



VESTAVIA HILLS

A LIFE ABOVE

ASHLEY C. CURRY
Mayor

TANEISHA YOUNG TUCKER
Library Director

Library Board of Trustees Meeting Agenda Wednesday, June 23, 2021 4:00 pm

- I. Call to Order – Larry Cochran, Chair**
- II. Approval of Today's Agenda**
- III. Approval of the Minutes from Wednesday, April 28, 2021**
- IV. Director's Report – Taneisha Tucker**
- V. Library Board Packet Items**
 - a. News Articles and Correspondence
 - b. Monthly Statistical Report
 - c. Detailed Statistics Worksheet
 - d. Bank Statement
 - e. Monthly Budget Report
 - f. Balance Sheets, Funds 12 and 13
- VI. Unfinished Business**
 - a. Plan to Update Library Hours and Services
 - b. Strategic Planning Consultant Review
 - i. Barika Hamilton and Cassandra Adams
 - ii. Transcend with Rachel Moss
- VII. New Business**
 - a. General Budget 2021/2022 Draft
 - b. Fund 13 Budget 2021/2022 Draft
 - c. Capital Budget 2021/2022 Draft
- VIII. Committee Reports**
- IX. Foundation Report**
- X. Friends Report**
- XI. Informational Items**
 - a. Trustee Training, to complete by September 2021
<https://apls.libguides.com/Trustees/shorttakes>
 - b. Strategic Plan Due to APLS October 2021
- XII. Adjournment**

Taneisha Tucker
Director's Report to the Library Board of Trustees
April, May and June 2021
June 18, 2021

News Articles:

- April 27, 2021** **"8 May Events Not to Miss in Vestavia Hills & Beyond"**
Vestavia Hills Magazine | Madoline Markham
Includes the Children Department's Summer Reading Tales and Tails Kickoff.
- April 28, 2021** **"Summer Reading Kickoff Set for Later This Month"**
Vestavia Voice | Neal Embry
Article spotlights the Library's Summer Reading Kickoff offerings including the "Page Turner Animal Adventures," "Virtual Game Night," and "Star Wars Trivia."
- May 24, 2021** **"Library to Host Father-Daughter Tea"**
Vestavia Voice | Neal Embry
Article spotlights the Children Department in-person program, the seventh annual Father-Daughter Tea. The article also discusses the "Library Olympics" and the "Guessing Jar" weekly game.
- May 26, 2021** **"6 June Events Not to Miss in Vestavia Hills"**
Vestavia Hills Magazine | Madoline Markham
Includes the Children Department's Father-Daughter Tea: Unicorns and Stardust.

Facebook Mentions and Spotlights:

- April 29, 2021 Vestavia Hills Magazine |** Link to the "8 May Events Not to Miss in Vestavia Hills & Beyond" article.
- May 1, 2021 Junior Board of Vestavia Hills Library |** Posted picture of the Children's Department.
- May 5, 2021 Junior Board of Vestavia Hills Library |** Posted picture of the Children's Department.
- May 7, 2021 George Watkins |** A patron posted a picture of himself and his daughter enjoying the Library.

May 14, 2021 Junior Board of Vestavia Hills Library | Posted a link to the Library's website and a shout out to Summer Reading programming.

May 18, 2021 I Love America Night | Link to the Library's Summer Reading Bingo.

May 20, 2021 Vestavia Hills Chamber of Commerce | Link to the Library's Summer Reading Bingo.

May 20, 2021 Cristina Saunders | Posted in *What's Happening in Vestavia Hills*, a patron shared a picture of message exchange with the Library about operating hours. The patron originally asked when regular operating hours would resume and was not satisfied by the library's answer.

May 21, 2021 Junior Board of Vestavia Hills Library | Link to information about the Summer Reading Tails and Tales Kickoff.

May 26, 2021 Vestavia Hills Magazine | Link to the "6 June Events Not to Miss in Vestavia Hills" article.

May 28, 2021 George Watkins | A patron posted a picture of his daughter enjoying the library, her favorite place.

June 2, 2021 Salon-Summit | Spotlight on Summer Reading Bingo from a participating location.

June 2, 2021 Myrick Gurosky & Associates | The construction company responsible for building the library shared a picture of the Treehouse.

June 8, 2021 AVIA Apartments | Neighboring apartment complex gave the Library a spotlight on their Facebook page.

June 8, 2021 Kendall Prater Kennedy | Posted in *What's Happening in Vestavia Hills*, a patron asked when in-person storytimes would return. The Library informed the patron of the various in-person programming offered in June/July.

Community News Publications:

April 2021

Community News | April 2021

List of library programs that will be offered in April.

May 2021

Community News | May 2021

Included an article by Taneisha Tucker called "Summer Reading at the Library in the Forest" about the Library's various Summer Reading Kickoff programs and a special thank you to patrons for their continued support of the Library. List of library programs that will be offered in May.

June/July 2021

Community News | June/ July 2021

List of library programs that will be offered in June.

Statistics and Programming Overview:

April 2021 (Statistics reflect library closing in 2020 due to COVID-19)

- Physical materials circulation increased by 14,077% and digital materials circulation increased by 9.3%.
- Provided curbside service to 172 patrons.

May 2021 (Statistics reflect library closing in 2020 due to COVID-19)

- Physical materials circulation increased by 2384% and digital materials circulation increased by .2%.
- Provided curbside service for 105 patrons.

Budgets, Balance Sheets and Bank Statements:

Pinnacle Bank Statement

April 2021:	Expenses: \$699.27 Bank Fees: \$110.24 (TSYS) Vending Fees: \$11.43 (Cantaloupe) Deposits: \$4,314.67 (Meeting Rooms, Copier, Passports) Account Balance: \$212,587.41
May 2021:	Expenses: \$504.21 Bank Fees: \$123.80 (TSYS) Check Fees: 99.66 Vending Fees: \$11.43 (Cantaloupe) Deposits: \$4158.83 (Meeting Rooms, Copier, Passports) Account Balance: \$216,007.14

Budget Reports

As of June 14, 2021

General Fund 01: **\$1,436,388.40** or 36% remains.

Fund 12 / State Aid: **\$6,697.71** or 25% remains. Spending on course. Funds to cover JCLC / Library Cooperative quarterly expenses.

Fund 13 / Donations: **\$71,239.11** or 51% remains.

Balance Sheets **Fund 12 / State Aid: \$6,697.71**
 Fund 13 / Donations: \$249,920.57

Director's Notes

- **Proposal to Update Library Hours and Services Effective July 6, 2021**

- **Hours**

Sunday	1-5pm
Monday	9am-8pm
Tuesday	9am-8pm
Wednesday	9am-6pm
Thursday	9am-6pm
Friday	9am-6pm
Saturday	9am-6pm

The state of Alabama requires that a library serving a population the size of Vestavia Hills be open a minimum of 45 hours. This is a 62-hour schedule that enables library department heads to schedule additional staff during peak times such as Sundays from 1-5. The library would continue to offer extended hours during exam times.

- **Proctoring**
 - **Notary**
 - **One-on-one Technology Classes**
 - **In-Person Programming**

In conjunction with CDC guidelines, we will begin programming, but will continue to observe physical distancing and sanitation guidelines.

Pending BOT approval, meeting rooms and the makerspace will reopen on August 2, 2021.

- **Director's meetings/events schedule included:**

- City Department Heads
 - Library Department Heads (2)
 - Cinnamon McCulley – Marketing
 - Library Board of Trustees
 - JCLC Director's Meeting
 - OTM Library Directors (3)
 - Rachel Moss – Consultant, Library Strategic Planning (3)
 - Barika Hamilton – Consultant, Library Strategic Planning
 - Barika Hamilton and Cassandra Adams, Consultants, Library Strategic Planning
 - April MacLennan – Library Policies

Library Board Meeting Minutes

April 28, 2021

I. Call to Order – Larry Cochran, Chair

The Vestavia Hills Library in the Forest Board of Trustees met in regular session (remotely in teleconference) on Wednesday, April 28, 2021, at 4:03pm.

Present:

Mr. Larry Cochran – Chair
Ms. April MacLennan – Vice Chair
Mr. Kevin Archer – Member
Mr. Greg Laughlin – Member
Mr. Greg Jones – Member
Dr. Jimmy Bartlett – Board Emeritus
Mayor Ashley Curry – City Liaison
Ms. June Clark – Foundation Chair
Ms. Taneisha Tucker – Library Director
Mr. Daniel Tackett – Deputy Director
Ms. Loraine Ward – Administrative Assistant
Ms. Eden Anderson – Recorder

Absent:

Mr. Jeff Downes – City Manager
Ms. Andi Preston – Friends Chair
Ms. Elise Bodenheimer – Friends Co-Chair

II. Approval of Today's Agenda

Mr. Laughlin motioned to approve the April 28, 2021 agenda. Mr. Jones seconded the motion. The agenda for today's meeting was unanimously approved.

III. Approval of Minutes from Wednesday, March 10, 2021

Mr. Archer motioned to approve minutes from the March 10, 2021 meeting. Ms. MacLennan seconded the motion. The BOT minutes from March 10, 2021 were unanimously approved.

IV. Director's Report – Ms. Tucker

a. LSTA Grant for 2021

Ms. Tucker and Mr. Tackett submitted the 2021 LSTA Grant application for the storage area network (SAN). If the library does not receive the grant, the funds will be placed in the upcoming budget to purchase the SAN. Ms. Tucker is compiling the budget for 2021-2022 and will include details for review in the next Board packet.

b. Ms. Tucker Out of Office May 7-14

If Mr. Tackett is serving jury duty while Ms. Tucker is on vacation, Rick Moody will serve as the department head in charge.

V. Library Board Packet Items

a. News Articles and Correspondence

Included in the packet.

b. Monthly Statistical Reports

Included in the packet.

c. *Detailed Statistics Worksheets*

Included in the packet.

d. *Bank Statements*

Included in the packet.

e. *Monthly Budget Report*

Included in the packet.

f. *Balance Sheet, Fund 12 and Fund 13*

Included in the packet.

The Library has seen an influx of patrons due to lifted COVID restrictions, and more seating has been added to accommodate the increase in patron traffic. Patrons have expressed interest in in-person programming and study room access. Ms. Tucker hopes to allow full access to library services and facilities by the end of the summer.

VI. Unfinished Business

a. *Proposed Revision to Library Board Bylaws – Ms. MacLennan*

The proposed revisions to the Board bylaws are included in the Board packet. Ms. MacLennan spoke with Ms. Tucker and other Board members about updating the bylaws to amend section 5.2, under article 5, which would update verbiage to allow for emergency, executive, and work-related meetings between Board members. It would also adhere closer to the Alabama Meetings Act. These changes are especially important as the Board goes forward with Strategic Planning and must discuss finances, emergency issues, legal issues, and executive committee concerns. Mr. Laughlin motioned to accept the amendment to the bylaws as presented in the Board packet. Mr. Archer seconded the motion. The amendment to the bylaws was unanimously approved.

b. *Strategic Planning – Ms. Tucker*

i. *Consultants*

The Strategic Planning Committee discussed three potential consultants for the Library's strategic plan. Ms. Tucker contacted Lynn Elgin from Clarus Consulting, whom Mr. Laughlin recommended. Ms. Elgin was knowledgeable about the Library and talked about the new strategic plan in the same terms as the former plan. She also discussed how to include the Foundation in the Library's planning process. Her minimum fee is \$25,000, but Ms. Elgin stated that the Library's plan may cost upwards of \$30,000. Ms. Tucker stated the Clarus was above the budget and that their planning strategy was like the previous plan. For these reasons, she requested to place Ms. Elgin's proposal on hold.

Cassandra Adams from Wake Forest was the second potential consultant. Ms. Adams sent her assistant, Barika Hamilton, to tour the Library on her behalf. Her ideas for the Library's plan were unique and it was apparent she had done prior research into the Library's needs. When Ms. Tucker described her hopes for the new strategic plan, APLS requirements, and the Foundation's need for growth and structuring, Ms. Adams pointed out that two separate plans were required to address all the Library's needs. She is willing to work on multiple plans and stay within the Library's \$7000 budget. Ms. Adams will submit written proposals to Ms. Tucker by the end of the week.

The last consultant was Holly Lollar, from Lawler and Associates. Ms. Lollar and her assistant, Amy, are frequent users of the Library and are Vestavia Hills residents. Her knowledge about the library was not current as her conversation focused on the Library's past challenges. Ms. Lollar agreed to send a proposal to Ms. Tucker as well.

All the potential candidates came highly recommended however, Clarus was above budget. The Board requested that Ms. Tucker will contact Laura Huckabee Jennings, the consultant who provided strategic planning services for Huntsville Public Library.

ii. Survey Findings

The Library created a survey through *Vestavia Hills Listens*, the City's online service for resident interaction. The results provided responses from 82 participants, with 96% patronizing the Library. Most surveyed participants are frequent users of the Library who are over 30 years of age and value children's programming and adult programming. Some of the results from the survey were surprising: Makerspace items elicited a neutral response, with many answering that reference is important to them even though the Library does very little reference work. Blu-rays and DVDS were also rated as being very important, despite declines in circulation.

Participants expressed an interest in more private study spaces. The Library is investigating types of furniture to meet the requests. In the next five years, the participants would like to see more STEAM programs, adult learning materials, and more creative spaces for crafting. The study found that participants use our website for renewing items, requesting holds, and program information.

Ms. Tucker emailed the survey questions and answers to the BOT to review.

VII. New Business

a. *Revised Photography Policy – Ms. Tucker*

A copy of the updated policy and a copy of a complaint letter are included in the BOT packet. A professional photographer decided to use the Library as a location for a client session. She brought in a large softbox and placed it in a high traffic patron area. When staff informed her of the policy and that the session was disruptive, she wrote a letter expressing that she felt she was being racially profiled. Ms. Tucker contacted the photographer and determined that more specifics needed to be added to the Library's photography policy. The photographer did not thoroughly review the policy and misinterpreted it. The updated policy will clarify vague sections of the prior policy. Mr. Laughlin motioned to adopt the revised photography policy as shown in the Board packet. Ms. MacLennan seconded the motion. The revised photography policy was unanimously approved.

b. *Building Maintenance – Ms. Tucker*

Building maintenance is listed in the BOT packet. Ms. Tucker and Mr. Tackett met with Scott Kenny and Ken Upchurch about the wood on the exterior of the building. After reviewing the building plans and examining the exterior of the building, Mr. Kenny and Mr. Upchurch determined that the repairs are cosmetic, not structural. Ms. Tucker is waiting for an estimate for the more urgent repairs which are located above the rooftop garden.

c. *Meetings in Library Outdoor Spaces – Ms. Tucker*

Patrons have expressed an interest in renting outdoor spaces for the Library. Ms. Tucker and Ms. MacLennan will create a release of liability waiver to present to the Board before the Library begins renting outdoor spaces to patrons.

d. *Updated Library Organization Chart*

Included in the BOT packet. Changes to the organization chart include Billy Connor, Building Maintenance, Haley Thompson, Marketing and Sales, and Holly Parker, Adult Department, beginning as step 7 employees. When the new budget takes effect in October, the Children's Department will transition one of their full-time clerk positions into an assistant position.

VIII. Committee Reports

IX. Foundation Report – Ms. Clark

The Foundation has welcomed two new members who were previously interested in joining the Board. Both are enthusiastic and have great ideas for helping to grow the Foundation. Ms. Clark will remain the Foundation chair. She would like to update the bylaws to shorten chair terms to three years instead of four years to make serving two terms more palatable. Ms. Clark was able to attend the Junior Board Meeting and it went well. She asked for a call for donations to be added to the Library newsletter and Community News.

X. Friends Report

XI. Informational Items

a. Last Day for Early Registration for ALA, April 30, 2021

b. Summer Reading Kickoff, May 22, 2021

It will be an outdoor program that will run 6 times that day to maintain social distancing and accommodate all patrons.

c. Trustee Training, to complete by September 2021

<https://apls.libguides.com/Trustees/shorttakes>

d. Strategic Plan Due to APLS October 2021

XII. Adjournment

The BOT meeting was adjourned at 5:10pm. The next BOT meeting is Wednesday, June 23, 2021 at 4pm.

8 May Events Not to Miss in Vestavia Hills & Beyond



Here's our roundup of what to do close to home this month.

1. Vestavia Hills Farmers Market

Wednesdays Starting May 12

10 a.m.-1 p.m.

Scout Square, Highway 31

Shop local businesses and farmers' selections of fruits, veggies, candles, flowers, décor and more at this weekly market. Proceeds benefit support the Vestavia Hills United Methodist Church's Food Pantry.

Learn more on [their Facebook page](#).

2. Vestavia Hills Dogwood Luncheon and Silent Auction

Wednesday, May 12

11:30 a.m.

Vestavia Country Club

This annual event will feature a fashion show highlighting the latest spring and summer fashions from a few Vestavia Hills boutiques, as well as a silent auction. Get your tickets [here](#).

3. 2nd Annual Food Truck Festival

Thursday, May 13

5:30-8:30 p.m.

Episcopal Church of the Ascension

Time for some food truck fun on Ascension Day, the day Christian churches celebrate Jesus's ascension into heaven. In addition to the trucks themselves, the church is hosting music and yard games with proceeds going to benefit the Backpack Program, a new outreach serving weekend meal packs to children in our local elementary school. The festival is free to attend, and donations for the Backpack Program will be accepted. Find more information [here](#).

4. Summer Reading Tales and Tails Kickoff

Saturday, May 22

10 a.m.-4 p.m.

Vestavia Hills Library in the Forest

Come out to watch the animal show from DEA in the library amphitheater! Sign up for Summer Reading, get your Bingo cards and first location, and then take home your yummy surprise! While you are there. Masks must be worn, and everyone must register for their time. Call 205-978-0158 to register.

5. Motherwalk & Run 5K

Saturday, May 8

Homewood Central Park

Walk or run to support the Norma Livingston Ovarian Cancer Foundation, or join in on a 1-Mile Fun Run for the same cause at 9 a.m. The in-person event is limited to 500 participants and COVID-19 precautions will be in place, and there is also a virtual option to participate. Register at motherwalk.com.

6. Spring Plant Sale

April 29- May 1

Thursday & Friday 9 a.m.-5 p.m.

Saturday 8:30 a.m.-noon

Aldridge Gardens

Time for spring planting! Volunteers and gardeners will be on hand at this annual sale to help with selections and to give advice about placement, care and maintenance, and you can own "a little bit of

Aldridge Gardens” when if you buy a pass-along plant that lived there. The main feature is always the “Snowflake” hydrangea, but shoppers can also choose from a host of others too. Aldridge Gardens members get 10 percent off all purchases with their membership card too.

7. Regions Tradition

May 5-9

Greystone Golf and Country Club

This annual tournament brings together 81 of the top PGA Tour Champions players and World Golf Hall of Fame members to compete for a major championship. Since the tournament became Regions Tradition in 2011, it has raised over \$4.5 million for local charities and more than \$19 million since the tournament’s inception in 1992. Children’s of Alabama serves as its primary beneficiary.

8. SEC Baseball Tournament

May 25-30

Hoover Met Complex

Time for some of the best baseball in the country as top-12 teams will battle it out on the road to Omaha. Find the full schedule [here](#).

9. Unless U Grand Opening

Friday, May 14

10 a.m.

637 Chesnut Street

Join Unless U for a time of worship and celebration as their students with special needs see their new school for the first time. Guests who have not received a COVID-19 vaccine are asked to wear a mask or face shield. RSVP to unlessu.org/event-details/grandopening.

