library in the Forest!**

The holiday studio is available for patrons and professionals through December 22, 2021!

Time slots will fill up fast! For more information and to reserve your spot TODAY, visit [vestaviablibrary.org/makerspace/photography-studio](https://vestaviablibrary.org/makerspace/photography-studio).



👍❤️ 1



**Holiday in the Hills**  
Nov 18 · 🌐

The [Vestavia Hills Public Library](#) has a holiday portrait studio available to use for family photos! Reserve a time <https://vestavialibrary.org/makerspace/photography-studio>

**Vestavia Hills Public Library**  
Nov 17 · 🌐

Grab your cell phone and snap your family holiday portrait in the ALL NEW PORTRAIT STUDIO at the Library in the Forest! Visit o... See more



👍❤️ You and 1 other

**Junior Board of the Vestavia Hills Library in the Forest is at Vestavia Hills Public Library.**  
Nov 19 · Instagram · Vestavia Hills, Alabama · 🌐

Beautiful sunset at our @vestaviahillslibrary 🌅



👍 1

**Vestavia Hills Library Foundation**  
Nov 20 · 🌐

These beautiful views are available to YOU at our [Vestavia Hills Public Library](#)! Please plan a visit to check out your next fav... See more



👍❤️ You and 3 others

👍 Love      💬 Comment

**Junior Board of the Vestavia Hills Library in the Forest**  
Nov 20 · 🌐

This looks like a great event! Make sure to check out all the fun kids' and teens' activities at [Vestavia Hills Public Library](#)!

**Vestavia Hills Public Library**  
Nov 20 · 🌐

Join us on Tuesday, November 23, at 9:30am and 10:30am for Toddler-A-Go-Go! The perfect storytime for toddlers on the go! Singi... See more



👍 1

👍 Like      💬 Comment



**Holiday in the Hills**  
Nov 22 · 🌐

The [Vestavia Hills Public Library](#)'s Disguise a Gingerbread Man contest starts today! Stop by the library to pick up a gingerbread man to disguise as your favorite book character!


**Vestavia Hills Public Library**  
Nov 17 · 🌐

Beginning next Monday, November 22, you can participate in our Disguise a Gingerbread Man Contest in the Children's Department!... See more



**Vestavia Hills Library Foundation**  
Nov 22 · 🌐

This week, we reflect on what we are thankful for in our lives and communities. Many of us have leaned on the [Vestavia Hills Pu...](#) See more




👍 Like    💬 Comment

**Vestavia Hills Chamber of Commerce**  
Nov 22 · 🌐

The [Vestavia Hills Public Library](#)'s Disguise a Gingerbread Man contest starts today!

**Vestavia Hills Public Library**  
Nov 17 · 🌐

Beginning next Monday, November 22, you can participate in our Disguise a Gingerbread Man Contest in the Children's Department!... See more



1 share • 199 Views

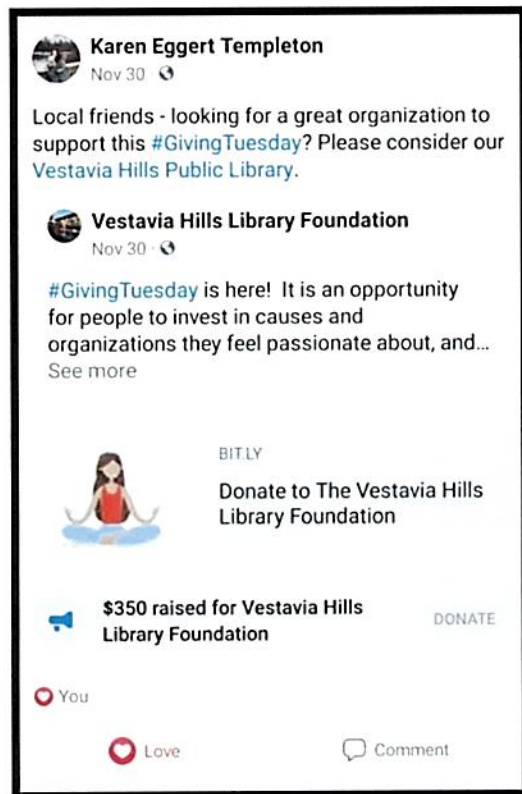
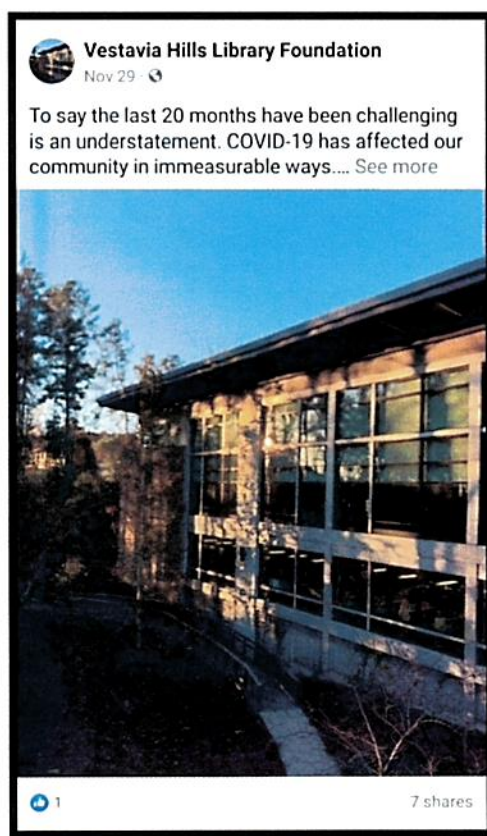
**Brad McCombs is with Natalie McCombs**  
at [Vestavia Hills Public Library](#).  
Nov 23 · Vestavia Hills, Alabama · 🌐

PlayTime at the Library



👍 3    💬 5 Comments






**VH Vestavia Hills Magazine**  
Dec 1 · 🌐

Who is ready for the Christmas Parade and more festive fun this month?

[Unless U... See more](#)



VESTAVIAHILLSMAGAZINE.COM

7 December Events Not to Miss in Vestavia Hills - Vesta...

1 share

👍 Like    💬 Comment

**Vestavia Hills Library Foundation**  
Dec 2 · 🌐

Wow, thank you [Junior Board of the Vestavia Hills Library in the Forest!](#) We know our amazing [Vestavia Hills Public Library](#) staff appreciate this!

**Junior Board of the Vestavia Hills Library in the Forest**  
Dec 2 · 🌐

The last 20 months have been so challenging but throughout it all, we've been able to count on our [Vestavia Hills Public Librar...](#) See more



**Junior Board of the Vestavia Hills Library in the Forest**  
Dec 2 · 🌐

The last 20 months have been so challenging but throughout it all, we've been able to count on our [Vestavia Hills Public Library](#) staff! From curbside service to helping community members access important resources to providing assistance in understanding the passport application process, our library has been here for us! That is why it is an absolute honor to provide them with something special today. While it is just a small thing in comparison to all they do for us, we were glad to provide them breakfast for their training day.

Remember, the library is closed today for training. But the staff will be ready to help us again on Friday!



**Dillard Andersmooth is at Vestavia Hills Public Library**  
Dec 2 · Instagram · Vestavia Hills, Alabama · 🌐

"Pencils, erasers, my cats: Chee & Mart, Here's 25 days of doodles and art!" 🎨🐱

Yesterday was the 1st day of "Dillard's 2021 ARTvent Calendar", showcased at the Library in the Forest. The idea is that every day a new doodle/artwork will be unveiled leading up to Christmas. I'll be posting each day's art here in my stories too. Happy Holidays!

[#... See more](#)





**Holiday in the Hills**  
Dec 6

Santa's coming to the [Vestavia Hills Public Library](#)! Call 205.978.0158 to register for a time slot!

**Vestavia Hills Public Library**  
Dec 4

Pictures with Santa will be on Tuesday, December 14, from 3-6pm in our Makerspace! Sign up for your time to have your picture m...  
[See more](#)

**PICTURES WITH SANTA**  
December 14, 2021  
3-6pm

Take a picture with Santa in our holiday wonderland! Call 205.978.0158 to register.

WITH SPECIAL GUEST...SANTA!

**Holiday in the Hills**  
Dec 7

There's still time to take your family picture in the [Vestavia Hills Public Library's Portrait Studio](#)! Reserve at time at [htt...](#) [See more](#)

Y IN THE  
VESTAVIA HILLS

VESTAVIALIBRARY.ORG  
Photography Studio | Vestavia Hills Library in the Forest

Like Comment

**Myrick Gurosky & Associates** is at **Vestavia Hills Public Library.**  
Dec 10 · Instagram · Vestavia Hills, Alabama ·

The @vestaviiahillslibrary is celebrating 11 years this weekend!

This project was the state of Alabama's first LEED Gold certi... [See more](#)

1

Like Comment



**Gary Palmer for Alabama** is at **Vestavia Hills Public Library**.  
Dec 11 · Instagram · Vestavia Hills, Alabama · 🌐

Enjoyed a great Saturday morning in Vestavia with @steveammons and the Mid Alabama Republican Club. Thank you all that attended and for the thoughtful discussion on the issues facing our country.



👍❤️ 37      3 Comments · 2 shares

👍 Like      💬 Comment

**Holiday in the Hills**  
Dec 13 · 🌐

Santa will be at the **Vestavia Hills Public Library** tomorrow for pictures! Call 205.978.0158 to register for your time.


**Vestavia Hills Public Library**  
Dec 4 · 🌐

Pictures with Santa will be on Tuesday, December 14, from 3-6pm in our Makerspace! Sign up for your time to have your picture m...  
See more



**Vestavia Hills Library Foundation**  
Dec 21 · 🌐

The **Vestavia Hills Public Library** is such an important part of our community. We invite you to join us in supporting the librar... See more



LIBRARY IN THE FOREST  
VESTAVIA HILLS

👍 2      1 share

**Junior Board of the Vestavia Hills Library in the Forest**  
Dec 21 · 🌐

Bring your little ones to the **Vestavia Hills Public Library** to participate in the Icelandic tradition Jolabokafloð (Christm... See more



👍 1      👍 Like      💬 Comment

## November 2021 Community News

### LIBRARY IN THE FOREST

# NOVEMBER events

Children (Birth-Gr. 1) | Tweens (Gr. 2-6) | Teens (Gr. 6-12) | Adults (Ages 18+)  
Tech (Ages 18+) | Makerspace (All ages, unless noted)



- 2 **Toddler-a-Go-Go**, 10:30am, Community Room
- 3 **Story Friends**, 10:30am, Children's Program Room  
**Handmade with Holly: Cards That Pop!**, 11am, Community Room  
**Picking Up S.T.E.A.M.**, 3:30pm, Children's Program Room  
**Writing Group**, 4pm, Historical Room
- 4 **Tai Chi**, 3pm, Community Room  
**Online Chess Club**, 4pm, Zoom  
**GIMP: the Free Photoshop**, 4pm, Electronic Classroom  
**Read & Feed Book Group**, 6pm, Zoom
- 5 **Open Gaming**, 4pm, Community Room
- 6 **Ms. Courtney's Library Stop!**, 10:30am, Children's Program Room
- 8 **Word Play Writing Group**, 6pm, Community Room
- 9 **Toddler-a-Go-Go**, 10:30am, Community Room  
**Teen Wolf**, 4pm, Historical Room  
**Basic Microsoft Word**, 4pm, Electronic Classroom  
**Family Night with Authors Charles Ghign (Father Goose) & Anna Marie Giuffre**, 6pm, Community Room
- 10 **Story Friends**, 10:30am, Children's Program Room  
**ABCs of Medicare**, 12pm, Community Room  
**Picking Up S.T.E.A.M.**, 3:30pm, Children's Program Room  
**Art Group**, 4pm, Treehouse
- 11 **Veterans Day**

- 12 **Open Gaming**, 4pm, Community Room  
**Craft\*Lab: Autumn Art with Darla**, 7:00pm, Library's Community Room
- 15 **More Than Words Book Group**, 6pm, Tree House
- 16 **Toddler-a-Go-Go**, 10:30am, Community Room  
**T-shirt Painting**, 4pm, Amphitheater  
**Intermediate Microsoft Word**, 4pm, Electronic Classroom
- 17 **Friends of the Library: Music in the Morning**, 10am, Community Room  
**Story Friends**, 10:30am, Children's Program Room  
**Picking Up S.T.E.A.M.**, 3:30pm, Children's Program Room  
**Among Us**, 4pm, Discord
- 19 **Super Smash Bros Tournament**, 4pm, Community Room
- 20 **Ms. Courtney's Library Stop!**, 10:30am, Children's Program Room
- 22 **Disguise a Gingerbread Man Contest**, Daily through December 10, Children's Department
- 23 **Toddler-a-Go-Go**, 10:30am, Community Room  
**Anime Night**, 4pm, Community Room
- 24 **Story Friends**, 10:30am, Children's Program Room
- 25 & 26 **Closed in observance of Thanksgiving**
- 27 **Dungeons and Dragons One-Shot**, 10am, Historical Room
- 30 **Toddler-a-Go-Go**, 10:30am, Community Room



**PICTURE**  
*Yourself (le)*  
VESTAVIA HILLS  
LIBRARY IN THE FOREST

**Grab your cell phone and snap your family holiday portrait in the ALL NEW PORTRAIT STUDIO at the Library in the Forest!**

Studio use is FREE for patrons and is available NOW through December 22, 2021.

Are you a professional photographer in need of a studio for holiday mini sessions? Check out our low rental rates for this amazing space!

For more information, visit [www.vestavialibrary.org](http://www.vestavialibrary.org).



## December 2021 Community News

### LIBRARY IN THE FOREST

# DECEMBER events

Children (Birth-Gr. 1) | Tweens (Gr. 2-6) | Teens (Gr. 6-12) | Adults (Ages 18+)  
Tech (Ages 18+) | Makerspace (All ages, unless noted)



- 1 **Story Friends**, 10:30am, Children's Program Room  
**Handmade with Holly: Tree Slice Ornaments**, 11am, Community Room  
**Picking Up S.T.E.A.M.**, 3:30pm, Children's Program Room  
**Basic Microsoft Excel**, 4pm, Electronic Classroom  
**Writing Group**, 4pm, Historical Room
- 2 **CLOSED, Staff Training**  
**Online Chess Club**, 4:30pm, Zoom
- 3 **Open Gaming**, 4pm, Community Room
- 4 **Ms. Courtney's Library Stop!**, 10:30am, Children's Program Room
- 6 **Hallmark Movie & Bingo Party**, 6pm, Community Room
- 7 **Toddler-a-Go-Go**, 9:30am, Community Room  
**Toddler-a-Go-Go**, 10:30am, Community Room  
**Online Safety**, 4pm, Electronic Classroom  
**DIY: Deck-It-Yourself**, 4pm, Historical Room
- 8 **Story Friends**, 10:30am, Children's Program Room  
**ABCs of Medicare**, 12pm, Community Room  
**Picking Up S.T.E.A.M.**, 3:30pm, Children's Program Room  
**Art Group**, 4pm, Treehouse
- 9 **Read & Feed Book Group: When We Believed in Mermaids**, 6pm, Zoom
- 10 **Gingerbread Men are DUE TODAY!**  
**Open Gaming**, 4pm, Community Room
- 13 **Extended Library Hours**, 9am-9pm, Library  
**Exam Study Breaks**, 3pm, 5pm & 7pm, Historical Room  
**Word Play Writing Group**, 6pm, Community Room
- 14 **Toddler-a-Go-Go**, 9:30am, Community Room  
**Toddler-a-Go-Go**, 10:30am, Community Room  
**Pictures with Santa**, 3-6pm, Makerspace  
**Extended Library Hours**, 9am-9pm, Library  
**Exam Study Breaks**, 3pm, 5pm & 7pm, Historical Room
- 15 **Story Friends**, 10:30am, Children's Program Room  
**Picking Up S.T.E.A.M.**, 3:30pm, Children's Program Room  
**Extended Library Hours**, 9am-9pm, Library  
**Exam Study Breaks**, 3pm, 5pm & 7pm, Historical Room

- 17 **Super Smash Bros Tournament**, 4pm, Community Room  
**Craft\*Lab: Marbled Ornaments**, 7am, Community Room
- 18 **Ms. Courtney's Library Stop!**, 10:30am, Children's Program Room  
**Dungeons and Dragons One-Shot**, 4pm, Historical Room
- 20 **More Than Words Book Group: Dashing Through the Snow**, 6pm, Tree House
- 21 **Toddler-a-Go-Go**, 9:30am, Community Room  
**Toddler-a-Go-Go**, 10:30am, Community Room  
**A Very Ghibli Christmas**, 4pm, Community Room
- 22 **Story Friends**, 10:30am, Children's Program Room  
**Holiday Camp/Break for Mom**, 2-5pm, Community Room  
**Teen Ginger-Bread Challenge**, 4pm, Treehouse
- 25-27 **CLOSED, Christmas**
- 31-1/3 **CLOSED, New Year's**



### IT'S NOT TOO LATE!!

Snap your family holiday portrait in the  
**ALL NEW PORTRAIT STUDIO**  
at the Library in the Forest!

Available for patrons AND professionals  
NOW through December 22, 2021!

Reserve your spot TODAY at  
<https://vestavialibrary.org/makerspace/photography-studio>.



## Google Reviews



**LESLIE RG**

1 review



★★★★★ a month ago

I really enjoy coming here. It's organized, clean and the staff is really nice. My kids and I enjoy spending time here.



Reply



Like



**Cam Mackenzie**

Local Guide · 42 reviews · 1 photo



★★★★★ a month ago

Gorgeous building and location, but the high ceilings make it very loud. Multiple times, a group of sorority girls have sat the table over to talk and eat dinner like it was the samford cafeteria. Meanwhile, small, rambunctious children shriek in the atrium. The tree house room has a cracked window and easily gets too hot or very cold. The selection is decent.



Reply



Like



**Udit Shah**

Local Guide · 25 reviews · 24 photos



★★★★★ 2 weeks ago **NEW**

Very nice public library, but one of the key features that sets this library apart is a room of which I have attached photos. They call it the library in the forest because this room branches off of the main building with walls of glass, there are numerous chairs and spaces in this room and it is generally quiet. It has a few spaces for chargers as well. This room brings nature into the study room for a really peaceful study experience, inclines you to get more done in less time.



