



VESTAVIA HILLS

A LIFE ABOVE

ASHLEY C. CURRY
Mayor

TANEISHA YOUNG TUCKER
Library Director

Library Board of Trustees Meeting Agenda Wednesday, June 19, 2019 4:00 pm

- I. Call to Order – Larry Cochran, Chair**
- II. Approval of Today’s Agenda**
- III. Approval of the Minutes from April 03, 2019**
- IV. News Articles and Correspondence**
- V. Director’s Report**
- VI. Unfinished Business**
 - a. LSTA Grant 2018 / 2019– Request for Funds**
- VII. New Business**
 - a. LSTA Grant 2019/2020 – Submission**
 - b. Eagle Scout Project**
 - c. Volunteer Policy**
 - d. Budget Drafts**
 - i. General**
 - ii. Fund 13**
 - iii. Capital Improvements**
- VIII. Committee Reports**
- IX. Foundation Report**
- X. Friends Report**
- XI. Informational Items**
 - a. Quarterly Check from Happy Vending**
- XII. Adjournment**

Taneisha Young Tucker
Director's Report to the Library Board of Trustees
April, May and June 2019

Correspondence:

Feb. 21, 2019 **Letter from Shelly Schibler**
2201 Blue Ridge Blvd | Hoover, AL 35226
Ms. Schibler invites the library system to investigate the purchase of Short Story Dispensers. She tells of a recent trip to Wichita where she was introduced to the gadget that dispenses everything from short stories to sonnets. The letter was sent to the Friends with the hope that the library and/or JCLC system would consider incorporating the dispenser as part of the library's service offerings.

News Articles:

Feb. 19, 2019 **Library to host spring break "staycation"**
Vestavia Voice | Neal Embry
Article highlights library programs and activities for children during spring break 2019.

March 27, 2019 **10 April Events Not to Miss in Vestavia Hills**
Vestavia Hills Magazine | Madoline Markham
The library ranks 6th with Family Night, Animal Tales and 8th with Friends of the Library Presents Artist Craigger Browne.

April 22, 2019 **Summer reading kick-off scheduled for May 30**
Vestavia Voice | Neal Embry
Article highlights programs for all ages offered during summer reading 2019.

April 23, 2019 **10 May Events Not to Miss in Vestavia**
Vestavia Hills Magazine | Madoline Markham
The library ranks 6th with Exam Study Breaks, 7th with OLLI Presents: Classical Greece, 9th with Vinyl Cutting in the Makerspace and 10th with Summer Reading Kickoff with Roger Day.

May 20, 2019 **Library to being offering pickup in Cahaba Heights**
Vestavia Voice | Neal Embry
Article promotes the new lockers and service to residents who want to stop by New Merkel House and pick up library materials.

May 28, 2019 **10 Vestavia Hills Events Not to Miss in June**
Vestavia Hills Magazine | Katie Roth

Library ranks 1st with Trail Fit in the Forest, 7th with Father Daughter Tea, 8th with Tom Mason, The Blue Buccaneer in Concert and 10th with the Toy Story Movie Marathon.

June 10, 2019 Check out artist September Reed's "The Pollinator's exhibit at the Vestavia Hills Library throughout the month of June.
Birmingham Now
Article provides details about the exhibit.

Facebook Mentions and Spotlights

March 20, 2019 Personnel Board of Jefferson County / Thanks for use of meeting space.
March 21, 2019 Macaroni Kid South Birmingham / Easter Egg Scavenger Hunt for Chamber mentions library
April 16, 2019 Chamber of Commerce / shared an event, Family Night for All Ages featuring Animal Tales
May 1, 2019 Paul Cordes Wilm / Artist Display, Mimesis
May 28, 2019 Roger Day / Performer invites everyone to join him for Summer Reading Kickoff
May 31, 2019 YTP Birmingham / Hosted a #WorldNoTobaccoDay at the library with Help the Hills student volunteers.
June 1, 2019 Appear Photography Weddings and Events / Photographer captured a wedding ceremony held at the library.

Statistics and Programming Overview:

April 2019

- Materials circulation increased by 21.26% or 5,152 items.
- Program attendance/participation decreased by 7.7% or 300 participants.

May 2019

- Materials circulation increased by 14% or 4,025 items.
- Program attendance/participation decreased by 13.7% or 786 participants.

Budgets, Balance Sheets and Bank Statement:

Pinnacle Bank

March 2019: Expenses: \$396.03
Bank Fees: \$60.71 (TSYS), \$2.25 Svc. Charge
Deposits: \$6,135.27
Account Balance: \$114,378.45

April 2019: Expenses: \$329.40
Bank Fees: \$106.97 (TSYS)
Deposits: \$5,158.40
Account Balance: \$119,100.48

May 2019: Expenses: \$741.21
Bank Fees: \$99.67 (TSYS)
Deposits: \$5883.83
Account Balance: \$124,143.43

General 01 Budget:

June 2019: \$1,018,420.34 or 46% of the budget remains.

Fund 12 / State Aid:

June 2019: \$10,882.86 or 49% remains. Funds paid to JCLC quarterly.

Fund 13 / Donations:

January 2019: \$124,026.84 or 70% of the budget remains.

Balance Sheets

June 2019

Fund 12 / State Aid: \$0 (Not updated by Finance Department)

Fund 13 / Donations: \$312,244.21

Director's Notes

- **Old Business**

- LSTA – Submitted request for payment/reimbursement for \$18,700 which should arrive before October 01, 2019.

- **New Business / Budget Discussions**

- General Budget
- Fund 13 Budget
 - \$119,100 from Fund 13
 - Short Story Dispensers
- Capital Improvements Budget
- LSTA Grant – Purchase and install and Aquos Board in the Electronic Classroom. This interactive display system enhances one's ability to teach and exhibit information.

- **Building Maintenance, Repairs and Updates**

- The blinds on the main level are still broken. Within the past three weeks, we have received two estimates ranging from \$25,000 to \$38,000 to replace. We have searched for months with no success, for a vendor who is willing to repair them.
- Recently repaired an A/C unit.

- **Staff Updates**

- Gary Moon, long-time library supporter and husband of Children's Librarian, April Moon passed away on Friday, June 7. The Children's Department also has two summer temporary employees, Laura Bannon and Laura Leffel.

- Joi Mahand and Mary Hiller have been selected to fill the vacant positions in the Adult Services Department. Joi has an MLIS and Mary is in graduate school working to complete a Speech Pathology Degree. Both are excellent additions to the library.
- Sara Potter, part-time clerk has resigned. We will begin interviews for the position in the coming weeks.

- **Director's meeting / event schedule included:**
 - Department Head Meetings (4)
 - Leadership Vestavia Hills Graduation
 - Meeting with Melanie Perry at New Merkel House
 - Interviews with Terri Leslie
 - Mayor's Prayer Breakfast
 - Friends of the Library Programs (2)
 - Friends of the Library Executive Board
 - June Clark, Foundation
 - APLS Legislative Day
 - Library Foundation
 - Library Board
 - Staff Meeting
 - Department Heads (3)
 - Meeting with Carla Perkins
 - JCLC Director's Meeting
 - Chamber Luncheon
 - City Leadership Training (2)

Library Board Meeting Minutes

April 3, 2019

I. Call to Order– Larry Cochran, Chair

The Vestavia Hills Library in the Forest Board of Trustees met in regular session on Wednesday, 3:59 pm

Present:

Mr. Larry Cochran – Chair
Ms. Ashley Hicks – Vice Chair
Dr. Jimmy Bartlett – Member
Mr. Greg Laughlin – Member
Ms. April MacLennan – Member
Ms. Elise Bodenheimer – Friends Co-Chair
Ms. Taneisha Tucker – Library Director
Ms. Eden Pfaff – Recorder

Absent:

Mayor Ashley Curry – City Liaison
Mr. Jeff Downes – City Manager
Ms. Wendy Johnson – Foundation Chair
Ms. Andi Preston – Friends Chair
Ms. Loraine Ward – Administrative Assistant

II. Approval of Today's Agenda

Dr. Bartlett motioned to approve the April 3, 2019 agenda. Agenda was seconded by Mr. Laughlin. The agenda for today's Board of Trustees meeting was unanimously approved.

III. Approval of Minutes from December 05, 2018 and February 27, 2019

Ms. Hicks motioned to approve minutes from December 05, 2018 meeting. Dr. Bartlett seconded the motion. The BOT minutes from December 05, 2018 were unanimously approved.

Mr. Laughlin motioned to approve minutes from February 27, 2019 meeting. Ms. Hicks seconded the motion. The BOT minutes from February 27, 2019 were unanimously approved.

IV. News Articles and Correspondence – Taneisha Tucker

Ms. Hicks noticed more positive reviews of the library posted on Facebook. The Board commends Daniel Tackett for becoming the President Elect of the Alabama Library Association.

V. Director's Report – Taneisha Tucker

Strategic Planning/ Citizen Survey Presentation – Taneisha Tucker

The general budget had an inconsistency on Travel and Conference but Ms. Tucker has reconciled it. The library passed its passport compliance inspection by the State Department. Other libraries are issuing passports but it has not affected our commerce. Ms. Tucker gave a Strategic Planning and Citizen Survey presentation. The survey showed a desire for a satellite library in the Cahaba Heights/Liberty Park area, but there was not significant support from all areas of Vestavia Hills. The library currently offers a book

club, digital services, summer programs, and will offer new book lockers as forms of outreach to the area. The lockers will allow patrons to order specific materials from the library and the library will deliver those holds to the lockers for pick-up. They will be located at New Merkel House. Other libraries have faced similar outcry for satellite libraries; this is not a unique problem to Vestavia Hills.

VI. Unfinished Business

a. LSTA Grant for Vending and Lockers – Taneisha Tucker

The LSTA Grant for Vending and Lockers was approved by the City Council at the last meeting.

b. BOT Committee Assignments – Taneisha Tucker

2019 Committee Assignments

<i>RESPONSIBILITY</i>	<i>PRIMARY</i>	<i>SECONDARY</i>	<i>ASSIGNMENT DETAILS</i>
Budgeting/Finance	Bartlett	MacLennan	Assist with 2019/2020 budget preparation and approval. Attend annual budget hearings.
Facilities/Construction	Bartlett	Laughlin	Work with Deputy Director to evaluate facility needs and funding required for sustaining and improving the facility. Assist with facility updates and construction projects.
Human Resources/ Staff Support	Cochran	Bartlett	Work with Library Director to update job descriptions, resolve personnel matters and staffing concerns as they arise. Support staff training and development opportunities.
Policies	Laughlin	MacLennan	Review and evaluate new and updated policies before submission to the BOT for approval.
Foundation Liaison	MacLennan	Cochran	Represent the BOT by attending bi-monthly Foundation meetings and serving on committees as needed.
Friends Liaison	Bartlett	Hicks	Represent the BOT by attending monthly Friends programs and serving on committees as needed.
Grant Writing/ Funding Opportunities	Cochran	MacLennan	Work with Library Director, staff and Foundation members to locate, write and submit grants for Library.
Outreach to Schools	Hicks	Cochran	Liaison to school system, promoting Library services and offerings. Work to establish solid communication and partnerships.
Strategic Planning	Laughlin	MacLennan	Work with Library staff to potentially hire and/or develop and establish a directed effort for developing the library's future goals and updating its purpose.

Marketing	Hicks	Bartlett	Work with marketing staff by submitting and implementing ideas that promote the library via social media, in-house and in various City publications.
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- c. *Discussion of 2019 BOT Initiatives – Taneisha Tucker*
Current initiatives are listed in the packet for the Board.

The library will begin interviewing for the new security guard in a few weeks. Applications are due on April 15, 2019. The position is considered city position. The security guard will be unarmed and will help trespass patrons, assist Wayne with set up, perform library walkthroughs, and more.

Trespassed patron- a woman stole food items from the upstairs refrigerator and was banned after we captured video evidence.

VII. New Business

- a. *Employee Event and Celebration Policy – Dr. Jimmy Bartlett*
A policy drafted by Terri Leslie makes participation in birthdays or other employee events voluntary. Mr. Laughlin motioned for approval of the policy and Ms. Hicks seconded. The policy was unanimously approved.

- b. *Home Fit Consulting Liability Waiver – April MacLennan*
Terri Leslie wants to offer a fitness program on the trail in summer 2019, but a liability waiver is required. The library can partner with Home Fit’s liability waiver; however the library should check their umbrella policy. Ms. Tucker will consult with Mr. Downes about the city’s umbrella policy.

VIII. Committee Reports

No committee reports at this time.

IX. Foundation Report

The Board is unsure of the direction that the Foundation is going at the moment. Leadership is in a time of flux within the Foundation. Little to no fundraising has been organized and there is a lack of communication with the Board.

X. Friends Report – Elise Bodenheimer

Good turnout to the Friends meetings, but most of the money they raise is through the bookstore. The Friends are having trouble reaching their monetary goals. The Friends members are getting older and current leadership wants to focus on recruiting younger retirees. This is a recovery year for the Friends. They want to market a new face for the Friends.

XI. Informational Items

- a. *Library Marketing Conference Report – Kelly Powell*
Available in the packet.

- b. *2019 ALA Midwinter Conference Report – Daniel Tackett*
Available in the packet.

XII. Adjournment

The next Board of Trustee meeting is scheduled for Wednesday, May 22, 2019. The BOT meeting was adjourned at 5:15 p.m.

February 21, 2019

Dear Mr. Bagwell,

I'm writing to describe the most delightful interaction I had with the Wichita Public Library system in hopes that Jefferson County public libraries might be able to engage our community in the same way.