SAVE THE DATE

Euphonious

June 18-20

Birmingham Zoo

Moon Taxi, Blues Traveler, Drew & Ellie Holcomb are headlining a new music festival with a tech edge on Father’s Day weekend. For Euphonious—which means “pleasing to the ear”—the concert lawn will be divided into 10-foot-by-10-foot socially-distanced squares, where up to eight people can sit together. A

portion of Euphonious proceeds, along with the revenue from a special Euphonious after-party to take place in downtown Birmingham, will go to its charity partner, United Ability. For more information visit euphonious.ai. Here's the lineup:

- **Friday:** Drew & Ellie Holcomb, Lawson & Quicksilver, Laboix
- **Saturday:** Moon Taxi, Angie Aparao, Soul Inscribed
- **Sunday:** Tonic, Sister Hazel, Hawthorn Street

Vestavia Voice

April 28, 2021

"Summer Reading Kickoff Set For Later This Month"

By Neal Embry

Summer Reading Kickoff Set For Later This Month



Summer reading kickoff

WHERE: Vestavia Hills Library in the Forest

WHEN: May 22

CALL: 205-978-0158

WEB: vestavialibrary.org

As summer reading gets started, guests at the Vestavia Hills Library in the Forest can enjoy a kickoff event May 22 at the library.

Guests can call 205-978-0158 to register for a time slot to watch an animal show in the amphitheater and can also use that time to sign up for summer reading, get materials for games and take home a yummy surprise. Masks must be worn, and everyone must register for a time.

Also in the children's department, there will be a "Page Turner Animal Adventure" on May 31 at 10 a.m. on YouTube. The event features the live-action musical "Myrtle Over the Moon," a story about a cow that seeks love and fame on "MooTube" by trying to jump over the moon.

In the teen department, there will be an online chess club meeting May 6 at 4 p.m. via Zoom, and there will also be various online gaming opportunities, including a "Virtual Game Night" on May 19. The event will be at 4 p.m. via Zoom, and librarians in the teen department will lead guests in a variety of virtual games.

For adults, there will be an online Star Wars trivia challenge on National Star Wars Day, May 4, at noon on Facebook. On May 25, the library will hold Memorial Day "virtual tours" at noon, allowing guests to utilize Google Earth's "Street View" to view the many memorials in Washington, D.C.

For more events, visit vestavialibrary.org.

Vestavia Voice

May 24, 2021

"Library to Host Father-Daughter Tea"

By Neal Embry

Library to Host Father-Daughter Tea



Father-daughter tea

WHERE: Vestavia Hills Library in the Forest's amphitheater

WHEN: 11 a.m. June 19

DETAILS: Register by June 17 by calling 205-978-0158 or emailing april.moon@vestaviahillslibrary.org

This Father's Day weekend, fathers and daughters can take part in the seventh annual father-daughter tea at the Vestavia Hills Library in the Forest's amphitheater.

This year's event is at 11 a.m. on June 19, and the theme is "Unicorns and Stardust." Guests are asked to register by June 17 so their tea kit can be picked up by June 18. The event is in-person and is limited to 25 spaces. Call **205-978-0158** or email april.moon@vestaviahillslibrary.org to register.

Page Turner's Animal Adventure series also begins this month in the children's department, offering a variety of events throughout the month for kids, from crafts to virtual field trips and visits from guests. Visit vestavialibrary.org for more information on these events.

In the teen department, the library will celebrate the Olympics. On June 1 from 5:30-7:30 p.m. in the amphitheater, students can attend the "opening ceremony" for the teen department's summer reading and compete in the library's version of the Olympics. The event includes a "host of secret trials that you won't see internationally ... even though you should," according to the library.

Summer reading is also offered for adults. Adults can register online for the summer reading program, log what they read each week and qualify for the prize drawing each Friday as well as the grand prize in August. Visit vestavialibrary.org for more information and for a complete list of events this month.

6 June Events Not to Miss in Vestavia Hills



Summer is here, and so are the events to go along with it. Check out our full list of ones happening close to you this month.

1. Vestavia Hills Farmer's Market

Wednesdays | 10 a.m.-1 p.m.

Scout Square, Highway 31

Shop local businesses and farmers' selections of fruits, veggies, candles, flowers, décor and more at this weekly market. Proceeds benefit support the Vestavia Hills United Methodist Church's Food Pantry.

Learn more on their Facebook page.

2. Party on the Patio

Thursday, June 3 | 5:30-8:30 p.m.

Shops at the Heights Village

Come out for live music, cocktails, discounts and more at restaurants and retailers in this part of Cahaba Heights. Find more details at facebook.com/Shop.Cahaba.Heights.

3. The Market @ Rocky Ridge

Saturday, June 19 | 10 a.m.-2 p.m.

Dirty Hippy, 2531 Rocky Ridge Road, #120

Shop more than 30 local artists, makers, and small businesses at this family friendly event. Masks are encouraged, and guests are asked to observe social distancing guidelines. [Find more information on Facebook.](#)

4. Father/Daughter Tea

Saturday, June 19 | 11 a.m.,

Vestavia Hills Library in the Forest Amphitheater

Calling all dads and daughters! This annual event is back with an outdoor setting and only 25 spaces available, and the theme will be “Unicorns and Stardust.” Register by Thursday, June 17, so they can have your kit ready to pick up by Friday, June 18. Call 205-978-0158 or email Ms. April at april.moon@vestavialibrary.org to register. Find many more virtual library programs for kids, teens and adults at vestavialibrary.org too.

5. Red Cross Blood Drive

Thursday, June 24 | 10:30 a.m.-3 p.m.

Mountain Chapel United Methodist Church Gym

Hope save a life by giving blood! To make an appointment, visit redcrossblood.org and use the sponsor keyword “MCUMC” or call 1-800-733-2767.

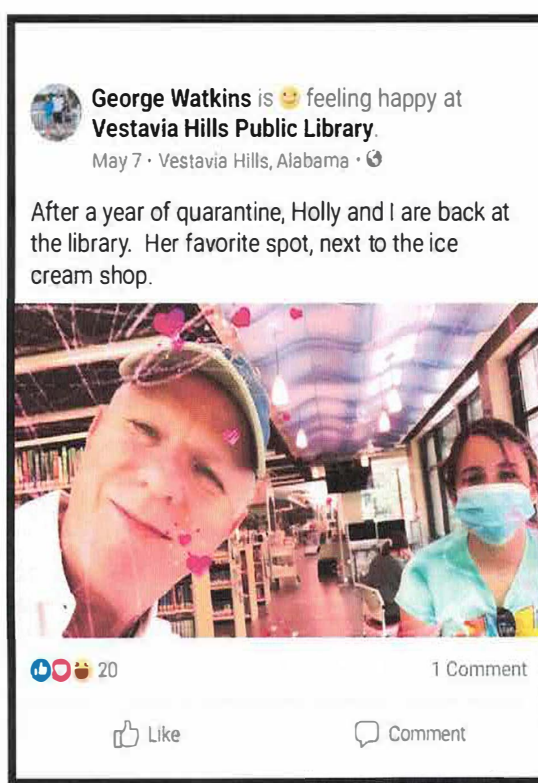
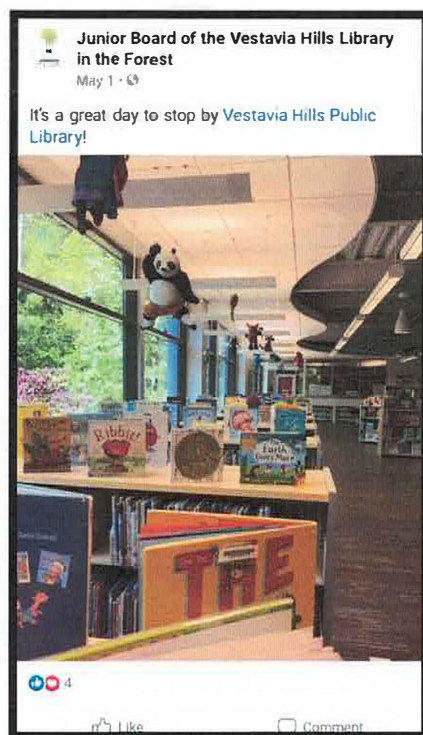
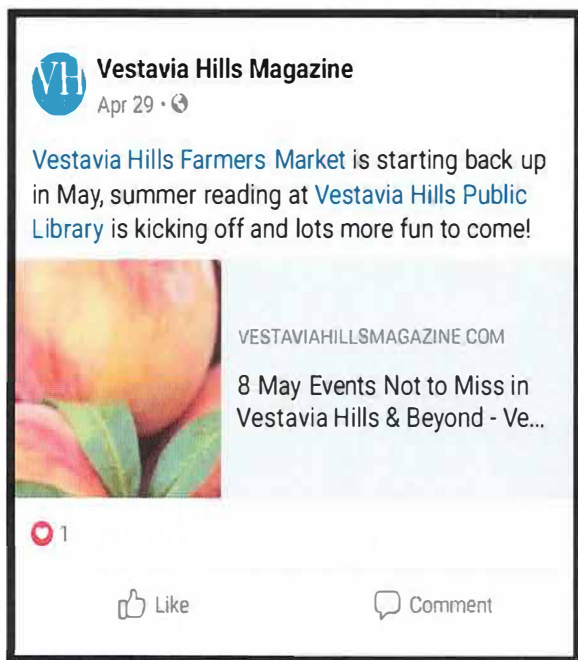
6. I Love America Night

Thursday, June 24 | 6-9 p.m.

Wald Park

Kick off your celebration of our country early with free swimming at the new Wald Park Pool, sponsor booths, children’s activities, Pops in the Park concert and more at this annual event—this year at the newly renovated park. You can also join in on a ribbon cutting ceremony for the new Grand Lawn at Wald Park. Find updates at [@ILoveAmericaNight](#) on Facebook.

Facebook Mentions



Junior Board of the Vestavia Hills Library in the Forest
May 14 · 🌐

It's almost that time! Summer Reading at [Vestavia Hills Public Library](#)! Check out the site and get your family ready for some great activities: [vestav... See More](#)



2

Like Comment

I Love America Night
May 18 · 🌐

The [Vestavia Hills Public Library](#) 's Summer Reading Bingo starts Thursday! Starting that day, you can stop by the Children's Department to pick up a Bingo card!

Vestavia Hills Public Library
May 17 · 🌐

Starting May 20th, drop by the Children's Department to pick up your Bingo card. For the game, you will visit an area merchant daily to pick up priz... [See More](#)



Like Comment

Vestavia Hills Chamber of Commerce
May 20 · 🌐

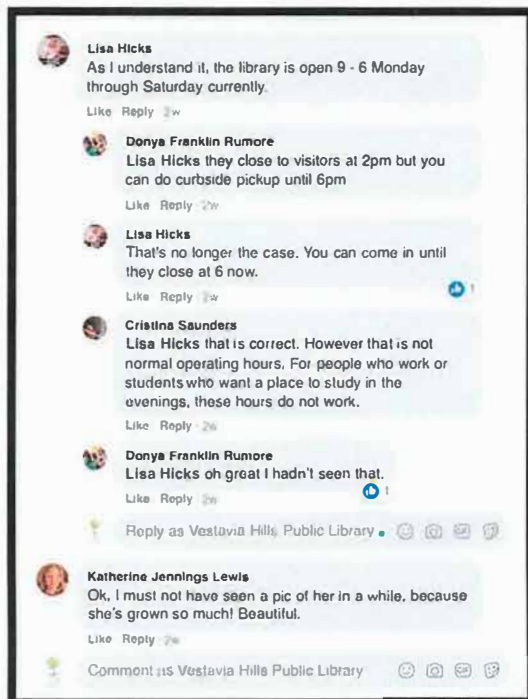
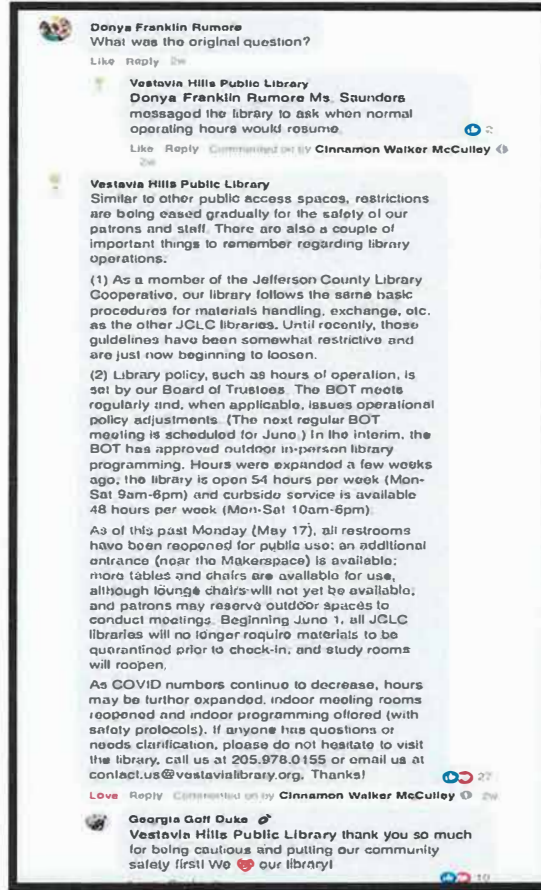
[Vestavia Hills Public Library](#)'s Summer Reading Bingo starts TODAY! Pick up your card at the library and then hop over to [Red Lobster](#) to find today's Bingo number!

Vestavia Hills Public Library
May 20 · 🌐

Starting TODAY, drop by the Children's Department to pick up your Bingo card. For the game, you will visit an area merchant daily to pick up prizes an... [See More](#)



RED LOBSTER



 **Junior Board of the Vestavia Hills Library in the Forest**
May 21 • 🌐

Join [Vestavia Hills Public Library](#) for a special online summer reading adventure starting with an in-person kick-off on May 22nd. The Page Turner Anim... See More



👍 Like 💬 Comment

 **Vestavia Hills Magazine**
May 26 • 🌐

Hello summer time and farmers market season!

[Vestavia Hills Farmers Market...](#) See More



VESTAVIAHILLSMAGAZINE.COM

6 June Events Not to Miss in Vestavia Hills - Vestavia Hills...

👍 1 3 Shares

👍 Like 💬 Comment

George Watkins is at **Vestavia Hills Public Library**
May 28 • Vestavia Hills, Alabama • 🌐

Holly came home with me last night and is spending the weekend. Today, I gave her a list of what I thought would be fun things to do. What does she want to do? Go hang out at the library!



 **Salon-Summit**
Jun 2 • 🌐

The [Vestavia Hills Public Library](#) has a fun Summer Reading Program that includes an exciting bingo game throughout the community. Do your children hav... See More



👍 Like 💬 Comment

Myrick Gurosky & Associates is at **Vestavia Hills Public Library**.

Jun 2 • Instagram • Vestavia Hills, Alabama • 🌐

Vast expanses of glass open up the @vestavihillslibrary to its natural surroundings - a perfect place for summer reading!

#MyrickGurosky #MGALibrar... See More



👍 2

👍 Like

💬 Comment



Avia Apartments

2d • 🌐

Whats going on in Vestavia?

Did you know the local library has events everyday? A combination of virtual and in person activities, [Vestavia Hills Pub...](#) See More



👍 1

👍 Like

💬 Comment

What's happening in Vestavia Hills

Kendall Prater Kennedy 20 hrs
Does anyone know when the Vestavia Library will open back up normal kids activities? We're sorely missing their story times!

12 Comments

Like Comment

All Comments

Lauren Tucker
Not sure about Vestavia, but I think Emmett O'Neal in crestline is doing children's activities!

Like Reply 20h

Jordan Parker Flanagan
Lauren Tucker outside at a park

Like Reply 9h

Rebekah Pine Parker
Jordan Parker Flanagan Some are inside at the library now
https://emmetoneal.libnet.info/.../Summer_Reading...

Like Reply 4h

Reply as Vestavia Hills Public Library

Nicole Thomason Hardekopf
Curious about this too!

Like Reply 20h

Donya Franklin Rumore
They have said numerous times they don't know when they will return to normal operations. Given they have already put out the calendar for summer reading and there are no storytimes listed I doubt anytime soon.

Like Reply 20h

Kristen Collins Machen
I am pretty sure Hoover is open with normal operation and kid activities. They actually offer so much more.

Like Reply 19h Edited

Jordan Parker Flanagan
Kristen Collins Machen playground is gone and closed. Not normal storytimes. I wouldn't call it normal operation but closest of all the libraries. At least there are a few kids toys out inside. And they are giving out free lunches to anyone everyday of... **See More**

Kristen Collins Machen
Jordan Parker Flanagan thank you for clarifying. I knew they had some story times, held events for Earth Day, free lunches, and hours were not limited like the LITF.

Like Reply

Reply as Vestavia Hills Public Library

Vestavia Hills Public Library
Summer Reading activities are in full swing in every department at the Library in the Forest. In person story times are returning to the Children's department next month ... the first one is scheduled for July 6 at 10:30am. (Hoover and MB libraries are... **See More**

VESTAVIALIBRARY.ORG
Event Calendar | Vestavia Hills Library in the Forest

Like Reply Commented on by Cinnamon Walker McCulley
Remove Preview 18h Edited

Kendall Prater Kennedy
Vestavia Hills Public Library thank you!!!! So excited they are coming back in July!!

Love Reply 17h

Reply to Vestavia Hills Public Library

Rebekah Pine Parker
I'm glad to see they are coming back in July but it has been frustrating and disappointing that Vestavia hasn't utilized their beautiful amphitheater during this time. I've been to Aldridge, Moss Rock, Veteran's Park for Hoover story times and the lawn... **See More**

Like Reply 11h

Vestavia Hills Public Library
Good morning. This summer, the library has hosted programs in the amphitheater which included the children's summer reading kickoff, teen kickoff and the Father Daughter Tea. The library is providing virtual and in-person programming so that everyone can participate. Please visit [Vestavialibrary.org](https://vestavialibrary.org) to see the complete listing of programs.

VESTAVIALIBRARY.ORG
Vestavia Hills Library in the Forest

Like Reply Commented on by Taneisha K. Tucker
Remove Preview 1h

Comment as Vestavia Hills Public Library

LIBRARY IN THE FOREST

UPCOMING events

APRIL 2021

Children (Birth-Gr. 1) | Tweens (Gr. 2-5) | Teens (Gr. 6-12)

Adults (Ages 18+) | Tech (Ages 18+) | Makerspace (All ages, unless noted)

ALL PROGRAMS &
EVENTS ARE
ONLINE ONLY.

Additional information, including
online location and registration
requirements, is available at
[www.vestavialibrary.org/
event-calendar](http://www.vestavialibrary.org/event-calendar).