Reply



Like

## Instagram Mentions



# VHPL Statistics Report

## October 2021

	Current Year 2021	Previous Year 2020	% Change For 2021	Value Change For 2021
Total Days Open	31	6	416.67%	25
Total Hours Open	252	30	740.00%	222

### Library Visits

Gate Count	19,849	8,860	124.03%	10,989
Curbside Appointments	35	1,360	-97.43%	(1,325)
Offsite Program Visits (open to the public)	0	0	0.00%	0
Outreach Visits (schools, daycares, private facilities)	0	0	0.00%	0
Adult	1	0	100.00%	1
Teens	0	0	0.00%	0
Children	0	0	0.00%	0
Website Visits	9,559	8,314	14.97%	1,245
Mobile App Sessions	482	0	48200.00%	482
<b>Total Library Visits</b>	<b>29,926</b>	<b>18,534</b>	<b>61.47%</b>	<b>11,392</b>



# VHPL Statistics Report

## October 2021

### Programs and Events

	2021		2020	
	Programs	Attendance	Programs	Attendance
Adult				
In person	12	109	0	0
Virtual and Passive	3	67	7	219
<b>Total Adult Programs</b>	<b>15</b>	<b>176</b>	<b>7</b>	<b>219</b>
Change %	114%	-20%	<b>All Programs</b>	
Change Value	8	-43		

	Programs	Attendance	Programs	Attendance
Teens				
In person	12	48	0	0
Virtual and Passive	2	5	9	127
<b>Total Teen Programs</b>	<b>14</b>	<b>53</b>	<b>9</b>	<b>127</b>
Change %	56%	-58%	<b>All Programs</b>	
Change Value	5	-74		

	Programs	Attendance	Programs	Attendance
Children				
In person	18	493	0	0
Virtual and Passive	0	0	9	375
<b>Total Children's Programs</b>	<b>18</b>	<b>493</b>	<b>9</b>	<b>375</b>
Change %	100%	31%	<b>All Programs</b>	
Change Value	9	118		

	Programs	Attendance	Programs	Attendance
Makerspace				
In person	4	5	0	0
Virtual and Passive	1	1	1	43
<b>Total Makerspace Programs</b>	<b>5</b>	<b>6</b>	<b>1</b>	<b>43</b>
Change %	400%	-86%	<b>All Programs</b>	
Change Value	4	-37		

	Programs	Attendance	Programs	Attendance
Technology				
In person	5	34	0	0
Virtual and One on one	0	0	3	81
<b>Total Technology Programs</b>	<b>5</b>	<b>34</b>	<b>3</b>	<b>81</b>
Change %	67%	-58%	<b>All Programs</b>	
Change Value	2	-47		

	Programs	Attendance	Programs	Attendance
In Person ONLY Events				
Special Community Events	0	0	0	0
Tours	0	0	0	0
<b>Total Other</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Change %	0%	0%	<b>All Programs</b>	
Change Value	0	0		

### Total Programs and Events

	Programs	Attendance	Programs	Attendance
	<b>57</b>	<b>762</b>	<b>29</b>	<b>845</b>
Change %	97%	-10%	<b>All Programs</b>	
Change Value	28	-83		
	<b>2021</b>		<b>2020</b>	

# VHPL Statistics Report

October 2021

Current Year 2021	Previous Year 2020	% Change For 2021	Value Change For 2021
-------------------------	--------------------------	-------------------------	-----------------------------

## Services

Borrowed from Other Libraries	1,873	3,324	-43.65%	-1,451
Coffee	0	0	0.00%	0
Holds for Liberty Park Lockers	209	176	18.75%	33
Interlibrary Loans	4	37	-89.19%	-33
Loans to Other Libraries	1,841	2,501	-26.39%	-660
Notary Service	4	0	400.00%	4
Passports	82	0	8200.00%	82
Public Computer Usage	4,469	2,458	81.81%	2,011
Reserves	453	993	-54.38%	-540
Self-Checkout Machine Usage	11,318	948	1093.88%	10,370
Test Proctoring	4	0	400.00%	4
Voter Registration	0	0	0.00%	0
Wireless Network Usage	3,636	2,288	58.92%	1,348
<b>Reference Questions Total (Then By Department) ↓</b>	<b>2,739</b>	<b>581</b>	<b>371.43%</b>	<b>2,158</b>
Adult	1,072	243	341.15%	829
Teens	636	95	569.47%	541
Children	910	235	287.23%	675
Technology	114	8	1325.00%	106
Makerspace	7	0	700.00%	7
<b>Total Services</b>	<b>29,371</b>	<b>13,887</b>	<b>111.50%</b>	<b>15,484</b>

## Memberships

Adult Residents	50	32	56.25%	18
Child Residents	10	13	-23.08%	-3
Adult Non-Residents	32	3	966.67%	29
Child Non-Residents	1	0	100.00%	1
Out of County	0	0	0.00%	0
<b>Total Memberships</b>	<b>93</b>	<b>48</b>	<b>93.75%</b>	<b>45</b>

## Meeting Room Use

	Rented	Attendees
Community Room	7	339
Historical Room	0	0
Tree House	1	10
Children's Program	0	0
Outdoor Classroom	0	0
Rooftop Garden	0	0
<b>Total Rental Usage</b>	<b>8</b>	<b>349</b>

## Study Room Use

	Checked Out	Users
All Rooms	255	320
<b>Total Study Room Usage</b>	<b>255</b>	<b>320</b>



# VHPL Statistics Report

## October 2021

Current Year 2021	Previous Year 2020	% Change For 2021	Value Change For 2021
-------------------------	--------------------------	-------------------------	-----------------------------

### Library Materials Usage

#### Physical Book Circulation

Adult Books	5,317	2,523	110.74%	2,794
Adult Large Print	1,111	849	30.86%	262
Teen Books	1,229	697	76.33%	532
Children's Books	11,180	3,886	187.70%	7,294
<b>Total Physical Books</b>	<b>18,837</b>	<b>7,955</b>	<b>136.79%</b>	<b>10,882</b>

#### Physical Non-Book Circulation

Adult Non-Fiction DVDs / Rokus	132	76	73.68%	56
Adult Audiobooks	450	80	462.50%	370
Adult Blu-rays	400	180	122.22%	220
Adult DVDs	1,992	1,171	70.11%	821
Adult Games and Puzzles	14	0	1400.00%	14
Adult Launchpads	5	0	500.00%	5
Adult Magazines	14	18	-22.22%	-4
Adult Mixed Media	11	5	120.00%	6
Adult Music	335	160	109.38%	175
Adult Self-playing Audio	5	2	150.00%	3
Adult WiFi-Hotspots	75	69	8.70%	6
Adult Other: Kits	0	0	0.00%	0
Adult Other: Hammocks	2	0	200.00%	2
Adult Other: Walking Sticks	0	0	0.00%	0
<b>Total Adult Physical Non-Book Circulation</b>	<b>3,435</b>	<b>1,761</b>	<b>95.06%</b>	<b>1,674</b>

#### Teen Non-Book Circulation

Teen Audiobooks	6	12	-50.00%	-6
Teen Blu-rays	52	28	85.71%	24
Teen DVDs	268	125	114.40%	143
Teen Games	315	145	117.24%	170
Teen Other: Specify	0	0	0.00%	0
<b>Total Teen Physical Non-Book Circulation</b>	<b>641</b>	<b>310</b>	<b>106.77%</b>	<b>331</b>

#### Children's Non-Book Circulation

Children's Audiobooks	40	28	42.86%	12
Children's Augmented Reality	17	5	240.00%	12
Children's Blu-rays	34	8	325.00%	26
Children's DVDs	868	117	641.88%	751
Children's Launchpads	79	6	1216.67%	73
Children's Magazines	18	5	260.00%	13
Children's Mixed Media	640	113	466.37%	527
Children's Music	11	5	120.00%	6
Children's Self-playing Audio	17	6	183.33%	11
Children's Views	24	0	2400.00%	24
Children's Other: Kits	3	0	300.00%	3
<b>Total Children's Physical Non-Book Circulation</b>	<b>1,751</b>	<b>293</b>	<b>497.61%</b>	<b>1,458</b>



# VHPL Statistics Report

October 2021

Current Year 2021	Previous Year 2020	% Change For 2021	Value Change For 2021
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## Library Materials Usage (cont.)

### Adult Digital Usage

Adult eBooks (Overdrive & Hoopla)	3,277	3,361	-2.50%	-84
Adult Downloadable Graphic Novels (Hoopla)	36	19	89.47%	17
Adult Downloadable Audiobooks (Overdrive & Hoopla)	3,601	3,024	19.08%	577
Adult Downloadable Music (Hoopla)	56	72	-22.22%	-16
Adult Downloadable Movies and Documentaries/TV (Hoopla & Kanopy)	421	203	107.39%	218
Adult Downloadable Magazines	0	0	0.00%	0
<b>Adult Digital Usage Total</b>	<b>7,391</b>	<b>6,679</b>	<b>10.66%</b>	<b>712</b>

### Teen Digital Usage

Teen eBooks (Overdrive)	276	425	-35.06%	-149
Teen Downloadable Audiobooks (Overdrive)	178	210	-15.24%	-32
<b>Teen Digital Usage Total</b>	<b>454</b>	<b>635</b>	<b>-28.50%</b>	

### Children's Digital Usage

Children's eBooks (Overdrive & Hoopla)	576	82	602.44%	494
Children's Downloadable Graphic Novels (Hoopla)	22	6	266.67%	16
Children's Downloadable Audiobooks (Overdrive & Hoopla)	384	348	10.34%	36
Children's Downloadable Music (Hoopla)	10	15	-33.33%	-5
Children's Downloadable Movies/TV (Hoopla)	45	24	87.50%	21
<b>Children's Digital Usage Total</b>	<b>1,037</b>	<b>475</b>	<b>118.32%</b>	<b>562</b>

## Circulation Totals By Category

These Values Are Auto-Calculated Based On Category Totals

Books	18,837	7,955	136.79%	10,882
Adult Non-Books	3,435	1,761	95.06%	1,674
Teen Non-Books	641	310	106.77%	331
Children's Non-Books	1,751	293	497.61%	1,458
Adult Digital Usage	7,391	6,679	10.66%	712
Teen Digital Usage	454	635	-28.50%	-181
Children's Digital Usage	1,037	475	118.32%	562
<b>Total Library Materials Usage</b>	<b>33,546</b>	<b>18,108</b>	<b>85.26%</b>	<b>15,438</b>

# VHPL Statistics Report

## October 2021

Current Year 2021	Previous Year 2020	% Change For 2021	Value Change For 2021
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### Electronic Retrieval Sessions / Database Usage

Alabama Virtual Library	0	0	0.00%	0
Ancestry	0	0	0.00%	0
Creative Bug	24	8	200.00%	16
Niche Academy	15	46	-67.39%	-31
Reference USA	0	0	0.00%	0
Universal Class	12	62	-80.65%	-50
Other Databases	3,950	1,568	151.91%	2,382
<b>Total Electronic Retrieval Sessions</b>	<b>4,001</b>	<b>1,684</b>	<b>137.59%</b>	<b>2,317</b>

### Marketing

YouTube	257	508	-49.41%	-251
Facebook: Daily Page Engaged Users	1,119	1,468	-23.77%	-349
Facebook: Daily Total Reach	24,891	25,194	-1.20%	-303
Instagram	1,396	1,233	13.22%	163
TikTok	1,180	0	118000.00%	1,180
Twitter	1,220	1,234	-1.13%	-14
Newsletter Subscribers	0	0	0.00%	0
<b>Marketing Total</b>	<b>30,063</b>	<b>29,637</b>	<b>1.44%</b>	<b>426</b>

### Library Holdings

Book Volumes	69,997	68,349	2.41%	1,648
Serial Volumes	246	270	-8.89%	-24
Audiobooks	4,460	4,738	-5.87%	-278
Digital Audiobooks	4,480	2,498	79.34%	1,982
Music CDs	2,981	3,359	-11.25%	-378
DVDs and Blu-rays	10,850	11,224	-3.33%	-374
Other	205	162	26.54%	43
<b>Library Holdings Total</b>	<b>93,219</b>	<b>90,600</b>	<b>2.89%</b>	<b>2,619</b>

### Volunteers

	# Volunteers	Hrs Worked
Acquisitions	0	0
Adult	0	0
Children's	2	3
Circulation	1	10
Technology	1	10
Teens	0	0
<b>Volunteers Total</b>	<b>4</b>	<b>23</b>

### Staff Training By Department

Acquisitions	4	2	100.00%	2
Administration	0	0	0.00%	0
Adult	1	10	-90.00%	-9
Children's	5	1	400.00%	4
Circulation	6	5	20.00%	1
Technology	1	4	-75.00%	-3
Teens	0	5	-100.00%	-5
<b>Staff Training Total</b>	<b>17</b>	<b>27</b>	<b>-37.04%</b>	<b>-10</b>

# VHPL Statistics Report

## November 2021

	Current Year 2021	Previous Year 2020	% Change For 2021	Value Change For 2021
Total Days Open	27	23	17.39%	4
Total Hours Open	243	207	17.39%	36

### Library Visits

Gate Count	18,718	11,014	69.95%	7,704
Curbside Appointments	36	598	-93.98%	(562)
Offsite Program Visits (open to the public)	0	0	0.00%	0
Outreach Visits (schools, daycares, private facilities)	0	0	0.00%	0
Adult	1	0	100.00%	1
Teens	0	0	0.00%	0
Children	0	0	0.00%	0
Website Visits	12,093	7,771	55.62%	4,322
Mobile App Sessions	381	0	38100.00%	381
<b>Total Library Visits</b>	<b>31,229</b>	<b>19,383</b>	<b>61.12%</b>	<b>11,846</b>



# VHPL Statistics Report

## November 2021

Programs and Events		2021		2020	
Adult		Programs	Attendance	Programs	Attendance
In person		8	77	0	0
Virtual and Passive		2	10	5	63
Total Adult Programs		10	87	5	63
	Change %	100%	38%	All Programs	
	Change Value	5	24		
Teens		Programs	Attendance	Programs	Attendance
In person		9	42	0	0
Virtual and Passive		2	6	8	105
Total Teen Programs		11	48	8	105
	Change %	38%	-54%	All Programs	
	Change Value	3	-57		
Children		Programs	Attendance	Programs	Attendance
In person		20	594	0	0
Virtual and Passive		0	0	11	445
Total Children's Programs		20	594	11	445
	Change %	82%	33%	All Programs	
	Change Value	9	149		
Makerspace		Programs	Attendance	Programs	Attendance
In person		0	0	0	0
Virtual and Passive		1	1	1	14
Total Makerspace Programs		1	1	1	14
	Change %	0%	-93%	All Programs	
	Change Value	0	-13		
Technology		Programs	Attendance	Programs	Attendance
In person		4	19	0	0
Virtual and One on one		0	0	3	81
Total Technology Programs		4	19	3	81
	Change %	33%	-77%	All Programs	
	Change Value	1	-62		
In Person ONLY Events		Programs	Attendance	Programs	Attendance
Special Community Events		0	0	0	0
Tours		0	0	0	0
Total Other		0	0	0	0
	Change %	0%	0%	All Programs	
	Change Value	0	0		
Total Programs and Events		Programs	Attendance	Programs	Attendance
		46	749	28	708
	Change %	64%	6%	All Programs	
	Change Value	18	41		
		2021		2020	

# VHPL Statistics Report

## November 2021

Current Year 2021	Previous Year 2020	% Change For 2021	Value Change For 2021
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### Services

Borrowed from Other Libraries	1,624	2,124	-23.54%	-500
Coffee	0	0	0.00%	0
Holds for Liberty Park Lockers	150	230	-34.78%	-80
Interlibrary Loans	9	5	80.00%	4
Loans to Other Libraries	1,687	2,005	-15.86%	-318
Notary Service	3	1	200.00%	2
Passports	99	34	191.18%	65
Public Computer Usage	4,316	2,608	65.49%	1,708
Reserves	302	799	-62.20%	-497
Self-Checkout Machine Usage	9,673	4,227	128.84%	5,446
Test Proctoring	2	0	200.00%	2
Voter Registration	0	1	-100.00%	-1
Wireless Network Usage	3,591	2,347	53.00%	1,244
<b>Reference Questions Total (Then By Department) ↓</b>	<b>2,510</b>	<b>1,302</b>	<b>92.78%</b>	<b>1,208</b>
Adult	812	582	39.52%	230
Teens	715	186	284.41%	529
Children	845	453	86.53%	392
Technology	69	81	-14.81%	-12
Makerspace	5	0	500.00%	5
<b>Total Services</b>	<b>26,412</b>	<b>16,985</b>	<b>55.50%</b>	<b>9,427</b>

### Memberships

Adult Residents	39	32	21.88%	7
Child Residents	11	4	175.00%	7
Adult Non-Residents	38	11	245.45%	27
Child Non-Residents	1	2	-50.00%	-1
Out of County	0	1	-100.00%	-1
<b>Total Memberships</b>	<b>89</b>	<b>50</b>	<b>78.00%</b>	<b>39</b>

### Meeting Room Use

	Rented	Attendees
Community Room	8	366
Historical Room	3	12
Tree House	2	14
Children's Program	0	0
Outdoor Classroom	0	0
Rooftop Garden	0	0
<b>Total Rental Usage</b>	<b>13</b>	<b>392</b>

### Study Room Use

	Checked Out	Users
All Rooms	245	320
<b>Total Study Room Usage</b>	<b>245</b>	<b>320</b>



# VHPL Statistics Report

## November 2021

Current Year 2021	Previous Year 2020	% Change For 2021	Value Change For 2021
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### Library Materials Usage

Physical Book Circulation				
Adult Books	4,694	2,758	70.20%	1,936
Adult Large Print	1,080	811	33.17%	269
Teen Books	1,112	718	54.87%	394
Children's Books	9,218	5,026	83.41%	4,192
<b>Total Physical Books</b>	<b>16,104</b>	<b>9,313</b>	<b>72.92%</b>	<b>6,791</b>

Physical Non-Book Circulation				
Adult Non-Fiction DVDs / Rokus	113	134	-15.67%	-21
Adult Audiobooks	459	298	54.03%	161
Adult Blu-rays	356	248	43.55%	108
Adult DVDs	1,830	1,438	27.26%	392
Adult Games and Puzzles	21	0	2100.00%	21
Adult Launchpads	5	0	500.00%	5
Adult Magazines	26	6	333.33%	20
Adult Mixed Media	15	7	114.29%	8
Adult Music	317	216	46.76%	101
Adult Self-playing Audio	0	2	-100.00%	-2
Adult WiFi-Hotspots	69	57	21.05%	12
Adult Other: Kits	0	0	0.00%	0
Adult Other: Hammocks	0	0	0.00%	0
Adult Other: Walking Sticks	0	0	0.00%	0
<b>Total Adult Physical Non-Book Circulation</b>	<b>3,211</b>	<b>2,406</b>	<b>33.46%</b>	<b>805</b>

Teen Non-Book Circulation				
Teen Audiobooks	9	17	-47.06%	-8
Teen Blu-rays	48	64	-25.00%	-16
Teen DVDs	337	208	62.02%	129
Teen Games	297	229	29.69%	68
Teen Other: Specify	0	0	0.00%	0
<b>Total Teen Physical Non-Book Circulation</b>	<b>691</b>	<b>518</b>	<b>33.40%</b>	<b>173</b>

Children's Non-Book Circulation				
Children's Audiobooks	30	32	-6.25%	-2
Children's Augmented Reality	10	6	66.67%	4
Children's Blu-rays	23	14	64.29%	9
Children's DVDs	810	418	93.78%	392
Children's Launchpads	77	17	352.94%	60
Children's Magazines	28	1	2700.00%	27
Children's Mixed Media	553	145	281.38%	408
Children's Music	17	4	325.00%	13
Children's Self-playing Audio	21	6	250.00%	15
Children's Views	23	0	2300.00%	23
Children's Other: Kits	2	0	200.00%	2
<b>Total Children's Physical Non-Book Circulation</b>	<b>1,594</b>	<b>643</b>	<b>147.90%</b>	<b>951</b>



# VHPL Statistics Report

## November 2021

Current Year 2021	Previous Year 2020	% Change For 2021	Value Change For 2021
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### Library Materials Usage (cont.)