Recently, my husband and I traveled with our kids to Wichita to visit the grandparents. While waiting in line at a local coffee shop one morning, we noticed a futuristic-looking kiosk with a simple interface: three glowing orange buttons labeled "1," "3," and "5." My son pressed the 1-minute button and out came a slip of paper resembling a receipt. On the slip was a beautiful Shakespearean sonnet. We were enchanted! Turns out we had stumbled upon a Short Édition Short Story Dispenser courtesy of the Wichita Public Library, whose branding was prominently displayed on the machine and its printouts.

What an incredible asset for the coffee shop—an otherwise dull, frustrating part of their customer experience (waiting in line) became unexpectedly entertaining! We printed out three more stories and discussed them over our drinks. The next day, we made a point to visit the Advanced Learning Library to see the source. We were not disappointed. The innovative facility became one of the highlights of our trip, despite not being on our original itinerary, and it positively influenced our impression of the city.

The Wichita Public Library had posted the Short Story Dispensers around town in a strategic effort to reach new audiences, and it was working! Patrons from all walks of life were delighting in the novelty of the machines and the originality of the literature. In the same way, I can already picture dispensers around Birmingham, perhaps in UAB Hospital to reduce patient stress, in the airport to dazzle visitors, in the YMCA or the McWane Science Center to inspire young students, or even in a downtown hotel to give traveling families fun bedtime stories!

After returning to Birmingham, I did some research and learned that Short Édition is a community publisher. Their aim is to adapt literature to modern audiences by using technology to make it more accessible. Since 2011, Short Édition has generated over 19 million readings and now has more than 230,000 reader subscribers to its web platform, short-edition.com. There, *anybody* can submit work to be added to their collection of 80,000 stories. Readers vote for their favorites, then Short Édition curates, corrects, and publishes the best ones via the 3G-connected, plug-and-play dispensers. It gives both established and aspiring writers exposure and compensation. It's a win for readers and writers—and libraries!

As a paragon of design and technology, I believe the Library in the Forest is the perfect sponsor to introduce Birmingham to this wonderful literacy- and creativity-promoting technology. As I was discussing all this with my colleague, Brad Kachelhofer, she recognized your name and thought you would be a good resource for determining where to start with petitioning or fundraising. I'm truly motivated to make this happen, especially considering all the benefits the library and the city stand to gain: increased physical/digital traffic and cultural enrichment opportunities—not to mention lots of good PR! Most importantly, though, is the fact that Short Story Dispensers offer people the chance to discover (or rediscover) the joy of reading.

Please let me know what I can do to help you bring these miracle machines to the Magic City! Or, if this letter would be better directed to some other organization or official, I would appreciate your referral.

Thank you,
Shelly Schibler



<https://dispenser.short-edition.com> | www.wichitalibrary.org/About/ALL

The Little Tune

Sam Desmanges

That little tune, it's giving me a headache. And in the obsessive whistling of my lips, it sings itself. It is here for the duration, that unassuming little tune. Yet its persistence does not yet weary me.

It is there, that little tune, like a jewel in its case.

It settles in my skull, on my lips, deep within me. As yet I do not know what it is capable of, I am unaware of its tenacity, I believe it to be ephemeral, and am scarcely aware of it, that imperceptible murmur. To tell the truth, its endurance escapes me completely.

However, the little tune irresistibly takes root.

Without trembling, sure of itself, it risks a wild leap, and resonates outside of myself, projected into space. It is only then that I sense its presence, when the looks others give me reveals it to me with my own eyes. Now I can hear it, and I immediately quieten it down, astonished at myself. The trap it has laid for me begins to close.

It is there, that little tune, it will not let me go anymore.

Like a wild animal with its prey, it nags at my temples, knocks inside my head, imperceptibly. And I don't know how to make it go away.

But I want to break free of it, so I think of other things, and make my mind go blank. It's useless. If it does go away, just for a moment, it is only to return and tighten its grip, more firmly and more effectively.

It gives me no respite at all, that little tune.

It irritates me and calms me down at the same time. So I curse the radio that infiltrated my head this morning, in the bathroom. What is it called? What on earth

is that tune called? Its net is sordidly woven, and traps me. A sweet prison in my brain, not satisfied with being obsessive, it now scratches away at my memory. When it has ensnared my brain, it invades my entire body, to the point of annihilating all the rest. I am so sure I know the name of that tune, good grief! I feel as if I am close to going completely mad.

It is there, it is there, that little tune.

I have it on the tip of my tongue, but it is trying so hard to stay hidden. Tra la la la la la la la, one of my friends, his name won't mean anything to you, he was a singer in Chile. It would doggedly pursue his long task of erosion, impossible to put a name to it. I do not understand why I am getting into such a state, for nothing at all, just for eight notes, tra la la la la la la, and a few words that ring out for someone called Jara who I do not know, who I no longer know. What I do know is that I will end up winning our relentless struggle. Thanks to Google, if necessary.

But like the little tune, I feel I am getting



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Vestavia Voice
Neal Embry
Feb 19, 2019

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VESTAVIA VOICE

VESTAVIA HILLS'
COMMUNITY NEWS SOURCE

Library to host spring break 'staycation'

by NEAL EMBRY
February 19, 2019



Photo courtesy of Vestavia Hills Library in the Forest.

Children work at a kid's event at the Vestavia Hills Library in the Forest. The library is offering a "staycation" each day from March 25-29 in the children's department.

For parents looking for something for their children to do during spring break, the Vestavia Hills Library in the Forest is offering a "staycation" each day from March 25-29 at 3:30 p.m. in the children's department.

On Monday and Tuesday of spring break week, participants will decorate umbrellas and ceramic banks, respectively, in the Makerspace area. Those wishing to attend need to register for the classes.

Kids can get up close with exotic animals on Wednesday and then enjoy a science show on Thursday, working with “explosions, eruptions and oozing stuff,” Marketing Director Kelly Powell said. No registration is required for those events.

That Friday, a kid-friendly movie will be shown at the library. Parents can call the library for more information about the movie.

On March 19, the library is hosting a dinner at 6 p.m., followed by a magic show performed by Russell Davis at 6:30 p.m. in the community room.

For adults, two events hosted by the Osher Lifelong Learning Institute (OLLI) will focus on the American Revolutionary War. The first will be held March 7 from 1:30 to 3 p.m., with an emphasis on how the revolution impacted the Constitution. The second event is slated for March 21 from 1:30 to 3:30, examining the role Spain played in the revolution. Both events will be held in the community room.

Visit vestavialibrary.org for more events.

Vestavia Hills Magazine

By Madoline Markham

MARCH 27, 2019

VESTAVIA HILLS MAGAZINE

Events Features Food & Drink Home & Style Arts & Culture Schools & Sports Subscribe

10 April Events Not to Miss in Vestavia Hills

Mar 27, 2019 | Events | 0



By Madoline Markham

Photos by Jennifer Jones

It's officially the time of year where everything happens: egg hunts, festivals, breakfasts, you name it. Find the details on all of them here.

1. Freedom from Addiction Coalition Community Awareness Breakfast

Thursday, April 4

7:30 a.m. Breakfast, 8 a.m. Program

Vestavia Hills United Methodist Church

Learn more about the current reality of the drug addiction epidemic and discover available pathways to recovery at this free breakfast. At the end of the program by Thomas P. Dooley PhD., representatives from local recovery providers will be available to speak privately with anyone who is there. The event is hosted by the mayors of Vestavia Hills, Homewood, Hoover and Mountain Brook.

2. 7th Annual Paul Meyers Golf Tournament

Saturday, April 6

3 p.m. Registration, 4:30 p.m. Tee Off, 6:30 p.m. BBQ Dinner & Silent Auction

Highland Park Golf Course

This glow-in-the-dark golf game often appeals to young professionals who sometimes take the “Best Dressed Award” more seriously than the golf scores. Plus, non-golfers are invited to join the party for a barbecue dinner, silent auction and live music. It’s all held in memory of Vestavia native Paul Meyers and honors some of the many issues that he deemed important. All proceeds benefit the Paul Meyers Medical Mission Trip to Haiti that annually serves more than 3,000 patients.

3. RISE Day

Friday, April 12 | 4-11 p.m.

Vestavia Hills High School

The community is invited for a day a fun and games, and fundraising for the UAB Comprehensive Cancer Center. The evening includes a cancer survivor

celebration reception/walk, a remembrance ceremony, student bands and solo musical acts, food and activity booths, a kids zone and more. RISE is the successor of Relay for Life with a new focus on local ties to cancer research.

4. Wing Ding Challenge & Festival

Saturday, April 13 | 4-7 p.m.

Vestavia Hills City Hall

Get ready to eat wings and more wings at this annual Leadership Vestavia Hills event, and there will be live music and a kids zone too. All proceeds benefit the Cystic Fibrosis Association. Tickets are \$5 each, and admission is free for children ages 10 and younger.

5. Easter Egg-stravaganza

Saturday, April 13 | 9 a.m.

Byrd Park (Next to East Elementary)

Bring your children 3rd grade and younger, and be sure to bring basket to hunt for eggs filled with candy and small prizes! The park is located at 2109 Tyson Drive.

6. Family Night- Animal Tales!

Tuesday, April 16

6 p.m. Dinner, 6:30-7:15 p.m. Show

Library in the Forest

See exotic animals up close and learn exciting facts from the knowledgeable animal handlers at this program for all ages.

7. 29th Annual Mayor's Prayer Breakfast

Tuesday, April 23 | 7 a.m. Buffet, 7:30 a.m. Program

Vestavia Country Club

In 1995, Micah McElveen broke his neck in a near-fatal surfing accident, and after recovering he picked up soccer since he couldn't play football. Later he'd

travel he to Africa and be broken by the extreme poverty he encountered—and was inspired to start Vapor Ministries. Come hear more of his story as city officials and neighbors alike gather to offer prayers for our world, country, state and city. Visit vestaviahills.org for tickets, which cost \$20 each.

8. Friends of the Library Presents Artist Craigger Browne

Thursday, April 25 | 10-11:30 a.m.

Library in the Forest

One of Vestavia's own Craigger Browne works with marble that is mined in Sylacauga. Come hear about his art and interesting life working here and abroad. Coffee and refreshments at 10 a.m., and the program starts at 10:30 a.m.

9. Vestavia Hills Dogwood Luncheon

Thursday, April 25 | 11 a.m.

Vestavia Country Club

This year marks the 40th anniversary of the Vestavia Belles, so come out to celebrate this this annual Vestavia Hills Beautification Board event. Ashley Lowe Nance, a former Belle, blogger and educator, will share about the history of the Belles and their fashion and memories over the years. Tickets are \$25 each until April 15. To purchase tickets contact Gina Henley at ghenley401@charter.net or 205-910-4837.

10. Rise Against Hunger

April 28-30

Vestavia Hills United Methodist Church

Pack meals, help end hunger. In fact, this year the church will pack its one millionth meal for Rise Against Hunger. Sign up for a 90-minute time slot by yourself or with a group to help pack nutrient-rich meals. The church is also looking for financial donates and prayers for the event. To sign up or learn more, visit vhumc.org/event/rise-against-hunger/.

Vestavia Voice
Neal Embry
April 22, 2019

VESTAVIA VOICE



VESTAVIA HILLS'
COMMUNITY NEWS SOURCE

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Summer reading kick-off scheduled for May 30

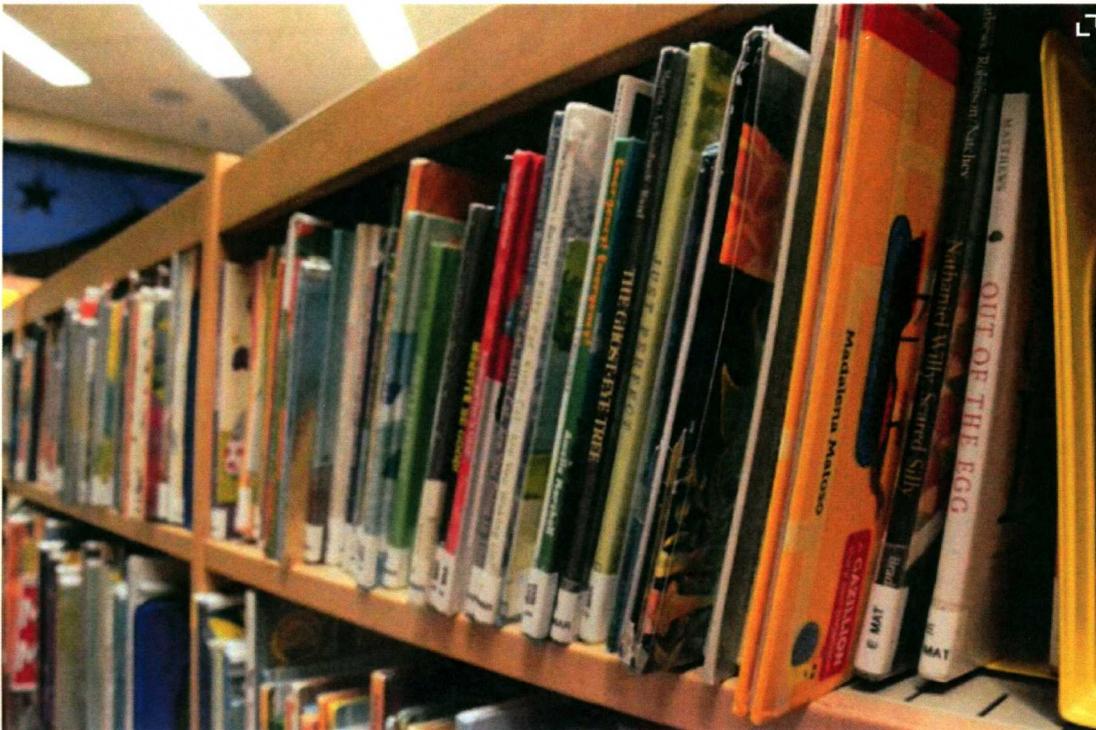


Photo by Sam Chandler.