- 1 **Tara's Creative Corner: Spring Art**, 3pm, YouTube
Chess Club, 4pm, Zoom
Read & Feed Book Group: The Invisible Life of Addie LaRue,
6pm, Zoom
- 2 **Easter Egg-stravaganza**, All Day, Library Website
What's It?, 2pm, YouTube
Open Gaming Goes Online, 4pm, Discord
- 6 **Storytime Stars**, 10:30am, YouTube
Earth Day Virtual Tour: Auroras, 12pm, Online
Smash Bits!, 4pm, YouTube
- 7 **Writing Group**, 4pm, Zoom
- 8 **Tik-TECH-toe: Using Your Library's Online Catalog**, 4pm, YouTube
- 9 **Book Talks with Pet Pals of Librarians**, 2pm, YouTube
Open Gaming Goes Online, 4pm, Discord
- 13 **Earth Day Virtual Tour: Rafting the Colorado
River**, 12pm, Online
Picking Up S.T.E.A.M!, 2pm, YouTube
Teen Librarians Take on TikTok, 4pm, YouTube
- 14 **Among Us**, 4pm, Discord
- 16 **What's It?**, 2pm, YouTube
Open Gaming Goes Online, 4pm, Discord
- 20 **Storytime Stars**, 10:30am, YouTube
Earth Day Virtual Tour: The Great Barrier Reef – Australia,
12pm, Online
Kara Recommends: A Woman Is No Man, 3pm, YouTube
Lauren's Book Buzz, 4pm, YouTube

- 21 **Search Engine
Sleuth**, 4pm, Zoom
- 22 **Earth Day Seed Bomb Make & Grow Kit**, All Day
Tech in Ten: Windows 10 Basics Part 1, 4pm, YouTube
- 23 **Making Memories**, 2pm, YouTube
Book Talks with Pet Pals of Librarians,
2pm, YouTube
Open Gaming Goes Online, 4pm, Discord
- 27 **Earth Day Virtual Tour: The ABCs from Space**, 12pm, Online
12 Bel'w, 2pm, YouTube
Doodles with Derek: Obscure Greetings, 4pm, YouTube
- 28 **Art Group**, 4pm, Zoom
- 30 **What's It?**, 2pm, YouTube
Open Gaming Goes Online, 4pm, Discord



Celebrate your favorite library this spring
with a gift to the Vestavia Hills Library Foundation.
Your contribution supports the future of the library
for decades to come!

Donate today at www.vhlibraryfoundation.org.



For more information, visit vestavialibrary.org/event-calendar or call 205.978.0155.

PROGRAM DESCRIPTIONS

12 Bel'w Features trivia, games, challenges and activities online for school-aged children.

Among Us Join us on Discord and see if you can figure out who the impostor is or fool all of your friends! Link available at vestavialibrary.org/event-calendar.

Art Group Enjoy drawing, sketching, or doodling? Play drawing games, like Drawful 2, or learn basic drawing exercises you can do at home.

Book Talks with Pet Pals of Librarians Watch our Librarian's pets talk about their favorite book this week!

Chess Club Join one of your peers – a decorated chess champ – and learn to play or challenge other veterans! For students grade 6-12 only (no adults).

Doodles with Derek: Obscure Greetings It's a celebration! Join Derek as he sketches greeting cards for some national, obscure holidays that occur on April 27.

Earth Day Seed Bomb Take & Grow Kit Show our earth some love with this easy, DIY seed bomb kit. Spread flowers and help bees thrive. Supplies are limited. Call 205.978.4678 or email terri.leslie@vestavialibrary.org today to reserve your kit.

Earth Day Virtual Tour Each week in April, we're celebrating this spectacular planet we call home by spotlighting some of its most magical places:

Auroras: Visit Lapland, Finland, to see otherworldly auroras.

Rafting the Colorado River: Raft the Colorado River rapids through the Grand Canyon.

The Great Barrier Reef – Australia: Explore the sights and sounds of the Great Barrier Reef.

The ABCs from Space: Developed by NASA, this tour consists of 26 chapters that reveal locations on the planet that form an alphabet from space.

Easter Egg-stravaganza Visit the library website (www.vestavialibrary.org/departments/children) to join this year's hunt – completely online! Download the entry form and start hunting for Easter eggs throughout the library website. Once you find the eggs, visit the library to pick up your prize!

Kara Recommends See Kara's book trailer for *A Woman is No Man*, the bestselling, powerful story of three generations of Palestinian-American women struggling to express their individual desires within the confines of their Arab culture in the wake of shocking, intimate violence in their community.

Making Memories Join us as we check out some of the cool projects patrons have made utilizing the Makerspace.

Open Gaming Goes Online Join us on Discord to play Super Smash Bros and Jackbox.tv games. Link available at vestavialibrary.org/event-calendar.

Picking Up S.T.E.A.M! Ms. Holly and Ms. Marie share fun STEAM-themed activities for all school-aged children. Most activities planned with things you have at home so you can play along!

Read & Feed Book Group *The Invisible Life of Addie LaRue* by V.E. Schwab. Zoom link is available at vestavialibrary.org/event-calendar.

Search Engine Sleuth Are you an internet aficionado? See if you can search out all the right answers to our riddles. Zoom link is available at vestavialibrary.org/event-calendar.

Smash Bits! We've combined our teen's best Smash Bros plays into one hard-punching reel! Want to make our next highlights? Join us in Open Gaming Goes Online every Friday at 4pm!

Storytime Stars Join Ms. Anjie and Ms. Lisa for stories, songs, puppets and learning fun. For ages five and under.

Tara's Creative Corner: Spring Art Make the cutest wood plaque welcoming spring. Whether it's flowers, butterflies or something special for Easter, we'll get you started with all of the supplies. Free Take & Make Bags are available while supplies last. Call 205.978.4678 or email terri.leslie@vestavialibrary.org to reserve your bag today.

Tech in Ten: Windows 10 Basics Part 1 Tech tips in 10 minutes or less! Brush up on your Windows 10 skills in this introduction to Microsoft's latest operating system. Stay tuned for part two next month!

Teen Librarians Take on TikTok Watch as we react to popular trends, attempt new challenges and enjoy cute animal videos!

Tic-TECH-Toe: Using Your Library's Online Catalog Learn how to use your library's online catalog to reserve items and check your account online to renew books, pay fines and more.

What's It? What IS that thing? See if you can guess what the strange object could be! Answers will appear in the following show. Tune in to see if you were right!

Writing Group Join our writing group to share ideas and build writing skills while providing feedback to one another.

For more information, visit vestavialibrary.org/event-calendar or call 205.978.0155.

COMMUNITY NEWS

News & Events for the City of Vestavia Hills • May 2021

A joint publication of the City of Vestavia Hills, Vestavia Hills City Schools & Vestavia Hills Chamber of Commerce



SUMMER READING AT THE LIBRARY IN THE FOREST

Ianeisha Tucker, Library in the Forest Director

Summer is quickly approaching, and the Library in the Forest invites you to participate in "Tails and Tales," our 2021 Summer Reading Program. This annual tradition promotes reading for all ages, combats summer learning loss in students and offers programs and services to make the summer memorable and exciting. Beginning May 22, sign up at vestaviablibrary.org and prepare to log and complete your reading goals, enter drawings for amazing prizes, attend virtual programs and more!

Summer Reading will kick off with the Children's Department hosting Dynamic Educational Adventures on Saturday, May 22 from 10am to 4pm. A 30-minute outdoor program will begin at the top of each hour featuring some of your favorite animals. Registration is required. To register, call 205.978.0158. Make sure to also sign up for the Summer Reading Program and learn about other children's programs, including the citywide bingo game happening in June and July!

Summer Reading for adults begins Tuesday, June 1. Adults can sign up, participate in virtual programs and visit the Adult Services desk to compete in the "Best Guess Prize Jar" challenge.

Teens will also begin Summer Reading programming on Tuesday, June 1. Register for the "Library Olympics" by calling 205.978.3683. You are invited to participate and compete in a variety of challenging and unique programs you do not want to miss!



The library is the place for YOU to be this summer! Check our calendar of events, as some programs will take place in person, on Zoom, Facebook Live and YouTube! Pick up a calendar at the Library or download one from our Summer Reading event page for complete information on everything happening at the library this summer.

Lastly, thank you for the continued support you have given the library. In 2020, your gifts to the Library Foundation totaled almost \$30,000. These monies will be used to fund library projects and services. In addition, the pandemic challenged us to explore new avenues for offering programs and services to you; we are glad that you readily ventured into uncharted waters with us by utilizing online databases, curbside service and attending programs virtually. Your flexibility and support are the reasons why our library remains vibrant and relevant.

Summer Reading may be different this year, but we hope to make it one of the most exhilarating programs yet! Get ready for "Tails and Tales" and we will see you soon at the Library in the Forest!

COMMUNITY CALENDAR

The events and dates provided are subject to change. Please refer to the calendar on the City of Vestavia Hills website at <https://vhal.org/calendar> for the most up-to-date information.

May 2021

- 1 **Splash Pad Opens**, Sicard Hollow Athletic Complex
- 6 **Design Review Board**, Executive Conference Room, 6 p.m.
- 10 **City Council Meeting**, Council Chamber, 6 p.m.
- 11 **Chamber Luncheon**, Vestavia Country Club, 11:30 a.m.
- 12 **Dogwood Luncheon**, Vestavia Country Club, 10:30 a.m. *Ticket required*
- 13 **Planning and Zoning Commission**, Council Chamber, 6 p.m.
- 17 **Council Work Session**, Executive Conference Room, 6 p.m.
- 18 **Parks and Recreation Board**, Executive Conference Room, 7 a.m.
- 20 **Board of Zoning Adjustment**, Council Chamber, 6 p.m.
- 22 **Summer Reading Kick-off**, Library in the Forest, 10 a.m.
- 24 **City Council Meeting**, Council Chamber, 6 p.m.
- 28 **Aquatic Complex Opens**
- 31 **Municipal Offices Closed** in observance of Memorial Day
Trash collection will be delayed by one day.

LIBRARY IN THE FOREST

UPCOMING events

MAY 2021

Children (Birth-Gr. 1) | Tweens (Gr. 2-5) | Teens (Gr. 6-12) | Adults (Ages 18+)

Tech (Ages 18+) | Makerspace (All ages, unless noted)

MOST PROGRAMS & EVENTS ARE ONLINE ONLY.

Additional information, including online location and registration requirements, is available at www.vestavialibrary.org/event-calendar.



- 4 Kahoots Trivia Challenge: May the Fourth Be With You,** 12pm, Facebook
Smash Bits!, 4pm, YouTube

5 Writing Group, 4pm, Zoom

6 Chess Club, 4pm, Zoom

Tik-TECH-Toe: Sign Up for Library Text Message Notifications, 4pm, YouTube

Read & Feed Book Group: Transcendent Kingdom, 6pm, Zoom

7 Book Talks with Pet Pals of Librarians, 2pm, YouTube

Open Gaming Goes Online, 4pm, Discord

11 Teen Librarians Take on the M&M Challenge, 4pm, YouTube

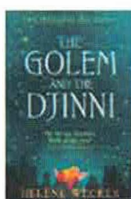


12 Among Us, 4pm, Discord

13 Tara's Creative Corner: Mason Jar Fairy Houses, 3pm, YouTube

14 What's It?, 2pm, YouTube

Open Gaming Goes Online, 4pm, Discord



18 Storytime Stars, 10:30am, YouTube

Kara Recommends: The Golem and the Jinni, 3pm, YouTube

19 Virtual Game Night, 4pm, Zoom

20 Tech in Ten: Windows

10 Basics Part 2, 4pm, YouTube

21 Book Talks with Pet Pals of Librarians, 2pm, YouTube

Makercade, 3pm, YouTube

Open Gaming Goes Online, 4pm, Discord

Library Libations: Mint Julep, 6pm, YouTube

22 Summer Reading Kickoff – Children's:

Tails and Tales, 10am, Library

25 Summer Reading Kickoff – Tweens:

Tails and Tales, 2pm, YouTube

Memorial Day Virtual Tours, 12pm, Online

Doodles with Derek: Tails and Tales, 4pm, YouTube



26 Art Group, 4pm, Zoom

28 What's It?, 2pm, YouTube

Open Gaming Goes Online, 4pm, Discord

31 Page Turner Animal Adventures: Myrtle Over the Moon, 10am, YouTube

Library Closed, Memorial Day

For more information, visit vestavialibrary.org/event-calendar or call 205.978.0155.

SUMMER READING 2021 at the LIBRARY IN THE FOREST

For more information, visit vestavialibrary.org or call 205.978.0155

JUNE 2021

- 1 **PTAA Craft: Myrtle Over the Moon Paper Plate Spinners, 10am, Facebook**
Pick up a Grab-n-Go bag for the supplies you need to make this craft.
Then watch the online tutorial for step-by-step instructions.

Summer Reading Kick-off: Tails & Tales, 9am, Library

Register online for our Summer Reading program, log what you read each week and qualify for a weekly prize drawing, as well as the Grand Prize drawing in August.

Best Guess Prize Jar: Coffee Beans, 9am, Online & On-Site

Visit the Adult Services desk or view the Guessing Jar online.
The closest guess without going over wins a prize.

Smash Bits!, 4pm, YouTube

We've combined our teen's best Smash Bros plays into one hard-punching reel! Want to make our next highlights? Join us in Open Gaming Goes Online!

Summer Reading Kick-off: Library Olympics, 5:30pm, Amphitheater

Attend our opening ceremony for this year's Teen Summer Reading. Face-off in a host of secret trials to compete in our version of the Olympics!

- 2 **PTAA Author: Tammi Sauer, 10am, Facebook**

Author Tammi Sauer will discuss "The Farm That Mac Built" and "Not Now, Cow."

Writing Group, 4pm, Zoom

Join our writing group to share ideas and build writing skills while providing feedback to one another.

- 3 **PTAA Craft: Clucking Chicken Cups, 10am, Facebook**

Pick up a Grab-n-Go bag for the supplies you need to make this craft.
Then watch the online tutorial for step-by-step instructions.

Tik-TECH-Toe: Intro to Ancestry, 4pm, YouTube

Explore your family's past through the generations with the free library edition of Ancestry.

Chess Club, 4pm, Zoom

Join one of your peers – a decorated chess champ – and learn to play or challenge other veterans! For students grade 6-12 only (no adults).

Read & Feed Book Group: The Vanishing Half, 6pm, Rooftop Garden

Meet – in person – for a socially distanced discussion of The Vanishing Half by Brit Bennett.

- 4 **PTAA Virtual Field Trip: Sankofa Farms, 10am, Facebook**

Kamal Bell will take us on a virtual tour of Sankofa Farms in Durham, NC.

Open Gaming Goes Online, 4pm, Discord

Join us on Discord to play Super Smash Bros and Jackbox.tv games.
Link available at vestavialibrary.org/event-calendar.

- 7 **PTAA Show: The Ocean's Got Talent, 10am, Facebook**

Find out who has the most talent: Octopus, Mantis Shrimp, Angler Fish or Sea Slug.

- 8 **PTAA Craft: Ocean Scenes, 10am, Facebook**

Pick up a Grab-n-Go bag for the supplies you need to make this craft.
Then watch the online tutorial for step-by-step instructions.

Book Talks with Pet Pals of Librarians, 2pm, YouTube

Watch our librarian's pets talk about their favorite book!

Teen Librarian Time Capsule, 4pm, YouTube

Watch your teen librarians react to our past videos, pictures and programs – see how embarrassing we've been!

Harry Potter: The Fantastic Beasts, 5:30pm, Amphitheater

Show off your Care of Magical Creatures knowledge and face down a series of challenges as we celebrate the 20th anniversary of Fantastic Beasts and Where to Find Them.

Zentangle Art with Daria, 6pm, Zoom

Learn a fun, easy way to create beautiful images. Call 205.978.4678 or email terri.leslie@vestavialibrary.org to reserve your Take & Make bag of supplies today! Link available at vestavialibrary.org/event-calendar.

- 9 **PTAA Author: Kate Messner, 10am, Facebook**

Author Kate Messner tells us about her books, "Over and Under the Pond" and "Over and Under the Rainforest."

Among Us, 4pm, Discord

Join us on Discord to see if you can either discover the imposter or fool all of your friends! Link available at vestavialibrary.org/event-calendar.

- 10 **PTAA Craft: Coffee Filter Fish, 10am, Facebook**

Pick up a Grab-n-Go bag for the supplies you need to make this craft.
Then watch the online tutorial for step-by-step instructions.

Kahoots Trivia Challenge: WandaVision, 12pm, Facebook

Test your knowledge of the WandaVision series.

- 11 **PTAA Performer: Yasu Ishida, 10am, Facebook**

This performer combines traditional Japanese theatre, music, origami, magic and storytelling into one-of-a-kind performances!

Open Gaming Goes Online, 4pm, Discord

Join us on Discord to play Super Smash Bros and Jackbox.tv games.
Link available at vestavialibrary.org/event-calendar.

- 14 **PTAA Show: Such A Library!, 10am, Facebook**

When Page and Kenny leave the house, their pets like to watch a show about a wacky librarian, a magic book and other animals!

- 15 **PTAA Craft: Pet Pop Up Books, 10am, Facebook**

Pick up a Grab-n-Go bag for the supplies you need to make this craft.
Then watch the online tutorial for step-by-step instructions.

Summer Tween 12° Below, 2pm, Facebook

This fun program for school-aged kids features trivia, games, challenges and activities!

Tara's Creative Corner: Scratch Off Art, 3pm, YouTube

Turn upcycled CDs into works of art. Call 205.978.4678 or email terri.leslie@vestavialibrary.org to reserve your Take & Make bag of supplies today! (Available while supplies last.)

Children (Birth-Gr. 1) | Tweens (Gr. 2-6) | Teens (Gr. 6-12) | Adults (Ages 18+)
 Tech (Ages 18+) | Makerspace (All ages, unless noted)



Acrylic Academy, 5:30pm, Amphitheater

Create a fantasy landscape using easy-to-follow painting instruction. We provide the supplies!

16 PTAA Authors: Donna Gephart & Francesca Chessa, 10am, Facebook

This author/illustrator pair will talk about their new book, "Go Be Wonderful," featuring a spunky girl and her dog.

Digital Heads Up, 4pm, Zoom

Download the Heads Up app and join us on Zoom to play this virtual version of Charades!

17 Best Guess Prize Jar: Pasta, 9am, Online & On-Site

Visit the Adult Services desk or view the Guessing Jar online. The closest guess without going over wins a prize.

PTAA Craft: Pet Pal Open Face Sandwiches, 10am, Facebook

Pick up a Grab-n-Go bag for the supplies you need to make this craft. Then watch the online tutorial for step-by-step instructions.

Tech in Ten: Basic Microsoft Word, 4pm, YouTube

Learn the basics of Microsoft Word in 10 minutes or less!

18 PTAA Performer: Jamie Katz, Pet Detective, 10am, Facebook

Jamie Katz introduces us to her sniffer dogs, Gable and Fletcher, and shows how she trains them to find lost pets.

Open Gaming Goes Online, 4pm, Discord

Join us on Discord to play Super Smash Bros and Jackbox.tv games. Link available at vestavialibrary.org/event-calendar.

19 Father/Daughter Tea, 11am, Amphitheater

Join us for the 7th Annual Father/Daughter Tea. Space is limited to 25 attendees and registration is required. To register, call 205.978.0158 or email april.moon@vestavialibrary.org. Registration deadline is June 17.

21 PTAA Show: The Paw-cademy Awards, 10am, Facebook

Roll out the red carpet for this awards-style show honoring furry friends of the silver screen, animal heroes and presidential pets.

22 PTAA Craft: Celebrity Paw Prints, 10am, Facebook

Pick up a Grab-n-Go bag for the supplies you need to make this craft. Then watch the online tutorial for step-by-step instructions.

What's It?, 2pm, YouTube

What is that thing? See if you can guess what the strange object could be! Answers will appear in the following show. Tune in to see if you were right!

Kara Recommends: The Invisible Life of Addie LaRue, 3pm, YouTube

Check out Kara's book trailer to get a jump on this summer's hot book, *The Invisible Life of Addie LaRue* by V.E. Schwab.

Pancake Painting, 5:30pm, Amphitheater

Create pancake art and compete to see who is the flapjack master!

23 PTAA Author: Pat Cummings, 10am, Facebook

Author Pat Cummings will share her latest book, "Where Is Mommy," featuring a young sleuth and her pet cat.

Art Group,

4pm, Zoom

Enjoy drawing, sketching or doodling? Play drawing games, like Drawful 2, or learn basic drawing exercises you can do at home.