<b>Adult Digital Usage</b>				
Adult eBooks (Overdrive & Hoopla)	3,024	3,353	-9.81%	-329
Adult Downloadable Graphic Novels (Hoopla)	37	14	164.29%	23
Adult Downloadable Audiobooks (Overdrive & Hoopla)	3,433	2,982	15.12%	451
Adult Downloadable Music (Hoopla)	56	77	-27.27%	-21
Adult Downloadable Movies and Documentaries/TV (Hoopla & Kanopy)	421	385	9.35%	36
Adult Downloadable Magazines	0	0	0.00%	0
<b>Adult Digital Usage Total</b>	<b>6,971</b>	<b>6,811</b>	<b>2.35%</b>	<b>160</b>

<b>Teen Digital Usage</b>				
Teen eBooks (Overdrive)	357	372	-4.03%	-15
Teen Downloadable Audiobooks (Overdrive)	206	199	3.52%	7
<b>Teen Digital Usage Total</b>	<b>563</b>	<b>571</b>	<b>-1.40%</b>	

<b>Children's Digital Usage</b>				
Children's eBooks (Overdrive & Hoopla)	584	928	-37.07%	-344
Children's Downloadable Graphic Novels (Hoopla)	14	15	-6.67%	-1
Children's Downloadable Audiobooks (Overdrive & Hoopla)	384	387	-0.78%	-3
Children's Downloadable Music (Hoopla)	10	6	66.67%	4
Children's Downloadable Movies/TV (Hoopla)	45	39	15.38%	6
<b>Children's Digital Usage Total</b>	<b>1,037</b>	<b>1,375</b>	<b>-24.58%</b>	<b>-338</b>

### Circulation Totals By Category

These Values Are Auto-Calculated Based On Category Totals

Books	16,104	9,313	72.92%	6,791
Adult Non-Books	3,211	2,406	33.46%	805
Teen Non-Books	691	518	33.40%	173
Children's Non-Books	1,594	643	147.90%	951
Adult Digital Usage	6,971	6,811	2.35%	160
Teen Digital Usage	563	571	-1.40%	-8
Children's Digital Usage	1,037	1,375	-24.58%	-338
<b>Total Library Materials Usage</b>	<b>30,171</b>	<b>21,637</b>	<b>39.44%</b>	<b>8,534</b>

# VHPL Statistics Report

## November 2021

Current Year 2021	Previous Year 2020	% Change For 2021	Value Change For 2021
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### Electronic Retrieval Sessions / Database Usage

Alabama Virtual Library	0	0	0.00%	0
Ancestry	0	0	0.00%	0
Creative Bug	41	17	141.18%	24
Niche Academy	3	25	-88.00%	-22
Reference USA	0	0	0.00%	0
Universal Class	3	39	-92.31%	-36
Other Databases	1,731	691	150.51%	1,040
<b>Total Electronic Retrieval Sessions</b>	<b>1,778</b>	<b>772</b>	<b>130.31%</b>	<b>1,006</b>

### Marketing

YouTube	307	564	-45.57%	-257
Facebook: Daily Page Engaged Users	1,654	1,108	49.28%	546
Facebook: Daily Total Reach	30,786	18,860	63.23%	11,926
Instagram	1,403	1,238	13.33%	165
TikTok	3,148	0	314800.00%	3,148
Twitter	1,221	1,234	-1.05%	-13
Newsletter Subscribers	0	0	0.00%	0
<b>Marketing Total</b>	<b>38,519</b>	<b>23,004</b>	<b>67.44%</b>	<b>15,515</b>

### Library Holdings

Book Volumes	70,361	68,749	2.34%	1,612
Serial Volumes	246	270	-8.89%	-24
Audiobooks	4,484	4,754	-5.68%	-270
Digital Audiobooks	4,862	2,585	88.09%	2,277
Music CDs	2,976	3,373	-11.77%	-397
DVDs and Blu-rays	10,921	11,242	-2.86%	-321
Other	203	176	15.34%	27
<b>Library Holdings Total</b>	<b>94,053</b>	<b>91,149</b>	<b>3.19%</b>	<b>2,904</b>

### Volunteers

	# Volunteers	Hrs Worked
Acquisitions	0	0
Adult	0	0
Children's	0	0
Circulation	0	0
Technology	1	13
Teens	2	18
<b>Volunteers Total</b>	<b>3</b>	<b>31</b>

### Staff Training By Department

Acquisitions	6	0	600.00%	6
Administration	0	0	0.00%	0
Adult	4	7	-42.86%	-3
Children's	2	0	200.00%	2
Circulation	5	0	500.00%	5
Technology	2	2	0.00%	0
Teens	3	6	-50.00%	-3
<b>Staff Training Total</b>	<b>22</b>	<b>15</b>	<b>46.67%</b>	<b>7</b>

# VHPL Statistics Report

## December 2021

	Current Year 2021	Previous Year 2020	% Change For 2021	Value Change For 2021
Total Days Open	25	22	13.64%	3
Total Hours Open	211	192	9.90%	19

### Library Visits

Gate Count	20,890	8,359	149.91%	12,531
Curbside Appointments	36	411	-91.24%	(375)
Offsite Program Visits (open to the public)	0	0	0.00%	0
Outreach Visits (schools, daycares, private facilities)	0	0	0.00%	0
Adult	1	0	100.00%	1
Teens	0	0	0.00%	0
Children	0	0	0.00%	0
Website Visits	10,386	7,491	38.65%	2,895
Mobile App Sessions	432	0	43200.00%	432
<b>Total Library Visits</b>	<b>31,745</b>	<b>16,261</b>	<b>95.22%</b>	<b>15,484</b>



# VHPL Statistics Report

## December 2021

Programs and Events		2021		2020	
Adult		Programs	Attendance	Programs	Attendance
In person		6	76	0	0
Virtual and Passive		4	26	6	239
<b>Total Adult Programs</b>		10	102	6	239
	Change %	67%	-57%	All Programs	
	Change Value	4	-137		
Teens		Programs	Attendance	Programs	Attendance
In person		17	170	0	0
Virtual and Passive		1	20	10	193
<b>Total Teen Programs</b>		18	190	10	193
	Change %	80%	-2%	All Programs	
	Change Value	8	-3		
Children		Programs	Attendance	Programs	Attendance
In person		17	481	2	216
Virtual and Passive		2	150	6	239
<b>Total Children's Programs</b>		19	631	8	455
	Change %	138%	39%	All Programs	
	Change Value	11	176		
Makerspace		Programs	Attendance	Programs	Attendance
In person		1	132	0	0
Virtual and Passive		6	6	1	29
<b>Total Makerspace Programs</b>		7	138	1	29
	Change %	600%	376%	All Programs	
	Change Value	6	109		
Technology		Programs	Attendance	Programs	Attendance
In person		3	18	1	4
Virtual and One on one		0	0	3	131
<b>Total Technology Programs</b>		3	18	4	135
	Change %	-25%	-87%	All Programs	
	Change Value	-1	-117		
In Person ONLY Events		Programs	Attendance	Programs	Attendance
Special Community Events		0	0	0	0
Tours		0	0	0	0
<b>Total Other</b>		0	0	0	0
	Change %	0%	0%	All Programs	
	Change Value	0	0		
Total Programs and Events		Programs	Attendance	Programs	Attendance
		57	1,079	29	1,051
	Change %	97%	3%	All Programs	
	Change Value	28	28		
		2021		2020	

# VHPL Statistics Report

## December 2021

Current Year 2021	Previous Year 2020	% Change For 2021	Value Change For 2021
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### Services

Borrowed from Other Libraries	1,509	1,878	-19.65%	-369
Coffee	0	0	0.00%	0
Holds for Liberty Park Lockers	145	196	-26.02%	-51
Interlibrary Loans	18	12	50.00%	6
Loans to Other Libraries	1,776	2,272	-21.83%	-496
Notary Service	1	0	100.00%	1
Passports	89	0	8900.00%	89
Public Computer Usage	4,194	2,599	61.37%	1,595
Reserves	260	473	-45.03%	-213
Self-Checkout Machine Usage	8,904	4,256	109.21%	4,648
Test Proctoring	3	0	300.00%	3
Voter Registration	0	0	0.00%	0
Wireless Network Usage	3,488	2,403	45.15%	1,085
<b>Reference Questions Total (Then By Department) ↓</b>	<b>2,205</b>	<b>1,461</b>	<b>50.92%</b>	<b>744</b>
Adult	798	635	25.67%	163
Teens	610	245	148.98%	365
Children	699	568	23.06%	131
Technology	86	13	561.54%	73
Makerspace	12	0	1200.00%	12
<b>Total Services</b>	<b>24,797</b>	<b>17,011</b>	<b>45.77%</b>	<b>7,786</b>

### Memberships

Adult Residents	43	43	0.00%	0
Child Residents	11	9	22.22%	2
Adult Non-Residents	26	6	333.33%	20
Child Non-Residents	2	0	200.00%	2
Out of County	3	0	300.00%	3
<b>Total Memberships</b>	<b>85</b>	<b>58</b>	<b>46.55%</b>	<b>27</b>

### Meeting Room Use

	Rented	Attendees
Community Room	7	359
Historical Room	0	0
Tree House	0	0
Children's Program	0	0
Outdoor Classroom	0	0
Rooftop Garden	0	0
<b>Total Rental Usage</b>	<b>7</b>	<b>359</b>

### Study Room Use

	Checked Out	Users
All Rooms	258	429
<b>Total Study Room Usage</b>	<b>258</b>	<b>429</b>



# VHPL Statistics Report

## December 2021

Current Year 2021	Previous Year 2020	% Change For 2021	Value Change For 2021
-------------------------	--------------------------	-------------------------	-----------------------------

### Library Materials Usage

#### Physical Book Circulation

Adult Books	4,429	3,066	44.46%	1,363
Adult Large Print	1,005	868	15.78%	137
Teen Books	1,025	916	11.90%	109
Children's Books	7,371	4,771	54.50%	2,600
<b>Total Physical Books</b>	<b>13,830</b>	<b>9,621</b>	<b>43.75%</b>	<b>4,209</b>

#### Physical Non-Book Circulation

Adult Non-Fiction DVDs / Rokus	143	105	36.19%	38
Adult Audiobooks	381	269	41.64%	112
Adult Blu-rays	279	241	15.77%	38
Adult DVDs	1,742	1,450	20.14%	292
Adult Games and Puzzles	17	0	1700.00%	17
Adult Launchpads	7	0	700.00%	7
Adult Magazines	29	37	-21.62%	-8
Adult Mixed Media	10	8	25.00%	2
Adult Music	272	214	27.10%	58
Adult Self-playing Audio	5	1	400.00%	4
Adult WiFi-Hotspots	55	48	14.58%	7
Adult Other: Kits	0	0	0.00%	0
Adult Other: Hammocks	0	0	0.00%	0
Adult Other: Walking Sticks	0	0	0.00%	0
<b>Total Adult Physical Non-Book Circulation</b>	<b>2,940</b>	<b>2,373</b>	<b>23.89%</b>	<b>567</b>

#### Teen Non-Book Circulation

Teen Audiobooks	10	12	-16.67%	-2
Teen Blu-rays	85	56	51.79%	29
Teen DVDs	319	250	27.60%	69
Teen Games	321	147	118.37%	174
Teen Other: Specify	0	0	0.00%	0
<b>Total Teen Physical Non-Book Circulation</b>	<b>735</b>	<b>465</b>	<b>58.06%</b>	<b>270</b>

#### Children's Non-Book Circulation

Children's Audiobooks	28	32	-12.50%	-4
Children's Augmented Reality	10	6	66.67%	4
Children's Blu-rays	24	6	300.00%	18
Children's DVDs	748	477	56.81%	271
Children's Launchpads	40	16	150.00%	24
Children's Magazines	18	12	50.00%	6
Children's Mixed Media	405	143	183.22%	262
Children's Music	28	12	133.33%	16
Children's Self-playing Audio	27	9	200.00%	18
Children's Views	26	3	766.67%	23
Children's Other: Kits	0	0	0.00%	0
<b>Total Children's Physical Non-Book Circulation</b>	<b>1,354</b>	<b>716</b>	<b>89.11%</b>	<b>638</b>



# VHPL Statistics Report

## December 2021

Current Year 2021	Previous Year 2020	% Change For 2021	Value Change For 2021
-------------------------	--------------------------	-------------------------	-----------------------------

### Library Materials Usage (cont.)

<b>Adult Digital Usage</b>				
Adult eBooks (Overdrive & Hoopla)	3,462	3,476	-0.40%	-14
Adult Downloadable Graphic Novels (Hoopla)	34	17	100.00%	17
Adult Downloadable Audiobooks (Overdrive & Hoopla)	3,470	3,031	14.48%	439
Adult Downloadable Music (Hoopla)	47	90	-47.78%	-43
Adult Downloadable Movies and Documentaries/TV (Hoopla & Kanopy)	251	306	-17.97%	-55
Adult Downloadable Magazines	0	0	0.00%	0
<b>Adult Digital Usage Total</b>	<b>7,264</b>	<b>6,920</b>	<b>4.97%</b>	<b>344</b>

<b>Teen Digital Usage</b>				
Teen eBooks (Overdrive)	332	350	-5.14%	-18
Teen Downloadable Audiobooks (Overdrive)	181	182	-0.55%	-1
<b>Teen Digital Usage Total</b>	<b>513</b>	<b>532</b>	<b>-3.57%</b>	

<b>Children's Digital Usage</b>				
Children's eBooks (Overdrive & Hoopla)	625	977	-36.03%	-352
Children's Downloadable Graphic Novels (Hoopla)	21	16	31.25%	5
Children's Downloadable Audiobooks (Overdrive & Hoopla)	427	418	2.15%	9
Children's Downloadable Music (Hoopla)	5	2	150.00%	3
Children's Downloadable Movies/TV (Hoopla)	31	31	0.00%	0
<b>Children's Digital Usage Total</b>	<b>1,109</b>	<b>1,444</b>	<b>-23.20%</b>	<b>-335</b>

### Circulation Totals By Category

These Values Are Auto-Calculated Based On Category Totals

Books	13,830	9,621	43.75%	4,209
Adult Non-Books	2,940	2,373	23.89%	567
Teen Non-Books	735	465	58.06%	270
Children's Non-Books	1,354	716	89.11%	638
Adult Digital Usage	7,264	6,920	4.97%	344
Teen Digital Usage	513	532	-3.57%	-19
Children's Digital Usage	1,109	1,444	-23.20%	-335
<b>Total Library Materials Usage</b>	<b>27,745</b>	<b>22,071</b>	<b>25.71%</b>	<b>5,674</b>

# VHPL Statistics Report

## December 2021

Current Year 2021	Previous Year 2020	% Change For 2021	Value Change For 2021
-------------------------	--------------------------	-------------------------	-----------------------------

### Electronic Retrieval Sessions / Database Usage

Alabama Virtual Library	0	0	0.00%	0
Ancestry	0	0	0.00%	0
Creative Bug	9	9	0.00%	0
Niche Academy	5	38	-86.84%	-33
Reference USA	0	37	-100.00%	-37
Universal Class	10	46	-78.26%	-36
Other Databases	1,014	446	127.35%	568
<b>Total Electronic Retrieval Sessions</b>	<b>1,038</b>	<b>576</b>	<b>80.21%</b>	<b>462</b>

### Marketing

YouTube	160	790	-79.75%	-630
Facebook: Daily Page Engaged Users	1,319	667	97.75%	652
Facebook: Daily Total Reach	22,903	22,310	2.66%	593
Instagram	1,407	1,248	12.74%	159
TikTok	2,243	0	224300.00%	2,243
Twitter	1,223	1,223	0.00%	0
Newsletter Subscribers	2,887	0	288700.00%	2,887
<b>Marketing Total</b>	<b>32,142</b>	<b>26,238</b>	<b>22.50%</b>	<b>5,904</b>

### Library Holdings

Book Volumes	70,428	68,640	2.60%	1,788
Serial Volumes	244	259	-5.79%	-15
Audiobooks	4,486	4,522	-0.80%	-36
Digital Audiobooks	4,868	2,640	84.39%	2,228
Music CDs	2,975	3,327	-10.58%	-352
DVDs and Blu-rays	10,880	11,237	-3.18%	-357
Other	201	174	15.52%	27
<b>Library Holdings Total</b>	<b>94,082</b>	<b>90,799</b>	<b>3.62%</b>	<b>3,283</b>

### Volunteers

	# Volunteers	Hrs Worked
Acquisitions	0	0
Adult	0	0
Children's	2	3
Circulation	0	0
Technology	1	5
Teens	1	2
<b>Volunteers Total</b>	<b>4</b>	<b>10</b>

### Staff Training By Department

Acquisitions	5	2	150.00%	3
Administration	5	0	500.00%	5
Adult	4	5	-20.00%	-1
Children's	4	0	400.00%	4
Circulation	9	6	50.00%	3
Technology	2	0	200.00%	2
Teens	3	0	300.00%	3
<b>Staff Training Total</b>	<b>32</b>	<b>13</b>	<b>146.15%</b>	<b>19</b>

**PINNACLE BANK**

ACCT. # 1560062488

\* DONATION ACCOUNT

FUND 13

Month Ending: 30-Nov-21

BEGINNING LEDGER/CK BK BAL	\$	239,586.33	LEDGER BALANCE
Deposits:	\$	-	(Copier Revenue)
	\$	3,375.00	(PASSPORT Revenue)
	\$	2,257.33	(CCD payment Deposits)
Bank Fees	\$	(10.99)	(ePay PPD Cantaloupe System)
Bank Fees	\$	-	(Check Orders Harland Clarke)
Bank Fees	\$	(137.77)	(Svc Charge - Fees Sep TSYS CCD)
Bank Fees	\$	(15.00)	(Returned Deposit)
Bank Fees	\$	-	(Returned Deposit Fee)

**Expenditures:**

Date Cleared	Date Written	CK #	Name	Ck Amt.
11/1	10/28	4023	Sam's	\$ (280.38)
11/1	10/28	4024	Sam's	\$ (23.94)
11/4	10/29	4025	Domino's Pizza	\$ (114.00)
11/9	11/1	4027	JCLC	\$ (45.00)

\* Break in number sequence

Ending Balance: \$ (463.32) (ledger / check book)

O/C (written-not cleared)


O/C Expenditures: \_\_\_\_\_

DEPOSITS IN TRANSIT

\$ -

**Ending bank balance****\$ 244,591.58**

O/C = (outstanding checks)