Those looking to bolster their children's literacy skills can do so this summer, beginning in late May, through the Vestavia Hills Library in the Forest summer reading program.
Those looking to bolster their children's literacy skills can do so this summer, beginning in late May, through the Vestavia Hills Library in the Forest summer reading program.

Summer reading is one of just a plethora of options provided by the library this summer.

“With tours and outreach programs, the Vestavia Hills Library in the Forest offers over 200 events during the months of June and July alone,” said April Moon, director of the children’s department.

On May 30, entertainer Roger Day will perform inside the library at 10:30 a.m. and outside the library at 6 p.m. to motivate kids to read more in the summer months, Moon said. Visitors will receive special bags to commemorate the event, too.

For teenagers, they’ll have a chance to win prizes during the summer. For each book they read, they’ll be entered into a drawing to receive a prize.

“The teen prizes for the summer are always displayed in a case near the elevator,” said Daniel Tackett with the library’s teen department. “We also offer a grand prize drawing at the end of the summer. We’ve given away iPad minis and an Oculus Rift Go VR headset in the past.”

The library will hold multiple events throughout the year to honor Alabama’s bicentennial, including a visit by Glen Willis, author of “Forgotten Alabama.”

“He will work specifically with our tweens, showing them interesting spots from the past they can uncover on a day trip with their family,” Moon said. “The Alabama Department of Archives and History will bring their trunk show, ‘Stars Fell On Alabama’ and give the tweens a hands on look at Alabama artifacts and historic pieces of history.”

Teens will have a chance to take part in a bicentennial escape room, and the teen department’s artwork and advertising will also mirror the big event.

Families will also have a chance to take part in “Share Your Alabama Story,” through which they will have a chance to recount how they came to live in Alabama, Moon said. Stories will be shared on screens the next day for visitors to see when they visit the library.

Guests are required to register by calling 978-0158 or by going online to vestavialibrary.org.

The summer is like retail for library staff, Moon said, as they see about 10,000 patrons each in the months of June and July, up from their normal amount of guests.

Other regular library programming will also take place over the summer. There will be a “beach party” for tweens on June 4 from 2 to 2:45 p.m., during which visitors will learn to make kinetic sand and have a sandcastle contest.

Atlanta magician Arthur Atsma will entertain children with his magic show on June 6 from 10:30 to 11:15 a.m. On June 15, the library will host a “Dad and Daughter Tea” from 11 a.m. to noon, and guests are required to register by calling 978-0158 or by going online.

The library is also offering a “Chopped: Teen Edition,” during which teen participants can be judged on their culinary skills. The library will provide the ingredients for this event, which takes place June 11 from 5:30-7:30 p.m.

On June 25, from 5:30-7:30 p.m., the library will celebrate the 20th anniversary of “Harry Potter and the Prisoner of Azkaban,” and teens will have a chance to find out what kind of dark wizard they would be and “face down the Ministry of Magic.”

Adult programming is also ongoing throughout the summer. For more information, visit vestavialibrary.org.

Vestavia Hills Magazine

By Madoline Markham

APRIL 23, 2019

VESTAVIA HILLS MAGAZINE

Events Features Food & Drink Home & Style Arts & Culture Schools & Sports Subscribe

10 May Events Not to Miss in Vestavia

Apr 23, 2019 | Events | 0



By Madoline Markham

Photos by Elizabeth Nance

It's time to kick off summer reading, plus concerts and more fun this month.
Find the details on when and where they will be here.

1. Heights Hangout

Saturday, May 4 | 2-7 p.m.

Heights Village, Cahaba Heights

2. VHHS Spring Choir Concert

Sunday, May 5 | 3 p.m.

Vestavia Hills High School

3. VHHS Spring Band Concert

Tuesday, May 7 | 6:30 p.m.

Vestavia Hills High School

4. VHHS Dance Showcase

Tuesday, May 7 | 7 p.m.

Vestavia Hills High School

5. Hazardous Waste Collection Day

Saturday, May 11 | 8:30-11:30 a.m.

Sicard Hollow Athletic Complex Parking Lot

6. Exam Study Breaks

May 15+16+20

3, 5 & 7 p.m.

Library in the Forest Historical Room

Need a break from studying? The library's Teen Department is offering 30-minute study breaks with snacks and games for grades six to 12.

7. OLLI Presents: Classical Greece

Thursday, May 16 | 1:30-3 p.m.

Library in the Forest

Greek history never fails to fascinate! This event's speaker will cover Athens and Sparta, the Persian War, and the golden age of Athens under Pericles.

8. Opera Birmingham 40th Annual Vocal Competition

Sunday, May 19 | 6 p.m.

Vestavia Country Club

9. Vinyl Cutting 101

Thursday, May 23 | 4–5:30 p.m.

Library in the Forest Makerspace

From preparing images to applying the finished product, participants will learn what's involved in creating custom vinyl decals with the library's Vinyl Cutter.

10. Summer Reading Kickoff with Roger Day

Thursday, May 30

10:30-11 a.m. & 6-7:15 P.M.

Library in the Forest

Come out for a concert by Roger Day to kick off summer reading. All ages are welcome, and free Kona Ice will be served after the morning show and Mosquito Burritos will be served at 6 p.m.

Vestavia Hills Magazine

By Katie Roth

May 28, 2019

VESTAVIA HILLS MAGAZINE

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10 Vestavia Hills Events Not to Miss in June

May 28, 2019 | [Events](#) | 0



By Katie Roth

Photos by Elizabeth Nance

From singing pirates to a day spent cleaning up the Cahaba, you're bound to find something in this list to chase away summer boredom.

1. Trail Fit in the Forest Weekly Workout

Saturdays | 9:30-10:30 a.m.

Vestavia Hills Library in the Forest Trail

Looking for a new workout? There's no registration required for this free event led by professional trainers from Home-Fit. As long as you are over the age of 18, all you have to do is show up!

2. Writing Your Memoirs

Tuesdays | 1:30-3 p.m.

Vestavia Hills Civic Center

If you don't write your memoirs, who will? This free educational workshop, taught by Professor Ralph Voss of The University of Alabama, focuses on the importance of storytelling and learning how to write down your personal stories for future generations. Learn more at olli.ua.edu.

3. Vestavia Hills United Methodist Church Farmer's Market

Wednesdays, 10 a.m.-1 p.m.

Scout Square

The farm is coming to you, so make a convenient stop right off of Highway 31 to find the fresh fruits, vegetables and baked goods and shop local. For more information, visit facebook.com/VestaviaFarmersMarket.

4. Rocky Ridge Church Farmer's Market

Wednesdays | 3-6 p.m.

Rocky Ridge Church

Support local farmers and businesses by coming out to the this market off Rocky Ridge Road, where you can find everything from fresh tomatoes to handmade soap.

5. Big Cahaba Cleanup

Saturday, June 8 | 9 a.m.-3 p.m.

Various Locations

Be a part of the Cahaba River Society's largest cleanup ever, and help eliminate the Cahaba's pollution and encourage recycling.

Email clean@cahabariversociety.org to volunteer, or visit cahabariversociety.org for more information. Registration starts and shuttles start at 8 a.m.

6. Stewart Cink Championship

Monday-Thursday, June 17-20

Vestavia Country Club

Named after the Alabama native Stewart Cink, this championship event is held by the American Junior Golf Association. It is a 54-hole tournament featuring nearly 100 male and female junior golfers between the ages of twelve and nineteen. Learn more about the tournament at ajga.org.

7. Father-Daughter Tea

Saturday, June 15 | 11 a.m.

Library in the Forest Community Room

Calling all daddies and daughters! Come make memories over a special tea party. All ages are welcome. To register, call 978-0158.

8. In Concert: Tom Mason, The Blue Buccaneer

Wednesday, June 26 | 3:30-4:15 p.m.

Vestavia Hills Library in the Forest Amphitheater

Do your kids love pirates? Do your kids love music? Do your kids love being outside? Bring them to this free Tom Mason event to hear songs from his new children's CD entitled *If You Want To Be A Pirate*. All ages are welcome to join in on the fun.

9. I Love America Night

Thursday, June 27 | 6-10 p.m.

Vestavia Hills High School

Get in the 4th of July spirit a week early with free family fun at I Love America Night! Enjoy a concert by the Shades Mountain Baptist Church Orchestra at 7:00 p.m. followed by a movie at 8:15 p.m. The children's area is open from 6-8 p.m. Note that the event is being held at VHHS this year due to construction at Wald Park.

10. Toy Story Movie Marathon

Saturday, June 29 | 10 a.m.-5 p.m.

Vestavia Hills Library in the Forest

Celebrate the recent June 21 release of the last movie in the Toy Story franchise by waiting a few extra days to take your kids (or yourself!) to the theater and catching up on the first three movies beforehand. Popcorn and drinks will be served at all showings, and children eight and under must be accompanied by an adult.

- 10 a.m.-12 p.m. — Toy Story
- 12-12:30 p.m. — Lunch break. Sandwiches and drinks will be served.
- 12:30-2:30 p.m. — Toy Story 2
- 3-5 p.m. — Toy Story 3

by NEAL EMBRY
May 20, 2019

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VESTAVIA VOICE

VESTAVIA HILLS'
COMMUNITY NEWS SOURCE

Library to begin offering pickup in Cahaba Heights

by NEAL EMBRY
May 20, 2019



Photo by Neal Embry.

Eden Pfafe, circulation clerk at the Vestavia Hills Library in the Forest, works on Friday, May 10.

After hearing from residents about the need to have library services in the Cahaba Heights area, changes are coming.

Cinnamon McCulley, communications specialist for the city of Vestavia Hills, said the Vestavia Hills Library in the Forest will begin offering a remote locker pickup system in Cahaba Heights at the New Merkel House.

“Patrons can go online and order books and we’ll deliver them to these lockers,” McCulley said.

The lockers are on their way and will be installed sometime this summer, McCulley said.. Patrons will receive a QR code to scan at the lockers to open them and drop off books at a number of locations in the area.

Patrons can also scan their library card, McCulley said, and books should be at the lockers within two to three days of being ordered. While the city doesn’t have the money for a standalone library in Cahaba Heights, the lockers will keep residents from having to drive to the Vestavia Hills Library in the Forest on U.S. 31. McCulley noted the city is about 19 miles wide, making it somewhat inconvenient for Cahaba Heights residents to drive to the main location.

The lockers are funded in part by a \$20,000 grant from the Library Services and Technology Act, and another \$10,000 from the library fund. That money will also supply a vending machine at the library’s main location.

The library will also have to pay for the technology used to control the lockers, as they’ll have to connect to the Jefferson County Library Cooperative.

12 things to know about local honey in Birmingham, including what to do about a swarm



Sharon Mendel Swain
June 10, 2019



Checking on the bees. Photo by Brian Booth, Jefferson County Beekeepers' Association

When I think of local honey, I get a warm and fuzzy feeling. There's something about knowing that people near here, some who I know, have been tending to bees and producing honey to make our lives a little sweeter. Once I started digging a little deeper into the world of local honey, it got more and more interesting. Here is some of what I learned.

12. Check out artist September Reed's "The Pollinators" exhibit at the Vestavia Library throughout the month of June



Close-up of honey resin layers on September Reed's centerpiece "Alabama Honey" Photo from Facebook

Henna artist September Reed has an art show called "The Pollinators" at the Vestavia Library that's up throughout the month of June. You can find it by the children's department during library hours.

Here's what the artist had to say about her show:

It's mixed media with acrylic, acrylic enamel, and resin layers dripping off some of the canvases. The pieces range in size from 12x12s to a centerpiece that is 4 feet wide. All of the work is Freehanded and done in the style of my mehndi body art training. I've been a pro henna artist for about 5 years now and turned my attention to canvases only last February. The prices of the pieces range from \$60 - \$300, with the centerpiece going for \$5,000, with 20% of each painting going to support a local bee colony (as yet to be determined).

FACEBOOK MENTIONS

Mention



Personnel Board of Jefferson County

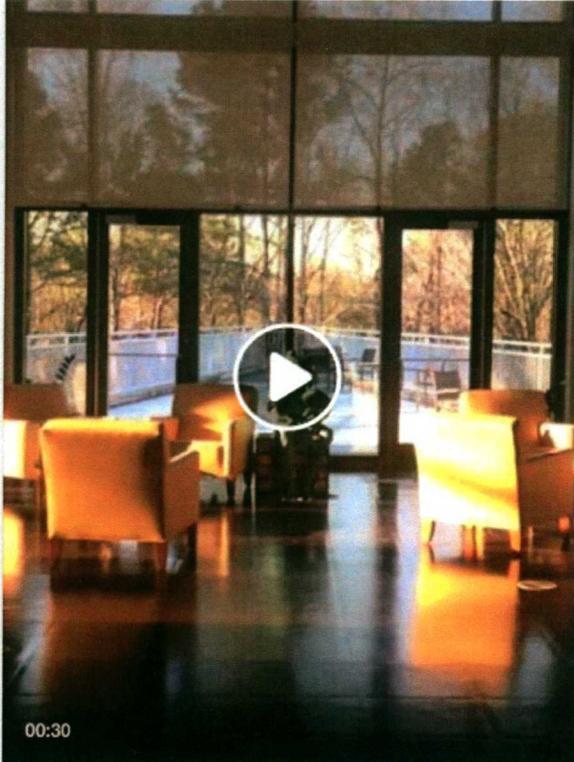
March 20 at 4:10 PM · 🌐

👍 Like as Your Page

Thomas Cox, @Mealfit.co provided some really good nuggets on "Networking" this morning.