24 PTAA Performer: Top-Secret Guest, 10am, Facebook

A secret guest you will love!

A Walk in the Woods, 6:30pm, Boulder Canyon Trail

Bring your camera and capture the perfect shot for a nature-themed picture frame that you create. Registration required. Call 205.978.4678 or email terri.leslie@vestavialibrary.org to register and reserve your Take & Make bag of supplies today!

25 PTAA Performer: Wesley Williams' Puppy Pals Comedy Dog Show, 10am, Facebook

Wesley Williams has been on America's Got Talent and will bring his hilarious show to the library!

3D Printing Tips & Troubleshooting, 3pm, YouTube

In this video, we will discuss some common hurdles and their solutions.

Open Gaming Goes Online, 4pm, Discord

Join us on Discord to play Super Smash Bros and Jackbox.tv games. Link available at vestavialibrary.org/event-calendar.

28 PTAA Show: Sofa Safari Game Show, 10am, Facebook

What animal eats upside down? How many hearts does an octopus have? These questions and more will be answered!

29 Best Guess Prize Jar: Fishing Lures, 9am, Online & On-Site

Visit the Adult Services desk or view the Guessing Jar online. The closest guess without going over wins a prize.

PTAA Craft: Jungle Safari Flashlight Craft, 10am, Facebook

Pick up a Grab-n-Go bag for the supplies you need to make this craft. Then watch the online tutorial for step-by-step instructions.

Summer Tween Craft: Cactus Pet Rock, 10am, Facebook

Pick up a Grab-n-Go bag (beginning June 25) for the supplies you need to make a cool animal-related craft. (Available while supplies last.) Then watch the online tutorial for step-by-step instructions.

Rooftop Poetry & Dessert Party, 6pm, Rooftop Garden

Write some poetry, doodle, enjoy delicious treats or simply chill at this socially-distanced party. Rain or shine! Registration required. Call 205.978.4678 or email terri.leslie@vestavialibrary.org to register.

30 PTAA Illustrator: David DePasquale, 10am, Facebook

Illustrator David DePasquale will share his debut picture book, "A Wisdom of Wombats," and invites you to explore the wonderful words we use to describe animal groups.

Vestavia Hills Library in the Forest

April 2021 Monthly Statistical Report

Books	Category	Apr 2021	Apr 2020	% Difference	Demand	Net Change	Type
	Adult Books	5,786	32	17981.25%	Up	5,754	Book
	Adult Best Sellers	211	-	100.00%	Up	211	Book
	Juvenile Books	9,125	48	18910.42%	Up	9,077	Book
	Teen Books	1,232	18	6744.44%	Up	1,214	Book
	Total Books	16,354	98	16587.76%	Up	16,256	Book

Non Books	Category	Apr 2021	Apr 2020	% Difference	Demand	Net Change	Type
	Adult Non-Fiction DVDs	214	-	100.00%	Up	214	Non-Book
	Adult Audio Book MP3	7	-	100.00%	Up	7	Non-Book
	Adult Audio Books CD	518	23	2152.17%	Up	495	Non-Book
	Adult Blu-rays	365	2	18150.00%	Up	363	Non-Book
	Adult DVDS	1,748	13	13346.15%	Up	1,735	Non-Book
	Adult Magazines	58	-	100.00%	Up	58	Non-Book
	Adult Mixed Media	30	-	100.00%	Up	30	Non-Book
	Adult Music CD	333	-	100.00%	Up	333	Non-Book
	Adult Self Playing Audio	2	-	100.00%	Up	2	Non-Book
	Total Adult Non Books	3,275	38	8518.42%	Up	3,237	Non-Book
Non Books	Category	Apr 2021	Apr 2020	% Difference	Demand	Net Change	Type
	Juvenile Views	15	-	100.00%	Up	15	Non-Book
	Juvenile Audio CD	34	-	100.00%	Up	34	Non-Book
	Juvenile Blu-rays	31	-	100.00%	Up	31	Non-Book
	Juvenile DVDs	585	-	100.00%	Up	585	Non-Book
	Juvenile Magazines	3	-	100.00%	Up	3	Non-Book
	Juvenile Mixed Media	341	-	100.00%	Up	341	Non-Book
	Juvenile Music CD	5	-	100.00%	Up	5	Non-Book
	Juvenile Self Playing Audio	18	-	100.00%	Up	18	Non-Book
	Total Juvenile Non Books	1,032	-	100.00%	Up	1,032	Non-Book
Non Books	Category	Apr 2021	Apr 2020	% Difference	Demand	Net Change	Type
	Teen Audio Books MP3	8	-	100.00%	Up	8	Non-Book
	Teen Audio Books CD	12	-	100.00%	Up	12	Non-Book
	Teen Blu-rays	58	6	866.67%	Up	52	Non-Book
	Teen DVDs	270	4	6650.00%	Up	266	Non-Book
	Teen Games	252	4	6200.00%	Up	248	Non-Book
	Teen Magazines	-	-	0.00%	Same	-	Non-Book
	Teen Music CD	5	-	100.00%	Up	5	Non-Book
	Teen Self Playing Audio	-	-	0.00%	Same	-	Non-Book
	Total Teen Non Books	605	14	4221.43%	Up	591	Non-Book

Digital Collections	Category	Apr 2021	Apr 2020	% Difference	Demand	Net Change	Type
	Ebooks Adult	4,306	3,458	24.52%	Up	848	Digital
	Ebooks Children	883	1,463	-39.64%	Down	(580)	Digital
	Ebooks Teen	361	442	-18.33%	Down	(81)	Digital
	Ebooks Total	5,550	5,363	3.49%	Up	187	Digital
	Movies/TV/Music	528	559				
Digital Collections	Category	Apr 2021	Apr 2020	% Difference	Demand	Net Change	Type
	Audiobooks Adult	3,496	2,684	30.25%	Up	812	Digital
	Audiobooks Children	387	635	-39.06%	Down	(248)	Digital
	Audiobooks Teen	240	169	42.01%	Up	71	Digital
	Audiobooks Total	4,123	3,488	18.21%	Up	635	Digital

Category	Apr 2021	Apr 2020	% Difference
Books	16,354	98	16587.76%
Adult Non-Books	3,275	38	8518.42%
Juvenile Non-Books	1,032	-	100.00%
Teen Non-Books	605	14	4221.43%
Total Circulation	21,266	150	14077.33%

Category	Apr 2021	Apr 2020	% Difference
Gate Count	13,426	1,220	1000.49%
Public Computers	3,680	1,010	264.36%
Volunteers	4	1	300.00%
Web Site Visits	9,679	6,107	58.49%
Tik Tok Views (YA)	33,100	NA	NA
Facebook	See Below	See Below	NA
Instagram	1303	1185	9.96%
Twitter	1221	1250	-2.32%

Services	Apr 2021	Apr 2020	% Difference
Borrowed From Others	1,952	-	95.85%
Loans To Other Libraries	2,094	-	27.13%
Reference Questions	1,871	2,358	-20.65%
Reserves	568	-	4.58%
Voter Registration	-	-	0.00%
Days Open	26	0	170334.62%

Program Category	Apr 2021		Apr 2020	
	Number	Attendance	Number	Attendance
Adult Programs	6	171	2	15
Juvenile Programs	11	393	12	856
YA/Teen Programs	12	118	8	27
Computer Lab	3	66	-	-
Outreach	1	20	-	-
Meeting Rooms	-	-	-	-
Makerspace	2	17	0	0
Total	35	785	22	898

Membership	Apr 2021	Apr 2020	% Difference
Adult Memberships	49	12	308.33%
Juvenile Memberships	5	48	-89.58%
Non-Resident Adult	32	-	100.00%
Non-Resident Juvenile	3	-	100.00%
Out of County Members	-	-	0.00%
Total	89	60	48.33%

Facebook Stats	2021	2020	Curbside: 172
Daily Page Engaged Users	921	1940	
Daily Total Reach	26,788	29,741	

Adult Launchpads	66
Juv Launchpads	3
Juv Book Group Kits	0
Juv Augmented Reality	20

Coffee	\$0
WiFi Hotspots	61
Roku Sticks	0
Hammocks	0
WalkingSticks	0

Vestavia Hills Library in the Forest

May 2021 Monthly Statistical Report

Books	Category	May 2021	May 2020	% Difference	Demand	Net Change	Type
	Adult Books	5,937	327	1715.60%	Up	5,610	Book
	Adult Best Sellers	240	3	7900.00%	Up	237	Book
	Juvenile Books	9,928	473	1998.94%	Up	9,455	Book
	Teen Books	1,340	43	3016.28%	Up	1,297	Book
	Total Books	17,445	846	1962.06%	Up	16,599	Book

Non Books	Category	May 2021	May 2020	% Difference	Demand	Net Change	Type
	Adult Non-Fiction DVDs	160	-	100.00%	Up	160	Non-Book
	Adult Audio Book MP3	4	-	100.00%	Up	4	Non-Book
	Adult Audio Books CD	464	9	5055.56%	Up	455	Non-Book
	Adult Blu-rays	357	4	8825.00%	Up	353	Non-Book
	Adult DVDS	1,819	27	6637.04%	Up	1,792	Non-Book
	Adult Magazines	63	-	100.00%	Up	63	Non-Book
	Adult Mixed Media	36	-	100.00%	Up	36	Non-Book
	Adult Music CD	313	3	10333.33%	Up	310	Non-Book
	Adult Self Playing Audio	3	-	100.00%	Up	3	Non-Book
	Total Adult Non Books	3,219	43	7386.05%	Up	3,176	Non-Book

Non Books	Category	May 2021	May 2020	% Difference	Demand	Net Change	Type
	Juvenile Views	29	-	100.00%	Up	29	Non-Book
	Juvenile Audio CD	26	5	420.00%	Up	21	Non-Book
	Juvenile Blu-rays	35	-	100.00%	Up	35	Non-Book
	Juvenile DVDs	741	8	9162.50%	Up	733	Non-Book
	Juvenile Magazines	7	-	100.00%	Up	7	Non-Book
	Juvenile Mixed Media	381	3	12600.00%	Up	378	Non-Book
	Juvenile Music CD	14	-	100.00%	Up	14	Non-Book
	Juvenile Self Playing Audio	18	-	100.00%	Up	18	Non-Book
	Total Juvenile Non Books	1,251	16	7718.75%	Up	1,235	Non-Book

Non Books	Category	May 2021	May 2020	% Difference	Demand	Net Change	Type
	Teen Audio Books MP3	1	-	100.00%	Up	1	Non-Book
	Teen Audio Books CD	17	2	750.00%	Up	15	Non-Book
	Teen Blu-rays	81	-	100.00%	Up	81	Non-Book
	Teen DVDs	273	2	13550.00%	Up	271	Non-Book
	Teen Games	290	-	100.00%	Up	290	Non-Book
	Teen Magazines	-	-	0.00%	Same	-	Non-Book
	Teen Music CD	3	-	100.00%	Up	3	Non-Book
	Teen Self Playing Audio	-	-	0.00%	Same	-	Non-Book
	Total Teen Non Books	665	4	16525.00%	Up	661	Non-Book

Digital Collections	Category	May 2021	May 2020	% Difference	Demand	Net Change	Type
	Ebooks Adult	3,680	3,945	-6.72%	Down	(265)	Digital
	Ebooks Children	1,205	1,379	-12.62%	Down	(174)	Digital
	Ebooks Teen	437	506	-13.64%	Down	(69)	Digital
	Ebooks Total	5,322	5,830	-8.71%	Down	(508)	Digital
	Movies/TV/Music	523	522				
Digital Collections	Category	May 2021	May 2020	% Difference	Demand	Net Change	Type
	Audiobooks Adult	3,629	2,925	24.07%	Up	704	Digital
	Audiobooks Children	402	606	-33.66%	Down	(204)	Digital
	Audiobooks Teen	242	215	12.56%	Up	27	Digital
	Audiobooks Total	4,273	3,746	14.07%	Up	527	Digital

Category	May 2021	May 2020	% Difference
Books	17,445	846	1962.06%
Adult Non-Books	3,219	43	7386.05%
Juvenile Non-Books	1,251	16	7718.75%
Teen Non-Books	665	4	16525.00%
Total Circulation	22,580	909	2384.05%

Category	May 2021	May 2020	% Difference
Gate Count	14,217	2,527	462.60%
Public Computers	4,194	1,986	111.18%
Volunteers	16	-	100.00%
Web Site Visits	12,683	10,661	18.97%
Tik Tok Views (YA)	1,505	NA	NA
Facebook	See Below	See Below	NA
Instagram	1331	1195	11.38%
Twitter	1216	1247	-2.49%

Services	May 2021	May 2020	% Difference
Borrowed From Others	1,834	34	5294.12%
Loans To Other Libraries	1,763	80	2103.75%
Reference Questions	2,715	824	229.49%
Reserves	535	38	1307.89%
Voter Registration	-	-	0.00%
Days Open	25	0	177268.00%

Program Category	May 2021		May 2020	
	Number	Attendance	Number	Attendance
Adult Programs	6	109	2	20
Juvenile Programs	9	221	10	527
YA/Teen Programs	8	65	9	28
Computer Lab	3	67	1	31
Outreach	1	75	-	-
Meeting Rooms	-	-	-	-
Makerspace	1	23	7	76
Total	28	560	29	682

Membership	May 2021	May 2020	% Difference
Adult Memberships	67	2	3250.00%
Juvenile Memberships	10	-	100.00%
Non-Resident Adult	38	-	100.00%
Non-Resident Juvenile	4	-	100.00%
Out of County Members	-	-	0.00%
Total	119	2	5850.00%

Facebook Stats	2021	2020	Curbside 105
Daily Page Engaged Users	735	4489	
Daily Total Reach	20,018	48,287	

Adult Launchpads	4	Coffee	\$0
Juv Launchpads	45	WiFi Hotspots	61
Juv Book Group Kits	0	Roku Sticks	0
Juv Augmented Reality	18	Hammocks	1
		WalkingSticks	2



Vestavia Hills Library in the Forest

Detailed Statistics Worksheet

April 2021

PROGRAMMING	2021		2020	
	Programs	Attendance	Programs	Attendance
Adult	1 Zoom 2 Youtube Earth Day Kits 2 Virtual Tours 6 Total Tara Take&Make Facebook	6 118 40 7 171 14 61	2	15
Children	Easter Bunny Dial a Story 9 Youtube 11 Total Facebook	190 (9 sessions) 30 173 393 280	12	856
Teen	8 Zoom 4 Youtube 12 Total Facebook	31 87 118 30	8	27
Computer Lab	1on1 2 Youtube 3 Total Walk-Ins Facebook:	13 53 66 25 57	0	0
Outreach	1(Jr Board)	20	0	0
Makerspace	2 Youtube Facebook	17 8	7	182
TOTAL	35	785	29	1058

MEETING ROOMS	2021		2020	
	Programs	Attendance	Programs	Attendance
Community Room	0	0	0	0
Historical Room	0	0	0	0
Tree House	0	0	0	0
Children's Program	0	0	0	0
Outdoor Classroom	0	0	0	0
Rooftop Garden	0	0	0	0
Total Rental Usage	0	0	0	0

Study Room Use	Sign Ins NA	Users NA	Sign Ins NA	Users NA
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Proctored Exams	0			
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Passports	85			
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VOLUNTEERS	2021		2020	
	Volunteer #	Total Hours	Volunteer #	Total Hours
Adult	0	0	0	0
Children	0	0	0	0
Teen	3	3	0	0
Computer Lab	1	4	1	7
Technical Services	0	0	0	0
Other <u>front desk</u>	0	0	0	0
TOTAL	4	7	1	7

MEMBERSHIPS	2021	2020
Adult VH Residents	49	12
Juvenile VH Residents	5	48
Non-resident Adults	32	0
Non-resident Juvenile	3	0
Out-of-County	0	1
TOTAL	89	60

INFORMATION	2021	2020
Voter Registration	0	0
Reserves	568	0
Intra-Library Loans	2094	0
Intra-Library Borrows	1952	0
Coffee	NA	NA

ELECTRONIC CHECKOUTS	2021	2020
Downloadable Audios	3016	2430
E-books	4341	5295

REFERENCE QUESTIONS	2021	2020
Adult	632	12
Children	565	8
Teen	310	0
Database Usage	364	2338
TOTAL	1871	2358

ADDITIONAL STATS	2021	2020
Gate Count	13426	1220
Facebook Views	Daily Page Engaged Users: 921 Daily Total Reach: 26788	Daily Page Engaged Users: 1940 Daily Total Reach: 29741
Twitter	1221	1250
Instagram	1303	1185
Library Website Visits	9679	6107
Public Computer Use	3680	1010
Self Check Machine Use	8963	67
Days Open	26	0

Hoopla Circulation	2021	2020
Audiobooks	1107	1058
Comics	49	NA
Ebooks	248	68
Movies	121	214
Music	95	105
Television	89	173
Total	1709	1618

Kanopy	2021	2020
Movies	102	67
Documentaries	26	NA
Total	128	67

Niche Academy	2021	2020
Sessions	38	NA

Universal Class	2021	2020
Sessions	3	2021: 5429

Creative Bug	2021	2020
Total Views	15	NA

STAFF TRAINING BY DEPARTMENT	2021	2020
Acquisitions/Cataloging	3	35
Administration	0	0
Adult	6	59
Children	0	66
Circulation	6	32
Technology	0	34
Teens	1	38

HOLDINGS	Adds	Deletes	System Total
Adult Books	215	132	25851
Adult Red Hot books	4	24	239
Adult Foreign Language	0	0	73
Adult Large Print	53	85	4603
Adult Reference	0	0	282
Adult Magazine Envelopes	0	0	172
Adult Hammocks	0	0	6
Adult Hiking Poles	0	0	2
Juvenile Books	224	48	30646
Juvenile Augmented Reality Books	0	0	28
Juvenile Reference	0	0	136
Juvenile Teacher Packs	0	0	285
Juvenile Magazine Envelopes	0	0	72
Teen Books	65	17	6809
Teen Magazines Envelopes	0	0	15
Adult Audio CDs.	16	1	2938
Adult Music CDs	0	0	2656
Adult Kits	0	0	58
Juvenile Audio CDs	0	0	430
Juvenile Music CDs	0	0	274
Juvenile Kits	24	2	365
Teen Audio CDs	0	0	360
Teen Music CDs	1	0	82
Adult DVDs	7	3	5248
Adult Non-fiction DVDs	0	0	1046
Adult Blu-Rays	0	0	988
Adult Playaway Launchpads	0	0	11
Juvenile DVDs	4	1	1921
Juvenile Non-fiction DVDs	0	0	3
Juvenile Self Playing Video	0	0	55
Juvenile Playaway Launchpads	0	0	51
Juvenile Blu-Rays	0	1	109
Teen DVDs	6	3	984
Teen Blu-Rays	2	0	260
Adult MP3s & Playaways	0	0	141
Teen MP3s & Playaways	0	0	88
Juvenile Playaways	0	0	105
Adult Nooks	0	12	1
Juvenile Nooks	0	0	2
Teen Videogames	1	0	435
Adult Wireless Hotspots	0	0	30
Adult Laptops	0	0	2
Adult Streaming Media Player	0	0	4
TOTAL	622	329	87864