VESTAVIA HILLS PUBLIC LIBRARY  
DONATION ACCOUNT  
TANEISHA TUCKER  
1221 MONTGOMERY HWY  
VESTAVIA HILLS AL 35216

PINNACLE BANK  
Loyal Leadership, Local Decision Making and Superior Service

\*\*\*\*\*C H E C K I N G A C C O U N T S\*\*\*\*\*

Account Title: VESTAVIA HILLS PUBLIC LIBRARY  
DONATION ACCOUNT  
TANEISHA TUCKER

NON-PROFIT CHECKING		Number of Enclosures	4
Account Number	@XXXXXXXXXX@2488	Statement Dates	11/01/21 thru 11/30/21
Previous Balance	239,586.33	Days This Statement Period	30
27 Deposits/Credits	5,632.33	Average Ledger	242,457.51
7 Checks/Charges	627.08	Average Collected	242,348.35
Service Charge	.00		
Interest Paid	.00		
Current Balance	244,591.58		

-----Deposits and Additions-----

Date	Description	Amount
11/01	PYMT PROC TSYS	19.80
	CCD	
	84870052531161	
11/01	PYMT PROC TSYS	68.15
	CCD	
	84870052531161	
11/02	PYMT PROC TSYS	88.44
	CCD	
	84870052531161	
11/03	PYMT PROC TSYS	94.40
	CCD	
	84870052531161	
11/04	PYMT PROC TSYS	238.80
	CCD	
	84870052531161	
11/04	DEPOSIT	1,355.00

NON-PROFIT CHECKING @XXXXXXXXXX@2488 (Continued)

Date	Description	Amount
11/05	PYMT PROC TSYS CCD 84870052531161	77.23
11/08	PYMT PROC TSYS CCD 84870052531161	10.50
11/08	PYMT PROC TSYS CCD 84870052531161	91.24
11/09	PYMT PROC TSYS CCD 84870052531161	180.74
11/10	PYMT PROC TSYS CCD 84870052531161	83.30
11/12	PYMT PROC TSYS CCD 84870052531161	65.90
11/12	PYMT PROC TSYS CCD 84870052531161	92.80
11/15	PYMT PROC TSYS CCD 84870052531161	132.14
11/15	PYMT PROC TSYS CCD 84870052531161	323.20
11/16	PYMT PROC TSYS CCD 84870052531161	45.15
11/17	PYMT PROC TSYS CCD 84870052531161	27.40
11/18	PYMT PROC TSYS CCD	136.80

NON-PROFIT CHECKING @XXXXXXXXXX@2488 (Continued)

-----Deposits and Additions-----		
Date	Description	Amount
11/18	84870052531161 DEPOSIT	2,020.00
11/19	PYMT PROC TSYS CCD 84870052531161	30.89
11/22	PYMT PROC TSYS CCD 84870052531161	102.40
11/22	PYMT PROC TSYS CCD 84870052531161	114.40
11/23	PYMT PROC TSYS CCD 84870052531161	51.79
11/24	PYMT PROC TSYS CCD 84870052531161	51.37
11/26	PYMT PROC TSYS CCD 84870052531161	27.30
11/29	PYMT PROC TSYS CCD 84870052531161	44.24
11/30	PYMT PROC TSYS CCD 84870052531161	58.95

-----Debits and Withdrawals-----		
Date	Description	Amount
11/01	PURCHASE SAMS CLUB STORES CK #4023 HOOV AL	280.38-
11/01	PURCHASE SAMS CLUB STORES CK #4024 HOOV AL	23.94-
11/02	FEES SEP TSYS CCD	137.77-



NON-PROFIT CHECKING @XXXXXXXXXX@2488 (Continued)

-----Debits and Withdrawals-----		
Date	Description	Amount
11/12	84870052531161 EPAY USA TECH DEBITS PPD	10.99-
11/18	VERIFICATION OF DEPOSIT VOD FROM CARR, RIGGS, & INGRAM	15.00-

----- Summary by Check Number -----					
Date	Check No	Amount	Date	Check No	Amount
11/01	4023	280.38	11/04	4025	114.00
11/01	4024	23.94	11/09	4027*	45.00

\*Indicates Break in Check Number Sequence

-----Daily Balance Information-----					
Date	Balance	Date	Balance	Date	Balance
11/01	239,369.96	11/10	241,292.84	11/22	244,357.93
11/02	239,320.63	11/12	241,440.55	11/23	244,409.72
11/03	239,415.03	11/15	241,895.89	11/24	244,461.09
11/04	240,894.83	11/16	241,941.04	11/26	244,488.39
11/05	240,972.06	11/17	241,968.44	11/29	244,532.63
11/08	241,073.80	11/18	244,110.24	11/30	244,591.58
11/09	241,209.54	11/19	244,141.13		

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# PINNACLE BANK

ACCT. # 1560062488

\* DONATION ACCOUNT

FUND 13

Month Ending: 31-Dec-21

BEGINNING LEDGER/CK BK BAL	\$ 244,591.58	LEDGER BALANCE
Deposits:	\$ -	(Copier Revenue)
	\$ 3,300.00	(PASSPORT Revenue)
	\$ 1,935.48	(CCD payment Deposits)
Bank Fees	\$ (10.99)	(ePay PPD Cantaloupe System)
Bank Fees	\$ -	(Check Orders Harland Clarke)
Bank Fees	\$ (160.32)	(Svc Charge - Fees Sep TSYS CCD)
Bank Fees	\$ -	(Returned Deposit)
Bank Fees	\$ -	(Returned Deposit Fee)

## Expenditures:

Date Cleared	Date Written	CK #	Name	Ck Amt.
12/13	11/1	4028	Dry Clean City	\$ (8.95)
12/1	11/29	4030	Sam's	\$ (411.68)
12/16	12/5	4031	Aletheia Winborn	\$ (25.00)
12/13	12/10	4032	Sam's	\$ (36.26)
12/31	12/29	4033	WalMart	\$ (90.35)

\* Break in number sequence

Ending Balance: \$ (572.24) (ledger / check book)

O/C (written-not cleared)


O/C Expenditures:

DEPOSITS IN TRANSIT

\$ -

Ending bank balance

\$ 249,083.51

O/C = (outstanding checks)

VESTAVIA HILLS PUBLIC LIBRARY  
 DONATION ACCOUNT  
 TANEISHA TUCKER  
 1221 MONTGOMERY HWY  
 VESTAVIA HILLS AL 35216

PINNACLE BANK  
 Loyal Leadership, Local Decision Making and Superior Service

\*\*\*\*\*C H E C K I N G A C C O U N T S\*\*\*\*\*

Account Title: VESTAVIA HILLS PUBLIC LIBRARY  
 DONATION ACCOUNT  
 TANEISHA TUCKER

NON-PROFIT CHECKING		Number of Enclosures	4
Account Number	@XXXXXXXXXX@2488	Statement Dates	12/01/21 thru 12/31/21
Previous Balance	244,591.58	Days This Statement Period	31
25 Deposits/Credits	5,235.48	Average Ledger	246,658.59
7 Checks/Charges	743.55	Average Collected	246,558.43
Service Charge	.00		
Interest Paid	.00		
Current Balance	249,083.51		

-----Deposits and Additions-----		
Date	Description	Amount
12/01	PYMT PROC TSYS CCD	73.75
	84870052531161	
12/02	PYMT PROC TSYS CCD	48.75
	84870052531161	
12/03	PYMT PROC TSYS CCD	145.20
	84870052531161	
12/06	PYMT PROC TSYS CCD	78.00
	84870052531161	
12/07	PYMT PROC TSYS CCD	79.45
	84870052531161	



NON-PROFIT CHECKING

@XXXXXXXXXX@2488 (Continued)

Date	Description	Amount
12/08	PYMT PROC TSYS CCD	23.50
12/09	84870052531161 PYMT PROC TSYS CCD	81.09
12/09	84870052531161 DEPOSIT	1,475.00
12/10	PYMT PROC TSYS CCD	130.14
12/13	84870052531161 PYMT PROC TSYS CCD	21.55
12/13	84870052531161 PYMT PROC TSYS CCD	77.45
12/14	84870052531161 PYMT PROC TSYS CCD	10.90
12/15	84870052531161 PYMT PROC TSYS CCD	52.86
12/16	84870052531161 PYMT PROC TSYS CCD	98.59
12/17	84870052531161 PYMT PROC TSYS CCD	99.27
12/20	84870052531161 PYMT PROC TSYS CCD	63.14
12/20	84870052531161 PYMT PROC TSYS CCD	195.50
12/21	84870052531161 PYMT PROC TSYS CCD	33.20

NON-PROFIT CHECKING @XXXXXXXXXX@2488 (Continued)

-----Deposits and Additions-----		
Date	Description	Amount
12/22	84870052531161 PYMT PROC TSYS CCD	226.95
12/22	84870052531161 DEPOSIT	1,825.00
12/23	84870052531161 PYMT PROC TSYS CCD	154.05
12/24	84870052531161 PYMT PROC TSYS CCD	17.20
12/27	84870052531161 PYMT PROC TSYS CCD	8.20
12/30	84870052531161 PYMT PROC TSYS CCD	159.89
12/31	84870052531161 PYMT PROC TSYS CCD 84870052531161	56.85

-----Debits and Withdrawals-----		
Date	Description	Amount
12/01	PURCHASE SAMS CLUB STORES CK #4030 HOOV AL	411.68-
12/02	FEES SEP TSYS CCD 84870052531161	160.32-
12/13	PURCHASE SAMS CLUB STORES CK #4032 HOOV AL	36.26-
12/17	EPAY USA TECH DEBITS PPD	10.99-
12/31	PURCHASE WAL-MART STORES CK #4033 HOME AL	90.35-

NON-PROFIT CHECKING @XXXXXXXXXX@2488 (Continued)

----- Summary by Check Number -----					
Date	Check No	Amount	Date	Check No	Amount
12/13	4028	8.95	12/13	4032	36.26
12/01	4030*	411.68	12/31	4033	90.35
12/16	4031	25.00			

\*Indicates Break in Check Number Sequence

----- Daily Balance Information -----					
Date	Balance	Date	Balance	Date	Balance
12/01	244,253.65	12/10	246,154.46	12/21	246,725.72
12/02	244,142.08	12/13	246,208.25	12/22	248,777.67
12/03	244,287.28	12/14	246,219.15	12/23	248,931.72
12/06	244,365.28	12/15	246,272.01	12/24	248,948.92
12/07	244,444.73	12/16	246,345.60	12/27	248,957.12
12/08	244,468.23	12/17	246,433.88	12/30	249,117.01
12/09	246,024.32	12/20	246,692.52	12/31	249,083.51

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Vestavia Hills, AL

# Monthly Budget Report

## Account Summary

For Fiscal: 2021-2022 Period Ending: 01/31/2022

		January Budget	January Activity	Variance Favorable (Unfavorable)	Percent Remaining	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Remaining	Total Budget
<b>Fund: 01 - GENERAL FUND</b>										
<b>Expense</b>										
<a href="#">01-70-5010-000-500</a>	COMPENSATION	122,933.00	0.00	122,933.00	100.00 %	480,343.00	360,331.05	120,011.95	24.98 %	1,487,037.00
<a href="#">01-70-5015-000-500</a>	PAYROLL TAX EXP	9,367.00	0.00	9,367.00	100.00 %	36,908.00	26,903.16	10,004.84	27.11 %	113,758.00
<a href="#">01-70-5016-000-500</a>	FRINGE BENEFITS EXP	26,705.00	0.00	26,705.00	100.00 %	100,790.00	78,205.19	22,584.81	22.41 %	316,164.00
<a href="#">01-70-5045-000-500</a>	EMPLOYEE TRAINING	2,259.00	0.00	2,259.00	100.00 %	9,058.00	0.00	9,058.00	100.00 %	18,450.00
<b>Budget Detail</b>										
<b>Description</b>		<b>Units</b>	<b>Price</b>	<b>Amount</b>						
AAPPA Certification Courses		4.00	500.00	2,000.00						
Alabama Library Association Convention		2.00	1,100.00	2,200.00						
American Library Association Conference		1.00	2,500.00	2,500.00						
FEMA Communications Training		1.00	2,000.00	2,000.00						
Graphics Training		2.00	500.00	1,000.00						
Linked-In / Lynda.com Training		2.00	375.00	750.00						
Marketing & Communications Conference		1.00	3,000.00	3,000.00						
Technology and Makerspace Training		2.00	1,000.00	2,000.00						
Tyler Connect 2021		2.00	1,500.00	3,000.00						
<a href="#">01-70-5050-000-500</a>	MEMBERSHIP & DUES	113.00	0.00	113.00	100.00 %	766.00	153.00	613.00	80.03 %	3,375.00
<b>Budget Detail</b>										
<b>Description</b>		<b>Units</b>	<b>Price</b>	<b>Amount</b>						
AAPPA Memberships		2.00	50.00	100.00						
Alabama Library Association Memberships		5.00	80.00	400.00						
American Library Association Memberships		4.00	200.00	800.00						
JCPLA Organizational Dues		1.00	500.00	500.00						
Marketing - Chamber of Commerce Membership and Lun		37.00	25.00	925.00						
Movie Licensing USA Membership		1.00	650.00	650.00						
<a href="#">01-70-5051-000-500</a>	TRAVEL & CONFERENCE	685.00	0.00	685.00	100.00 %	1,297.00	824.40	472.60	36.44 %	5,400.00
<b>Budget Detail</b>										
<b>Description</b>		<b>Units</b>	<b>Price</b>	<b>Amount</b>						
American Library Association Conference		1.00	2,800.00	2,800.00						
Branding / Marketing / Storytelling Conference		1.00	2,600.00	2,600.00						
<a href="#">01-70-5065-000-500</a>	PHYSICALS/DRUG SCREEN	17.00	0.00	17.00	100.00 %	116.00	64.00	52.00	44.83 %	500.00
<a href="#">01-70-5070-000-500</a>	VEHICLE ALLOWANCE	0.00	0.00	0.00	0.00 %	125.00	18.14	106.86	85.49 %	500.00
<a href="#">01-70-5090-000-500</a>	POSTAGE	60.00	0.00	60.00	100.00 %	261.00	0.00	261.00	100.00 %	1,150.00

# Monthly Budget Report

For Fiscal: 2021-2022 Period Ending: 01/31/2022

		January Budget	January Activity	Variance Favorable (Unfavorable)	Percent Remaining	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Remaining	Total Budget
<a href="#">01-70-5100-000-500</a>	SUPPLIES/PRINT & OFFICE	955.00	0.00	955.00	100.00 %	2,962.00	183.45	2,778.55	93.81 %	9,000.00
<a href="#">01-70-5101-000-500</a>	SUPPLIES/LIB PROCESS	755.00	0.00	755.00	100.00 %	1,347.00	1,711.83	-364.83	-27.08 %	10,000.00
<a href="#">01-70-5105-000-500</a>	SUPPLIES/OTHER	1,049.00	0.00	1,049.00	100.00 %	2,238.00	70.97	2,167.03	96.83 %	9,000.00
<a href="#">01-70-5110-000-500</a>	SUPPLIES/JANITORIAL	0.00	0.00	0.00	0.00 %	980.00	900.33	79.67	8.13 %	5,500.00
<a href="#">01-70-5140-000-500</a>	GASOLINE	86.00	0.00	86.00	100.00 %	241.00	172.35	68.65	28.49 %	800.00
<a href="#">01-70-5210-000-500</a>	MAINTENANCE CONTRACTS	30,497.00	0.00	30,497.00	100.00 %	80,152.00	56,675.71	23,476.29	29.29 %	195,022.00

## Budget Detail

Description	Units	Price	Amount
Adobe Creative Suite Licenses	10.00	1,125.00	11,250.00
American Termite Service	1.00	500.00	500.00
Ameritek Konica Public Computer Maintenance	1.00	2,000.00	2,000.00
Baker & Taylor Title Source	1.00	675.00	675.00
Berney Office Solutions	12.00	1,000.00	12,000.00
Bibliotheca Lockers, Gates, Pads, Self Checks Main	1.00	10,000.00	10,000.00
Citywide Maintenance - Bagby Elevator	1.00	3,000.00	3,000.00
Citywide Maintenance - Knox Pest Control	1.00	650.00	650.00
Citywide Maintenance - Naturscape, Inc. Landscapin	1.00	10,250.00	10,250.00
Communico Interface	1.00	4,100.00	4,100.00
Comprise Kiosk Maintenance	1.00	3,000.00	3,000.00
Comprise Smart Access Maintenance	1.00	650.00	650.00
Comprise Smart Alec & Money Manager Maintenance	1.00	2,000.00	2,000.00
Dell Network Servers Maintenance	1.00	2,000.00	2,000.00
Emergant Systems Brocade Switches	1.00	4,250.00	4,250.00
Faronics Deep Freeze	1.00	4,000.00	4,000.00
Go Daddy Web Hosting Service	1.00	75.00	75.00
Jani-King Cleaning Service	12.00	2,016.00	24,192.00
JCLC Computer Connections & Contracts	4.00	10,750.00	43,000.00
JCLC Databases	4.00	2,000.00	8,000.00
JCLC Decision Center	1.00	2,100.00	2,100.00
JCLC Email Accounts	1.00	2,500.00	2,500.00
Johnson Controls Security Systems	1.00	4,095.00	4,095.00
Marketing - Archive Social	1.00	3,000.00	3,000.00
Marketing - Carbonite	1.00	170.00	170.00
Marketing - Constant Contact	1.00	1,275.00	1,275.00
Marketing - Epidemic Sound	1.00	300.00	300.00
Marketing - Plexamedia	1.00	3,200.00	3,200.00
Marketing - SmugMug	1.00	55.00	55.00
Meru Wireless Maintenance	1.00	1,575.00	1,575.00
Microsoft Server Licenses and Agreements for new S	1.00	6,000.00	6,000.00
Mobile Hotspots	25.00	600.00	15,000.00
Sightline Window Cleaning	1.00	4,200.00	4,200.00
Siteground DNS Hosting	1.00	160.00	160.00