Thanks [Vestavia Hills Public Library](#) for allowing us to use your wonderful facility. It's great serving and networking with partners like you.

Michael Glaze was the facilitator for this 2-day session. You do not want to miss the next learning opportunity. Go to meritmatters.org and reserve your seat today!



👤 Kimberly Robinson, Michael Glaze and Lucian Hornbuckle

38 Views

👍 Like

💬 Comment

➦ Share



Mention



Macaroni Kid South Birmingham

March 21 at 8:19 AM · 🌐

👍 Like as Your Page

If you live in or around Vestavia, make sure you check this out! [Vestavia Hills Public Library Vestavia Hills Chamber of Commerce Vestavia Hills High School](#)



SBIRMINGHAM.MACARONIKID.COM

Easter Egg Scavenger Hunt Going On Right Now in Vestavia Hills | Macaroni Kid

The Vestavia Hills Chamber of Commerce is excited to present the 2nd Annual Egg Hunt in the Hills! March 18th - April 12th, 2019, we will be having an Easter Egg Scavenger Hunt around Vestavia Hills.

👤 Valerie Whitfield Salinas, Vestavia Hills Chamber of Commerce and Kimberly Bell

2 Comments 1 Share

👍 Like

💬 Comment

🔗 Share



Mention

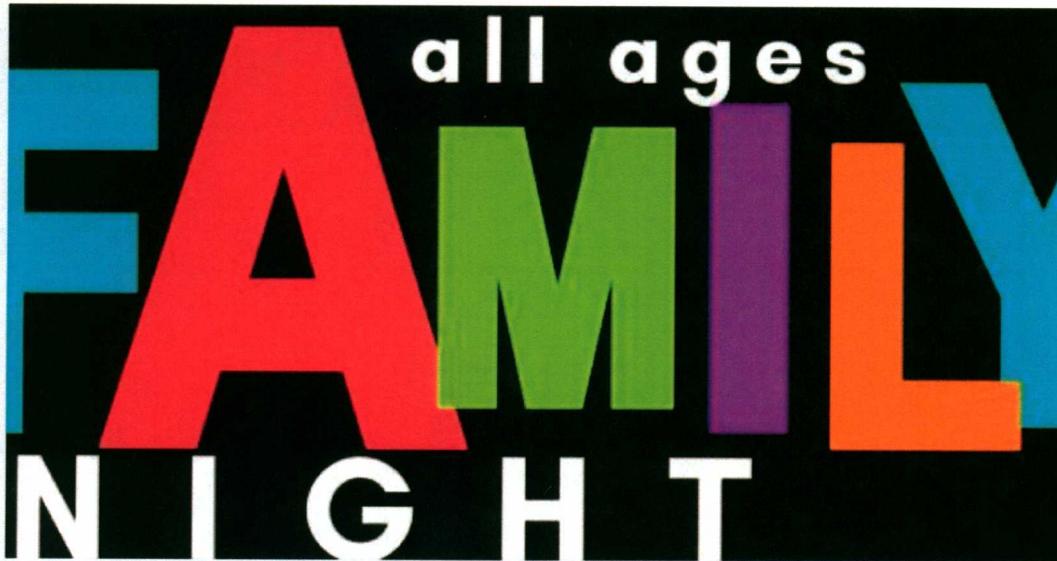


Vestavia Hills Chamber of Commerce shared an event.

1 hr ·

The Vestavia Hills Public Library welcomes you to join them next Tuesday, April 16th for Family Night- Animal Tales. Dinner will be at 6p.m. and show begins at 6:30 in the community Room. You will have the chance to see exotic animals UP CLOSE and learn exciting facts from the knowledgeable animal handlers. All ages are welcome!

<https://www.facebook.com/events/326409614665770/>



TUE, APR 16 AT 6 PM

Family Night- Animal Tales!

Vestavia Hills Public Library · Vestavia Hills

2 Going · 24 Interested

Rachel Bomar

Like

Comment

Share



FACEBOOK MENTIONS

Mention



Paul Cordes Wilm
16 hrs · Instagram · 🌐

Come out & see my Mimesis show in the children's section of the Vestavia Hills Public Library!!!



👍❤️ Lisa Hicks, Laney Clark and 116 others

4 Comments 7 Shares

👍 Like

💬 Comment

🔄 Share



Chris Christopher Very spooky art! Love it 🍷 1

Like · Reply · 15h



Catherine Dunning So proud of you! 🍷 1

Like · Reply · 13h



Robin Nance Metz I like that gallery, good place for your work 🍷 1

Like · Reply · 10h



Vestavia Hills Public Library These are amazing!

Like · Reply · Commented on by Kelly Daniel Powell [?] · 7m



Write a comment...



FACEBOOK MENTIONS

Mention



Roger Day

May 28 at 12:20 PM · 🌐

👍 Like as Your Page

Wow! THIS Thursday y'all...my summer reading tour officially starts! Join me & my friends at [Vestavia Hills Public Library](#) - led as always by my dear, dear friend [April Moon](#) - for either a morning show 10:30 a.m. or the evening show at 6:30 p.m. The Dreams will be BIG! And...the MOSQUITO BURRITOS at the evening show will be MIGHTY tasty!! <https://vestivalibrary.org/.../summer-reading-kickoff-with-.../>



👍❤️ 72

8 Comments 8 Shares

Mention

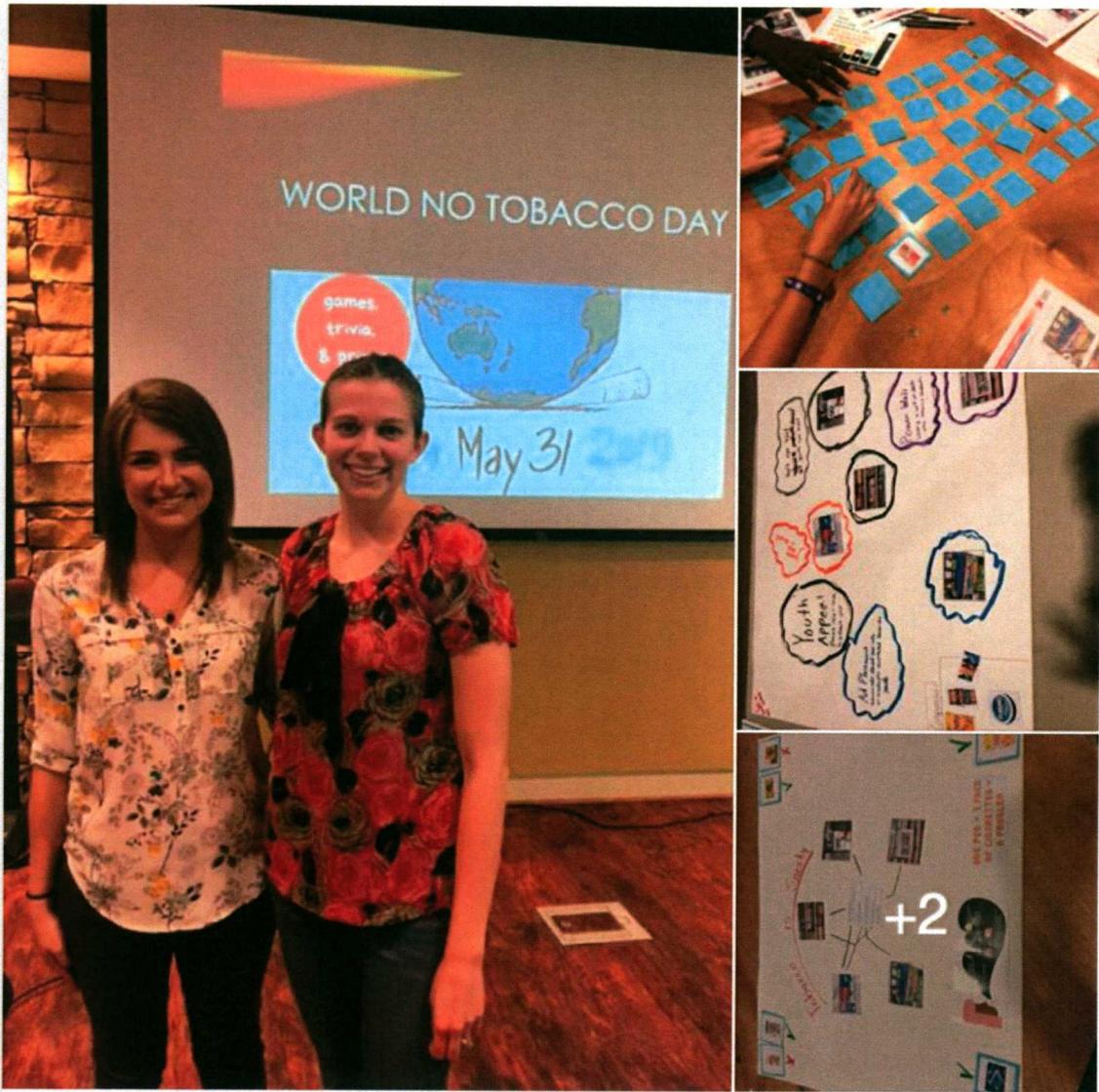


YTP Birmingham is with Abigail Duemler.

May 31 at 4:57 PM · 🌐

👍 Like as Your Page

#WorldNoTobaccoDay was a success. Thank you to Vestavia Hills Public Library and our Help The Hills student volunteers for making it a great event.



👍 Calvin Colvin, Rachel Roach Sterns and 3 others

👍 Like

💬 Comment

➦ Share



Mention



Appear Photography Weddings and Events

June 1 at 8:06 AM · 🌐

👍 Like as Your Page

Congratuaitaions to [Janie Suter](#) and Ryan! I loved capturing your wedding day and I hope you have many wonderful adventures together!!

www.appearphotography.com

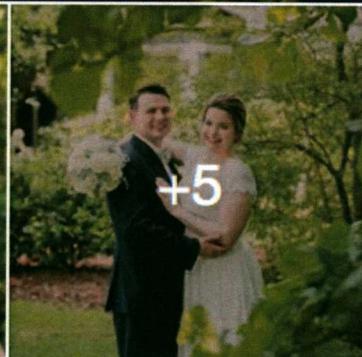
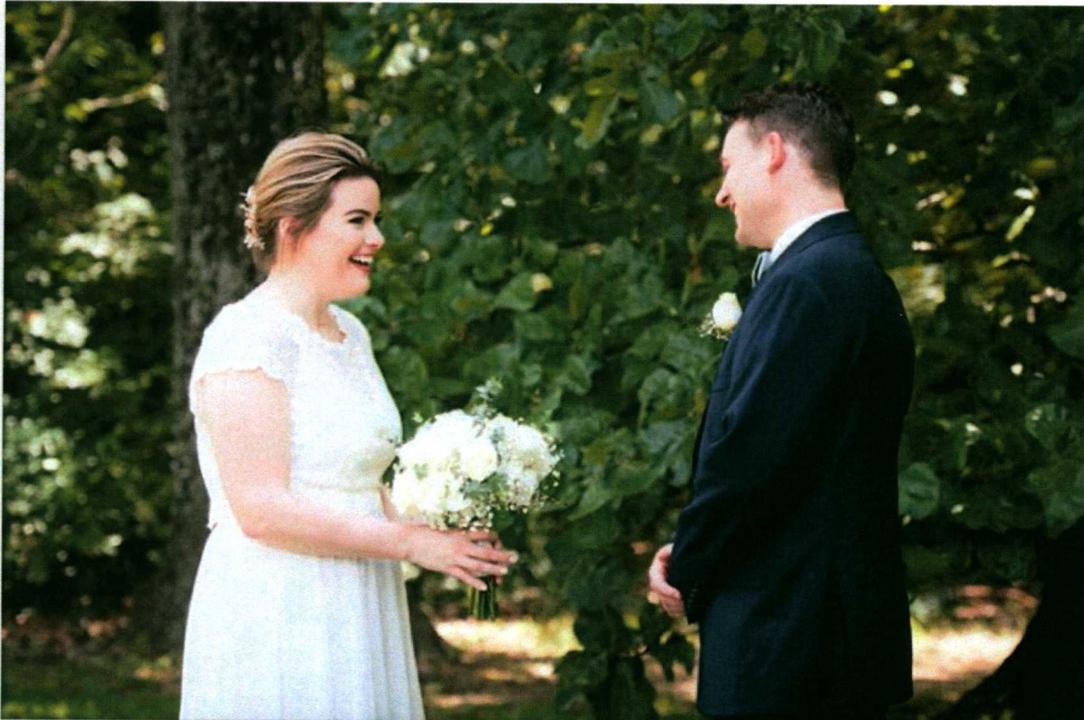
Ceremony - Vestavia Hills Public Library