Vestavia Hills Library in the Forest

Detailed Statistics Worksheet

May 2021

PROGRAMMING	2021		2020	
	Programs	Attendance	Programs	Attendance
Adult	1 Zoom 3 Youtube Tara's Crafts Kahoots 6 Total Facebook	6 77 21 5 109 119	2	20
Children	7 Youtube 1 inhouse Dial-a-Story 9 Total Facebook	206 200 15 221 119	10	527
Teen	6 Zoom 2 Youtube 8 Total Facebook Tik Tok	22 43 65 37 1505	9	28
Computer Lab	2 Youtube One-on-One 3 Total Walk-In Facebook	56 11 67 22 65	1	31
Outreach	1	75	0	0
Makerspace	1 Youtube	23	7	76
TOTAL	26	560	29	682

MEETING ROOMS	2021		2020	
	Programs	Attendance	Programs	Attendance
Community Room	0	0	0	0
Historical Room	0	0	0	0
Tree House	0	0	0	0
Children's Program	0	0	0	0
Outdoor Classroom	0	0	0	0
Rooftop Garden	0	0	0	0
Total Rental Usage	0	0	0	0

Study Room Use	Sign Ins NA	Users NA	Sign Ins NA	Users NA
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Proctored Exams	0			
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Passports	71			
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VOLUNTEERS	2021		2020	
	Volunteer #	Total Hours	Volunteer #	Total Hours
Adult	0	0	0	0
Children	16	44	0	0
Teen	0	0	0	0
Computer Lab	0	0	0	0
Technical Services	0	0	0	0
Other front desk	0	0	0	0
TOTAL	16	44	0	0

MEMBERSHIPS	2021	2020
Adult VH Residents	67	2
Juvenile VH Residents	10	0
Non-resident Adults	38	0
Non-resident Juvenile	4	0
Out-of-County	0	0
TOTAL	119	2

INFORMATION	2021	2020
Voter Registration	0	0
Reserves	535	38
Intra-Library Loans	1763	80
Intra-Library Borrows	1834	34
Coffee	NA	0

ELECTRONIC CHECKOUTS	2021	2020
Downloadable Audios	3059	2648
E-books	4929	5485

REFERENCE QUESTIONS	2021	2020
Adult	1088	12 (phone)
Children	605	26 phone)
Teen	375	3 (phone)
Database Usage	647	783
TOTAL	2715	824

ADDITIONAL STATS	2021	2020
Gate Count	14217	2527
Facebook Views	Daily Page Engaged Users: 735	Daily Page Engaged Users: 4489

	Daily Total Reach: 20018	Daily Total Reach: 48287
Twitter	1216	1247
Instagram	1331	1195
Library Website Visits	12683	10661
Public Computer Use	4194	1986
Self Check Machine Use	10207	42
Days Open	25	0

Hoopla Circulation	2021	2020
Audiobooks	1214	1047
Ebooks	336	354
Comics	62	NA
Movies	160	136
Music	114	124
Television	112	148
Total	1998	1809

Kanopy	2021	2020
Movies	109	76
Documentaries	28	38
Total	137	114

Niche Academy	2021	2020
Sessions	19	NA

Universal Class	2021	2020
Sessions	14	80

Creative Bug	2021	2020
Total Views	50	107

STAFF TRAINING BY DEPARTMENT	2021	2020
Acquisitions/Cataloging	1	22
Administration	0	0
Adult	6	35
Children	1	20
Circulation	2	15
Technology	0	12
Teens	2	20

HOLDINGS	Adds	Deletes	System Total
Adult Books	198	23	26028
Adult Red Hot books	7	2	242
Adult Foreign Language	0	0	73
Adult Large Print	33	5	4631

Adult Reference	0	0	282
Adult Magazine Envelopes	0	0	172
Adult Hammocks	0	0	6
Adult Hiking Poles	0	0	2
Juvenile Books	28	46	30628
Juvenile Augmented Reality Books	0	1	27
Juvenile Binocular Kit	5	0	5
Juvenile Reference	0	0	136
Juvenile Teacher Packs	0	0	285
Juvenile Magazine Envelopes	0	0	72
Teen Books	32	2	6841
Teen Magazines Envelopes	0	13	2
Adult Audio CDs.	14	1	2952
Adult Music CDs	28	0	2684
Adult Kits	11	0	69
Juvenile Audio CDs	0	0	430
Juvenile Music CDs	0	0	274
Juvenile Kits	0	3	362
Teen Audio CDs	0	105	255
Teen Music CDs	0	75	7
Adult DVDs	31	6	5273
Adult Non-fiction DVDs	14	0	1060
Adult Blu-Rays	8	0	996
Adult Playaway Launchpads	0	0	11
Juvenile DVDs	2	0	1923
Juvenile Non-fiction DVDs	0	0	3
Juvenile Self Playing Video	0	0	55
Juvenile Playaway Launchpads	0	1	50
Juvenile Blu-Rays	0	0	109
Teen DVDs	1	0	985
Teen Blu-Rays	0	0	260
Adult MP3s & Playaways	0	0	141
Teen MP3s & Playaways	0	58	30
Juvenile Playaways	0	0	105
Adult Nooks	0	0	1
Juvenile Nooks	0	0	2
Teen Videogames	12	0	447
Adult Wireless Hotspots	0	0	30
Adult Laptops	0	0	2
Adult Streaming Media Player	0	0	4
TOTAL	424	341	87950

PINNACLE BANK

ACCT. # 1560062488

* DONATION ACCOUNT

FUND 13

Month Ending: 30-Apr-21

BEGINNING LEDGER/CK BK BAL	\$ 209,094.08	LEDGER BALANCE
Deposits:	\$ -	(Copier Revenue)
	\$ 2,210.00	(PASSPORT Revenue)
	\$ 2,104.67	(CCD payment Deposits)
Bank Fees	\$ (11.43)	(ePay PPD Cantaloupe System)
Bank Fees		(Check Orders Harland Clarke)
Bank Fees	\$ (110.24)	(Svc Charge - Fees Sep TSYS CCD)

Expenditures:

Date Cleared	Date Written	CK #	Name	Ck Amt.
3/31	4/5	3982	JULIE LUMPKIN SASSE	\$ (25.00)
3/31	4/2	3983	SAM'S	\$ (139.12)
4/15	4/28	3984	ALABAMA LEAGUE OF MUNICIPALITIES	\$ (275.00)
4/15	4/30	3985	AUBURN UNIVERSITY	\$ (180.00)
4/27	4/30	3987	DRY CLEAN CITY	\$ (80.55)

* Break in number sequence

Ending Balance: \$ (699.67) (ledger / check book)

O/C (written-not cleared)

O/C Expenditures:

DEPOSITS IN TRANSIT

\$ -

Ending bank balance

\$ 212,587.41

O/C = (outstanding checks)

Date 4/30/21 Page 1
 Primary Account @XXXXXXXXXX@2488
 Enclosures 6

VESTAVIA HILLS PUBLIC LIBRARY
 DONATION ACCOUNT
 TANEISHA TUCKER
 1221 MONTGOMERY HWY
 VESTAVIA HILLS AL 35216

PINNACLE BANK
 Loyal Leadership, Local Decision Making and Superior Service

*****C H E C K I N G A C C O U N T S*****

Account Title: VESTAVIA HILLS PUBLIC LIBRARY
 DONATION ACCOUNT
 TANEISHA TUCKER

NON-PROFIT CHECKING		Number of Enclosures	6
Account Number	@XXXXXXXXXX@2488	Statement Dates	4/01/21 thru 5/02/21
Previous Balance	209,094.08	Days This Statement Period	32
28 Deposits/Credits	4,314.67	Average Ledger	210,804.65
7 Checks/Charges	821.34	Average Collected	210,739.80
Service Charge	.00		
Interest Paid	.00		
Current Balance	212,587.41		

-----Deposits and Additions-----		
Date	Description	Amount
4/01	PYMT PROC TSYS CCD	105.20
4/02	84870052531161 PYMT PROC TSYS CCD	40.25
4/05	84870052531161 PYMT PROC TSYS CCD	43.89
4/05	84870052531161 PYMT PROC TSYS CCD	65.70
4/05	DEPOSIT	910.00
4/06	PYMT PROC TSYS CCD	9.00

NON-PROFIT CHECKING @XXXXXXXXXX@2488 (Continued)

-----Deposits and Additions-----		
Date	Description	Amount
4/07	84870052531161 PYMT PROC TSYS CCD	73.10
4/08	84870052531161 PYMT PROC TSYS CCD	112.11
4/09	84870052531161 PYMT PROC TSYS CCD	32.90
4/12	84870052531161 PYMT PROC TSYS CCD	61.60
4/12	84870052531161 PYMT PROC TSYS CCD	186.70
4/13	84870052531161 PYMT PROC TSYS CCD	5.10
4/14	84870052531161 PYMT PROC TSYS CCD	37.50
4/15	84870052531161 PYMT PROC TSYS CCD	179.91
4/16	84870052531161 PYMT PROC TSYS CCD	2.50
4/19	84870052531161 PYMT PROC TSYS CCD	24.45
4/19	84870052531161 PYMT PROC TSYS CCD	81.20
4/20	84870052531161 PYMT PROC TSYS CCD	11.45

NON-PROFIT CHECKING @XXXXXXXXXX@2488 (Continued)

-----Deposits and Additions-----		
Date	Description	Amount
4/21	84870052531161 PYMT PROC TSYS CCD	156.10
4/22	84870052531161 PYMT PROC TSYS CCD	178.58
4/23	84870052531161 PYMT PROC TSYS CCD	12.50
4/26	84870052531161 PYMT PROC TSYS CCD	134.70
4/26	84870052531161 PYMT PROC TSYS CCD	178.59
4/27	84870052531161 PYMT PROC TSYS CCD	62.80
4/27	84870052531161 DEPOSIT	1,300.00
4/28	84870052531161 PYMT PROC TSYS CCD	97.09
4/29	84870052531161 PYMT PROC TSYS CCD	150.00
4/30	84870052531161 PYMT PROC TSYS CCD 84870052531161	61.75
-----Debits and Withdrawals-----		
Date	Description	Amount
4/02	FEES SEP TSYS CCD 84870052531161	110.24-

NON-PROFIT CHECKING @XXXXXXXXXX@2488 (Continued)

-----Debits and Withdrawals-----		
Date	Description	Amount
4/02	PURCHASE SAMS CLUB STORES	139.12-
	CK #3983 HOOV AL	
4/23	EPAY USA TECH DEBITS	11.43-
	PPD	

-----Summary by Check Number-----					
Date	Check No	Amount	Date	Check No	Amount
4/05	3982	25.00	4/30	3985	180.00
4/02	3983	139.12	4/30	3987*	80.55
4/28	3984	275.00			

*Indicates Break in Check Number Sequence

-----Daily Balance Information-----					
Date	Balance	Date	Balance	Date	Balance
4/01	209,199.28	4/13	210,465.27	4/23	211,138.03
4/02	208,990.17	4/14	210,502.77	4/26	211,451.32
4/05	209,984.76	4/15	210,682.68	4/27	212,814.12
4/06	209,993.76	4/16	210,685.18	4/28	212,636.21
4/07	210,066.86	4/19	210,790.83	4/29	212,786.21
4/08	210,178.97	4/20	210,802.28	4/30	212,587.41
4/09	210,211.87	4/21	210,958.38		
4/12	210,460.17	4/22	211,136.96		

*** E N D O F S T A T E M E N T ***

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PINNACLE BANK

ACCT. # 1560062488

* DONATION ACCOUNT

FUND 13

Month Ending: 31-May-21

BEGINNING LEDGER/CK BK BAL \$ 212,587.41 LEDGER BALANCE

Deposits: \$ - (Copier Revenue)
 \$ 2,110.00 (PASSPORT Revenue)
 \$ 2,048.83 (CCD payment Deposits)
 Bank Fees \$ (11.43) (ePay PPD Cantaloupe System)
 Bank Fees \$ (99.66) (Check Orders Harland Clarke)
 Bank Fees \$ (123.80) (Svc Charge - Fees Sep TSYS CCD)

Expenditures:

Date Cleared	Date Written	CK #	Name	Ck Amt.
5/11	4/27	3986	Center Point Public Library	\$ (15.99)
5/19	5/17	3988	SAM'S	\$ (160.76)
5/20	5/18	3991	SAM'S	\$ (327.46)

* Break in number sequence

Ending Balance: \$ (504.21) (ledger / check book)

O/C (written-not cleared)

O/C Expenditures:

DEPOSITS IN TRANSIT

\$ -

Ending bank balance

\$ 216,007.14

O/C = (outstanding checks)

Date 5/28/21 Page 1
 Primary Account @XXXXXXXXXX@2488
 Enclosures 3

VESTAVIA HILLS PUBLIC LIBRARY
 DONATION ACCOUNT
 TANEISHA TUCKER
 1221 MONTGOMERY HWY
 VESTAVIA HILLS AL 35216

PINNACLE BANK
 Loyal Leadership, Local Decision Making and Superior Service

*****C H E C K I N G A C C O U N T S*****

Account Title: VESTAVIA HILLS PUBLIC LIBRARY
 DONATION ACCOUNT
 TANEISHA TUCKER

NON-PROFIT CHECKING		Number of Enclosures	3
Account Number	@XXXXXXXXXX@2488	Statement Dates	5/03/21 thru 5/31/21
Previous Balance	212,587.41	Days This Statement Period	29
26 Deposits/Credits	4,158.83	Average Ledger	214,595.62
6 Checks/Charges	739.10	Average Collected	214,529.76
Service Charge	.00		
Interest Paid	.00		
Current Balance	216,007.14		

-----Deposits and Additions-----		
Date	Description	Amount
5/03	PYMT PROC TSYS CCD 84870052531161	73.50
5/03	PYMT PROC TSYS CCD 84870052531161	97.15
5/04	PYMT PROC TSYS CCD 84870052531161	30.75
5/05	PYMT PROC TSYS CCD 84870052531161	203.30
5/06	PYMT PROC TSYS CCD 84870052531161	1.60
5/06	DEPOSIT	1,165.00

NON-PROFIT CHECKING @XXXXXXXXXX@2488 (Continued)

-----Deposits and Additions-----		
Date	Description	Amount
5/07	PYMT PROC TSYS CCD	122.40
5/10	84870052531161 PYMT PROC TSYS CCD	13.60
5/10	84870052531161 PYMT PROC TSYS CCD	138.90
5/11	84870052531161 PYMT PROC TSYS CCD	44.09
5/12	84870052531161 PYMT PROC TSYS CCD	80.65
5/13	84870052531161 PYMT PROC TSYS CCD	44.99
5/14	84870052531161 PYMT PROC TSYS CCD	35.40
5/17	84870052531161 PYMT PROC TSYS CCD	35.14
5/17	84870052531161 PYMT PROC TSYS CCD	107.75
5/18	84870052531161 PYMT PROC TSYS CCD	4.85
5/19	84870052531161 PYMT PROC TSYS CCD	104.70
5/20	84870052531161 PYMT PROC TSYS CCD	3.10

NON-PROFIT CHECKING @XXXXXXXXXX@2488 (Continued)

-----Deposits and Additions-----		
Date	Description	Amount
5/21	84870052531161 PYMT PROC TSYS CCD	93.20
5/24	84870052531161 PYMT PROC TSYS CCD	63.30
5/24	84870052531161 PYMT PROC TSYS CCD	109.90
5/24	84870052531161 DEPOSIT	945.00
5/25	84870052531161 PYMT PROC TSYS CCD	62.99
5/26	84870052531161 PYMT PROC TSYS CCD	128.25
5/27	84870052531161 PYMT PROC TSYS CCD	143.25
5/28	84870052531161 PYMT PROC TSYS CCD	306.07

-----Debits and Withdrawals-----		
Date	Description	Amount
5/03	FEES SEP TSYS CCD	123.80-
5/19	84870052531161 PURCHASE SAMS CLUB STORES CK #3988 HOOV AL	160.76-
5/20	PURCHASE SAMS CLUB STORES CK #3991 HOME AL	327.46-
5/21	EPAY USA TECH DEBITS PPD	11.43-

Date 5/28/21 Page 4
 Primary Account @XXXXXXXXXX@2488
 Enclosures 3

NON-PROFIT CHECKING @XXXXXXXXXX@2488 (Continued)

-----Debits and Withdrawals-----		
Date	Description	Amount
5/27	CHECK CHGS MAIN STREET CHKS PPD	99.66-

-----Summary by Check Number-----					
Date	Check No	Amount	Date	Check No	Amount
5/11	3986	15.99	5/20	3991*	327.46
5/19	3988*	160.76			

*Indicates Break in Check Number Sequence

-----Daily Balance Information-----					
Date	Balance	Date	Balance	Date	Balance
5/03	212,634.26	5/12	214,418.56	5/21	214,348.04
5/04	212,665.01	5/13	214,463.55	5/24	215,466.24
5/05	212,868.31	5/14	214,498.95	5/25	215,529.23
5/06	214,034.91	5/17	214,641.84	5/26	215,657.48
5/07	214,157.31	5/18	214,646.69	5/27	215,701.07
5/10	214,309.81	5/19	214,590.63	5/28	216,007.14
5/11	214,337.91	5/20	214,266.27		

*** E N D O F S T A T E M E N T ***
 Access your Pinnacle Bank Online Statements securely, anytime, anywhere.
 Enroll for Estatements Today!