Monthly Budget Report

For Fiscal: 2021-2022 Period Ending: 01/31/2022

		January Budget	January Activity	Variance Favorable (Unfavorable)	Percent Remaining	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Remaining	Total Budget
VM Ware Platform Renewal		1.00	4,000.00	4,000.00						
Wattstopper		1.00	1,800.00	1,800.00						
<a href="#">01-70-5310-000-500</a>	MAINT/REP-OFFICE EQUIP	0.00	0.00	0.00	0.00 %	125.00	0.00	125.00	100.00 %	1,000.00
<a href="#">01-70-5350-000-500</a>	MAINT/REP-SMALL EQUIP	0.00	0.00	0.00	0.00 %	750.00	0.00	750.00	100.00 %	1,500.00
<a href="#">01-70-5370-000-500</a>	MAINT/REP-VEHICLES	46.00	0.00	46.00	100.00 %	628.00	300.90	327.10	52.09 %	1,000.00
<a href="#">01-70-5380-000-500</a>	MAINT/REP-BUILDING	5,511.00	0.00	5,511.00	100.00 %	7,174.00	9,406.00	-2,232.00	-31.11 %	25,000.00
<a href="#">01-70-5385-000-500</a>	MAINT/REP-HVAC	2,056.00	0.00	2,056.00	100.00 %	6,396.00	1,257.66	5,138.34	80.34 %	25,000.00
<a href="#">01-70-5390-000-500</a>	MAINT/REP-ELEC & PLUMB	683.00	0.00	683.00	100.00 %	2,419.00	0.00	2,419.00	100.00 %	7,500.00
<a href="#">01-70-5700-000-500</a>	UTILITIES	7,267.00	0.00	7,267.00	100.00 %	36,129.00	29,729.66	6,399.34	17.71 %	119,000.00
<b>Budget Detail</b>										
<b>Description</b>		<b>Units</b>	<b>Price</b>	<b>Amount</b>						
Alabama Power		1.00	78,000.00	78,000.00						
Birmingham Water Works		1.00	13,000.00	13,000.00						
BWW Sewer Payment		1.00	800.00	800.00						
Spire		1.00	27,200.00	27,200.00						
<a href="#">01-70-5720-000-500</a>	COMM(TELEPHONE & INTERNET)	1,918.00	720.35	1,197.65	62.44 %	6,429.00	3,248.13	3,180.87	49.48 %	18,700.00
<b>Budget Detail</b>										
<b>Description</b>		<b>Units</b>	<b>Price</b>	<b>Amount</b>						
Altaworx		1.00	8,700.00	8,700.00						
AT&T		1.00	900.00	900.00						
AT&T Corp.		1.00	6,000.00	6,000.00						
Marketing - Cell Phone		1.00	650.00	650.00						
Spectrum (Lockers)		1.00	1,600.00	1,600.00						
YouTube		1.00	850.00	850.00						
<a href="#">01-70-5840-000-500</a>	PROF CONSULTANTS	0.00	0.00	0.00	0.00 %	3,529.00	0.00	3,529.00	100.00 %	5,700.00
<b>Budget Detail</b>										
<b>Description</b>		<b>Units</b>	<b>Price</b>	<b>Amount</b>						
Karen Moody - Erate Consultant		1.00	700.00	700.00						
Professional Development Consultants		1.00	2,000.00	2,000.00						
Technology Consultants		1.00	3,000.00	3,000.00						
<a href="#">01-70-5940-000-500</a>	COMMUNITY INVOLVEMENT	5,015.00	0.00	5,015.00	100.00 %	15,143.00	5,828.10	9,314.90	61.51 %	40,000.00
<b>Budget Detail</b>										
<b>Description</b>		<b>Units</b>	<b>Price</b>	<b>Amount</b>						
Adult Department Programs		1.00	11,000.00	11,000.00						
Children's Department Programs		1.00	23,000.00	23,000.00						
Teen Department Programs		1.00	6,000.00	6,000.00						
<a href="#">01-70-5940-002-500</a>	OUTREACH/LIB PARK & CH	0.00	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00 %	3,000.00
<a href="#">01-70-5940-003-500</a>	MARKETING - LIBRARY	2,155.00	0.00	2,155.00	100.00 %	4,981.00	540.00	4,441.00	89.16 %	10,900.00



# Monthly Budget Report

For Fiscal: 2021-2022 Period Ending: 01/31/2022

		January Budget	January Activity	Variance Favorable (Unfavorable)	Percent Remaining	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Remaining	Total Budget
<b>Budget Detail</b>										
<b>Description</b>		<b>Units</b>	<b>Price</b>	<b>Amount</b>						
Event Promotions		1.00	500.00	500.00						
Printing		1.00	9,200.00	9,200.00						
Signage and Banners		1.00	1,200.00	1,200.00						
<a href="#">01-70-8100-000-500</a>	PURCHASE/OFFICE & COMP EQUIP	6.00	0.00	6.00	100.00 %	1,507.00	0.00	1,507.00	100.00 %	8,000.00
<a href="#">01-70-8150-000-500</a>	PURCHASES-SMALL EQUIP	1,335.00	0.00	1,335.00	100.00 %	1,872.00	0.00	1,872.00	100.00 %	4,000.00
<a href="#">01-70-8205-000-500</a>	PURCHASES/PERIODICAL REPLACE	2,274.00	0.00	2,274.00	100.00 %	21,735.00	21,630.21	104.79	0.48 %	100,660.00
<b>Budget Detail</b>										
<b>Description</b>		<b>Units</b>	<b>Price</b>	<b>Amount</b>						
Birmingham News		1.00	300.00	300.00						
Creative Bug Crafting / Creativity Instruction		1.00	1,100.00	1,100.00						
EBSCO - Print Magazines		1.00	5,400.00	5,400.00						
Hoopla		1.00	45,000.00	45,000.00						
Kanopy		1.00	2,500.00	2,500.00						
Morning Star & Value Line		1.00	1,260.00	1,260.00						
Niche Academy		1.00	2,100.00	2,100.00						
Overdrive Digital Collections		1.00	40,000.00	40,000.00						
Universal Class		1.00	3,000.00	3,000.00						
<a href="#">01-70-8610-000-712</a>	PURCHASES/BOOKS	9,531.00	0.00	9,531.00	100.00 %	34,275.00	31,921.68	2,353.32	6.87 %	165,000.00
<b>Total Expense:</b>		<b>233,278.00</b>	<b>720.35</b>	<b>232,557.65</b>	<b>99.69 %</b>	<b>860,676.00</b>	<b>630,075.92</b>	<b>230,600.08</b>	<b>26.79 %</b>	<b>2,711,616.00</b>
<b>Total Fund: 01 - GENERAL FUND:</b>		<b>233,278.00</b>	<b>720.35</b>	<b>232,557.65</b>	<b>99.69 %</b>	<b>860,676.00</b>	<b>630,075.92</b>	<b>230,600.08</b>	<b>26.79 %</b>	<b>2,711,616.00</b>
<b>Fund: 12 - LIBRARY-STATE AID</b>										
<b>Expense</b>										
<a href="#">12-70-5050-000-500</a>	MEMBERSHIP & DUES	2,262.01	0.00	2,262.01	100.00 %	9,048.04	0.00	9,048.04	100.00 %	27,155.00
<b>Total Expense:</b>		<b>2,262.01</b>	<b>0.00</b>	<b>2,262.01</b>	<b>100.00 %</b>	<b>9,048.04</b>	<b>0.00</b>	<b>9,048.04</b>	<b>100.00 %</b>	<b>27,155.00</b>
<b>Total Fund: 12 - LIBRARY-STATE AID:</b>		<b>2,262.01</b>	<b>0.00</b>	<b>2,262.01</b>	<b>100.00 %</b>	<b>9,048.04</b>	<b>0.00</b>	<b>9,048.04</b>	<b>100.00 %</b>	<b>27,155.00</b>
<b>Fund: 13 - LIBRARY-BOOKS/DON</b>										
<b>Expense</b>										
<a href="#">13-70-5045-000-500</a>	EMPLOYEE TRAINING	583.33	0.00	583.33	100.00 %	2,333.32	0.00	2,333.32	100.00 %	7,000.00
<a href="#">13-70-5050-000-500</a>	MEMBERSHIP & DUES	41.66	0.00	41.66	100.00 %	166.64	165.50	1.14	0.68 %	500.00
<b>Budget Detail</b>										
<b>Description</b>		<b>Units</b>	<b>Price</b>	<b>Amount</b>						
Alabama Library Association - Paraprofessionals		4.00	75.00	300.00						
American Library Association - Library Board		2.00	100.00	200.00						
<a href="#">13-70-5051-000-500</a>	TRAVEL & CONFERENCE	750.00	0.00	750.00	100.00 %	3,000.00	660.00	2,340.00	78.00 %	9,000.00
<b>Budget Detail</b>										
<b>Description</b>		<b>Units</b>	<b>Price</b>	<b>Amount</b>						
American Library Association Conference Board of T		3.00	2,500.00	7,500.00						

# Monthly Budget Report

For Fiscal: 2021-2022 Period Ending: 01/31/2022

		January Budget	January Activity	Variance Favorable (Unfavorable)	Percent Remaining	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Remaining	Total Budget
Funds allocated to supplement the General Budget a		1.00	1,500.00	1,500.00						
<a href="#">13-70-5052-000-500</a>	EMPLOYEE MISC EXPENSES	41.66	0.00	41.66	100.00 %	166.64	0.00	166.64	100.00 %	500.00
<a href="#">13-70-5090-000-500</a>	POSTAGE	208.33	0.00	208.33	100.00 %	833.32	435.00	398.32	47.80 %	2,500.00
<a href="#">13-70-5100-000-500</a>	SUPPLIES/PRINT & OFFICE	41.66	0.00	41.66	100.00 %	166.64	0.00	166.64	100.00 %	500.00
<a href="#">13-70-5105-000-500</a>	SUPPLIES/OTHER	83.33	0.00	83.33	100.00 %	333.32	1,459.85	-1,126.53	-337.97 %	1,000.00
<a href="#">13-70-5110-000-500</a>	SUPPLIES/JANITORIAL	83.33	0.00	83.33	100.00 %	333.32	0.00	333.32	100.00 %	1,000.00
<a href="#">13-70-5210-000-500</a>	MAINTENANCE CONTRACTS	1,507.73	0.00	1,507.73	100.00 %	6,030.92	0.00	6,030.92	100.00 %	18,100.00
<a href="#">13-70-5220-000-500</a>	COMPUTER SERVICES/ JCLC	208.33	0.00	208.33	100.00 %	833.32	0.00	833.32	100.00 %	2,500.00
<a href="#">13-70-5310-000-500</a>	MAINT/REP-OFFICE EQUIP	166.66	0.00	166.66	100.00 %	666.64	0.00	666.64	100.00 %	2,000.00
<a href="#">13-70-5380-000-500</a>	MAINT/REP-BLDG	333.33	0.00	333.33	100.00 %	1,333.32	0.00	1,333.32	100.00 %	4,000.00
<a href="#">13-70-5605-000-500</a>	RENTAL/STORAGE FACILITY	166.66	0.00	166.66	100.00 %	666.64	289.90	376.74	56.51 %	2,000.00
<a href="#">13-70-5840-000-500</a>	PROFESSIONAL CONSULTANTS	75.00	0.00	75.00	100.00 %	300.00	0.00	300.00	100.00 %	900.00
<a href="#">13-70-5940-000-500</a>	COMMUNITY INVOLVEMENT	541.66	0.00	541.66	100.00 %	2,166.64	0.00	2,166.64	100.00 %	6,500.00
<b>Budget Detail</b>										
<b>Description</b>		<b>Units</b>	<b>Price</b>	<b>Amount</b>						
Adult Department		1.00	1,000.00	1,000.00						
Childrens Department		1.00	3,000.00	3,000.00						
Programming Items via Pinnacle		1.00	2,000.00	2,000.00						
Teen Department		1.00	500.00	500.00						
<a href="#">13-70-5990-000-500</a>	BANK CHARGES	0.00	0.00	0.00	0.00 %	0.00	321.99	-321.99	0.00 %	0.00
<a href="#">13-70-5992-000-500</a>	MERCHANT FEES	100.00	0.00	100.00	100.00 %	400.00	0.00	400.00	100.00 %	1,200.00
<a href="#">13-70-8100-000-500</a>	PURCHASE-OFFICE & COMP EQUIP	2,374.05	0.00	2,374.05	100.00 %	9,496.20	0.00	9,496.20	100.00 %	28,500.00
<b>Budget Detail</b>										
<b>Description</b>		<b>Units</b>	<b>Price</b>	<b>Amount</b>						
General Purchases		1.00	500.00	500.00						
Staff PC Replacements-Use fund Balance		14.00	2,000.00	28,000.00						
<a href="#">13-70-8150-000-500</a>	PURCHASES-SMALL EQUIP	41.66	0.00	41.66	100.00 %	166.64	0.00	166.64	100.00 %	500.00
<a href="#">13-70-8205-000-500</a>	PURCHASES/PERIODICAL REPLACE	41.66	0.00	41.66	100.00 %	166.64	0.00	166.64	100.00 %	500.00
<a href="#">13-70-8500-000-500</a>	PURCHASES-CAP (UNDER \$5K)	333.33	0.00	333.33	100.00 %	1,333.32	2,240.00	-906.68	-68.00 %	4,000.00
<b>Budget Detail</b>										
<b>Description</b>		<b>Units</b>	<b>Price</b>	<b>Amount</b>						
Landscaping Maintenance - Use Fund Balance		1.00	4,000.00	4,000.00						
<a href="#">13-70-8610-000-712</a>	PURCHASES-BOOKS	25.00	0.00	25.00	100.00 %	100.00	0.00	100.00	100.00 %	300.00
<b>Total Expense:</b>		<b>7,748.37</b>	<b>0.00</b>	<b>7,748.37</b>	<b>100.00 %</b>	<b>30,993.48</b>	<b>5,572.24</b>	<b>25,421.24</b>	<b>82.02 %</b>	<b>93,000.00</b>
<b>Total Fund: 13 - LIBRARY-BOOKS/DON:</b>		<b>7,748.37</b>	<b>0.00</b>	<b>7,748.37</b>	<b>100.00 %</b>	<b>30,993.48</b>	<b>5,572.24</b>	<b>25,421.24</b>	<b>82.02 %</b>	<b>93,000.00</b>
<b>Report Total:</b>		<b>243,288.38</b>	<b>720.35</b>	<b>242,568.03</b>	<b>99.70 %</b>	<b>900,717.52</b>	<b>635,648.16</b>	<b>265,069.36</b>	<b>29.43 %</b>	<b>2,831,771.00</b>

Monthly Budget Report

For Fiscal: 2021-2022 Period Ending: 01/31/2022

Group Summary

Account Type	January Budget	January Activity	Variance Favorable (Unfavorable)	Percent Remaining	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Remaining	Total Budget
<b>Fund: 01 - GENERAL FUND</b>									
Expense	233,278.00	720.35	232,557.65	99.69 %	860,676.00	630,075.92	230,600.08	26.79 %	2,711,616.00
<b>Total Fund: 01 - GENERAL FUND:</b>	<b>233,278.00</b>	<b>720.35</b>	<b>232,557.65</b>	<b>99.69 %</b>	<b>860,676.00</b>	<b>630,075.92</b>	<b>230,600.08</b>	<b>26.79 %</b>	<b>2,711,616.00</b>
<b>Fund: 12 - LIBRARY-STATE AID</b>									
Expense	2,262.01	0.00	2,262.01	100.00 %	9,048.04	0.00	9,048.04	100.00 %	27,155.00
<b>Total Fund: 12 - LIBRARY-STATE AID:</b>	<b>2,262.01</b>	<b>0.00</b>	<b>2,262.01</b>	<b>100.00 %</b>	<b>9,048.04</b>	<b>0.00</b>	<b>9,048.04</b>	<b>100.00 %</b>	<b>27,155.00</b>
<b>Fund: 13 - LIBRARY-BOOKS/DON</b>									
Expense	7,748.37	0.00	7,748.37	100.00 %	30,993.48	5,572.24	25,421.24	82.02 %	93,000.00
<b>Total Fund: 13 - LIBRARY-BOOKS/DON:</b>	<b>7,748.37</b>	<b>0.00</b>	<b>7,748.37</b>	<b>100.00 %</b>	<b>30,993.48</b>	<b>5,572.24</b>	<b>25,421.24</b>	<b>82.02 %</b>	<b>93,000.00</b>
<b>Report Total:</b>	<b>243,288.38</b>	<b>720.35</b>	<b>242,568.03</b>	<b>99.70 %</b>	<b>900,717.52</b>	<b>635,648.16</b>	<b>265,069.36</b>	<b>29.43 %</b>	<b>2,831,771.00</b>



## Fund Summary

Fund	January Budget	January Activity	Variance		YTD Budget	YTD Activity	Variance		Total Budget
			Favorable (Unfavorable)	Percent Remaining			Favorable (Unfavorable)	Percent Remaining	
01 - GENERAL FUND	233,278.00	720.35	232,557.65	99.69 %	860,676.00	630,075.92	230,600.08	26.79 %	2,711,616.00
12 - LIBRARY-STATE AID	2,262.01	0.00	2,262.01	100.00 %	9,048.04	0.00	9,048.04	100.00 %	27,155.00
13 - LIBRARY-BOOKS/DON	7,748.37	0.00	7,748.37	100.00 %	30,993.48	5,572.24	25,421.24	82.02 %	93,000.00
Report Total:	243,288.38	720.35	242,568.03	99.70 %	900,717.52	635,648.16	265,069.36	29.43 %	2,831,771.00



Vestavia Hills, AL

# Balance Sheet

## Account Summary

As Of 01/11/2022

Account	Name	Balance	
<b>Fund: 12 - LIBRARY-STATE AID</b>			
<b>Assets</b>			
<a href="#">12-00-1031-000-000</a>	CLAIM ON CASH	6,700.45	
<a href="#">12-00-1941-000-000</a>	DUE FROM OTHER FUNDS	0.00	
	<b>Total Assets:</b>	<b>6,700.45</b>	<b><u>6,700.45</u></b>
<b>Liability</b>			
<a href="#">12-00-2000-000-000</a>	ACCOUNTS PAYABLE	0.00	
<a href="#">12-00-2005-000-000</a>	ACCOUNTS PAYABLE/OTHER	0.00	
<a href="#">12-00-2741-000-000</a>	DUE TO GENERAL FUND	0.00	
<a href="#">12-00-2830-000-000</a>	ENCUMBRANCES	0.00	
<a href="#">12-00-2840-000-000</a>	RESERVE FOR ENCUMBRANCES	0.00	
	<b>Total Liability:</b>	<b>0.00</b>	
<b>Equity</b>			
<a href="#">12-00-2950-000-000</a>	FUND BALANCE/RESTRICTED	6,700.34	
	<b>Total Beginning Equity:</b>	<b>6,700.34</b>	
Total Revenue		0.11	
Total Expense		0.00	
Revenues Over/Under Expenses		<b>0.11</b>	
	<b>Total Equity and Current Surplus (Deficit):</b>	<b>6,700.45</b>	
	<b>Total Liabilities, Equity and Current Surplus (Deficit):</b>		<b><u>6,700.45</u></b>

## Balance Sheet

As Of 01/11/2022

Account	Name	Balance	
<b>Fund: 13 - LIBRARY-BOOKS/DON</b>			
<b>Assets</b>			
<a href="#">13-00-1010-000-000</a>	PETTY CASH	600.00	
<a href="#">13-00-1022-001-000</a>	DONATION	244,591.58	
<a href="#">13-00-1031-000-000</a>	CLAIM ON CASH	34,299.68	
<a href="#">13-00-1131-000-000</a>	INVESTMENTS	0.00	
<a href="#">13-00-1230-000-000</a>	ACCOUNTS RECEIVABLE	0.00	
<a href="#">13-00-1341-000-000</a>	PREPAID EXPENSES	0.00	
	<b>Total Assets:</b>	<b>279,491.26</b>	<b>279,491.26</b>
<b>Liability</b>			
<a href="#">13-00-2000-000-000</a>	ACCOUNTS PAYABLE	17,235.00	
<a href="#">13-00-2005-000-000</a>	ACCOUNTS PAYABLE/OTHER	0.00	
<a href="#">13-00-2741-000-000</a>	DUE TO OTHER FUNDS	0.00	
<a href="#">13-00-2830-000-000</a>	ENCUMBRANCES	0.00	
<a href="#">13-00-2840-000-000</a>	RESERVE FOR ENCUMBRANCES	0.00	
	<b>Total Liability:</b>	<b>17,235.00</b>	
<b>Equity</b>			
<a href="#">13-00-2900-000-000</a>	RESERVE FOR PPD/INV	0.00	
<a href="#">13-00-2950-000-000</a>	FUND BALANCE/RESTRICTED	266,572.17	
	<b>Total Beginning Equity:</b>	<b>266,572.17</b>	
Total Revenue		18,491.33	
Total Expense		22,807.24	
Revenues Over/Under Expenses		-4,315.91	
	<b>Total Equity and Current Surplus (Deficit):</b>	<b>262,256.26</b>	
	<b>Total Liabilities, Equity and Current Surplus (Deficit):</b>	<b>279,491.26</b>	