Reception - Grand Bohemian Hotel Mountain Brook, Autograph Collection

HMUA - Glow

ALWEP - Alabama Wedding & Event Professionals

ALWEP Members



👍 Paul Roberts, Michael Lavender and Angie Cossey Gagnon

👍 Like

💬 Comment

➦ Share



Vestavia Hills Library in the Forest

Apr 2019 Monthly Statistical Report

Books	Category	Apr 2019	Apr 2018	% Difference	Demand	Net Change	Type
	Adult Books	6,452	5,286	22.06%	Up	1,166	Book
	Adult Best Sellers	286	265	7.92%	Up	21	Book
	Juvenile Books	10,571	8,683	21.74%	Up	1,888	Book
	Teen Books	1,863	1,638	13.74%	Up	225	Book
Total Books	19,172	15,872	20.79%	Up	3,300	Book	

Category	Apr 2019	Apr 2018	% Difference
Books	19,172	15,872	20.79%
Adult Non-Books	6,155	5,547	10.96%
Juvenile Non-Books	2,477	1,604	54.43%
Teen Non-Books	1,580	1,209	30.69%
Total Circulation	29,384	24,232	21.26%

Non Books	Category	Apr 2019	Apr 2018	% Difference	Demand	Net Change	Type
	Adult Non-Fiction DVDs	297	229	29.69%	Up	68	Non-Book
	Adult Audio Book MP3	19	24	-20.83%	Down	(5)	Non-Book
	Adult Audio Books CD	1,154	1,020	13.14%	Up	134	Non-Book
	Adult Blu-rays	692	637	8.63%	Up	55	Non-Book
	Adult DVDS	3,296	2,888	14.13%	Up	408	Non-Book
	Adult Magazines	83	39	112.82%	Up	44	Non-Book
	Adult Mixed Media	10	-	100.00%	Up	10	Non-Book
	Adult Music CD	595	697	-14.63%	Down	(102)	Non-Book
	Adult Self Playing Audio	9	13	-30.77%	Down	(4)	Non-Book
	Total Adult Non Books	6,155	5,547	10.96%	Up	608	Non-Book

Category	Apr 2019	Apr 2018	% Difference
Gate Count	35,160	34,694	1.34%
Public Computers	5,773	6,164	-6.34%
Volunteers	17	19	-10.53%
Web Site Visits	13,958	25,058	-44.30%
Pinterest	NA	NA	NA
Facebook	See Below	See Below	NA
Instagram	1036	877	18.13%
Twitter	1255	1240	1.21%

Non Books	Category	Apr 2019	Apr 2018	% Difference	Demand	Net Change	Type
	Juvenile Views	36	28	28.57%	Up	8	Non-Book
	Juvenile Audio CD	50	80	-37.50%	Down	(30)	Non-Book
	Juvenile Blu-rays	108	100	8.00%	Up	8	Non-Book
	Juvenile DVDs	1,913	1,174	62.95%	Up	739	Non-Book
	Juvenile Magazines	38	16	137.50%	Up	22	Non-Book
	Juvenile Mixed Media	280	175	60.00%	Up	105	Non-Book
	Juvenile Music CD	23	18	27.78%	Up	5	Non-Book
	Juvenile Self Playing Audio	29	13	123.08%	Up	16	Non-Book
	Total Juvenile Non Books	2,477	1,604	54.43%	Up	873	Non-Book

Services	Apr 2019	Apr 2018	% Difference
Borrowed From Others	1,625	1,573	3.31%
Loans To Other Libraries	2,529	2,102	20.31%
Reference Questions	4,975	5,559	-10.51%
Reserves	502	607	-17.30%
Voter Registration	-	4	-100.00%
Days Open	29	29	0.00%

Non Books	Category	Apr 2019	Apr 2018	% Difference	Demand	Net Change	Type
	Teen Audio Books MP3	1	2	-50.00%	Down	(1)	Non-Book
	Teen Audio Books CD	39	64	-39.06%	Down	(25)	Non-Book
	Teen Blu-rays	180	181	-0.55%	Down	(1)	Non-Book
	Teen DVDs	889	669	32.88%	Up	220	Non-Book
	Teen Games	439	268	63.81%	Up	171	Non-Book
	Teen Magazines	12	-	100.00%	Up	12	Non-Book
	Teen Music CD	15	22	-31.82%	Down	(7)	Non-Book
	Teen Self Playing Audio	5	3	66.67%	Up	2	Non-Book
	Total Teen Non Books	1,580	1,209	30.69%	Up	371	Non-Book

Program Category	Apr 2019		Apr 2018	
	Number	Attendance	Number	Attendance
Adult Programs	19	276	15	331
Juvenile Programs	40	1,492	33	894
YA/Teen Programs	14	169	12	158
Computer Lab	7	118	5	112
Outreach	3	153	6	809
Meeting Rooms	53	1,389	55	1,548
Tours	0	0	1	45
Total	136	3,597	127	3,897

Digital Books	Category	Apr 2019	Apr 2018	% Difference	Demand	Net Change	Type
	Ebooks Adult	2,236	2,094	6.78%	Up	142	Digital
	Ebooks Children	262	165	58.79%	Up	97	Digital
	Ebooks Teen	185	157	17.83%	Up	28	Digital
Ebooks Total	2,683	2,416	11.05%	Up	267	Digital	

Membership	Apr 2019	Apr 2018	% Difference
Adult Memberships	52	52	0.00%
Juvenile Memberships	12	4	200.00%
Non-Resident Adult	32	28	14.29%
Non-Resident Juvenile	3	1	200.00%
Out of County Members	-	-	0.00%
Total	120	85	41.18%

Digital Books	Category	Apr 2019	Apr 2018	% Difference	Demand	Net Change	Type
	Audiobooks Adult	1,578	1,115	41.52%	Up	463	Digital
	Audiobooks Children	151	76	98.68%	Up	75	Digital
	Audiobooks Teen	183	101	81.19%	Up	82	Digital
	Audiobooks Total	1,912	1,292	47.99%	Up	620	Digital

Facebook Stats	2019	2018
Daily Page Engaged Users	827	1325
Daily Total Reach	17,809	26,674

Adult Launchpads	0	Coffee	\$98
Juv Launchpads	93	WiFi Hotspots	52
Juv Book Group Kits	280	Roku Sticks	8
Juv Augmented Reality	31	Hammocks	0
		WalkingSticks	0

Vestavia Hills Library in the Forest

May 2019 Monthly Statistical Report

Books	Category	May 2019	May 2018	% Difference	Demand	Net Change	Type
	Adult Books	6,993	5,936	17.81%	Up	1,057	Book
	Adult Best Sellers	339	301	12.62%	Up	38	Book
	Juvenile Books	12,379	11,097	11.55%	Up	1,282	Book
	Teen Books	2,072	2,122	-2.36%	Down	(50)	Book
Total Books	21,783	19,456	11.96%	Up	2,327	Book	

Category	May 2019	May 2018	% Difference
Books	21,783	19,456	11.96%
Adult Non-Books	6,542	5,440	20.26%
Juvenile Non-Books	2,770	2,338	18.48%
Teen Non-Books	1,644	1,480	11.08%
Total Circulation	32,739	28,714	14.02%

Non Books	Category	May 2019	May 2018	% Difference	Demand	Net Change	Type
	Adult Non-Fiction DVDs	322	187	72.19%	Up	135	Non-Book
	Adult Audio Book MP3	24	14	71.43%	Up	10	Non-Book
	Adult Audio Books CD	1,201	1,084	10.79%	Up	117	Non-Book
	Adult Blu-rays	797	601	32.61%	Up	196	Non-Book
	Adult DVDS	3,613	2,769	30.48%	Up	844	Non-Book
	Adult Magazines	58	43	34.88%	Up	15	Non-Book
	Adult Mixed Media	7	-	100.00%	Up	7	Non-Book
	Adult Music CD	509	725	-29.79%	Down	(216)	Non-Book
	Adult Self Playing Audio	11	17	-35.29%	Down	(6)	Non-Book
	Total Adult Non Books	6,542	5,440	20.26%	Up	1,102	Non-Book

Category	May 2019	May 2018	% Difference
Gate Count	40,049	37,885	5.71%
Public Computers	5,834	6,325	-7.76%
Volunteers	21	44	-52.27%
Web Site Visits	19,127	34,112	-43.93%
Pinterest	NA	NA	NA
Facebook	See Below	See Below	NA
Instagram	1036	896	15.63%
Twitter	1252	1249	0.24%

Non Books	Category	May 2019	May 2018	% Difference	Demand	Net Change	Type
	Juvenile Views	41	30	36.67%	Up	11	Non-Book
	Juvenile Audio CD	103	118	-12.71%	Down	(15)	Non-Book
	Juvenile Blu-rays	97	90	7.78%	Up	7	Non-Book
	Juvenile DVDs	2,165	1,823	18.76%	Up	342	Non-Book
	Juvenile Magazines	40	30	33.33%	Up	10	Non-Book
	Juvenile Mixed Media	274	183	49.73%	Up	91	Non-Book
	Juvenile Music CD	18	34	-47.06%	Down	(16)	Non-Book
	Juvenile Self Playing Audio	32	30	6.67%	Up	2	Non-Book
	Total Juvenile Non Books	2,770	2,338	18.48%	Up	432	Non-Book

Services	May 2019	May 2018	% Difference
Borrowed From Others	1,904	1,590	19.75%
Loans To Other Libraries	2,748	2,039	34.77%
Reference Questions	5,402	5,062	6.72%
Reserves	713	676	5.47%
Voter Registration	-	-	0.00%
Days Open	29	29	0.00%

Non Books	Category	May 2019	May 2018	% Difference	Demand	Net Change	Type
	Teen Audio Books MP3	-	3	-100.00%	Down	(3)	Non-Book
	Teen Audio Books CD	32	87	-63.22%	Down	(55)	Non-Book
	Teen Blu-rays	175	186	-5.91%	Down	(11)	Non-Book
	Teen DVDs	1,027	848	21.11%	Up	179	Non-Book
	Teen Games	391	337	16.02%	Up	54	Non-Book
	Teen Magazines	-	-	0.00%	Same	-	Non-Book
	Teen Music CD	17	15	13.33%	Up	2	Non-Book
	Teen Self Playing Audio	2	4	-50.00%	Down	(2)	Non-Book
	Total Teen Non Books	1,644	1,480	11.08%	Up	164	Non-Book

Program Category	May 2019		May 2018	
	Number	Attendance	Number	Attendance
Adult Programs	18	229	10	146
Juvenile Programs	31	2,210	25	1,480
YA/Teen Programs	19	240	19	230
Computer Lab	8	156	9	129
Outreach	9	466	4	2,454
Meeting Rooms	49	1,648	41	1,126
Tours	0	0	3	170
Total	134	4,949	111	5,735

Digital Books	Category	May 2019	May 2018	% Difference	Demand	Net Change	Type
	Ebooks Adult	2,461	2,163	13.78%	Up	298	Digital
	Ebooks Children	268	292	-8.22%	Down	(24)	Digital
	Ebooks Teen	249	204	22.06%	Up	45	Digital
	Ebooks Total	2,978	2,659	12.00%	Up	319	Digital

Membership	May 2019	May 2018	% Difference
Adult Memberships	84	64	31.25%
Juvenile Memberships	37	43	-13.95%
Non-Resident Adult	28	22	27.27%
Non-Resident Juvenile	2	11	-81.82%
Out of County Members	1	-	100.00%
Total	152	140	8.57%

Digital Books	Category	May 2019	May 2018	% Difference	Demand	Net Change	Type
	Audiobooks Adult	1,742	1,186	46.88%	Up	556	Digital
	Audiobooks Children	169	91	85.71%	Up	78	Digital
	Audiobooks Teen	176	79	122.78%	Up	97	Digital
	Audiobooks Total	2,087	1,356	53.91%	Up	731	Digital

Facebook Stats	2019	2018
Daily Page Engaged Users	917	2001
Daily Total Reach	21,059	23,015

Adult Launchpads	0	Coffee	\$96
Juv Launchpads	77	WiFi Hotspots	46
Juv Book Group Kits	281	Roku Sticks	6
Juv Augmented Reality	26	Hammocks	1
		WalkingSticks	0



Vestavia Hills Library in the Forest

Detailed Statistics Worksheet

April 2019

PROGRAMMING	2019		2018	
	Programs	Attendance	Programs	Attendance
Adult	19	276	15	331
Children	40	1492	33	894
Teen	14	169	12	158
Computer Lab	7	118	5	112
Outreach	3	153	6	809
Library Tours	0	0	1	45
Makerspace	11	34	0	0
TOTAL	94	2422	72	2349

MEETING ROOMS	2019		2018	
	Programs	Attendance	Programs	Attendance
Community Room	19	991	21	1118
Historical Room	12	103	10	92
Tree House	13	166	17	225
Children's Program	9	129	7	113
Outdoor Classroom	0	0	0	0
Rooftop Garden	0	0	0	0
Total Rental Usage	53	1389	55	1548

Study Room Use	Sign Ins	Users	Sign Ins	Users
	364	558	369	618

Proctored Exams	15			
Passports	107			

VOLUNTEERS	2019		2018	
	Volunteer #	Total Hours	Volunteer #	Total Hours
Adult	1	10	1	10
Children	8	15	11	20
Teen	5	28	5	60
Computer Lab	2	7.5	1	6.75
Technical Services	0	0	0	0
Other <u>front desk</u>	1	12.5	1	41.25
TOTAL	17	73	19	138

MEMBERSHIPS	2019	2018
Adult VH Residents	52	52
Juvenile VH Residents	12	4
Non-resident Adults	32	28
Non-resident Juvenile	3	1
Out-of-County	0	0
TOTAL	99	85