Vestavia Hills, AL

Monthly Budget Report

Account Summary

For Fiscal: 2020-2021 Period Ending: 06/30/2021

		June Budget	June Activity	Variance Favorable (Unfavorable)	Percent Remaining	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Remaining	Total Budget
Fund: 01 - GENERAL FUND										
Expense										
01-70-5010-000-500	COMPENSATION	118,253.00	57,088.93	61,164.07	51.72 %	1,019,401.00	940,816.11	78,584.89	7.71 %	1,378,808.00
01-70-5015-000-500	PAYROLL TAX EXP	9,000.00	4,258.53	4,741.47	52.68 %	78,131.00	69,746.51	8,384.49	10.73 %	105,479.00
01-70-5016-000-500	FRINGE BENEFITS EXP	26,863.00	12,264.09	14,598.91	54.35 %	229,801.00	213,157.87	16,643.13	7.24 %	312,282.00
01-70-5045-000-500	EMPLOYEE TRAINING	3,804.00	0.00	3,804.00	100.00 %	15,686.00	1,731.52	13,954.48	88.96 %	16,200.00
Budget Detail										
Description		Units	Price	Amount						
AAPPA Certification Courses		5.00	400.00	2,000.00						
American Library Association Conference		1.00	2,200.00	2,200.00						
FEMA Communications Training		1.00	2,000.00	2,000.00						
Graphics Training		1.00	500.00	500.00						
Marketing & Communications Conference		1.00	3,000.00	3,000.00						
Technology Department Training		3.00	1,000.00	3,000.00						
Tyler Connect 2021		2.00	1,750.00	3,500.00						
01-70-5050-000-500	MEMBERSHIP & DUES	609.00	0.00	609.00	100.00 %	2,930.00	553.75	2,376.25	81.10 %	3,030.00
Budget Detail										
Description		Units	Price	Amount						
AAPPA Memberships		2.00	50.00	100.00						
Alabama Library Association Memberships		5.00	80.00	400.00						
American Library Association Memberships		4.00	200.00	800.00						
JCPA Organizational Dues		1.00	500.00	500.00						
Marketing - Chamber of Commerce Membership and Lun		20.00	29.00	580.00						
Movie Licensing USA Membership		1.00	650.00	650.00						
01-70-5051-000-500	TRAVEL & CONFERENCE	1,283.00	0.00	1,283.00	100.00 %	3,606.00	225.00	3,381.00	93.76 %	5,000.00
Budget Detail										
Description		Units	Price	Amount						
American Library Association Conference		1.00	2,500.00	2,500.00						
Branding / Marketing / Storytelling Conference		1.00	2,500.00	2,500.00						
01-70-5065-000-500	PHYSICALS/DRUG SCREEN	93.00	0.00	93.00	100.00 %	403.00	286.00	117.00	29.03 %	500.00
01-70-5070-000-500	VEHICLE ALLOWANCE	0.00	0.00	0.00	0.00 %	500.00	0.00	500.00	100.00 %	500.00
01-70-5090-000-500	POSTAGE	0.00	0.00	0.00	0.00 %	1,059.00	139.97	919.03	86.78 %	1,150.00
01-70-5100-000-500	SUPPLIES/PRINT & OFFICE	1,908.00	0.00	1,908.00	100.00 %	7,793.00	3,475.99	4,317.01	55.40 %	9,000.00
01-70-5101-000-500	SUPPLIES/LIB PROCESS	2,206.00	86.85	2,119.15	96.06 %	7,557.00	2,844.75	4,712.25	62.36 %	10,000.00

Monthly Budget Report

For Fiscal: 2020-2021 Period Ending: 06/30/2021

		June Budget	June Activity	Variance Favorable (Unfavorable)	Percent Remaining	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Remaining	Total Budget
01-70-5105-000-500	SUPPLIES/OTHER	1,665.00	0.00	1,665.00	100.00 %	4,273.00	6,403.29	-2,130.29	-49.85 %	9,000.00
01-70-5110-000-500	SUPPLIES/JANITORIAL	591.00	253.37	337.63	57.13 %	3,532.00	1,292.58	2,239.42	63.40 %	5,500.00
01-70-5140-000-500	GASOLINE	31.00	0.00	31.00	100.00 %	527.00	316.12	210.88	40.02 %	800.00
01-70-5210-000-500	MAINTENANCE CONTRACTS	7,963.00	564.50	7,398.50	92.91 %	134,587.00	109,929.57	24,657.43	18.32 %	180,802.00
Budget Detail										
	Description	Units	Price	Amount						
	Adobe Creative Suite Licenses	10.00	1,125.00	11,250.00						
	American Termite Service	1.00	500.00	500.00						
	Ameritek Konica Public Computer Maintenance	1.00	1,065.00	1,065.00						
	Baker & Taylor Title Source	1.00	675.00	675.00						
	Berney Office Solutions	12.00	1,000.00	12,000.00						
	Brocade Switches	1.00	1,025.00	1,025.00						
	Citywide - Bagby Elevator	1.00	3,000.00	3,000.00						
	Citywide - Guardian Pest Control	1.00	650.00	650.00						
	Citywide - Naturscape, Inc. Landscaping	1.00	10,250.00	10,250.00						
	Comprise Kiosk Maintenance	1.00	3,000.00	3,000.00						
	Comprise Smart Access Maintenance	1.00	650.00	650.00						
	Comprise Smart Alec & Money Manager Maintenance	1.00	1,600.00	1,600.00						
	Dell SAN Maintenance	1.00	3,100.00	3,100.00						
	Dell Servers Maintenance	1.00	1,500.00	1,500.00						
	Faronic Deep Freeze	1.00	4,400.00	4,400.00						
	Go Daddy Web Hosting Service	1.00	75.00	75.00						
	Jani-King Cleaning Service	12.00	2,016.00	24,192.00						
	JCLC Computer Connections & Contracts	4.00	10,750.00	43,000.00						
	JCLC Databases	5.00	2,600.00	13,000.00						
	JCLC Decision Center	1.00	2,100.00	2,100.00						
	JCLC Email Accounts	1.00	2,500.00	2,500.00						
	Johnson Controls Security Systems	1.00	4,095.00	4,095.00						
	Marketing - Archive Social	1.00	2,500.00	2,500.00						
	Marketing - Carbonite	1.00	85.00	85.00						
	Marketing - Constant Contact	1.00	1,125.00	1,125.00						
	Marketing - Local Hop Schedule Management	1.00	640.00	640.00						
	Marketing - Plexamedia	1.00	2,200.00	2,200.00						
	Marketing - SmugMug	1.00	50.00	50.00						
	Mere Wireless Maintenance	1.00	1,575.00	1,575.00						
	Microsoft License Maintenance Agreement	1.00	4,000.00	4,000.00						
	Mobile Hotspots	25.00	600.00	15,000.00						
	Sightline Window Cleaning	1.00	4,200.00	4,200.00						
	VM Ware Platform Renewal	1.00	4,000.00	4,000.00						
	Wattstopper	1.00	1,800.00	1,800.00						
01-70-5310-000-500	MAINT/REP-OFFICE EQUIP	500.00	0.00	500.00	100.00 %	1,000.00	0.00	1,000.00	100.00 %	1,000.00

Monthly Budget Report

For Fiscal: 2020-2021 Period Ending: 06/30/2021

		June Budget	June Activity	Variance Favorable (Unfavorable)	Percent Remaining	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Remaining	Total Budget
01-70-5350-000-500	MAINT/REP-SMALL EQUIP	1,291.00	0.00	1,291.00	100.00 %	1,500.00	1,190.00	310.00	20.67 %	1,500.00
01-70-5370-000-500	MAINT/REP-VEHICLES	6.00	6.00	0.00	0.00 %	668.00	292.59	375.41	56.20 %	1,000.00
01-70-5380-000-500	MAINT/REP-BUILDING	1,992.00	1,410.00	582.00	29.22 %	12,599.00	14,901.75	-2,302.75	-18.28 %	20,000.00
01-70-5385-000-500	MAINT/REP-HVAC	685.00	0.00	685.00	100.00 %	13,813.00	16,779.56	-2,966.56	-21.48 %	19,000.00
01-70-5390-000-500	MAINT/REP-ELEC & PLUMB	0.00	0.00	0.00	0.00 %	3,840.00	2,540.00	1,300.00	33.85 %	5,000.00
01-70-5700-000-500	UTILITIES	13,550.00	0.00	13,550.00	100.00 %	85,916.00	72,638.31	13,277.69	15.45 %	119,000.00
Budget Detail										
Description		Units	Price	Amount						
Alabama Power		1.00	85,000.00	85,000.00						
Birmingham Water Works Board		1.00	7,000.00	7,000.00						
Spire		1.00	27,000.00	27,000.00						
01-70-5720-000-500	COMM(TELEPHONE & INTERNET)	1,452.00	716.99	735.01	50.62 %	12,765.00	8,907.39	3,857.61	30.22 %	17,500.00
Budget Detail										
Description		Units	Price	Amount						
Altaworx		1.00	8,700.00	8,700.00						
AT&T		1.00	900.00	900.00						
AT&T Corp.		1.00	5,500.00	5,500.00						
Marketing - Cell Phone		1.00	650.00	650.00						
Spectrum (Lockers)		1.00	1,050.00	1,050.00						
YouTube		1.00	700.00	700.00						
01-70-5840-000-500	PROF CONSULTANTS	282.00	0.00	282.00	100.00 %	2,187.00	0.00	2,187.00	100.00 %	5,700.00
Budget Detail										
Description		Units	Price	Amount						
Karen Moody - Erate Consultant		1.00	700.00	700.00						
Professional Development Consultants		1.00	2,000.00	2,000.00						
Technology Consultants		1.00	3,000.00	3,000.00						
01-70-5940-000-500	COMMUNITY INVOLVEMENT	3,522.00	700.97	2,821.03	80.10 %	23,301.00	15,146.01	8,154.99	35.00 %	25,000.00
Budget Detail										
Description		Units	Price	Amount						
Adult Department Programs		1.00	6,000.00	6,000.00						
Children's Department Programs		1.00	15,000.00	15,000.00						
Teen Department Programs		1.00	4,000.00	4,000.00						
01-70-5940-002-500	OUTREACH/LIB PARK & CH	1,272.00	0.00	1,272.00	100.00 %	2,637.00	0.00	2,637.00	100.00 %	2,637.00
01-70-5940-003-500	MARKETING - LIBRARY	0.00	0.00	0.00	0.00 %	10,546.00	400.00	10,146.00	96.21 %	14,245.00
Budget Detail										
Description		Units	Price	Amount						
Event Promotions		1.00	500.00	500.00						
Printing		1.00	12,745.00	12,745.00						
Signage and Banners		1.00	1,000.00	1,000.00						

Monthly Budget Report

For Fiscal: 2020-2021 Period Ending: 06/30/2021

		June Budget	June Activity	Variance Favorable (Unfavorable)	Percent Remaining	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Remaining	Total Budget
01-70-8100-000-500	PURCHASE/OFFICE & COMP EQUIP	0.00	0.00	0.00	0.00 %	0.00	265.08	-265.08	0.00 %	0.00
01-70-8150-000-500	PURCHASES-SMALL EQUIP	0.00	0.00	0.00	0.00 %	999.00	2,289.99	-1,290.99	-129.23 %	2,000.00
01-70-8205-000-500	PURCHASES/PERIODICAL REPLACE	16,172.00	0.00	16,172.00	100.00 %	63,103.00	59,455.32	3,647.68	5.78 %	89,000.00

Budget Detail

Description	Units	Price	Amount
Creative Bug Crafting / Creativity Instruction	1.00	1,100.00	1,100.00
Hoopla	1.00	39,840.00	39,840.00
Library Aware	1.00	1,000.00	1,000.00
Morning Star & Value Line	1.00	1,260.00	1,260.00
Niche Academy	1.00	2,100.00	2,100.00
Overdrive Digital Collections	1.00	35,000.00	35,000.00
Print Magazines - EBSCO	1.00	6,000.00	6,000.00
Universal Class	1.00	2,700.00	2,700.00

01-70-8610-000-712	PURCHASES/BOOKS	17,008.00	2,737.60	14,270.40	83.90 %	113,158.00	86,155.12	27,002.88	23.86 %	175,000.00
Total Expense:		232,001.00	80,087.83	151,913.17	65.48 %	1,857,818.00	1,631,880.15	225,937.85	12.16 %	2,535,633.00
Total Fund: 01 - GENERAL FUND:		232,001.00	80,087.83	151,913.17	65.48 %	1,857,818.00	1,631,880.15	225,937.85	12.16 %	2,535,633.00

Fund: 12 - LIBRARY-STATE AID

Expense										
12-70-5050-000-500	MEMBERSHIP & DUES	2,262.01	0.00	2,262.01	100.00 %	20,358.09	20,275.27	82.82	0.41 %	27,155.00
Total Expense:		2,262.01	0.00	2,262.01	100.00 %	20,358.09	20,275.27	82.82	0.41 %	27,155.00
Total Fund: 12 - LIBRARY-STATE AID:		2,262.01	0.00	2,262.01	100.00 %	20,358.09	20,275.27	82.82	0.41 %	27,155.00

Fund: 13 - LIBRARY-BOOKS/DON

Expense										
13-70-5045-000-500	EMPLOYEE TRAINING	333.20	0.00	333.20	100.00 %	2,998.80	0.00	2,998.80	100.00 %	4,000.00

Budget Detail

Description	Units	Price	Amount
150 JCPLA Storytelling Conference	2.00	75.00	150.00
Alabama Library Association Conference	3.00	200.00	600.00
American Graphics - Tara Vines	1.00	800.00	800.00
BER Conference - CHildren's Department	5.00	50.00	250.00
Circulation, Acquisition and Admin. Staff Training	5.00	200.00	1,000.00
JCPLA Division Conferences	2.00	250.00	500.00
Lynda.com OnlineTraining	1.00	700.00	700.00

13-70-5050-000-500	MEMBERSHIP & DUES	41.65	0.00	41.65	100.00 %	374.85	0.00	374.85	100.00 %	500.00
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Budget Detail

Description	Units	Price	Amount
Alabama Library Association - Paraprofessionals	4.00	75.00	300.00
American Library Association - Library Board	2.00	100.00	200.00

13-70-5051-000-500	TRAVEL & CONFERENCE	416.50	0.00	416.50	100.00 %	3,748.50	0.00	3,748.50	100.00 %	5,000.00
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Monthly Budget Report

For Fiscal: 2020-2021 Period Ending: 06/30/2021

		June Budget	June Activity	Variance Favorable (Unfavorable)	Percent Remaining	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Remaining	Total Budget
Budget Detail										
Description		Units	Price	Amount						
American Library Association Conference - Trustees		2.00	2,500.00	5,000.00						
13-70-5052-000-500	EMPLOYEE MISC EXPENSES	41.65	0.00	41.65	100.00 %	374.85	0.00	374.85	100.00 %	500.00
13-70-5090-000-500	POSTAGE	124.95	0.00	124.95	100.00 %	1,124.55	1,577.30	-452.75	-40.26 %	1,500.00
13-70-5100-000-500	SUPPLIES/PRINT & OFFICE	41.65	0.00	41.65	100.00 %	374.85	0.00	374.85	100.00 %	500.00
13-70-5105-000-500	SUPPLIES/OTHER	83.30	0.00	83.30	100.00 %	749.70	2,545.77	-1,796.07	-239.57 %	1,000.00
13-70-5110-000-500	SUPPLIES/JANITORIAL	24.99	0.00	24.99	100.00 %	224.91	0.00	224.91	100.00 %	300.00
13-70-5210-000-500	MAINTENANCE CONTRACTS	1,582.70	0.00	1,582.70	100.00 %	14,244.30	18,719.30	-4,475.00	-31.42 %	19,000.00
13-70-5220-000-500	COMPUTER SERVICES/ JCLC	41.65	0.00	41.65	100.00 %	374.85	0.00	374.85	100.00 %	500.00
13-70-5310-000-500	MAINT/REP-OFFICE EQUIP	41.65	0.00	41.65	100.00 %	374.85	0.00	374.85	100.00 %	500.00
13-70-5380-000-500	MAINT/REP-BLDG	166.60	0.00	166.60	100.00 %	1,499.40	0.00	1,499.40	100.00 %	2,000.00
13-70-5840-000-500	PROFESSIONAL CONSULTANTS	41.65	0.00	41.65	100.00 %	374.85	0.00	374.85	100.00 %	500.00
13-70-5940-000-500	COMMUNITY INVOLVEMENT	541.45	0.00	541.45	100.00 %	4,873.05	0.00	4,873.05	100.00 %	6,500.00
Budget Detail										
Description		Units	Price	Amount						
Adult Department		1.00	1,000.00	1,000.00						
Childrens Department		1.00	3,000.00	3,000.00						
Programming Items via Pinnacle		1.00	2,000.00	2,000.00						
Teen Department		1.00	500.00	500.00						
13-70-5992-000-500	MERCHANT FEES	99.96	0.00	99.96	100.00 %	899.64	0.00	899.64	100.00 %	1,200.00
13-70-8100-000-500	PURCHASE-OFFICE & COMP EQUIP	41.65	0.00	41.65	100.00 %	374.85	0.00	374.85	100.00 %	500.00
13-70-8150-000-500	PURCHASES-SMALL EQUIP	41.65	0.00	41.65	100.00 %	374.85	0.00	374.85	100.00 %	500.00
13-70-8205-000-500	PURCHASES/PERIODICAL REPLACE	41.65	0.00	41.65	100.00 %	374.85	0.00	374.85	100.00 %	500.00
13-70-8500-000-500	PURCHASES-CAP (UNDER \$5K)	499.80	0.00	499.80	100.00 %	4,498.20	0.00	4,498.20	100.00 %	6,000.00
Budget Detail										
Description		Units	Price	Amount						
Computer / Technology Purchases - Use Fund Balance		1.00	4,000.00	4,000.00						
Landscaping Maintenance - Use Fund Balance		1.00	2,000.00	2,000.00						
13-70-8600-000-712	PURCHASES-CAP (OVER \$5K)	7,413.64	5,890.00	1,523.64	20.55 %	66,722.76	46,217.90	20,504.86	30.73 %	88,999.38
Budget Detail										
Description		Units	Price	Amount						
Electronic Classroom Macs - Use Fund Balance		10.00	4,000.00	40,000.00						
LSTA Grant for Makerspace - Use fund Balance		1.00	10,000.00	10,000.00						
Staff PCs - Use Fund Balance		17.00	970.55	16,499.38						
Teen Computers - Use Fund Balance		11.00	1,500.00	16,500.00						
Trac-Systems Scanner - Use Fund Balance		1.00	6,000.00	6,000.00						
13-70-8610-000-712	PURCHASES-BOOKS	24.99	0.00	24.99	100.00 %	224.91	0.00	224.91	100.00 %	300.00

Monthly Budget Report

For Fiscal: 2020-2021 Period Ending: 06/30/2021

	June Budget	June Activity	Variance Favorable (Unfavorable)	Percent Remaining	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Remaining	Total Budget
Total Expense:	11,686.93	5,890.00	5,796.93	49.60 %	105,182.37	69,060.27	36,122.10	34.34 %	140,299.38
Total Fund: 13 - LIBRARY-BOOKS/DON:	11,686.93	5,890.00	5,796.93	49.60 %	105,182.37	69,060.27	36,122.10	34.34 %	140,299.38
Report Total:	245,949.94	85,977.83	159,972.11	65.04 %	1,983,358.46	1,721,215.69	262,142.77	13.22 %	2,703,087.38

Group Summary

Account Type	June Budget	June Activity	Variance Favorable (Unfavorable)	Percent Remaining	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Remaining	Total Budget
Fund: 01 - GENERAL FUND									
Expense	232,001.00	80,087.83	151,913.17	65.48 %	1,857,818.00	1,631,880.15	225,937.85	12.16 %	2,535,633.00
Total Fund: 01 - GENERAL FUND:	232,001.00	80,087.83	151,913.17	65.48 %	1,857,818.00	1,631,880.15	225,937.85	12.16 %	2,535,633.00
Fund: 12 - LIBRARY-STATE AID									
Expense	2,262.01	0.00	2,262.01	100.00 %	20,358.09	20,275.27	82.82	0.41 %	27,155.00
Total Fund: 12 - LIBRARY-STATE AID:	2,262.01	0.00	2,262.01	100.00 %	20,358.09	20,275.27	82.82	0.41 %	27,155.00
Fund: 13 - LIBRARY-BOOKS/DON									
Expense	11,686.93	5,890.00	5,796.93	49.60 %	105,182.37	69,060.27	36,122.10	34.34 %	140,299.38
Total Fund: 13 - LIBRARY-BOOKS/DON:	11,686.93	5,890.00	5,796.93	49.60 %	105,182.37	69,060.27	36,122.10	34.34 %	140,299.38
Report Total:	245,949.94	85,977.83	159,972.11	65.04 %	1,983,358.46	1,721,215.69	262,142.77	13.22 %	2,703,087.38

Fund Summary

Fund	June Budget	June Activity	Variance Favorable (Unfavorable)	Percent Remaining	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Remaining	Total Budget
01 - GENERAL FUND	232,001.00	80,087.83	151,913.17	65.48 %	1,857,818.00	1,631,880.15	225,937.85	12.16 %	2,535,633.00
12 - LIBRARY-STATE AID	2,262.01	0.00	2,262.01	100.00 %	20,358.09	20,275.27	82.82	0.41 %	27,155.00
13 - LIBRARY-BOOKS/DON	11,686.93	5,890.00	5,796.93	49.60 %	105,182.37	69,060.27	36,122.10	34.34 %	140,299.38
Report Total:	245,949.94	85,977.83	159,972.11	65.04 %	1,983,358.46	1,721,215.69	262,142.77	13.22 %	2,703,087.38



Vestavia Hills, AL

Balance Sheet

Account Summary

As Of 06/15/2021

Account	Name	Balance
Fund: 12 - LIBRARY-STATE AID		
Assets		
12-00-1031-000-000	CLAIM ON CASH	6,697.71
12-00-1941-000-000	DUE FROM OTHER FUNDS	0.00
	Total Assets:	6,697.71
		6,697.71
Liability		
12-00-2000-000-000	ACCOUNTS PAYABLE	0.00
12-00-2005-000-000	ACCOUNTS PAYABLE/OTHER	0.00
12-00-2741-000-000	DUE TO GENERAL FUND	0.00
12-00-2830-000-000	ENCUMBRANCES	0.00
12-00-2840-000-000	RESERVE FOR ENCUMBRANCES	0.00
	Total Liability:	0.00
Equity		
12-00-2950-000-000	FUND BALANCE/RESTRICTED	6,697.71
	Total Beginning Equity:	6,697.71
Total Revenue		20,275.27
Total Expense		20,275.27
Revenues Over/Under Expenses		0.00
	Total Equity and Current Surplus (Deficit):	6,697.71
	Total Liabilities, Equity and Current Surplus (Deficit):	6,697.71

Balance Sheet

As Of 06/15/2021

Account	Name	Balance
Fund: 13 - LIBRARY-BOOKS/DON		
Assets		
13-00-1010-000-000	PETTY CASH	600.00
13-00-1022-001-000	DONATION	212,587.41
13-00-1031-000-000	CLAIM ON CASH	36,733.16
13-00-1131-000-000	INVESTMENTS	0.00
13-00-1230-000-000	ACCOUNTS RECEIVABLE	0.00
13-00-1341-000-000	PREPAID EXPENSES	0.00
Total Assets:		249,920.57
		249,920.57
Liability		
13-00-2000-000-000	ACCOUNTS PAYABLE	5,890.00
13-00-2005-000-000	ACCOUNTS PAYABLE/OTHER	0.00
13-00-2741-000-000	DUE TO OTHER FUNDS	0.00
13-00-2830-000-000	ENCUMBRANCES	0.00
13-00-2840-000-000	RESERVE FOR ENCUMBRANCES	0.00
Total Liability:		5,890.00
Equity		
13-00-2900-000-000	RESERVE FOR PPD/INV	0.00
13-00-2950-000-000	FUND BALANCE/RESTRICTED	287,677.38
Total Beginning Equity:		287,677.38
Total Revenue		25,413.46
Total Expense		69,060.27
Revenues Over/Under Expenses		-43,646.81
Total Equity and Current Surplus (Deficit):		244,030.57
Total Liabilities, Equity and Current Surplus (Deficit):		249,920.57

Barika McNeal Hamilton, M.B.A.