Vestavia Hills, AL

# Balance Sheet

## Account Summary

As Of 01/20/2022

Account	Name	Balance	
<b>Fund: 12 - LIBRARY-STATE AID</b>			
<b>Assets</b>			
<a href="#">12-00-1031-000-000</a>	CLAIM ON CASH	6,700.50	
<a href="#">12-00-1941-000-000</a>	DUE FROM OTHER FUNDS	0.00	
	<b>Total Assets:</b>	<b>6,700.50</b>	<b><u>6,700.50</u></b>
<b>Liability</b>			
<a href="#">12-00-2000-000-000</a>	ACCOUNTS PAYABLE	0.00	
<a href="#">12-00-2005-000-000</a>	ACCOUNTS PAYABLE/OTHER	0.00	
<a href="#">12-00-2741-000-000</a>	DUE TO GENERAL FUND	0.00	
<a href="#">12-00-2830-000-000</a>	ENCUMBRANCES	0.00	
<a href="#">12-00-2840-000-000</a>	RESERVE FOR ENCUMBRANCES	0.00	
	<b>Total Liability:</b>	<b>0.00</b>	
<b>Equity</b>			
<a href="#">12-00-2950-000-000</a>	FUND BALANCE/RESTRICTED	6,700.34	
	<b>Total Beginning Equity:</b>	<b>6,700.34</b>	
Total Revenue		0.16	
Total Expense		0.00	
Revenues Over/Under Expenses		0.16	
	<b>Total Equity and Current Surplus (Deficit):</b>	<b>6,700.50</b>	
	<b>Total Liabilities, Equity and Current Surplus (Deficit):</b>		<b><u>6,700.50</u></b>

# Balance Sheet

As Of 01/20/2022

Account	Name	Balance	
<b>Fund: 13 - LIBRARY-BOOKS/DON</b>			
<b>Assets</b>			
<a href="#">13-00-1010-000-000</a>	PETTY CASH	600.00	
<a href="#">13-00-1022-001-000</a>	DONATION	249,083.51	
<a href="#">13-00-1031-000-000</a>	CLAIM ON CASH	18,452.50	
<a href="#">13-00-1131-000-000</a>	INVESTMENTS	0.00	
<a href="#">13-00-1230-000-000</a>	ACCOUNTS RECEIVABLE	0.00	
<a href="#">13-00-1341-000-000</a>	PREPAID EXPENSES	0.00	
	<b>Total Assets:</b>	<b>268,136.01</b>	<b>268,136.01</b>
<b>Liability</b>			
<a href="#">13-00-2000-000-000</a>	ACCOUNTS PAYABLE	723.00	
<a href="#">13-00-2005-000-000</a>	ACCOUNTS PAYABLE/OTHER	0.00	
<a href="#">13-00-2741-000-000</a>	DUE TO OTHER FUNDS	0.00	
<a href="#">13-00-2830-000-000</a>	ENCUMBRANCES	0.00	
<a href="#">13-00-2840-000-000</a>	RESERVE FOR ENCUMBRANCES	0.00	
	<b>Total Liability:</b>	<b>723.00</b>	
<b>Equity</b>			
<a href="#">13-00-2900-000-000</a>	RESERVE FOR PPD/INV	0.00	
<a href="#">13-00-2950-000-000</a>	FUND BALANCE/RESTRICTED	266,572.17	
	<b>Total Beginning Equity:</b>	<b>266,572.17</b>	
Total Revenue		25,114.63	
Total Expense		24,273.79	
Revenues Over/Under Expenses		840.84	
	<b>Total Equity and Current Surplus (Deficit):</b>	<b>267,413.01</b>	
	<b>Total Liabilities, Equity and Current Surplus (Deficit):</b>		<b>268,136.01</b>

# **Vestavia Hills Library in the Forest**

## **Patron Privacy Policy**

The Vestavia Hills Library in the Forest is committed to protecting the privacy of our staff, patrons, and other affiliates. The Library's privacy policy is clear: The Library will collect no personal information about you when you visit our website or register for a program or a library card unless you choose to provide that information to us. Any information you choose to provide will only be used to provide or improve library services.

This confidentiality extends to information sought or received, and materials consulted, borrowed, or acquired. This includes database search records, circulation records, interlibrary loan records, and other personally identifiable uses of library materials, facilities, or services.

**Vestavia Hills Library in the Forest has in place guidelines regarding information access and confidentiality for specific library records, which include the following:**

1. The Library does not retain records of individual user activity with personally identifiable information except those required for the efficient operation of the Library, in accordance with the Code of Alabama ('41-8-9 & ' 41-8-10).
2. The Library does not create unnecessary records containing a user's personally identifiable information - except those required for the efficient operation of the Library.

### **Specific existing library records:**

1. Database Search Records: Searches of the collection using OPAC, the online catalog, are conducted by using the Library's automated circulation system. Once a search is conducted, the software does not retain a copy of the search. Records of the search no longer exist. The Library also does not retain searches of other databases, such as newspaper, magazine, or automobile repair databases, licensed by the Library or library system. However, the database provider may keep their own records.
2. Circulation Records: Data matching items with patrons is stored on the Innovative Interfaces Inc. (ILL) system while the material is checked out to the patron. When an item is returned and any fees and fines are paid, it is removed from the borrower's file but a link from the item to the borrower is maintained until a different user checks out the item or the item is removed from the system.

### **Computer Use Records:**

The Vestavia Hills Library in the Forest offers computers for public access to the Internet. Internet users are not required to have a library card in order to use the public access computers. Reservations are not required. Computer access is first come, first served. Software is maintained on all public accessed computers to erase all personal information after each use.

### **Inter-Library Loan Records:**

Patrons may borrow items not owned by Public Libraries in Jefferson County (dba Jefferson County Library Cooperative) libraries from other libraries worldwide via Inter-Library Loan (ILL). The Vestavia Hills Library in the Forest does not track any items borrowed or keep any records of ILL patron requests.

### **Security**

For security purposes and to ensure our services remain available to all our patrons, the Vestavia Hills Library in the Forest uses software programs to monitor network traffic and identify unauthorized attempts to upload or change information or otherwise cause damage. Unauthorized attempts to upload



information or change information on this service are prohibited and may be punishable under the Computer Fraud and Abuse Act of 1986 and 18 U.S.C. Sec. 1001 and 1030. Vestavia Hills Library in the Forest will also use these monitoring services for the purposes of identifying pedophiles and any other type of sexual predator. Except for the above purposes, no other attempts are made to identify individual users or their usage habits.

The Vestavia Hills Library in the Forest recognizes that law enforcement agencies and officers may occasionally believe that library records contain information which may be helpful to the investigation of criminal activity. If there is a reasonable basis to believe such records are necessary to the progress of an investigation or prosecution, the American judicial system provides the mechanism for seeking release of such confidential records. Library records will not be made available to any agency of state, federal, or local government except pursuant to such process, order, or subpoena as may be authorized under the authority of, and pursuant to, federal, state, or local law relating to civil, criminal, or administrative discovery procedures or legislative investigatory power.

### **Confidentiality and Our Website**

When patrons visit The Vestavia Hills Library in the Forest website, the Library collects and stores only information necessary for measuring the number of visitors to different areas of the site and assist in making the site more useful to you. The information includes:

- the address (IP) of the patron's computer or Internet provider
- the date and time the patron accessed our site
- the pages that are accessed and how patrons navigate the site
- the Internet address of the website that referred the patron to the Library's site

Website data is separate from individual library account data. The Library cannot look up patron library records to determine what websites were visited. The Vestavia Hills Library in the Forest also offers a wireless network that allows patrons to connect to the Internet. Please be aware that data accessed and sent over The Vestavia Hills Library in the Forest's wireless network is not encrypted.

Personal identifying information that you provide by emails or web forms will be used only for such purposes as are described at the point of collection (for example on a web form), such as to send information or provide library services to you, update your membership record, or to respond to your questions or comments.

If you provide contact information, the Library may contact you to clarify your comment or question, or to learn about your level of customer satisfaction with library services.

Any credit card information you provide for fines and fees or services is secure and used only for that intended purpose.

### **Third Party Online Providers and Privacy Policies**

The Library's website contains links to other sites. The Vestavia Hills Library in the Forest is not responsible for the privacy practices of other sites, which may be different from the privacy practices described in the Library's Privacy Policy. We encourage you to become familiar with privacy practices of other sites you visit. The privacy practices of third-party sites on which the Library offers programming can be accessed below.

**[Facebook](#), [Instagram](#), [YouTube](#), [Kanopy](#), [Hoopla](#), [SmugMug](#), [Overdrive](#), [EBSCO](#), [Niche Academy](#), [Innovative](#), [Jefferson County Library Association \(JCLC\)](#), [ProQuest](#)**

### **Forms and email**

If a patron initiates an inquiry or subscribes to the Library's newsletter on The Vestavia Hills Library in the Forest website, this information is considered as part of the borrower account and protected as outlined above.

## **Confidentiality of Library Records**

The Code of Alabama ('41-8-9 & ' 41-8-10) reads in part: The registration and circulation records and information concerning the use of the public libraries of this state shall be confidential. Registration and circulation records shall not be open for inspection by, or otherwise available to, any agency or individual except for the following entities: (a) the library that manages the records; (b) the state education department for a library under its jurisdiction (c) the state public library service for a library under its jurisdiction. Provided however, any parent of a minor child shall have the right to inspect the registration and circulation of any school or public library that pertain to his or her child.

The law further states that the term registration records include any information that a library requires a patron to provide in order to become eligible to borrow books and other materials, and the term circulation records includes all information which identifies the patron utilizing particular books and any other materials in any medium or format. In conforming to this law, it is the policy of the Vestavia Hills Library in the Forest Board of Trustees that no information may be released regarding Library users or their reading material.

Specifically, the staff may not supply any information regarding a Library patron (e.g., full name, address, place of employment, driver's license number, social security number, phone number, etc.)

The staff may not supply any information regarding the use of Library material (e.g., who has read a particular book, who has a particular book, a list of material used by any library patron, the type or subject of materials used by any library patron).

Registration and circulation records may be released only through legal process, and then only by the Director of the Library. Upon receipt of a court order or subpoena, the Library Director shall consult with the City of Vestavia Hills attorney, or designated legal counsel, to determine if the court order or subpoena complies with applicable law. If the order or subpoena is not appropriate or does not comply, then relief through a protective order may be sought. Further, such counsel for the Library and the Library Director shall have discretion to seek judicial relief if they deem it appropriate to do so.

# **SURVEILLANCE AND PRIVACY POLICY**

The Vestavia Hills Library in the Forest is equipped with video cameras for the protection and safety of patrons, employees, assets, property, and to identify persons breaking the law or violating the Library's Code of Conduct.

The purpose of this policy is to establish guidelines for the placement and use of digital video cameras and still photographs as well as the access and retrieval of recorded digital video images and still photographs at the Library. Video monitoring and recording will be conducted in a manner consistent with all existing applicable laws and ordinances.

## **Security Camera Locations**

Reasonable efforts are made to safeguard the privacy of patrons and employees. The video security cameras are positioned to record only those areas specified by the Library's Director and will complement other measures to maintain a safe and secure environment in compliance with Library policies. Camera locations shall not be changed or added without the permission of the Director.

Cameras may be installed in locations where staff and patrons would not have an expectation of privacy. Examples include common areas of the Library such as entrances, near book and media collections, public seating, delivery areas and parking lots. Cameras will not be installed in areas where staff and patrons have a reasonable expectation of privacy such as restrooms; nor are they positioned to identify a person's reading, viewing or listening activities in the Library.

## **Access to Digital Images**

Only the Director and designated employees are authorized to access the recorded archival data in pursuit of criminal activity, litigation, or violation of the Library Code of Conduct. Authorized individuals, with notice to the Director, may ask other staff to review recorded data to ascertain security concerns related to a specific incident. Such persons shall not violate any laws relevant to this policy in performing their duties and functions related to the video security system. Library employees are to review and comply with this policy.

## **Use/Disclosure of Video Records**

Video records and still photographs may be used by authorized individuals to identify those responsible for Library policy violations, criminal activity on Library property, or actions considered disruptive to normal Library operations.

1. Video records may be shared with authorized Library employees when appropriate, upon approval by the Director, to identify those banned or trespassed from Library property and to maintain a safe, secure and policy-compliant environment.
2. Under certain circumstances individuals authorized under this policy may use a still photograph or selected portions of recorded data to request law enforcement review for assessing the security risk of a specific individual or for investigating a crime on Library property.



3. Video records shall not be used or disclosed other than as specifically authorized by this policy.

Video records may contain personally identifiable information (patron information) about an individual who has used any Library service or borrowed any Library materials. Those individuals will be accorded the same level of confidentiality and protection provided to Library users by state law, Vestavia Hills Library in the Forest policies, and the American Library Association policies on confidentiality and privacy.

All requests for security camera footage or still photographs by law enforcement will be referred to the Library Director. In his/her absence, direct requests to the Deputy Director. In the event of a search warrant, which is executable immediately, Library administration will comply with the search warrant and consult with legal counsel. Upon receipt of a subpoena or other court order, Library administration shall consult with legal counsel to determine if the document is in proper form and that good cause for its issuance in a court of proper jurisdiction is demonstrated. If not, Library administration shall insist any defect be remedied before releasing records which contain patron information.

#### **General Public Requesting Access to Camera Footage**

Confidentiality and privacy issues prohibit the general public from viewing security camera footage. If the Library receives a request from the general public to inspect footage which contains patron information, the general public will be advised to file a formal complaint with the police.

#### **Retention of Digital Images**

All images from the video security system are stored digitally on Library servers. Security camera footage is kept confidential and security recording equipment is housed in a locked area. Recordings are kept for up to 60 days in accordance with the Library's records retention schedule, unless required as part of an ongoing investigation or litigation.

#### **Unauthorized Access and/or Disclosure**

A breach of this policy may result in disciplinary action up to and including dismissal. Any Library employee who becomes aware of any unauthorized disclosure of a video record and/or a potential privacy breach has a responsibility to immediately inform the Library Director of said breach.



# Vestavia Hills Library

Laptop Bar



AI CORPORATE INTERIORS | 1.18.2022

## Vestavia Hills Library



AI CORPORATE INTERIORS

### Laptop Bar Tables

1.18.2022

Product Details	Qty	Unit Price	Extended Price
Teknion Zones Ledge Tables L-Shape w/ Power (2) 18" d x 60"w, (2) 18"d x 72"w, and (1) 18"d x 48"w	1	\$ 3,652.05	\$ 3,652.05
Teknion Zones Bar Stool w/ Upholstered Seat and Plastic Back	10	612.69	\$ 6,126.90
<b>Option 1 Subtotal</b>			\$ 9,778.95
Freight			\$ 1,039.15
Installation During Normal Business Hours			\$ 1,300.00
<b>Option 1 Grand Total</b>			<b>\$ 12,118.10</b>

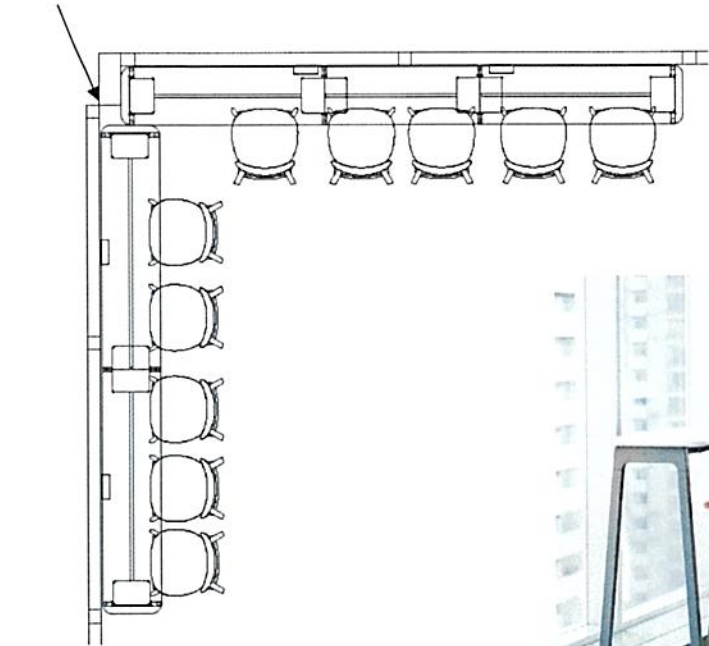
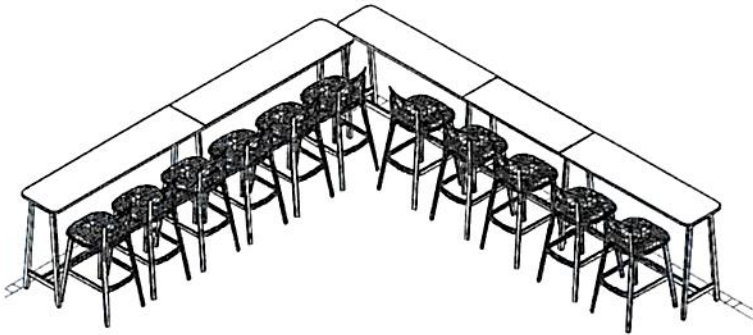
Product Details	Qty	Unit Price	Extended Price
Teknion Zones Ledge Tables Straight w/ Power (3) 18" d x 60"w, and (2) 18"d x 72"w	1	\$ 3,621.72	\$ 3,621.72
Teknion Zones Bar Stool w/ Upholstered Seat and Plastic Back	12	612.69	\$ 7,352.28
<b>Option 2 Subtotal</b>			\$ 10,974.00
Freight			\$ 1,083.00
Installation During Normal Business Hours			\$ 1,300.00
<b>Option 2 Grand Total</b>			<b>\$ 13,357.00</b>





# Laptop Bar- Option 1

GAP BETWEEN  
TWO TABLES



TEKNION ZONES LEDGE  
TABLES



TEKNION ZONES  
BARSTOOL  
(QTY 10)