INFORMATION	2019	2018
Voter Registration	0	4
Reserves	502	607
Intra-Library Loans	2529	2102
Intra-Library Borrows	1625	1573
Coffee	98	109

ELECTRONIC CHECKOUTS	2019	2018
Downloadable Audios	1912	1292
E-books	2683	2424
RB Digital/Zinio	44	31
Mango	60	98

REFERENCE QUESTIONS	2019	2018
Adult	966	937
Children	1200	1287
Teen	752	731
Other	0	0
Database Usage	2057	2604
TOTAL	4975	5559

ADDITIONAL STATS	2019	2018
Gate Count	35160	34694
Facebook Views	Daily Page Engaged Users: 827 Daily Total Reach: 17809	Daily Page Engaged Users: 1325 Daily Total Reach: 26674
Twitter	1255	1240
Instagram	1036	877
Library Website Visits	13958	25058
Public Computer Use	5773	6164
Self Check Machine Use	12242	10233
Days Open	29	29

Hoopla Circulation	2019	2018
Audiobooks	904	785
Movies	155	123
Music	124	146
Television	58	108
Total	1241	1162

STAFF TRAINING BY DEPARTMENT	2019	2018
Acquisitions/Cataloging	2	3
Administration	0	0
Adult	1	1
Children	3	4
Circulation	1	6
Technology	0	2
Teens	6	6

HOLDINGS	Adds	Deletes	System Total
Adult Books	201	77	24130
Adult Red Hot books	48	30	251
Adult Foreign Language	0	0	66
Adult Large Print	81	31	4214
Adult Reference	0	0	273
Adult Magazine Envelopes	0	0	145
Adult Hammocks	0	0	6
Adult Hiking Poles	0	0	2
Juvenile Books	13	143	31827
Juvenile Augmented Reality Books	0	0	26
Juvenile Reference	0	0	139
Juvenile Teacher Packs	0	0	285
Juvenile Magazine Envelopes	0	0	62
Teen Books	77	11	7482
Teen Magazines Envelopes	0	0	23
Adult Audio CDs.	30	16	3222
Adult Music CDs	17	4	2862
Adult Kits	0	0	30
Juvenile Audio CDs	1	0	539
Juvenile Music CDs	0	1	367
Juvenile Kits	16	2	407
Teen Audio CDs	0	0	445
Teen Music CDs	0	0	121
Adult DVDs	64	12	5035
Adult Non-fiction DVDs	11	0	974
Adult Blu-Rays	17	0	1135
Adult Playaway Launchpads	0	0	11
Juvenile DVDs	0	4	2446
Juvenile Non-fiction DVDs	0	0	4
Juvenile Self Playing Video	0	0	58
Juvenile Playaway Launchpads	0	0	41
Juvenile Blu-Rays	0	0	96
Teen DVDs	13	39	1172
Teen Blu-Rays	8	12	246
Adult MP3s & Playaways	0	3	155
Teen MP3s & Playaways	0	0	84
Juvenile Playaways	0	0	132
Adult Nooks	0	0	23
Juvenile Nooks	0	0	2
Teen Nooks	0	5	0
Teen Videogames	5	1	390
Adult Wireless Hotspots	0	0	22
Adult Laptops	0	0	2
Adult Streaming Media Player	0	0	4
TOTAL	602	391	88954



Vestavia Hills Library in the Forest Detailed Statistics Worksheet May 2019

PROGRAMMING	2019		2018	
	Programs	Attendance	Programs	Attendance
Adult	18	229	10	146
Children	31	2210	25	1480
Teen	19	240	19	230
Computer Lab	8	156	9	129
Outreach	9	466	4	2454
Library Tours	0	0	3	170
Makerspace	9	24	NA	NA
TOTAL	94	3325	70	4609

MEETING ROOMS	2019		2018	
	Programs	Attendance	Programs	Attendance
Community Room	25	1372	18	902
Historical Room	6	45	5	12
Tree House	11	104	9	58
Children's Program	5	62	7	113
Outdoor Classroom	2	65	2	41
Rooftop Garden	0	0	0	0
Total Rental Usage	49	1648	41	1126

Study Room Use	Sign Ins	Users	Sign Ins	Users
	341	561	338	544

Proctored Exams	12			
Passports	116			

VOLUNTEERS	2019		2018	
	Volunteer #	Total Hours	Volunteer #	Total Hours
Adult	1	10	1	8
Children	13	44	36	88
Teen	4	12	4	42
Computer Lab	2	13.5	2	13.75
Technical Services	0	0	0	0
Other <u>front desk</u>	1	34.5	1	31.25
TOTAL	21	114	44	183

MEMBERSHIPS	2019	2018
Adult VH Residents	84	64
Juvenile VH Residents	37	43
Non-resident Adults	28	22
Non-resident Juvenile	2	11
Out-of-County	1	0
TOTAL	152	140

INFORMATION	2019	2018
Voter Registration	0	0
Reserves	713	676
Intra-Library Loans	2748	2039
Intra-Library Borrows	1904	2039
Coffee	96.00	110.00

ELECTRONIC CHECKOUTS	2019	2018
Downloadable Audios	2087	1356
E-books	2978	2663
RB Digital/Zinio	38	63
Mango	39	84

REFERENCE QUESTIONS	2019	2018
Adult	750	904
Children	2075	1595
Teen	758	724
Other	0	0
Database Usage	1819	1851
TOTAL	5402	5062

ADDITIONAL STATS	2019	2018
Gate Count	40049	37885
Facebook Views	Daily Page Engaged Users: 917 Daily Total Reach: 21059	Daily Page Engaged Users: 2001 Daily Total Reach: 23051
Twitter	1252	1249
Instagram	1036	896
Library Website Visits	19127	34112
Public Computer Use	5834	6325
Self Check Machine Use	16053	13650
Days Open	29	29

Hoopla Circulation	2019	2018
Audiobooks	1047	894
Movies	186	172
Music	119	188
Television	65	66
Total	1417	1320

STAFF TRAINING BY DEPARTMENT	2019	2018
Acquisitions/Cataloging	2	5
Administration	0	0
Adult	0	4
Children	0	3
Circulation	6	9
Technology	0	2
Teens	0	6

HOLDINGS	Adds	Deletes	System Total
Adult Books	205	81	24239

Adult Red Hot books	2	13	240
Adult Foreign Language	0	0	66
Adult Large Print	74	29	4259
Adult Reference	0	0	273
Adult Magazine Envelopes	0	0	145
Adult Hammocks	0	0	6
Adult Hiking Poles	0	0	2
Juvenile Books	15	211	31608
Juvenile Augmented Reality Books	0	0	26
Juvenile Reference	0	0	139
Juvenile Teacher Packs	0	0	285
Juvenile Magazine Envelopes	0	0	62
Teen Books	104	2	7584
Teen Magazines Envelopes	0	0	23
Adult Audio CDs.	39	2	3259
Adult Music CDs	17	0	2879
Adult Kits	0	0	30
Juvenile Audio CDs	13	0	552
Juvenile Music CDs	0	1	366
Juvenile Kits	1	7	401
Teen Audio CDs	0	0	445
Teen Music CDs	0	0	121
Adult DVDs	61	0	5096
Adult Non-fiction DVDs	9	0	983
Adult Blu-Rays	11	0	1146
Adult Playaway Launchpads	0	0	11
Juvenile DVDs	36	3	2479
Juvenile Non-fiction DVDs	0	0	4
Juvenile Self Playing Video	0	0	58
Juvenile Playaway Launchpads	0	0	41
Juvenile Blu-Rays	8	0	104
Teen DVDs	0	5	1167
Teen Blu-Rays	0	0	246
Adult MP3s & Playaways	2	0	157
Teen MP3s & Playaways	0	0	84
Juvenile Playaways	0	0	132
Adult Nooks	0	0	23
Juvenile Nooks	0	0	2
Teen Nooks	0	0	2
Teen Videogames	10	0	400
Adult Wireless Hotspots	0	0	22
Adult Laptops	0	0	2
Adult Streaming Media Player	0	0	4
TOTAL	607	354	89184

PINNACLE BANK

ACCT. # 1560062488

* DONATION ACCOUNT
FUND 13

Month Ending: 31-Mar-19

BEGINNING LEDGER/CK BK BAL	\$ 108,702.17	LEDGER BALANCE
Deposits:	\$ 3,570.00	(Copier Revenue)
	\$ 2,565.27	(CCD payment Deposits)
Bank Fees	\$ (2.25)	(Svc Charge)
Bank Fees	\$ (60.71)	(Svc Charge - Fees Sep TSYS CCD)

Expenditures:

Date Cleared	Date Written	CK #	Name	Ck Amt.
3/18	3/14	3904	Sam's	\$ (372.18)
3/25	3/19	3905	Dry Clean City	\$ (23.85)

* Break in number sequence

Ending Balance: \$ (396.03) (ledger / check book)

O/C (written-not cleared)

3/11	3902	Ms. Essence Young	\$ (50.00)
3/13	3903	Creative Wellness Institute	\$ (150.00)

O/C Expenditures: \$ (200.00)

DEPOSITS IN TRASIT

\$ -

Ending bank balance

\$ 114,378.45

O/C = (outstanding checks)



Loyal Leadership, Local Decision Making and Superior Service

Date 3/29/19
Primary Account
Enclosures

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VESTAVIA HILLS PUBLIC LIBRARY
DONATION ACCOUNT
TANEISHA TUCKER
1221 MONTGOMERY HWY
VESTAVIA HILLS AL 35216

PINNACLE BANK
Loyal Leadership, Local Decision Making and Superior Service

*****CHECKING ACCOUNT*****

Account Title: VESTAVIA HILLS PUBLIC LIBRARY
DONATION ACCOUNT
TANEISHA TUCKER

Effective May 1, 2019, to avoid a monthly paper statement service charge of \$3.00, you must receive electronic statements (Estatements). Please contact your local branch for any information regarding the change or assistance with signing up for Estatements.

NON-PROFIT CHECKING		Number of Enclosures	3
Account Number	1560062488	Statement Dates	3/01/19 thru 3/31/19
Previous Balance	108,702.17	Days This Statement Period	31
26 Deposits/Credits	6,135.27	Average Ledger	112,054.71
3 Checks/Charges	456.74	Average Collected	111,939.55
Service Charge	2.25		
Interest Paid	.00		
Current Balance	114,378.45		

DEPOSITS AND ADDITIONS

Date	Description	Amount
3/01	PYMT PROC TSYS CCD 84870052531161	26.00
3/04	PYMT PROC TSYS CCD 84870052531161	21.50
3/04	PYMT PROC TSYS CCD 84870052531161	182.25
3/04	84870052531161 DEPOSIT	1,640.00



Loyal Leadership, Local Decision Making and Superior Service

Date 3/29/19
Primary Account
Enclosures

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NON-PROFIT CHECKING

1560062488 (Continued)

DEPOSITS AND ADDITIONS

Date	Description	Amount
3/05	PYMT PROC TSYS CCD 84870052531161	32.24
3/06	PYMT PROC TSYS CCD 84870052531161	40.99
3/07	PYMT PROC TSYS CCD 84870052531161	374.24
3/08	PYMT PROC TSYS CCD 84870052531161	82.29
3/11	PYMT PROC TSYS CCD 84870052531161	26.25
3/11	PYMT PROC TSYS CCD 84870052531161	122.40
3/12	PYMT PROC TSYS CCD 84870052531161	230.97
3/13	PYMT PROC TSYS CCD 84870052531161	88.75
3/14	PYMT PROC TSYS CCD 84870052531161	48.10
3/15	PYMT PROC TSYS CCD 84870052531161	112.45
3/18	PYMT PROC TSYS CCD 84870052531161	83.00
3/18	PYMT PROC TSYS CCD 84870052531161	130.49



Loyal Leadership, Local Decision Making and Superior Service

Date 3/29/19
Primary Account
Enclosures

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3

NON-PROFIT CHECKING

1560062488 (Continued)

DEPOSITS AND ADDITIONS

Date	Description	Amount
3/19	84870052531161 PYMT PROC TSYS CCD	103.43
3/20	84870052531161 DEPOSIT	1,930.00
3/21	84870052531161 PYMT PROC TSYS CCD	186.20
3/22	84870052531161 PYMT PROC TSYS CCD	15.25
3/25	84870052531161 PYMT PROC TSYS CCD	57.75
3/25	84870052531161 PYMT PROC TSYS CCD	61.99
3/26	84870052531161 PYMT PROC TSYS CCD	155.99
3/27	84870052531161 PYMT PROC TSYS CCD	230.00
3/28	84870052531161 PYMT PROC TSYS CCD	26.74
3/29	84870052531161 PYMT PROC TSYS CCD	126.00
	84870052531161	

DEBITS AND WITHDRAWALS

Date	Description	Amount
3/04	FEES SEP TSYS CCD	60.71-
	84870052531161	



Loyal Leadership, Local Decision Making and Superior Service

Date 3/29/19
 Primary Account
 Enclosures

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NON-PROFIT CHECKING 1560062488 (Continued)

DEBITS AND WITHDRAWALS

Date	Description	Amount
3/18	PURCHASE SAMS CLUB STORES CK #3904 HOOV AL	372.18-
3/29	Service Charge	2.25-SC