Bhamilt1@samford.edu (256)990-6357 (Cell)

May 14, 2021

Mrs. Taneisha Tucker, Library Director
Vestavia Hills Public Library
1221 Montgomery Hwy
Vestavia Hills, AL 35216

Dear Taneisha,

Thank you again for contacting me about providing direction and support in the preparation of your 5-year strategic plan.

Outlined below is what I will provide:

- Review of Vestavia Public library current and prospective operating environment.
- Conferences with department leaders to discuss the goals of each unit.
- Facilitation of strategic planning meetings:
 - Focus groups for each element of the operation as suggested by strategic planning committee.
 - Review and feedback on previous sessions draft outputs and outcomes.
 - Provide input to the strategic questions to be addressed in subsequent meetings.
- Accompany unit leaders as needed during consultations with community i.e., targeted schools and local organizations.
- A written final strategic plan for review and submission to the Alabama Library Association.
- Assistance during implementation phase.

Proposed Timeline:

June 15 – December 31

I can provide this service for a total of \$5,500 plus out-of-pocket expenses (although I do not expect there to be any).

If what I have described meets your needs and you would like to proceed, let me know. I look forward to hearing from you soon.



**Lead
Fearlessly**



Vestavia Hills Library in the Forest Strategic Planning Retreat Facilitation

7 June 2021
www.leadfearlessly.com
(844) 489-2680



Background

The Vestavia Hills Library in the Forest, a part of the Public Libraries in Jefferson County (PLJC), and serving as a free, accessible, interactive resource and technology center for all Jefferson County, Alabama citizens, has requested assistance with strategic planning for a long-range plan due to the State of Alabama in October 2021.

Transcend, LLC – The Fearless Company, submits the following proposal detailing the background and experience of Transcend and the company's expertise in facilitating wide-ranging and meaningful discussions related to non-profit organizations and boards and activities related to strategic planning.

Expertise

Transcend is an award-winning Woman-Owned Small Business/Women's Business Enterprise with nearly 20 years' experience in Strategy Development, Culture Development, Change Management, Leadership Development and Implementation, and Executive Coaching. We have a broad network of coaches, consultants, and facilitators to create flexible teams tailored to the scope and goals of your project and to bring the right tools to bear on your organizational challenges to create sustainable results.

Transcend has a lengthy history of working with non-profit organizations to facilitate the crafting of strategic plans, drafting of vision statements, and working with organizational leadership teams and boards to position them for more productive mutual engagement and support. Our company is composed of facilitators who bring a wide-ranging breadth of experience across a number of disciplines to our engagements.

The Transcend team brings extensive and relevant experience related to the work of non-profit organizational boards. As the only certified B Corporation in the state of Alabama, Transcend is dedicated to the B Corp foundational principle of "...allow(ing) for **public benefit** to be a charter purpose in addition to the traditional **corporate** goal of maximizing profit for shareholders." Transcend team members serve on a number of non-profit boards as officers and members at large with The Committee of 100; Leadership Huntsville/Madison County; The Princeton Prize in Race Relations – Alabama; Junior Achievement; The Women's Business Center of North Alabama (currently known as The Catalyst); and The Community Foundation of Greater Huntsville. The service of our team on such boards helps Transcend remain especially cognizant of the importance of the relationship between non-profit leadership and organizational boards.

Process

Transcend's Strategic Planning Retreat facilitation process will be grounded in engaged partnership with the Vestavia Hills Library. Prior to facilitating the engagement, we will develop a deep understanding of the organizational environment, knowledge that will be leveraged to design a facilitated discussion designed to meet the stated aims of both the Library's Director and its Board of Trustees and other Support Organizations. At the conclusion of the engagement, the Vestavia Hills Library will have discussed the framework to achieve the desired state of creation of a robust and meaningful long-range strategic plan and increased engagement as well as suggested options for making progress toward established goals.

Any facilitated planning retreat, to be effective, must have buy-in from all participants. The best way to generate buy-in is to give every participant a voice, a chance to give input and feedback, and the responsibility for generating and proposing alternatives. The preparation spent on fully discussing and jointly developing goals and strategies prior to the Retreat minimizes unproductive conflict and ensures that the discussions on the day of the workshop are aligned to the overall purpose of the engagement.

In order to ensure the facilitated Retreat sessions are productive and generate positive team collaboration rather than unproductive conflict, Transcend will facilitate each session of the day-long workshop using highly skilled facilitators and session formats designed to create a safe, confidential environment, to ensure the best feedback and ideas are brought forward, minimizing dysfunction and encouraging creative and productive dialog and problem solving.

The delivery of the proposed engagement will occur over the course of three phases:

Phase I - Preparation

In preparation for the Retreat, Transcend will confer with the Library Director and designated Board members to facilitate development of a **Briefing Book** to form the basis for the Retreat Agenda. The briefing book might include data such as: *Results of City Surveys (Approval Ratings); Narratives reflecting the results of Community Stakeholder Views, Member Views, and Board Performance History; Library Staff feedback, Financial Data, Marketing Plans, etc.* The exact content most relevant to the Vestavia Hills Library will be determined during an initial kickoff meeting with the Library Director and other Stakeholders as applicable.

Key recommended components of the preparation phase:

Kick-off meeting with the Library Director and Other Stakeholders (as needed)

The purpose of this will be to build an understanding of The Vestavia Hills Library operations and structure and identify what gaps exist in the current state and strategic plan as compared to the desired state of increased engagement and planning. Ultimately, the review process would focus Transcend's Retreat facilitation activities on successes, challenges and priorities in forging the direction to achieve the Library Director's strategic planning goals.

The **Briefing Book** will include the results of the preliminary work conducted during Phase I that will be delivered to Retreat participants at least *2 weeks* prior to the offsite.

Phase II - Plan Development

The Library Director, Board of Trustees, and other key Supporting Organizations will develop a plan to more effectively engage together *in activities supporting the mission of the Library in a meaningful manner* during a **day-long Board Retreat**.

During this Retreat, participants will generate a *Fearless SWOT analysis, Positioning Statement, Goals, Critical Success Factors, Barriers, Strategies and Priorities* related to the stated objective of creating a strategic plan and encouraging higher levels of engagement amongst all Stakeholder groups. Participants will also address any required communication plan on implementation of the final plan to the Library staff and affected Stakeholders.

Phase III – Execution and Tracking

Perhaps the most critical phase of the process, the *What Happens next?* phase, determines whether the Retreat work to create a solid framework and critical components for a robust strategic plan and better engage all Stakeholders toward the Library's plan becomes an interesting artifact or a living part of the organization's day-to-day operations. The intent of the conversation is one thing; a failure to engage and execute the plan that is a result of the Retreat would be a waste of resources expended on a worthwhile exercise. Transcend's focus on moving *from theory to practice*, is a force to be leveraged in accomplishing the stated aims for the engagement.

Building on the plan drafted by Retreat participants is highly recommended in the form of **regular progress meetings** to construct a habit of updating desired goals and measuring progress against them. Once the Library Leadership, Board, and other Stakeholders have been aligned toward a common strategy and purpose, consideration should be given to strengthening the manner in which all Stakeholders work together as a team. As a Wiley partner, our coaches are certified to deliver Patrick Lencioni's **High Performing Teams** facilitated workshops. A concerted effort by the Director, Board, and other Supporting Organizations to engage in learning and embracing the Five Behaviors of a High Performing Team is an optional but excellent tool that can be leveraged to ensure the plan developed during the Retreat continues moving toward fulfillment.

Coaching Approach

At Transcend, we view the client as highly competent and capable of directing and achieving its goals. The role of the coach, consultant, or facilitator is to draw out the best in the client through joint inquiry, introduction of models, knowledge and tools, and assignments designed to accelerate the client's acquisition of knowledge and experience to achieve long-term performance improvement. By facilitating the development of a detailed plan, roles, responsibilities and process, we draw upon the considerable business expertise in the team to design a process that will fit this team and maximize the opportunity for successful.

We are focused on achieving specific team results and a measurable return on investment for the client. Our coaches, facilitators and consultants are experienced in human and organizational development, but also in the fundamentals of business and strategy – making them a unique addition to your team. We have used this planning process with dozens of clients and have seen the power of this process in transforming teams and businesses.

While the investment of time and resources is significant, Retreats provide time to step away from the pressure of email, calls and daily routines, to take a breath, step back and come up with creative solutions to organizational challenges.

Draft Agenda

This agenda reflects typical timing for the elements proposed. Every client's situation is different, and some teams can make decisions very quickly in some areas, while others may require more discussion and debate before coming to a team conclusion. The meeting and the agenda ultimately belong to the team. We are flexible and will check in with the group to make sure the outcomes they are seeking are achieved without sacrificing the quality of the discussion. Accordingly, the final agenda may vary from these draft times.

In addition, we will discuss this draft agenda with the Executive Director and Board and get input from participants ahead of the Retreat. That input may shift the details of the agenda and the focus each area receives.

Objective: Assist The Vestavia Hills Library Leadership Staff, Board of Trustees, and Key Supporting Organizations Toward a Strategic Plan and Increased Engagement

Retreat Agenda

- | | |
|-------|--|
| 8:30 | Introductions, Agenda, Ground Rules, Parking Lots, Purpose of the Offsite |
| 9:00 | Define Success <ul style="list-style-type: none"> • <i>What must our work address? (Specific issues or recurring problems, decisions that need to be made)</i> |
| 9:20 | Define the Objectives and Goals |
| 10:00 | Fearless SWOT Analysis Focused on Current Leadership/Board and Support Organization Relationships <ul style="list-style-type: none"> • <i>Strengths, Weaknesses, Opportunities, Threats (top 3, Attribute + Impact)</i> |
| 11:15 | Positioning Statement (We believe that... therefore we must...) |
| 12:00 | LUNCH |
| 1:00 | Identify Critical Success Factors <ul style="list-style-type: none"> • <i>Identifies the major controllable factors that will impact success</i> |
| 1:40 | Identify Barriers <ul style="list-style-type: none"> • <i>Identifies the major factors that may prevent us from obtaining the desired goal</i> |
| 2:20 | BREAK |
| 2:30 | Develop Possible Strategies <ul style="list-style-type: none"> • <i>Identify potential strategies that create a critical success factor or overcome a barrier</i> |
| 3:30 | Outline Communication Plan <ul style="list-style-type: none"> • <i>Who needs to know what, by when do they need to know, and how best to deliver the required message? (internal and external communication plans)</i> |
| 4:00 | Commitments <ul style="list-style-type: none"> • <i>Individuals commit to specific actions, to following the Action Plans and processes outlined</i> • <i>Identify activities to be performed, by whom and by when</i> |
| 5:00 | Close: Recap of the day, review and close |

Draft Pre-Work for Participants

Approximately 2 weeks ahead of the Retreat event, we will send out a questionnaire to all participants to gather information on their expectations, concerns, and attitudes toward the work of bringing the Library Director, The Board, and other Stakeholder Organizations together to address the best way to create a meaningful and powerful strategic plan and increase engagement across all organizational operations.

Sample questions may include:

1. What are the major challenges facing the Vestavia Hills Library over the next 6-12 months?
2. What are the major challenges facing the Vestavia Hills Library over the next 3 years?
3. If you could do one thing to improve the success of the Vestavia Hills Library in the next 12 months, what would it be?
4. What are the key opportunities for Vestavia Hills Library over the next 6-12 months?
5. What are the key opportunities for Vestavia Hills Library over the next 3 years?
6. What's the most significant risk to the Vestavia Hills Library today?
7. What is the greatest strength of the Vestavia Hills Library today?
8. How could you better leverage it?
9. What is the greatest weakness of the Vestavia Hills Library today?
10. What do you need to do to overcome it?
11. What's the greatest contribution of your function to the success of the Vestavia Hills Library?
12. What could your group do to increase the success of Vestavia Hills Library?
13. What could you personally do that would increase the success of the Vestavia Hills Library?

Timeline

Activity	Projected Date
Draft Agenda and Proposal	7 June 2021
Feedback, Tentative Dates and Setup Director Call	TBD
Director Call, Proposal Decision	TBD
Pre-work out to Participants	2-3 week ahead of offsite
Final Agenda	One week ahead of offsite
Offsite Event	TBD
Debrief with Directors	1 week after offsite

In order to be considerate of everyone's time, we will hold dates for you once they are determined. Transcend is available to facilitate the Retreat on the date determined by Library Leadership. Once the final date is determined, if you need to reschedule, please let us know as early as possible, as it may significantly delay the completion of your project or event, depending upon our availability. If you reschedule less than 2 weeks before the event, we reserve the right to add a 50% rescheduling fee.

For cancellations within 30 days of a project or event, there is a 50% cancellation fee. For cancellation, less than 10 days before an event, there is a 100% cancellation fee.

Vestavia Hills Library in the Forest
2021-2022 General Budget Narrative
June 18, 2021

Compensation	Compensation 01-70-5010-000-500 (\$8,560) \$3,075 PREMIUM PAY for Daniel Tackett for completing AAPPA HR Certification Beginning January 2022 \$5,485 POSITION UPGRADE in Children's Department from Grade 4 Step 1 to Grade 7 Step 1
Employee Training \$11,700 - Library \$6,000 - Marketing (\$2,250 total increase)	Employee Training 01-70-5045-000-500 (\$18,450) \$1,750 increase for library LIBRARY \$3,000 TYLER TECHNOLOGIES INCODE TRAINING - May 15-18, 2022 Indianapolis, IN, Pamela Parson and/or Loraine Ward, Acquisitions Manager and/or Administrative Assistant \$2,500 AMERICAN LIBRARY ASSOCIATION CONFERENCE - June 24-27, 2022, Washington, DC, Terri Leslie, Adult Services Department Head \$2,000 TECHNOLOGY AND MAKERSPACE TRAINING - Derek Anderson, Gary Brown and Bethany Mitchell \$2,000 AAPPA (ASSOCIATION OF PUBLIC PERSONNEL ADMINISTRATORS) CERTIFICATION PROGRAM (4 courses)- Locations and dates TBD - Daniel Tackett and Loraine Ward \$1,100 ALABAMA LIBRARY ASSOCIATION CONVENTION - April 2022 Daniel Tackett, Past President \$1,100 ALABAMA LIBRARY ASSOCIATION CONVENTION - April 2022 - 3 Paraprofessionals \$750 Linked-In / Lynda.com MARKETING (\$6,000) \$500 increase for Marketing \$3,000 Marketing and Communications Conference - Host marketing and communications professionals from various industries. Attendees learn best practices along with cutting-edge idea sharing. Cinnamon McCulley, Communications Specialist \$2,000 FEMA Communications Training - Crisis communication training so that CS may serve as backup for police and fire PIOs. Cinnamon McCulley, Communications Specialist \$1,000 Graphics Training - Marketing Coordinator Training (Eden Pfaff and Hailey Thompson)
Membership and Dues	Membership and Dues 01-70-5050-000-500

<p>\$2,450 - Library</p> <p><i>\$925 - Marketing</i></p> <p><i>(\$345 total increase)</i></p>	<p>(\$3,375)</p> <p><i>\$345 increase</i></p> <p>LIBRARY</p> <p>\$800 American Library Association Dues for Library Director and three Department Heads</p> <p>\$650 Movie Licensing USA fee to comply with public performance guidelines for the DVDs that are shown publicly at Adult, Teen and Children's programs.</p> <p>\$500 JCPLA Organizational/Institutional Dues</p> <p>\$400 Alabama Library Association Dues (3 professionals and 2 paraprofessionals)</p> <p>\$100 AAPPA Memberships for Daniel Tackett and Loraine Ward</p> <p>MARKETING</p> <p><i>\$345 increase for Marketing</i></p> <p><i>\$925 Chamber of Commerce Membership and Luncheons - Cinnamon McCulley, Hailey Thompson and/or Eden Pfaff</i></p>
Travel and Conference	<p>Travel and Conference 01-70-5051-000-500</p> <p>(\$5,400)</p> <p><i>\$400 increase</i></p> <p>\$2,800 PUBLIC LIBRARY ASSOCIATION CONFERENCE - March 23-26, 2022, Portland, OR, Taneisha Tucker, Library Director (Includes Pre-Conference)</p> <p>\$2,600 MARKETING / BRANDING /DIGITAL SUMMIT 2022, Dates and Times TBD Taneisha Tucker, Library Director</p>
Physicals Drug Screen	<p>Physicals/Drug Screen 01-70-5065-000-500</p> <p>(\$500)</p> <p>Level Funding Requested.</p> <p>Drug screens and background checks. The drug screens and background checks are performed for each new employee, but due to funding and volunteer inconsistency, checks are not performed on volunteers. Due to part-time employee turnover, we run more screens and checks than with full-time employees. The prices for backgrounds checks vary (\$20 - \$150) based on the number of addresses a potential employee has had.</p>
Vehicle Allowance	<p>Vehicle Allowance 01-70-5070-000-500</p> <p>(\$500)</p> <p>Level Funding Requested.</p> <p>Mileage for personal vehicles that are used for library business.</p>
Postage and Mailing	<p>Postage and Mailing 01-70-5090-000-500</p> <p>(\$1,150)</p> <p>Level Funding Requested.</p>