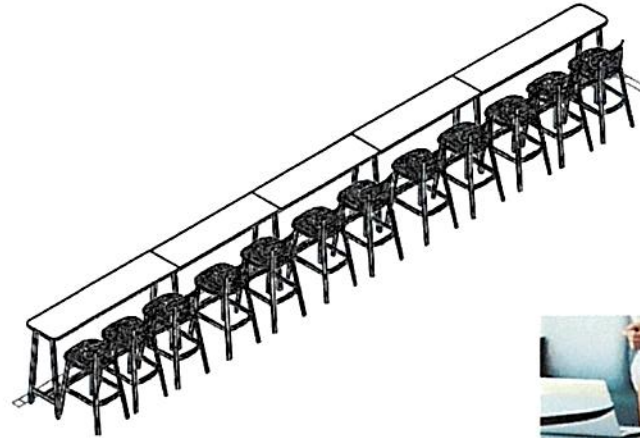
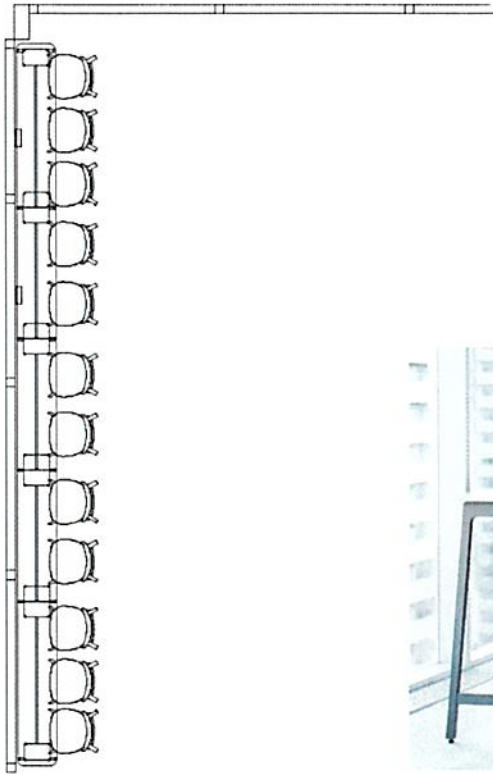


TEKNION TABLE CLAMP  
POWER QUBE  
(QTY 4)





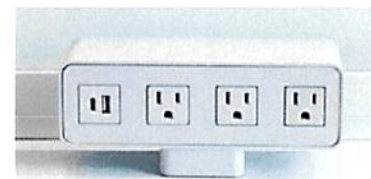
## Laptop Bar- Option 2



TEKNION ZONES  
LEDGE  
TABLES



TEKNION ZONES  
BARSTOOL  
(QTY 12)



TEKNION TABLE CLAMP  
POWER QUBE  
(QTY 5)





LIBRARY  
IN THE FOREST  
VESTAVIA HILLS

## Vestavia Hills Library in the Forest

1221 Montgomery Highway  
Vestavia Hills, AL. 35216  
(205) 978.0162

### LIBRARY MEETING ROOM APPLICATION

(Revised and approved by the Board of Trustees August 2015)

Organization or Group Name: \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Authorized Representative \_\_\_\_\_ Title \_\_\_\_\_ Phone No. \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Email Address: \_\_\_\_\_

### Purpose of this Meeting:

All **Social Events** require a payment of a \$300 cash or money order deposit (the Security Deposit) at the time of reservation. Should the renter fail to follow any of the guidelines presented in this policy, the Deposit will be forfeited. \_\_\_\_\_ Initial

Will alcoholic beverages be served? Yes ☐ No ☐

Any event serving **alcohol** will require an additional payment of a \$300 cash or money order deposit (the Security Deposit) at the time of reservation. **An Application for Permit to Serve Alcohol** is required to serve or consume any beverage containing alcohol. **Security in the form of a uniformed off-duty Vestavia Hills Police Officer is mandatory at the Renter's expense.** \_\_\_\_\_ Initial

Said deposit(s) will be refunded if the meeting room facility is found to be in satisfactory condition following the event. If the facility is found to be in unsatisfactory condition, the deposit will be forfeited in whole or in part. Unsatisfactory conditions include but are not limited to: stains, gum or burns on carpets, damaged walls or ceiling tiles, broken furniture, damaged and/or broken audio equipment and/or appliances, etc. \_\_\_\_\_ Initial

Expected Attendance \_\_\_\_\_ Seating may not exceed room capacity.

Will refreshments be served? Yes ☐ No ☐

\_\_\_\_\_ Initial

Is meeting open to general public? Yes ☐ No ☐

**PAYMENTS: The Library accepts cash, credit/debit cards and money orders.  
We do not accept AMEX.**



I/We are requesting the use of:

COMMUNITY ROOM (capacity: tables w/ chairs 90; chairs only 120) \_\_\_\_\_

HISTORICAL ROOM (capacity: 12) \_\_\_\_\_

CHILDREN'S PROGRAM ROOM (capacity: tables w/chairs 25; chairs only 30) \_\_\_\_\_

TREE HOUSE (capacity: 20) \_\_\_\_\_

AMPHITHEATER (capacity: 90) \_\_\_\_\_

ROOFTOP GARDEN (capacity: 75) \_\_\_\_\_

OBSERVATION DECK (capacity: 35) \_\_\_\_\_

*(Due to CDC guidelines regarding the spread of COVID-19, and out of an abundance of caution, the current capacity for each indoor meeting room is reduced by half. The Vestavia Hills Library in the Forest is a public facility and assumes no responsibility or liability for patron usage of these spaces. Because COVID-19 is extremely contagious and is spread mainly from person-to-person contact, the Library adheres to CDC guidelines and has put preventative measures and protocols in place to reduce the spread of COVID-19. However, the Vestavia Hills Library in the Forest cannot guarantee that you and/or others in attendance at your event will not become infected with COVID-19).*

*Due to limited parking, the Library reserves the right to: 1. Require that groups utilize shuttle options offered by the library based on an hourly rate of \$25 per hour 2. Refuse groups within high capacity ranges if the request for use of the meeting room is during peak library hours, during special library-related events, and/or the meeting is more than two hours in length.*

### **FEES FOR LIBRARY MEETING ROOMS DURING LIBRARY HOURS**

#### **COMMERCIAL USE**

COMMUNITY ROOM	\$250 PER 4 HOURS OR PART THEREOF	_____
		INITIAL
HISTORICAL ROOM	\$150 PER 4 HOURS OR PART THEREOF	_____
		INITIAL
CHILDREN'S PROGRAM ROOM	\$150 PER 4 HOURS OR PART THEREOF	_____
		INITIAL
TREE HOUSE	\$150 PER 4 HOURS OR PART THEREOF	_____
		INITIAL
AMPHITHEATER	\$150 PER 4 HOURS OR PART THEREOF	_____
		INITIAL
ROOFTOP GARDEN	\$150 PER 4 HOURS OR PART THEREOF	_____
		INITIAL
OBSERVATION DECK	\$150 PER 4 HOURS OR PART THEREOF	_____
		INITIAL

#### **NON-COMMERCIAL USE**

COMMUNITY ROOM	\$100 PER 4 HOURS OR PART THEREOF	_____
		INITIAL
HISTORICAL ROOM	\$50 PER 4 HOURS OR PART THEREOF	_____
		INITIAL
CHILDREN'S PROGRAM ROOM	\$50 PER 4 HOURS OR PART THEREOF	_____
		INITIAL

# Vestavia Hills Library in the Forest

## 2021 Alabama Public Library Survey

CURRENT YEAR

PREVIOUS YEAR

### Library Identification ( 1.1 - 1.13 )

**Date Due: December 15, 2021**

1.1	FSCS ID	AL0106	<i>AL0106</i>
1.2	Fiscal Year of Report	October 1, 2020 - September 30, 2021	<i>October 1, 2019 - September 30, 2020</i>
1.3	Name of library	VESTAVIA HILLS LIBRARY IN THE FOREST	<i>VESTAVIA HILLS LIBRARY IN THE FOREST</i>

### Street Address

1.4	Street Address	1221 MONTGOMERY HIGHWAY	<i>1221 MONTGOMERY HIGHWAY</i>
1.5	City	VESTAVIA HILLS	<i>VESTAVIA HILLS</i>
1.6	County	JEFFERSON	<i>JEFFERSON</i>
1.7	Zip Code	35216	<i>35216</i>

### Mailing Address

1.8	Mailing Address	1221 MONTGOMERY HIGHWAY	<i>1221 MONTGOMERY HIGHWAY</i>
1.9	City	VESTAVIA HILLS	<i>VESTAVIA HILLS</i>
1.10	Zip Code	35216	<i>35216</i>
1.11	Phone number	2059780155	<i>2059780155</i>
1.12	Person Completing Form	Taneisha Tucker	<i>Taneisha Tucker</i>
1.13	Total Hours Open in a Typical Week	62	<i>66</i>

### Service Outlets ( 2.1 - 2.4 )

**Date Due: December 15, 2021**

2.1	Number of Central Libraries	1	<i>1</i>
2.2	Number of Branch Libraries	0	<i>0</i>
2.3	Number of Bookmobiles	0	<i>0</i>
2.4	Other Service Outlets	0	<i>0</i>

### Library Staff ( 3.1 - 3.6 )

**Date Due: December 15, 2021**

3.1	Number of full time equivalent paid librarian positions with ALA-	3	<i>3</i>
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	MLS degree ( To calculate, add hours a week worked and divide by 40 )		
3.2	Number of full time equivalent paid employee positions in a librarian position without an ALA-MLS degree ( To calculate, add hours a week worked and divide by 40 )	3	3
3.3	Total full time equivalent librarian positions ( The program will compute 3.1 + 3.2 )	6.00	6.00
3.4	Number of all other full time equivalent paid staff positions ( To calculate, add hours a week worked and divide by 40 )	19.5	19.5
3.5	Total full time equivalent paid employees ( The program will compute 3.3 + 3.4 )	25.50	25.50
3.6	Number of volunteer hours worked	777	507

### Public Service Hours ( 4.1 - 4.4 )

**Date Due: December 15, 2021**

4.1	Total annual public service hours main library was open to the public during the fiscal year ( <b>Should match main library hours (CE) reported in section 13 ).</b>	2,810	1,488
4.2	Total annual public service hours branches were open to the public during the fiscal year ( ALL Branch Libraries ) ( <b>Should match sum of all branch hours (BR) reported in section 13 ).</b>	0	0
4.3	Total annual public	0	0



service hours  
bookmobile(s) were  
open to the public  
during the fiscal year ( **Should match sum of all bookmobiles hours (BS) reported in section 13 ). ( Do not include transportation time )**

4.4	Total Public Service Hours Per Year ( The program will compute 4.1 + 4.2 + 4.3 )	2,810	1,488
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## Services ( 5.1 - 5.32 )

**Date Due: December 15, 2021**

### Registered Users

5.1	Number of Registered Users	16,535	16,518
5.2a	Total number of library visits ( people entering the library )	145,481	206,808
5.2b	How does your library gather visit data ( select from dropdown )	CT - Annual Count	Annual Count

### Circulation and Electronic Collection Use

5.3a	Adult, Book Circulation	65,692	53,895
5.3b	YA, Book Circulation	15,737	12,748
5.3c	Juvenile, Book Circulation	106,364	77,895
5.4	Total Book Circulation ( The program will compute 5.3a + 5.3b + 5.3c )	187,793	144,538
5.5a	Adult, Electronic Material Circulation	95,885	82,370
5.5b	YA, Electronic Material Circulation	7,671	6,918
5.5c	Juvenile, Electronic Material Circulation	14,132	13,420
5.6	Total Electronic Material Circulation ( The program will compute 5.5a + 5.5b + 5.5c )	117,688	102,708
5.7a	Adult, Physical Audio/Video Circulation	35,609	
5.7b	YA, Physical	7,463	

	Audio/Video Circulation		
5.7c	Juvenile, Physical Audio/Video Circulation	14,579	
5.7d	Adult, Other Physical Material Circulation	891	39,473
5.7e	YA, Other Physical Material Circulation	0	8,046
5.7f	Juvenile, Other Physical Material Circulation	734	15,994
5.8a	Total Other Physical Material Circulation ( The program will compute 5.7d + 5.7e + 5.7f )	1,625	63,513
5.8b	Total Nonbook Physical Material Circulation ( The program will compute 5.7a + 5.7b + 5.7c + 5.8a )	59,276	
5.9	Total Circulation of Adult materials ( The program will compute 5.3a + 5.5a + 5.7a + 5.7d )	198,077	175,738
5.10	Total Circulation of YA Materials ( The program will compute 5.3b + 5.5b + 5.7b + 5.7e )	30,871	27,712
5.11	Total Circulation of Juvenile Materials ( The program will compute 5.3c + 5.5c + 5.7c + 5.7f )	135,809	107,309
5.12	Total Circulation of Physical Items ( The program will compute 5.4 + 5.8b )	247,069	208,051
5.13	Successful Retrieval of Electronic Information	12,885	25,304
5.14	Total Electronic Content Use ( The program will compute 5.6 + 5.13 )	130,573	128,012
5.15	Total Circulation of Materials ( The program will compute 5.6 + 5.12 )	364,757	310,759
5.16	Total Collection Use ( The program will compute 5.6 + 5.12 + 5.13 )	377,642	336,063

## Reference

5.17a	Total Number of Reference Transactions	35,186	33,075
5.17b	Method of gathering reference statistics ( select from dropdown )	CT - Annual Count	Annual Count

#### **Interlibrary Loans**

5.18	Inter-Library Loans Provided To Other Libraries	26,126	22,401
5.19	Inter-Library Loans Received From Other Libraries	26,334	20,926

#### **Automated Services**

5.20	Type of Internet Connection	Metro Ethernet	Metro Ethernet
5.21	Internet Speed ( Megabits per second )	100	100 Mbps
5.22	Number of Computers/Tablets Used by General Public	53	53
5.23	Number of staff computers	27	25
5.24	Annual number of uses ( sessions ) of Public Internet Computers	5,184	9,553
5.25	How does your library gather Public Internet Computer use data? Select from dropdown.	CT - Annual Count	
5.26	Does the library filter public use internet connections?	Yes	Yes
5.27	Does your library receive E-rate? Select from dropdown.	Alabama Supercomputer or another entity applies for E-rate for library	Yes
5.28	Does the library have an integrated system for circulation, cataloging and public access catalog?	Yes	Yes
5.29	Name of system's vendor for circulation system/automation system	Innovative Interfaces	Innovative Interfaces
5.30	Wireless Sessions Annually	37,177	29,792
5.31	How does your library gather Wireless Sessions data? Select from dropdown.	ES - Annual Estimate Based on Typical Week(s)	



5.32	Website Visits	124,125	135,108
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## Library Collection ( 6.1 - 6.11 )

**Date Due: December 15, 2021**

### Book Volumes

6.1	Total Book Volumes in print format	70,603	67,593
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### Electronic Materials

6.2	Audio Downloadable Units	48,842	49,198
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6.3	Video Downloadable Units	4,561	3,870
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6.4	Total number of E-Books	60,311	78,898
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6.5	Electronic Collections ( databases ) provided by State Library Agency	114	116
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6.6	Electronic Collections ( databases ) provided by Reporting Library/Other Cooperative Agreement	5	11
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6.7	Total Electronic Collections ( The program will compute 6.5 + 6.6 )	119	127
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### Audio Physical Units

6.8	Total Audio Physical Units	7,433	8,061
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### Video Physical Units

6.9	Total Video Physical Units	11,296	11,066
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### Other

6.10	Total Other Physical Circulating Materials Not Counted Above	148	108
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6.11	Total Physical Items ( The program will compute 6.1 + 6.8 + 6.9 + 6.10 )	89,480	
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## Library Operating Income ( 7.1 - 7.13 )

**Date Due: December 15, 2021**

**Local Government Income ( Include all local income appropriated to the library and/or paid directly by local government for the benefit of the library. )**

7.1	Name of City or Town	Vestavia Hills	Vestavia Hills
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7.2	Library Income	\$2,535,633	\$2,381,183
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	provided		
7.3	Name of County	Jefferson	<i>Jefferson</i>
7.4	Library Income provided	\$0	\$0
7.5	Total Local Government Income ( The program will compute 7.2 + 7.4 )	\$2,535,633	\$2,381,183
<b>State Aid Income</b>			
7.6	Total State Aid	\$27,155	\$26,791
<b>Federal Income</b>			
7.7	LSTA funds received in reporting FY	\$0	\$8,000
7.8	Other Federal funds received in reporting FY	\$0	\$0
7.9	Total Federal Funds received ( The program will compute 7.7 + 7.8 )	\$0	\$8,000
<b>Other Library Income</b>			
7.10	Total Other Income not reported above	\$20,502	\$74,526
<b>Grand Total Library Operating Income</b>			
7.11	Grand Total Operating Income for Reporting FY ( The program will compute 7.5 + 7.6 + 7.9 + 7.10 )	\$2,583,290	\$2,490,500
7.12	Balance brought forward from previous FY	\$0	\$0
7.13	Total Operating Funds Available ( The program will compute 7.11 + 7.12 )	\$2,583,290	\$2,490,500

## **Library Operating Expenditures ( 8.1 - 8.51 )**

**Date Due: December 15, 2021**

**Remember to include all expenditures from available funds whether from appropriations or funds paid directly by local government for the benefit of the library.**

### **Personnel**

#### **LOCAL PERSONNEL EXPENDITURES**

8.1	Local Expenditures: Salaries	\$1,350,956	\$1,289,799
8.2	Local Expenditures: Benefits	\$406,654	\$378,531
8.3	Total Local Expenditures ( The	\$1,757,610	\$1,668,330

program will compute  
8.1 + 8.2 )

#### **STATE PERSONNEL EXPENDITURES**

8.4	State Aid Expenditures: Salaries	\$0	\$0
8.5	State Aid Expenditures: Benefits	\$0	\$0
8.6	Total State Aid Expenditures ( The program will compute 8.4 + 8.5 )	\$0	\$0

#### **FEDERAL PERSONNEL EXPENDITURES**

8.7	Federal Expenditures: Salaries	\$0	\$0
8.8	Federal Expenditures: Benefits	\$0	\$0
8.9	Total Federal Expenditures ( The program will compute 8.7 + 8.8 )	\$0	\$0

#### **OTHER PERSONNEL EXPENDITURES**

8.10	Other Funds Expenditures: Salaries	\$0	\$0
8.11	Other Funds Expenditures: Benefits	\$0	\$0
8.12	Total Other Funds Expenditures ( The program will compute 8.10 + 8.11 )	\$0	\$0

#### **TOTAL PERSONNEL EXPENDITURES**

8.13	Total Salary Expenditures ( The program will compute 8.1 + 8.4 + 8.7 + 8.10 )	\$1,350,956	\$1,289,799
8.14	Total Benefits Expenditures ( 8.2 + 8.5 + 8.8 + 8.11 )	\$406,654	\$378,531
8.15	Total Personnel Expenditures ( The program will compute 8.13 + 8.14 )	\$1,757,610	\$1,668,330

#### **Collection Expenditures**

#### **LOCAL COLLECTION EXPENDITURES**

8.16	Local Expenditures: Print Materials	\$91,080	\$85,172
8.17	Local Expenditures: Electronic Materials	\$120,914	\$84,982
8.18	Local Expenditures: Audio and Video	\$42,383	\$12,370