SUMMARY BY CHECK NUMBER

Date	Check No	Amount	Date	Check No	Amount
3/18	3904	372.18	3/25	3905	23.85

*Indicates Break in Check Number Sequence

DAILY BALANCE INFORMATION

Date	Balance	Date	Balance	Date	Balance
3/01	108,728.17	3/12	111,420.59	3/21	113,730.83
3/04	110,511.21	3/13	111,509.34	3/22	113,746.08
3/05	110,543.45	3/14	111,557.44	3/25	113,841.97
3/06	110,584.44	3/15	111,669.89	3/26	113,997.96
3/07	110,958.68	3/18	111,511.20	3/27	114,227.96
3/08	111,040.97	3/19	111,614.63	3/28	114,254.70
3/11	111,189.62	3/20	113,544.63	3/29	114,378.45

*** END OF STATEMENT ***

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PINNACLE BANK

ACCT. # 1560062488

* DONATION ACCOUNT
FUND 13

Month Ending: 30-Apr-19

BEGINNING LEDGER/CK BK BAL	\$ 114,378.45	LEDGER BALANCE
Deposits:	\$ 2,760.00	(Copier Revenue)
	\$ 2,398.40	(CCD payment Deposits)
Bank Fees	\$ -	(Svc Charge)
Bank Fees	\$ (106.97)	(Svc Charge - Fees Sep TSYS CCD)

Expenditures:

Date Cleared	Date Written	CK #	Name	Ck Amt.
4/18	3/11	3902	Ms. Essence Young	\$ (50.00)
4/15	4/12	3906	Sam's	\$ (249.45)
4/25	4/22	3907	Dry Clean City	\$ (29.95)

* Break in number sequence

Ending Balance: \$ (329.40) (ledger / check book)

O/C (written-not cleared)

3/13	3903		Creative Wellness Institute	\$ (150.00)

O/C Expenditures: \$ (150.00)

DEPOSITS IN TRASIT

\$ -

Ending bank balance

\$ 119,100.48

O/C = (outstanding checks)

VESTAVIA HILLS PUBLIC LIBRARY
 DONATION ACCOUNT
 TANEISHA TUCKER
 1221 MONTGOMERY HWY
 VESTAVIA HILLS AL 35216

PINNACLE BANK
 Loyal Leadership, Local Decision Making and Superior Service

*****C H E C K I N G A C C O U N T S*****

Account Title: VESTAVIA HILLS PUBLIC LIBRARY
 DONATION ACCOUNT
 TANEISHA TUCKER

Effective May 1, 2019, to avoid a monthly paper statement service charge of \$3.00, you must receive electronic statements (Estatements). Please contact your local branch for any information regarding the change or assistance with signing up for Estatements.

NON-PROFIT CHECKING		Number of Enclosures	4
Account Number	@XXXXXXXXXXXX@2488	Statement Dates	4/01/19 thru 4/30/19
Previous Balance	114,378.45	Days This Statement Period	30
29 Deposits/Credits	5,158.40	Average Ledger	116,361.25
4 Checks/Charges	436.37	Average Collected	116,269.25
Service Charge	.00		
Interest Paid	.00		
Current Balance	119,100.48		

-----Deposits and Additions-----

Date	Description	Amount
4/01	PYMT PROC TSYS CCD 84870052531161	65.75
4/01	PYMT PROC TSYS CCD 84870052531161	72.95
4/02	PYMT PROC TSYS CCD 84870052531161	37.00
4/03	PYMT PROC TSYS CCD	298.93

NON-PROFIT CHECKING @XXXXXXXXXXXX@2488 (Continued)

-----Deposits and Additions-----		
Date	Description	Amount
4/04	84870052531161 PYMT PROC TSYS CCD	52.85
4/05	84870052531161 PYMT PROC TSYS CCD	65.65
4/08	84870052531161 PYMT PROC TSYS CCD	27.50
4/08	84870052531161 PYMT PROC TSYS CCD	56.10
4/09	84870052531161 PYMT PROC TSYS CCD	58.00
4/10	84870052531161 PYMT PROC TSYS CCD	18.20
4/11	84870052531161 PYMT PROC TSYS CCD	208.02
4/12	84870052531161 PYMT PROC TSYS CCD	75.00
4/15	84870052531161 PYMT PROC TSYS CCD	15.20
4/15	84870052531161 PYMT PROC TSYS CCD	93.00
4/15	84870052531161 DEPOSIT	1,795.00
4/16	84870052531161 PYMT PROC TSYS CCD	61.50
	84870052531161	

NON-PROFIT CHECKING @XXXXXXXXXXXX@2488 (Continued)

-----Deposits and Additions-----		
Date	Description	Amount
4/17	PYMT PROC TSYS CCD 84870052531161	161.25
4/18	PYMT PROC TSYS CCD 84870052531161	65.15
4/19	PYMT PROC TSYS CCD 84870052531161	124.45
4/22	PYMT PROC TSYS CCD 84870052531161	25.25
4/22	PYMT PROC TSYS CCD 84870052531161	247.00
4/23	PYMT PROC TSYS CCD 84870052531161	27.25
4/24	PYMT PROC TSYS CCD 84870052531161	12.50
4/25	PYMT PROC TSYS CCD 84870052531161	20.00
4/26	PYMT PROC TSYS CCD 84870052531161	245.91
4/29	PYMT PROC TSYS CCD 84870052531161	41.45
4/29	PYMT PROC TSYS CCD 84870052531161	155.74
4/30	PYMT PROC TSYS CCD 84870052531161	66.80

NON-PROFIT CHECKING @XXXXXXXXXX@2488 (Continued)

-----Deposits and Additions-----		
Date	Description	Amount
4/30	84870052531161 DEPOSIT	965.00

-----Debits and Withdrawals-----		
Date	Description	Amount
4/02	FEES SEP TSYS CCD	106.97-
4/15	84870052531161 PURCHASE SAMS CLUB STORES CK #3906 HOOV AL	249.45-

----- Summary by Check Number -----					
Date	Check No	Amount	Date	Check No	Amount
4/18	3902	50.00	4/25	3907	29.95
4/15	3906*	249.45			

*Indicates Break in Check Number Sequence

-----Daily Balance Information-----					
Date	Balance	Date	Balance	Date	Balance
4/01	114,517.15	4/11	115,232.43	4/23	117,623.03
4/02	114,447.18	4/12	115,307.43	4/24	117,635.53
4/03	114,746.11	4/15	116,961.18	4/25	117,625.58
4/04	114,798.96	4/16	117,022.68	4/26	117,871.49
4/05	114,864.61	4/17	117,183.93	4/29	118,068.68
4/08	114,948.21	4/18	117,199.08	4/30	119,100.48
4/09	115,006.21	4/19	117,323.53		
4/10	115,024.41	4/22	117,595.78		

*** END OF STATEMENT ***

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PINNACLE BANK

ACCT. # 1560062488

* DONATION ACCOUNT
FUND 13

Month Ending: 31-May-19

BEGINNING LEDGER/CK BK BAL \$ 119,100.48 LEDGER BALANCE
 Deposits: \$ 3,325.00 (Copier Revenue)
 \$ 2,558.83 (CCD payment Deposits)
 Bank Fees \$ - (Svc Charge)
 Bank Fees \$ (99.67) (Svc Charge - Fees Sep TSYS CCD)

Expenditures:

Date Cleared	Date Written	CK #	Name	Ck Amt.
5/20	5/17	3908	Sam's	\$ (204.27)
5/31	5/29	3909	Sam's	\$ (536.94)

* Break in number sequence

Ending Balance: \$ (741.21) (ledger / check book)

O/C (written-not cleared)

3/13	3903	Creative Wellness Institute	\$ (150.00)

O/C Expenditures: \$ (150.00)

DEPOSITS IN TRASIT

\$ -

Ending bank balance

\$ 124,143.43

O/C = (outstanding checks)

VESTAVIA HILLS PUBLIC LIBRARY
 DONATION ACCOUNT
 TANEISHA TUCKER
 1221 MONTGOMERY HWY
 VESTAVIA HILLS AL 35216

PINNACLE BANK
 Loyal Leadership, Local Decision Making and Superior Service

*****C H E C K I N G A C C O U N T S*****

Account Title: VESTAVIA HILLS PUBLIC LIBRARY
 DONATION ACCOUNT
 TANEISHA TUCKER

NON-PROFIT CHECKING		Number of Enclosures	2
Account Number	@XXXXXXXXXXXX@2488	Statement Dates	5/01/19 thru 6/02/19
Previous Balance	119,100.48	Days This Statement Period	33
29 Deposits/Credits	5,883.83	Average Ledger	121,662.26
3 Checks/Charges	840.88	Average Collected	121,468.62
Service Charge	.00		
Interest Paid	.00		
Current Balance	124,143.43		

-----Deposits and Additions-----

Date	Description	Amount
5/01	PYMT PROC TSYS CCD 84870052531161	221.00
5/02	PYMT PROC TSYS CCD 84870052531161	21.74
5/03	PYMT PROC TSYS CCD 84870052531161	86.00
5/06	PYMT PROC TSYS CCD 84870052531161	165.86
5/06	PYMT PROC TSYS CCD 84870052531161	179.60

NON-PROFIT CHECKING @XXXXXXXXXXXX@2488 (Continued)

-----Deposits and Additions-----		
Date	Description	Amount
5/07	PYMT PROC TSYS CCD 84870052531161	65.45
5/08	PYMT PROC TSYS CCD 84870052531161	92.71
5/09	PYMT PROC TSYS CCD 84870052531161	136.85
5/10	PYMT PROC TSYS CCD 84870052531161	20.86
5/10	DEPOSIT	1,615.00
5/13	PYMT PROC TSYS CCD 84870052531161	21.90
5/13	PYMT PROC TSYS CCD 84870052531161	83.50
5/14	PYMT PROC TSYS CCD 84870052531161	64.39
5/15	PYMT PROC TSYS CCD 84870052531161	106.91
5/16	PYMT PROC TSYS CCD 84870052531161	11.20
5/17	PYMT PROC TSYS CCD 84870052531161	41.25
5/20	PYMT PROC TSYS CCD 84870052531161	83.50
5/20	PYMT PROC TSYS CCD	233.87

NON-PROFIT CHECKING @XXXXXXXXXXXX@2488 (Continued)

-----Deposits and Additions-----		
Date	Description	Amount
5/21	84870052531161 PYMT PROC TSYS CCD	76.95
5/22	84870052531161 PYMT PROC TSYS CCD	172.30
5/23	84870052531161 PYMT PROC TSYS CCD	138.40
5/24	84870052531161 PYMT PROC TSYS CCD	71.50
5/28	84870052531161 PYMT PROC TSYS CCD	21.50
5/28	84870052531161 PYMT PROC TSYS CCD	40.40
5/28	84870052531161 PYMT PROC TSYS CCD	76.25
5/29	84870052531161 PYMT PROC TSYS CCD	10.00
5/30	84870052531161 PYMT PROC TSYS CCD	164.19
5/30	84870052531161 DEPOSIT	1,710.00
5/31	84870052531161 PYMT PROC TSYS CCD	150.75

-----Debits and Withdrawals-----

Date	Description	Amount
------	-------------	--------

NON-PROFIT CHECKING @XXXXXXXXXX@2488 (Continued)

-----Debits and Withdrawals-----			
Date	Description		Amount
5/02	FEES SEP TSYS CCD 84870052531161		99.67-
5/20	PURCHASE SAMS CLUB STORES CK #3908 HOOV AL		204.27-
5/31	PURCHASE SAMS CLUB STORES CK #3909 HOOV AL		536.94-

----- Summary by Check Number -----					
Date	Check No	Amount	Date	Check No	Amount
5/20	3908	204.27	5/31	3909	536.94

*Indicates Break in Check Number Sequence

-----Daily Balance Information-----					
Date	Balance	Date	Balance	Date	Balance
5/01	119,321.48	5/13	121,711.28	5/23	122,435.78
5/02	119,243.55	5/14	121,775.67	5/24	122,507.28
5/03	119,329.55	5/15	121,882.58	5/28	122,645.43
5/06	119,675.01	5/16	121,893.78	5/29	122,655.43
5/07	119,740.46	5/17	121,935.03	5/30	124,529.62
5/08	119,833.17	5/20	122,048.13	5/31	124,143.43
5/09	119,970.02	5/21	122,125.08		
5/10	121,605.88	5/22	122,297.38		

*** END OF STATEMENT ***
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CITY OF VESTAVIA HILLS
 BUDGET VARIANCE REPORT
 AS OF: APRIL 30TH, 2019

01 -GENERAL FUND

ACCT#	ACCOUNT NAME	*----- CURRENT MONTH -----*			*----- YEAR TO DATE -----*			*----- ANNUAL BUDGET -----*			
		ACTUAL	BUDGET	VARIANCE	ACTUAL	BUDGET	VARIANCE	%	TOTAL	REMAINING	%
<u>EXPENDITURE SUMMARY</u>											
	PUBLIC LIBRARY	<u>176,631.26</u>	<u>184,998.00</u>	<u>8,366.74</u>	<u>1,174,832.86</u>	<u>1,255,540.00</u>	<u>80,707.14</u>	<u>53</u>	<u>2,193,253.20</u>	<u>(1,018,420.34)</u>	<u>46</u>
	TOTAL EXPENDITURES	<u>176,631.26</u>	<u>184,998.00</u>	<u>8,366.74</u>	<u>1,174,832.86</u>	<u>1,255,540.00</u>	<u>80,707.14</u>	<u>53</u>	<u>2,193,253.20</u>	<u>1,018,420.34</u>	<u>46</u>
	REVENUE OVER/(UNDER) EXPENDITURES	(176,631.26)	(184,998.00)	8,366.74	(1,174,832.86)	(1,255,540.00)	80,707.14	53	(2,193,253.20)	(1,018,420.34)	46