	<p>\$150 Return of books and materials for various reasons. Mailing voter registration packages along with correspondences on behalf of the library.</p> <p>\$1,000 Postage for direct mail pieces as needed.</p>
<p>Supplies / Print & Office</p> <p>\$8,000 - Library</p> <p>\$1,000 - Marketing</p>	<p>Supplies / Print and Office 01-70-5100-000-500</p> <p>(\$9,000)</p> <p>Level Funding Requested.</p> <p>LIBRARY \$8,000 Supplies include: thermal roll paper, copier and receipt paper, wrap roll film, all office supplies, printing and crafting supplies, printer ink, laminator film, foam core, etc. Summer Reading and crafting supplies for all departments to include card stock, construction paper, foam board, paint, crafting glues, etc.</p> <p>MARKETING</p> <p>Level Funding Requested</p> <p><i>\$1,000 City Communications and Business Cards</i></p>
Supplies / Lib Process	<p>Supplies/Lib Process 01-70-5101-000-500</p> <p>(\$10,000)</p> <p>Level Funding Requested.</p> <p>RFID tags for books and discs barcodes, cases and inserts for DVDs, blu-rays and CDs, labels, stickers, various heavy-duty tapes and glues, book jacket covers, cases, CD polishing pads, etc. Depending on the item, processing costs from the vendor fluctuate between \$4 and \$6 per item.</p>
Supplies / Other	<p>Supplies/Other 01-70-5101-000-500</p> <p>\$9,000)</p> <p>Level Funding Requested.</p> <p>Name tags, business cards, stationery, program supplies, display holders and shelves, Playaway cases, signage, seasonal and summer reading decorations, easels, etc. Also includes small equipment such as shredders, receipt printers, makerspace supplies, flags, small book carts, ear buds, print cards, library program supplies, headphones, storage items, etc.</p>
Supplies / Janitorial	<p>Janitorial Supplies 01-70-5110-000-500</p> <p>(\$5,500)</p> <p>Level Funding Requested.</p> <p>Supplies include hand towels, bath tissue, soap, trash liners, cleaners, floor cleaner, deodorizers, dust mops, urinal cartridges, sanitizers, disinfectant wipes, face shields, air fresheners, etc.</p>
Gasoline	<p>Gasoline 01-70-5140-000-500</p> <p>(\$800)</p> <p>Level Funding Requested.</p>

<p>Maintenance Contracts</p> <p><i>\$8,000 - Marketing</i></p> <p><i>(\$14,220 total increase)</i></p>	<p>Maintenance Contracts 01-70-5210-000-500</p> <p>\$195,022</p> <p>LIBRARY TECHNOLOGY (\$139,460)</p> <p><i>\$12,820 increase for Library</i></p> <p>Adobe Creative Suite Licenses, 10 - \$11,250 Ameritek Konica Public Computer Maintenance - \$2,000 <i>(\$935 increase)</i> Berney Office Solutions - \$12,000 Bibliotheca Gates, Pads, Self-checks, lockers maintenance - \$10,000 Communico Interface - \$4,100 Comprise Kiosk Maintenance - \$3,000 Comprise Smart Access Maintenance - \$650 Comprise Smart Alec and Money Manager Maintenance - \$2,000 <i>(\$400 increase)</i> Dell Network Servers Maintenance - \$2,000 <i>(\$500 increase)</i> Emergant Systems Brocade Switches - \$4,250 <i>(\$3,225 increase)</i> Faronics Deep Freeze - \$4,000 <i>(\$400 decrease)</i> Go Daddy Hosting Service - \$75 JCLC Computer Connections - \$43,000 JCLC Databases - \$8,000 JCLC Decision Center - \$2,100 JCLC Email Accounts - \$2,500 Meru Wireless System - \$1,575 Microsoft Server Licenses for new SAN - \$6,000 <i>(\$2,000 increase)</i> Siteground DNS Hosting \$160 T-Mobile Hotspots with Unlimited 4G - \$15,000 VMWare Platform Renewal - \$4,000 Wattstopper - \$1,800</p> <p>MARKETING (\$8,000)</p> <p><i>\$1400 increase for Marketing</i></p> <p><i>Archive Social- \$3,000 (\$500 increase)</i> <i>Carbonite - \$170 (\$86 increase)</i> <i>Constant Contact - \$1,275 (\$150 increase)</i> Epidemic Sound - (NEW ITEM \$300) <i>Plexamedia (Website Maintenance) - \$3,200 (\$1,000 increase)</i> <i>SmugMug Photo Archive - \$55 (\$5 increase)</i></p> <p>OTHER (\$33,662)</p> <p>Level Funding Requested.</p> <p>American Termite Service - \$500 Baker and Taylor Title Source - \$675 Jani-King Cleaning Service - \$24,192 Johnson Controls / Simplex Grinnell - \$4,095 Sightline Window Cleaning - \$4,200</p> <p>CITYWIDE CONTRACT ITEMS</p> <p>Level Funding Requested.</p> <p>(\$13,900) Bagby Elevator maintenance and service - \$3,000 Knox Pest Control - \$650 Naturescape, Inc. Landscaping - \$10,250</p>
<p>Maintenance Repair Office Equipment</p>	<p>Maintenance Repair Office Equipment 01-70-5310-000-500</p> <p>(\$1,000)</p>

	<p>Level Funding Requested.</p> <p>Funds used for small equipment and furniture (leather) cleaning and repairs.</p>
Maintenance Repair Small Equipment	<p>Maintenance Repair Small Equipment 01-70-5350-000-500</p> <p>(\$1,500)</p> <p>Level Funding Requested.</p> <p>Request funds to repair items such as the 3D printer, security cameras, wheelchair lift, etc.</p>
Maintenance Repair - Vehicles	<p>Maintenance Repair - Vehicles 01-70-5370-000-500</p> <p>(\$1,000)</p> <p>Level Funding Requested.</p>
Maintenance Repair Building	<p>Maintenance Repair Building 01-70-5380-000-500</p> <p>(\$25,000)</p> <p>\$5,000 increase</p> <p>Pressure washing of the building, tree removal, building leaks, downspout repairs, masonry work, door and glass repairs, touch up painting, repairs, landscaping (adding pine straw, replacing plants) lighting and sensors, striping the parking lots, etc.</p> <p>\$5,000 LED lights outdoors - full replacement</p>
Maintenance Repair HVAC	<p>Maintenance Repair HVAC 01-70-5385-000-500</p> <p>(\$25,000)</p> <p>\$6,000 increase</p> <p>Per Brian Davis, Public Service Director, all repairs are covered via Comfort Systems USA through the Citywide Contract. As the building matures, additional repairs and services are expected.</p> <p>2019-2020 - \$24,634.82</p> <p>2020-2021 - \$10,390.72</p>
Maintenance Repair Electrical and Plumbing	<p>Maintenance Repair Electrical and Plumbing 01-70-5385-000-500</p> <p>(\$7,500)</p> <p>\$2,500 increase</p> <p>Maintenance of water pumps, sewer tank repairs and replacements, toilet and faucet repairs, etc.</p> <p>\$1,000 Annual sewer tank inspection with Morrow Water.</p> <p>\$2,600 Backflow Inspection</p>
Utilities	<p>Utilities 01-70-5700-000-500</p> <p>(\$119,000)</p> <p>Level Funding Requested.</p> <p>\$78,000 Alabama Power</p>

	\$13,000 Birmingham Water Works \$800 Sewer Payment \$27,200 Spire
Communications (Telephone and Internet)	Comm (Telephone and Internet) 01-70-5720-000-500 (\$18,700) LIBRARY \$1,200 increase for Library \$8,700 Altaworx \$900 AT&T \$6,000 AT&T Corp \$1,600 Spectrum for Lockers \$850 YouTube MARKETING <i>Level Funding Requested.</i> <i>Verizon Cell phone for Cinnamon McCulley \$650</i>
Professional Consultants	Professional Consultants 01-70-5840-000-500 (\$5,700) Level Funding Requested. LIBRARY \$3,000 for Technology consultations. \$2,000 for Professional Development consultants. \$700 for Karen Moody for E-rate application and consultation.
Community Involvement	Community Involvement 01-70-5940-000-500 (\$40,000) \$15,000 increase Program budget has remained the same, \$25,000, since 2016. Prior to 2016, the budget was \$23,000. The Library in the Forest cannot compete with neighboring libraries as programs and expenses are continuing to increase while our budget is not. Examples of other library programming budgets include: Mountain Brook - \$77,000 Hoover - \$205,000 - (\$40,000 Summer Reading) Homewood - \$38,000 plus additional funding from Friends. \$23,000 CHILDREN'S DEPARTMENT PROGRAMS \$8,000 increase \$4,000 Family Nights and Holiday Programs \$1,500 Music and Movement with Casey O'Dell \$1,200 Library Time with Courtney \$10,000 Summer Reading with additional funding from Junior Board \$1,200 Tween Programs \$2,600 Readsquared \$2,500 Weekly Storytime Materials \$11,000 ADULT DEPARTMENT PROGRAMS \$4,000 increase \$1,000 Summer Reading \$4,000 Summer Concert Series \$2,500 Book Clubs, Regular Programs, Holiday, and Seasonal Programming \$2,000 Upcycle City Series Maker Programs

	<p>\$500 Door/Contests Prizes</p> <p>\$6,000 TEEN DEPARTMENT PROGRAMS \$2,000 increase</p> <p>\$1,000 Weekly Tuesday Programs</p> <p>\$1,000 Creative Writing, Crafting,</p> <p>\$1,000 Open Gaming</p> <p>\$2,000 Summer Reading Programs, Games and Prizes</p> <p>\$1,000 ACT Workshops</p> <p>\$1,000 MAKERSPACE PROGRAMS</p>
Outreach / Liberty Park and Cahaba Heights	<p>Outreach / Liberty Park and Cahaba Heights 01-70-5940-002-500</p> <p>(\$3000)</p> <p>\$363 increase</p> <p>\$500 Outreach for Adults at Cahaba Heights and other City locations.</p> <p>\$2,500 Children's Outreach to LP and CH. Outreach storytellers visit local daycares to share the summer reading programs.</p>
Marketing Library and City (\$3,345 decrease)	<p>Marketing - Library 01-70-5940-003-500</p> <p>(\$10,900)</p> <p><i>\$1,200 Signage, banners, posters, etc. for internal and external promotion of events and services. (\$200 increase)</i></p> <p><i>\$9,200 Printing - marketing materials, miscellaneous print projects and summer reading calendar and mailers (\$3,545 decrease)</i></p> <p><i>\$500 Event promotions - giveaways and marketing materials for annual events including: I Love America Day, Summer Reading, Back to School in the Hills and more.</i></p>
Purchase Office and Computer Equipment	<p>Purchase Office and Computer Equipment 01-70-8100-000-500</p> <p>\$8,000 increase</p> <p>Level Funding Requested.</p> <p>Purchases for replacement/repair computers, cables, computer parts, monitors, software purchases and updates, etc. In September 2020, computers were purchased earlier and \$8,000 was not needed for the annual budget.</p>
Purchases Small Equipment \$1,000 Increase	<p>Purchases Small Equipment 01-70-8150-000-500</p> <p>(\$4,000)</p> <p>\$2,000 increase</p> <p>Funding for receipt printers, shredders, RFID scanners and other items that are no longer under warranty but may require replacement.</p> <p>\$2000 - 2 Steel enclosed storage cabinets to update shelving in Technology Department</p>
Purchases / Periodical Replacement	<p>Purchases Periodical Replacement 01-70-8205-000-500</p> <p>(\$100,660)</p> <p>\$11,660 increase</p> <p>\$300 Birmingham News</p> <p>\$1,100 Creative Bug Craft/Creativity Instruction</p>

	\$5,400 EBSCO / Print Magazines \$45,000 hoopla \$5,160 increase \$2,500 Kanopy NEW ITEM \$2,500 increase \$1,260 Morning Star and Value Line \$2,100 Niche Academy \$40,000 Overdrive Digital Collections \$5,000 increase \$3,000 Universal Class
Purchase Books	Purchase Books 01-70-8610-000-712 (\$165,000) \$10,000 decrease Purchases / Books / Materials Based on current budget and Standards for Alabama Public Libraries, the materials budget should be 12% of the overall budget which based on last year's budget is \$304,275.

Library General Ledger without Compensation Requests and Updates	2020/2021	2021/2022	Amount Increase	%Increase
	\$739,064	\$794,657	\$55,593	7.5%

Vestavia Hills Library in the Forest

Fund 13 Projected Budget Narrative 2021 /2022

June 18, 2021

Projected Revenue Without Special Requests \$21,000 Decrease	Special Donations Junior Board	\$3,000
	Special Donations Foundation and Friends	\$3,000
	Miscellaneous Revenue	\$35,000
	Passports, Copiers and Printers	
	Book Revenue	\$4,000
	Rental Library	\$20,000
	Projected Budget Total	\$65,000
	<i>SPECIAL REQUESTS 2021/2022 (Transfer In from Fund Balance) \$32,000 LSTA Grant Storage Area Network \$28,000 Replace Staff PCs</i>	<i>\$60,000</i>
	TOTAL	\$125,000
Employee Training	Employee Training 13-70-5045-000-500 (\$7,000) \$3,000 increase \$800 AMERICAN GRAPHICS TRAINING - Tara Vines, Circulation Clerk \$2,000 AMERICAL LIBRARY ASSOCIATION CONFERENCE - Department Head \$600 ALABAMA LIBRARY ASSOCIATION CONFERENCE, Birmingham, AL \$2,700 Circulation, Acquisitions and Administration Staff Workshops and Conferences \$250 BER Conference -Children's Department staff \$150 JCPLA Storytelling Workshop for Children's Department Staff \$500 - Local JEFFERSON COUNTY PUBLIC LIBRARY ASSOCIATION (JCPLA) Division and other Conferences - JCPLA local conferences for paraprofessional staff on computer technology, library and information systems, etc.	
Membership and Dues	Membership and Dues 13-70-5050-000-500 (\$500) Level Funding Requested. \$200 Membership to American Library Association for two library board members \$300 Membership to Alabama Library Association for 4 paraprofessionals	
Travel and Conference	Travel and Conference 13-70-5051-000-500 (\$9,000) \$4,000 increase \$9500,000 for American Library Association Conference for Board of Trustees	

Employee Misc Expense	Employee Misc. Expense 13-70-5052-000-500 (\$500) Level Funding Requested.
Postage and Mailing	Postage and Mailing 13-70-5090-000-500 (\$2,500) \$1,000 increase Passport postage.
Supplies / Print & Office	Supplies / Print and Office 13-70-5100-000-500 (\$500) Level funding requested. Funds allocated to supplement the General Budget as needed.
Supplies / Other	Supplies/Other 13-70-5105-000-500 (\$1,000) Level funding requested. Makerspace supplies as needed.
Supplies / Janitorial	Janitorial Supplies 13-770-5110-000-500 (\$1000) \$700 increase Funds allocated to supplement the General Budget as needed.
Maintenance Contracts	Maintenance Contracts (\$19,000) 13-70-5210-000-500 Level funding requested. \$19,000 Bibliotheca Maintenance Balance - self-checks, gates, lockers, pads
Computer Services / JCLC	Computer Services / JCLC 13-70-5220-000-500 (\$2500) \$2000 increase Funds allocated to supplement the General Budget as needed.
Maintenance Repair Office Equipment	Maintenance Repair Office Equipment 13-70-5310-000-500 (\$2,000) \$1,500 increase Funds allocated to supplement the General Budget as needed.
Maintenance Repair Building	Maintenance Repair Building 13-70-5380-000-500 (\$4,000) \$2,000 increase

	Funds allocated to supplement the General Budget as needed.
Rental Storage Facility	Rental Storage Facility 13-70-5605-000-500 NEW LINE ITEM \$2,000 UHaul Storage Fee for library props, furniture, and seasonal materials
Professional Consultants	Professional Consultants 13-70-5840-000-500 (\$900) \$400 increase \$500 Technology or professional development consultants
Community Involvement	Community Involvement 13-70-5940-000-500 (\$6,500) Level funding requested. Funds are set aside to cover the cost of Summer Reading, additional programming, and outreach. \$3,000 Children's Department \$500 Teen Department \$1,000 Adult Department \$2,000 To cover programming items purchased via the Pinnacle account.
Bank Charges & Merchant Fees	Bank Charges and Merchant Fees 13-70-5992-000-500 (\$1,200) Level Funding Requested.
Purchase Office and Computer Equipment	Purchase Office and Computer Equipment 13-70-8100-000-500 (\$500) Level funding requested. Replacement of computers, computer parts, and cables as needed.
Purchases Small Equipment	Purchases Small Equipment 13-70-8150-000-500 (\$500) Level funding requested. Funds allocated to purchase additional items for makerspace programs for teens and adults.
Purchases / Periodical Replacement	Purchases Periodical Replacement (\$500) 13-70-8205-000-500 Level Funding Requested. Funds allocated to supplement the General Budget as needed.
Capital Purchases Cap (Under 5K)	Capital Purchases Cap (Under 5K) 13-70-8500-000-500 (\$4,000) \$4,000 Landscaping Maintenance
Capital	Capital Purchases Cap (Over 5K) 13-70-8600-00-712

<i>Purchases Cap (Over 5K)</i>	(\$60,000) <i>\$32,000 LSTA Grant Storage Area Network</i> <i>\$28,000 Replace Staff PCs</i>
Purchase Books	Purchase Books 13-70-8610-000-712 (\$300) Funds allocated to supplement the General Budget as needed.

Vestavia Hills Library in the Forest							
Projected Capital Improvements 06.18.21							
Project Title		FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Yearly Total
Building and Grounds							
Floor Replacement Entryway Upstairs		\$0	\$0	\$20,000	\$0	\$0	\$20,000
Adult Carpet Replacement Upstairs		\$0	\$85,000	\$0	\$0	\$0	\$85,000
Admin Carpet Replacement Downstairs		\$0	\$10,000	\$0	\$0	\$0	\$10,000
Bookdrop Replacement (CH; LP)		\$0	\$0	\$0	\$15,000	\$0	\$15,000
Parking Lot Complete Resurface		\$0	\$0	\$0	\$0	\$60,000	\$60,000
Handicap Door Replacement		\$0	\$0	\$0	\$7,000	\$0	\$7,000
Computers and Equipment							
Storage Area Network (SAN)		\$31,250	\$0	\$0	\$0	\$0	\$31,250
Furniture							
Tables/Chairs Community Room Replacement		\$0	\$0	\$0	\$21,000	\$0	\$21,000
Staff Furniture Replacement		\$6,500	\$10,000		\$0	\$0	\$16,500
Patron Chair Reupholstery		\$0	\$15,000	\$15,000		\$0	\$30,000
Patron Furniture Replacement		\$60,000	\$0	\$0	\$0	\$0	\$60,000
Laptop Bar Upstairs		\$12,000					
Vehicle							
City Car Replacement		\$0	\$0	\$0	\$35,000	\$0	\$35,000
Total							
		\$109,750	\$120,000	\$35,000	\$78,000	\$60,000	\$390,750

POD



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A contemporary take on the study carrel, the POD is designed to create total comfort for individuals wanting their own private study haven. Enter POD at the side for an experience completely unique to the world of library furniture. The back-covering, upholstered curved panel and power options ensure total focus on tasks while allowing users to maintain their connection to the surrounding open environment.

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POD



Specifications

- Upholstered surround (fabric must be railroaded)
- Upholstered Hampton seating
- Standard plastic laminate work surface and side shelf with PVC edgeband
- Clear anodized aluminum legs
- Power options: plug set or 4trak (hard wired). Both include 1 power & 1 dual port USB pop up.

*Fabrics must be tested for approval



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