Physical Units

8.19	Local Expenditures: Other Collection Expenditures Not Reported Above	\$9,623	<i>\$10,512</i>
8.20	Total Local Expenditures Audio, Video, and Other ( The program will compute 8.18 + 8.19 )	\$52,006	<i>\$81,141</i>
8.21	Total Local Expenditures ( The program will compute 8.16 + 8.17 + 8.20 )	\$264,000	<i>\$251,295</i>

**STATE COLLECTION EXPENDITURES**

8.22	State Aid Expenditures: Print Materials	\$0	<i>\$0</i>
8.23	State Aid Expenditures: Electronic Materials	\$0	<i>\$0</i>
8.24	State Aid Expenditures: Audio and Video Physical Units	\$0	<i>\$0</i>
8.25	State Aid Expenditures: Other Collection Expenditures Not Reported Above	\$0	<i>\$0</i>
8.26	Total State Audio, Video, and Other Expenditures ( The program will compute 8.24 + 8.25 )	\$0	<i>\$0</i>
8.27	Total State Aid Expenditures ( The program will compute 8.22 + 8.23 + 8.26 )	\$0	<i>\$0</i>

**FEDERAL COLLECTION EXPENDITURES**

8.28	Federal Expenditures: Print Materials	\$0	<i>\$0</i>
8.29	Federal Expenditures: Electronic Materials	\$0	<i>\$0</i>
8.30	Federal Expenditures: Audio and Video Physical Units	\$0	<i>\$0</i>
8.31	Federal Expenditures: Other Collection Expenditures Not Reported Above	\$0	<i>\$0</i>
8.32	Total Federal Expenditures Audio, Video and Other ( The	\$0	<i>\$0</i>

	program will compute 8.30 + 8.31 )	
8.33	Total Federal Expenditures ( 8.28 + 8.29 + 8.32 )	\$0 \$0

#### OTHER COLLECTION EXPENDITURES

8.34	Other Funds Expenditures: Print Materials	\$0 \$0
8.35	Other Funds Expenditures: Electronic Materials	\$0 \$0
8.36	Other Funds Expenditures: Audio and Video Physical Units	\$0 \$0
8.37	Other Funds Expenditures: Other Collection Expenditures Not Reported Above	\$0 \$0
8.38	Total Other Expenditures Audio, Video, and Other ( The program will compute 8.36 + 8.37 )	\$0 \$0
8.39	Total Other Funds Collection Expenditures ( The program will compute 8.34 + 8.35 + 8.38 )	\$0 \$0

#### TOTAL COLLECTION EXPENDITURES

8.40	Total Print Materials Expenditures ( The program will compute 8.16 + 8.22 + 8.28 + 8.34 )	\$91,080 \$85,172
8.41	Total Electronic Materials Expenditures ( The program will compute 8.17 + 8.23 + 8.29 + 8.35 )	\$120,914 \$84,982
8.42	Total Audio/Video Physical Units Expenditures ( The program will compute 8.18 + 8.24 + 8.30 + 8.36 )	\$42,383 \$12,370
8.43	Total Other Library Materials Expenditures ( The program will compute 8.19 + 8.25 + 8.31 + 8.37 )	\$9,623 \$10,512

8.44	Total Audio, Video, and Other Expenditures ( The program will compute 8.20 + 8.26 + 8.32 + 8.38 )	\$52,006	\$81,141
8.45	Total Collection Expenditures ( The program will compute 8.40 + 8.41 + 8.44 )	\$264,000	\$251,295

#### **Expenditures for Library Operations**

#### **LOCAL LIBRARY OPERATIONS EXPENDITURES**

8.46	Local Expenditures: Library Operation and Maintenance	\$514,023	\$712,853
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#### **STATE LIBRARY OPERATIONS EXPENDITURES**

8.47	State Aid Expenditures: Library Operation and Maintenance	\$27,155	\$26,791
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#### **FEDERAL LIBRARY OPERATIONS EXPENDITURES**

8.48	Federal Expenditures: Library Operation and Maintenance	\$0	\$0
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#### **OTHER LIBRARY OPERATIONS EXPENDITURES**

8.49	Other Expenditures: Library Operation and Maintenance	\$0	\$0
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#### **TOTAL LIBRARY OPERATIONS EXPENDITURES**

8.50	Total Expenditures Library Operations and Maintenance ( The program will compute 8.46 + 8.47 + 8.48 + 8.49 )	\$541,178	\$739,644
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#### **Grand Total Library Expenditures**

8.51	Grand Total Library Expenditures ( The program will compute 8.15 + 8.45 + 8.50 )	\$2,562,788	\$2,659,269
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#### **Capital Income and Expenditures ( 9.1 - 9.6 )**

##### **Date Due: December 15, 2021**

9.1	Local Government Capital Revenue	\$56,144	\$64,523
9.2	State Government Capital Revenue	0	0
9.3	Federal Government Capital Revenue	\$0	\$0
9.4	Other Capital Revenue	\$925	\$2,229



9.5	Total Capital Revenue ( \$57,069 The program will compute 9.1 + 9.2 + 9.3 + 9.4 )	\$66,752
9.6	Total Capital Expenditures \$82,424	\$113,831

### **Programs and Attendance ( 10.1 - 10.20 )**

Live (Occurring at the Same Time) Programs by Age Group

Date Due: December 15, 2021

NOTE: This section has been revised extensively with several updates and/or new questions. Please thoroughly read and review all definitions.

- A synchronous (live) library program session is any planned event which introduces the group attending to library services or which directly provides information to participants.
- Program sessions may cover use of the library, library services, or library tours.
- Program sessions may also provide cultural, recreational, or educational information, often designed to meet a specific social need e.g., film showings, lectures, story hours, literacy programs, citizenship classes, and book discussions.
- If program sessions are offered as a series, count each program session in the series e.g., a film series offered once a week for eight weeks should be counted as eight program sessions.
- If a program session is combined and offered to both children and young adults, count the program session only once under the most appropriate children or young adult program session category rather than counting it in each of the categories. Do NOT count the one program in each category. Report attendance at these program sessions regardless of attendees' age.
- If a program session is intended to be for all ages, count the program session only once under General Interest Programs rather than counting it in each of the other categories (children, young adult, adult). Do NOT count the one program in each category. Report attendance at these program sessions regardless of attendees' age.

### **INCLUDE**

- All program sessions, whether held on-site or off-site, that are sponsored or co-sponsored by the library. For a program session to be sponsored or co-sponsored by the library, the library must contribute financial resources or library staff time toward the program session. For a program session that is part of a larger community event (such as a farmer's market or festival), it is not necessary for the library to also sponsor or organize the larger event.
- Both on-site and off-site program sessions. For example, include a storytime at a farmer's market or a presentation to a school group about library resources conducted at a school.

- Live-streamed virtual (synchronous) program sessions that are sponsored or co-sponsored by the library.
- Program sessions with attendance of zero or one if they were intended for a group.

## EXCLUDE

- Program sessions sponsored by other groups that use library facilities. For example, DO NOT include a group hosting a speaker or holding a discussion in a meeting room without facilitation from library staff.
- Offsite outreach efforts that do not otherwise meet the definition of a program session. For example, do not include having a library card signup booth at a farmer's market.
- Recorded (asynchronous) presentations of program content; these should be counted in Total Number of Asynchronous Program Presentations.
- Programming that is shared on the library's website or social media that is not sponsored or co-sponsored by the library. For example, DO NOT include sharing a video from an author's website of him or her reading a book.
- Activities delivered on a one-to-one basis, rather than to a group, such as one-to-one literacy tutoring, services to homebound, homework assistance, mentoring activities, etc.
- Passive or self-directed activities that do not occur at a scheduled time. For example, DO NOT include leaving an art project or puzzle on a table for participants to complete.

See definitions for more detailed information.

10.1	Number of Live Program Sessions Targeted at Children Ages 0-5	23	
10.2	Number of Live Program Sessions Targeted at Children Ages 6-11	8	
10.2a	Total Live Children's Programs ( The program will compute 10.1 + 10.2 ).	31	
10.3	Number of Live Program Sessions Targeted at Young Adults Ages 12-18	100	189
10.4	Number of Live Program Sessions Targeted at Adults Age 19 or Older	192	157
10.5	Number of Live General Interest Program Sessions	8	



10.6	Total Number of Live Programs ( The program will compute 10.1 + 10.2 + 10.3 + 10.4 + 10.5 )	331	574
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#### Live Program by Age Group Attendance

10.7	Attendance at Live Programs Targeted at Children Ages 0-5	622	
10.8	Attendance at Live Programs Targeted at Children Ages 6-11	511	
10.8a	Total Live Children's Attendance ( The program will compute 10.7 + 10.8 ).	1,133	
10.9	Attendance at Live Programs Targeted at Young Adults 12-18	422	1,909
10.10	Attendance at Live Programs Targeted at Adults Age 19 or Older	761	3,474
10.11	Attendance at Live General Interest Programs	23	
10.12	Total Attendance at Live Programs ( The program will compute 10.7 + 10.8 + 10.9 + 10.10 + 10.11 )	2,339	16,351

#### Live Programs by Location

Programs counted in this section should also be counted above. 10.6 ( Total Number of Live Programs ) should match the total of 10.13 ( Live In-Person Onsite Programs ) + 10.14 ( Live In-Person Offsite Programs ) + 10.15 ( Live Virtual Programs )

10.13	Number of Live In-Person <u>Onsite</u> Program Sessions	276	
10.14	Number of Live In-Person <u>Offsite</u> Program Sessions	5	
10.15	Number of Live <u>Virtual</u> Program Sessions	80	160

#### Live Attendance by Location

Attendance counted in this section should also be counted above. 10.12 ( Total Attendance Live Programs ) should match the total of 10.16 ( Live In-Person Onsite Attendance ) + 10.17 ( Live In-Person Offsite Attendance ) + 10.18 ( Live Virtual Attendance )

10.16	Live In-Person <u>Onsite</u> Program Attendance	2,092
10.17	Live In-Person <u>Offsite</u>	242



	Program Attendance		
10.18	Live Virtual Program Attendance	410	6,098
Other Programs NOT counted above			
10.19	Total Number of Recorded Program Presentations	230	
10.20	Total Views of Recorded Program Presentations within 7 Days	21,670	

### Library Director's Salary ( 11.1 - 11.5 )

**Date Due: December 15, 2021**

11.1	Current Library Director's Annual Salary	\$133,797	\$128,449
11.2	Average number of hours director works per week	40	40
11.3	Library Director provided a retirement program?	Yes	Yes
11.4	Library Director provided health insurance?	Yes	Yes
11.5	Number of years Director has held current position ( select from dropdown )	10 or more	14

### Library Board ( 12.1 - 12.8 )

**Date Due: December 15, 2021**

Please make sure all board members are listed with their own personal contact information. Do not use the library's contact information. To add members, click the Add Group button at the bottom of the page. Use the most current board list at the time of completion of this survey.

12.1	Board Chairman or Board Trustee	Board Chairman	Chairman
12.2	Board Member's Name	Lawrence Cochran	Lawrence Cochran
12.3	Mailing Address	1221 Montgomery Highway	1221 Montgomery Highway
12.4	City	Vestavia Hills	Vestavia Hills
12.5	Zip Code	35216	35235
12.6	Phone Number	(205) 978-0155	(205) 978-0155
12.7	E-mail Address	lcochran@proassurance.com	lcochran@proassurance.com
12.8	Terms of service ( Example: 2020-2024 )	2017-2021	2017-2021
12.9	Has completed Trustee Training ( dropdown menu yes or no )	Yes	

12.1	Board Chairman or Board Trustee	Board Trustee	<i>Trustee</i>
12.2	Board Member's Name	Kevin Archer	<i>Ashley Hicks</i>
12.3	Mailing Address	1221 Montgomery Highway	<i>1221 Montgomery Highway</i>
12.4	City	Vestavia Hills	<i>Vestavia Hills</i>
12.5	Zip Code	35216	<i>35235</i>
12.6	Phone Number	(205) 978-0155	<i>(205) 978-0155</i>
12.7	E-mail Address	kevinarcher@google.com	<i>ajtsat@aol.com</i>
12.8	Terms of service ( Example: 2020-2024 )	2020-2024	<i>2012-2020</i>
12.9	Has completed Trustee Training ( dropdown menu yes or no )	Yes	
12.1	Board Chairman or Board Trustee	Board Trustee	<i>Trustee</i>
12.2	Board Member's Name	April MacLennan	<i>April MacLennan</i>
12.3	Mailing Address	1221 Montgomery Highway	<i>1221 Montgomery Highway</i>
12.4	City	Vestavia Hills	<i>Vestavia Hills</i>
12.5	Zip Code	35216	<i>35235</i>
12.6	Phone Number	(205) 978-0155	<i>(205) 978-0155</i>
12.7	E-mail Address	amjjackson@gmail.com	<i>amjjackson@gmail.com</i>
12.8	Terms of service ( Example: 2020-2024 )	2019-2023	<i>2019-2023</i>
12.9	Has completed Trustee Training ( dropdown menu yes or no )	Yes	
12.1	Board Chairman or Board Trustee	Board Trustee	<i>Trustee</i>
12.2	Board Member's Name	Gregory Laughlin	<i>Gregory Laughlin</i>
12.3	Mailing Address	1221 Montgomery Highway	<i>1221 Montgomery Highway</i>
12.4	City	Vestavia Hills	<i>Vestavia Hills</i>
12.5	Zip Code	35216	<i>35235</i>
12.6	Phone Number	(205) 978-0155	<i>(205) 978-0155</i>
12.7	E-mail Address	gklaughlin@fastmail.com	<i>gklaughlin@fastmail.com</i>
12.8	Terms of service ( Example: 2020-2024 )	2019-2023	<i>2019-2023</i>
12.9	Has completed Trustee Training ( dropdown menu yes or no )	Yes	
12.1	Board Chairman or Board Trustee	Board Trustee	<i>Trustee</i>
12.2	Board Member's Name	Jimmy Bartlett	<i>Jimmy Bartlett</i>
12.3	Mailing Address	1221 Montgomery Highway	<i>1221 Montgomery Highway</i>
12.4	City	Vestavia Hills	<i>Vestavia Hills</i>
12.5	Zip Code	35216	<i>35235</i>
12.6	Phone Number	(205) 978-0155	<i>(205) 978-0155</i>

12.7	E-mail Address	jbartlett049@gmail.com	<i>jbartlett049@gmail.com</i>
12.8	Terms of service ( Example: 2020-2024 )	Emeritus	<i>Emeritus</i>
12.9	Has completed Trustee Training ( dropdown menu yes or no )	Yes	
12.1	Board Chairman or Board Trustee	Board Trustee	<i>Trustee</i>
12.2	Board Member's Name	Greg Jones	<i>Kevin Archer</i>
12.3	Mailing Address	1221 Montgomery Highway	<i>1221 Montgomery Highway</i>
12.4	City	Vestavia Hills	<i>Vestavia Hills</i>
12.5	Zip Code	35216	<i>35216</i>
12.6	Phone Number	(205) 978-0155	<i>(205) 978-0155</i>
12.7	E-mail Address	kimberlyandgreg@gkjonesfamily.org	<i>kevinarcher@google.com</i>
12.8	Terms of service ( Example: 2020-2024 )	2021-2025	<i>2020-2024</i>
12.9	Has completed Trustee Training ( dropdown menu yes or no )	Yes	

## Library Outlet Information ( 13.1 - 13.14 )

**Date Due: December 15, 2021**

Make sure all outlets ( main library, branches, bookmobiles, etc. ) are listed. To add outlets, click the Add Group button at the bottom of the page.

13.1	Outlet Type Code	CE	<i>CE</i>
13.2	Name of Outlet	VESTAVIA HILLS LIBRARY IN THE FOREST	<i>VESTAVIA HILLS LIBRARY IN THE FOREST</i>
13.3	Street Address	1221 MONTGOMERY HIGHWAY	<i>1221 MONTGOMERY HIGHWAY</i>
13.4	Mailing Address	1221 MONTGOMERY HIGHWAY	<i>1221 MONTGOMERY HIGHWAY</i>
13.5	City	VESTAVIA HILLS	<i>VESTAVIA HILLS</i>
13.6	County	JEFFERSON	<i>JEFFERSON</i>
13.7	Zip Code	35216	<i>35216</i>
13.8	Area Code and Phone Number	(205) 978-0161	<i>(205) 978-0161</i>
13.9	Total Usable Square Feet Available in Outlet	35,000	<i>35,000</i>
13.10	Number of Bookmobiles in Outlet Record	0	<i>0</i>
13.11	Public Service Hours Per Year	1,488	<i>1,488</i>
13.12	Number of Weeks Library is Open	24	<i>24</i>
13.13	Report number of weeks during the year that due to the Coronavirus	3	<i>28</i>



(Covid-19) pandemic  
the library was  
physically closed and  
the public could not  
enter, when it otherwise  
would have been open.

13.14 Report the number of  
weeks during the year  
the library implemented 0  
limited public  
occupancy

### For State Use Only ( 14.1 - 14.7 )

**Date Due: December 15, 2021**

14.1	Interlibrary Relationship	ME	ME
14.2	Legal Basis Code	CI	CI
14.3	Administrative Structure Code	SO	SO
14.4	FSCS Public Library Definition	Y	Y
14.5	Geographic Code	CII	CII
14.6	Population of the Legal Service Area (same as State Aid Population as set by APLS for the reporting year).	34,413	34,461
14.7	Legal Service Area Boundary Change	N	N

### Covid Response ( 15.1 - 15.8 )

See instructions for details on how to answer each question.

15.1	Were any of the library's outlets physically closed to the public for any period of time due to the Coronavirus ( Covid-19 ) pandemic? Select yes or no from the dropdown menu.	No	Yes
15.2	Did library staff continue to provide services to the public during any portion of the period when the building was physically closed to the public due to the Coronavirus ( Covid-19 ) pandemic? Select yes or no from the dropdown menu.	Yes	Yes

15.3	Did the library allow users to complete registration for library cards online without having to come to the library during the Coronavirus ( Covid-19 ) pandemic? Select yes or no from the dropdown menu.	Yes	<i>Yes</i>
15.4	Did the library provide reference service via the Internet or telephone when the building was physically closed to the public during the Coronavirus ( Covid-19 ) pandemic? Select yes or no from the dropdown menu.	Yes	<i>Yes</i>
15.5	Did the library provide 'outside' service for circulation of physical materials at one or more outlets during the Coronavirus ( Covid-19 ) pandemic? Select yes or no from the dropdown menu.	Yes	<i>Yes</i>
15.6	Did the library intentionally provide Wi-Fi Internet access to users outside the building at one or more outlets during the Coronavirus ( Covid-19 ) pandemic? Select yes or no from the dropdown menu.	Yes	<i>Yes</i>
15.7	Did the library increase access to Wi-Fi Internet access to users outside the building at one or more outlets during the Coronavirus ( Covid-19 ) pandemic? Select yes or no from the dropdown menu.	Yes	<i>No</i>
15.8	Did library staff work for other government agencies or nonprofit organizations instead of, or in addition to, their	No	<i>No</i>

normal duties during the  
Coronavirus ( Covid-19  
) pandemic? Select yes  
or no from the  
dropdown menu.