01 -GENERAL FUND
PUBLIC LIBRARY
DEPARTMENTAL EXPENDITURES

ACCT#	ACCOUNT NAME	CURRENT MONTH			YEAR TO DATE			ANNUAL BUDGET			
		ACTUAL	BUDGET	VARIANCE	ACTUAL	BUDGET	VARIANCE	%	TOTAL	REMAINING	%
PERSONNEL EXPENSE											
70-5010-000-500	COMPENSATION	98,731.85	97,583.00 (1,148.85)	662,881.46	678,359.00	15,477.54	56	1,180,788.00 (517,906.54)	43
70-5015-000-500	PAYROLL TAX EXP	7,305.93	7,412.00	106.07	49,692.56	52,122.00	2,429.44	55	90,330.00 (40,637.44)	44
70-5016-000-500	FRINGE BENEFITS EXP	20,141.92	19,450.00 (691.92)	132,956.05	133,692.00	735.95	57	230,155.00 (97,198.95)	42
70-5045-000-500	EMPLOYEE TRAINING	892.16	2,240.00	1,347.84	4,791.14	8,574.00	3,782.86	36	13,000.00 (8,208.86)	63
70-5050-000-500	MEMBERSHIP & DUES	297.00	209.00 (88.00)	1,076.46	1,820.00	743.54	35	3,030.00 (1,953.54)	64
70-5051-000-500	TRAVEL & CONFERENCE (15.00)	965.00	980.00	1,339.00	2,012.00	673.00	26	5,000.00 (3,661.00)	73
70-5065-000-500	PHYSICALS/DRUG SCREEN	0.00	0.00	0.00	168.00	202.00	34.00	33	500.00 (332.00)	66
70-5070-000-500	VEHICLE ALLOWANCE	0.00	0.00	0.00	0.00	500.00	500.00	0	500.00 (500.00)	100
	TOTAL PERSONNEL EXPENSE	127,353.86	127,859.00	505.14	852,904.67	877,281.00	24,376.33	55	1,523,303.00	670,398.33	44
POSTAGE AND MAILING											
70-5090-000-500	POSTAGE	369.30	133.00 (236.30)	1,260.20	1,061.00 (199.20)	47	2,650.00 (1,389.80)	52
	TOTAL POSTAGE AND MAILING	369.30	133.00 (236.30)	1,260.20	1,061.00 (199.20)	47	2,650.00	1,389.80	52
SUPPLIES											
70-5100-000-500	SUPPLIES/PRINT & OFFICE	0.00	997.00	997.00	3,849.71	6,126.00	2,276.29	45	8,500.00 (4,650.29)	54
70-5101-000-500	SUPPLIES/LIB PROCESS	0.00	61.00	61.00	4,020.03	4,391.00	370.97	57	7,000.00 (2,979.97)	42
70-5105-000-500	SUPPLIES/OTHER	305.69	1,552.00	1,246.31	2,643.00	4,048.00	1,405.00	29	9,000.00 (6,357.00)	70
70-5110-000-500	SUPPLIES/JANITORIAL	0.00	467.00	467.00	2,010.48	2,753.00	742.52	36	5,500.00 (3,489.52)	63
70-5140-000-500	GASOLINE	69.01	43.00 (26.01)	427.51	406.00 (21.51)	53	800.00 (372.49)	46
	TOTAL SUPPLIES	374.70	3,120.00	2,745.30	12,950.73	17,724.00	4,773.27	42	30,800.00	17,849.27	57
MAINTENANCE CONTRACTS											
70-5210-000-500	MAINTENANCE CONTRACTS	15,056.07	16,563.00	1,506.93	86,981.14	98,993.00	12,011.86	57	151,323.20 (64,342.06)	42
	TOTAL MAINTENANCE CONTRACTS	15,056.07	16,563.00	1,506.93	86,981.14	98,993.00	12,011.86	57	151,323.20	64,342.06	42
MAINTENANCE EXPENSE											
70-5310-000-500	MAINT/REP-OFFICE EQUIP	0.00	0.00	0.00	0.00	0.00	0.00	0	1,000.00 (1,000.00)	100
70-5350-000-500	MAINT/REP-SMALL EQUIP	0.00	0.00	0.00	0.00	70.00	70.00	0	1,500.00 (1,500.00)	100
70-5370-000-500	MAINT/REP-VEHICLES	0.00	0.00	0.00	50.00	638.00	588.00	5	1,000.00 (950.00)	95
70-5380-000-500	MAINT/REP-BUILDING	0.00	859.00	859.00	2,297.00	10,942.00	8,645.00	11	20,000.00 (17,703.00)	88
70-5385-000-500	MAINT/REP-HVAC	719.17	801.00	81.83	5,034.19	9,762.00	4,727.81	30	16,350.00 (11,315.81)	69
70-5390-000-500	MAINT/REP-ELEC & PLUMB	196.00	517.00	321.00	2,622.25	3,137.00	514.75	52	5,000.00 (2,377.75)	47
	TOTAL MAINTENANCE EXPENSE	915.17	2,177.00	1,261.83	10,003.44	24,549.00	14,545.56	22	44,850.00	34,846.56	77
LEASE EXPENSES											
70-5620-000-500	LEASE/OFFICE EQUIP	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0
70-5690-000-500	LEASED BOOKS & MEDIA	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0
	TOTAL LEASE EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0
UTILITY EXPENSE											
70-5700-000-500	UTILITIES	8,903.62	8,580.00 (323.62)	59,785.49	54,681.00 (5,104.49)	58	102,000.00 (42,214.51)	41
70-5720-000-500	COMM(TELEPHONE & INTERN	1,316.36	1,442.00	125.64	8,552.72	12,042.00	3,489.28	43	19,527.00 (10,974.28)	56
	TOTAL UTILITY EXPENSE	10,219.98	10,022.00 (197.98)	68,338.21	66,723.00 (1,615.21)	56	121,527.00	53,188.79	43

CITY OF VESTAVIA HILLS
 BUDGET VARIANCE REPORT
 AS OF: APRIL 30TH, 2019

01 -GENERAL FUND
 PUBLIC LIBRARY
 DEPARTMENTAL EXPENDITURES

ACCT#	ACCOUNT NAME	CURRENT MONTH			YEAR TO DATE			ANNUAL BUDGET			
		ACTUAL	BUDGET	VARIANCE	ACTUAL	BUDGET	VARIANCE	%	TOTAL	REMAINING	%
PROFESSIONAL SERVICES											
70-5840-000-500	PROF CONSULTANTS	0.00	60.00	60.00	0.00	10,609.00	10,609.00	0	24,300.00	(24,300.00)	100
	TOTAL PROFESSIONAL SERVICES	0.00	60.00	60.00	0.00	10,609.00	10,609.00	0	24,300.00	24,300.00	100
COMMUNITY INVOLVEMENT											
70-5940-000-500	COMMUNITY INVOLVEMENT	3,318.04	2,183.00	(1,135.04)	16,512.37	12,444.00	(4,068.37)	66	25,000.00	(8,487.63)	33
70-5940-002-500	OUTREACH/LIB PARK & CH	0.00	29.00	29.00	0.00	29.00	29.00	0	3,500.00	(3,500.00)	100
70-5940-003-500	MARKETING - LIBRARY	178.00	0.00	(178.00)	4,132.28	179.00	(3,953.28)	45	9,000.00	(4,867.72)	54
	TOTAL COMMUNITY INVOLVEMENT	3,496.04	2,212.00	(1,284.04)	20,644.65	12,652.00	(7,992.65)	55	37,500.00	16,855.35	44
PURCHASES											
70-8100-000-500	PURCHASE/OFFICE & COMP	100.35	972.00	871.65	510.48	3,544.00	3,033.52	6	8,000.00	(7,489.52)	93
70-8150-000-500	PURCHASES-SMALL EQUIP	0.00	0.00	0.00	0.00	31.00	31.00	0	2,000.00	(2,000.00)	100
70-8205-000-500	PURCHASES/PERIODICAL RE	7,000.00	7,069.00	69.00	29,198.32	29,302.00	103.68	48	60,000.00	(30,801.68)	51
	TOTAL PURCHASES	7,100.35	8,041.00	940.65	29,708.80	32,877.00	3,168.20	42	70,000.00	40,291.20	57
CAPITAL PURCHASES											
70-8500-000-500	PURCHASES-CAP (UNDER \$5	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0
70-8600-000-712	PURCHASES-CAP (OVER \$5K	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0
70-8610-000-712	PURCHASES/BOOKS	11,745.79	14,811.00	3,065.21	92,041.02	113,071.00	21,029.98	49	187,000.00	(94,958.98)	50
	TOTAL CAPITAL PURCHASES	11,745.79	14,811.00	3,065.21	92,041.02	113,071.00	21,029.98	49	187,000.00	94,958.98	50
TOTAL PUBLIC LIBRARY											
		176,631.26	184,998.00	8,366.74	1,174,832.86	1,255,540.00	80,707.14	53	2,193,253.20	1,018,420.34	46
TOTAL EXPENDITURES											
		176,631.26	184,998.00	8,366.74	1,174,832.86	1,255,540.00	80,707.14	53	2,193,253.20	1,018,420.34	46

*** END OF REPORT ***

12 -LIBRARY-STATE AID

ACCT#	ACCOUNT NAME	*----- CURRENT MONTH -----*			*----- YEAR TO DATE -----*			*----- ANNUAL BUDGET -----*			
		ACTUAL	BUDGET	VARIANCE	ACTUAL	BUDGET	VARIANCE	%	TOTAL	REMAINING	%
<u>REVENUE SUMMARY</u>											
	STATE REVENUE	11,132.14	1,834.58	9,297.56	11,132.14	12,842.10	(1,709.96)	50	22,015.00	10,882.86	49
	CITY REVENUE	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0
	TOTAL REVENUE	11,132.14	1,834.58	9,297.56	11,132.14	12,842.10	(1,709.96)	50	22,015.00	10,882.86	49
<u>EXPENDITURE SUMMARY</u>											
	PUBLIC LIBRARY	11,132.14	1,834.58	(9,297.56)	11,132.14	12,842.10	1,709.96	50	22,015.00	(10,882.86)	49
	TOTAL EXPENDITURES	11,132.14	1,834.58	(9,297.56)	11,132.14	12,842.10	1,709.96	50	22,015.00	10,882.86	49
	REVENUE OVER/(UNDER) EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0

12 -LIBRARY-STATE AID
REVENUES

ACCT#	ACCOUNT NAME	*----- CURRENT MONTH -----*			*----- YEAR TO DATE -----*			*----- ANNUAL BUDGET -----*			
		ACTUAL	BUDGET	VARIANCE	ACTUAL	BUDGET	VARIANCE	%	TOTAL	REMAINING	%
<u>STATE REVENUE</u>											
30-3175-000-511	STATE AID	11,132.14	1,834.58	9,297.56	11,132.14	12,842.10	(1,709.96)	50	22,015.00	10,882.86	49
	TOTAL STATE REVENUE	11,132.14	1,834.58	9,297.56	11,132.14	12,842.10	(1,709.96)	50	22,015.00	10,882.86	49
<u>CITY REVENUE</u>											
30-3379-000-706	INTEREST	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0
30-3398-000-709	TRANSFER IN	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0
	TOTAL CITY REVENUE	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0
	TOTAL REVENUE	11,132.14	1,834.58	9,297.56	11,132.14	12,842.10	(1,709.96)	50	22,015.00	10,882.86	49

CITY OF VESTAVIA HILLS
 BUDGET VARIANCE REPORT
 AS OF: APRIL 30TH, 2019

.2 -LIBRARY-STATE AID
 PUBLIC LIBRARY
 DEPARTMENTAL EXPENDITURES

ACCT#	ACCOUNT NAME	*----- CURRENT MONTH -----*			*----- YEAR TO DATE -----*			*----- ANNUAL BUDGET -----*			
		ACTUAL	BUDGET	VARIANCE	ACTUAL	BUDGET	VARIANCE	%	TOTAL	REMAINING	%
PERSONNEL EXPENSE											
70-5050-000-500	MEMBERSHIP & DUES	11,132.14	1,834.58	(9,297.56)	11,132.14	12,842.10	1,709.96	50	22,015.00	(10,882.86)	49
	TOTAL PERSONNEL EXPENSE	11,132.14	1,834.58	(9,297.56)	11,132.14	12,842.10	1,709.96	50	22,015.00	10,882.86	49
MAINTENANCE CONTRACTS											
70-5220-000-500	COMPUTER SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0
	TOTAL MAINTENANCE CONTRACTS	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0
MAINTENANCE EXPENSE											
70-5310-000-500	MAINT/REP-OFFICE EQUIP	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0
	TOTAL MAINTENANCE EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0
COMMUNITY SAFETY											
70-5913-000-709	TRANSFER-OUT	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0
	TOTAL COMMUNITY SAFETY	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0
COMMUNITY INVOLVEMENT											
70-5940-000-500	COMMUNITY INVOLVEMENT	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0
	TOTAL COMMUNITY INVOLVEMENT	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0
BANK CHARGES											
70-5990-000-500	BANK CHARGES	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0
	TOTAL BANK CHARGES	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0
PURCHASES											
70-8100-000-500	PURCHASE-OFFICE & COMP	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0
	TOTAL PURCHASES	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0
CAPITAL PURCHASES											
70-8500-000-500	PURCHASES-CAP (UNDER \$5	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0
70-8600-000-712	PURCHASES-CAP (OVER \$5K	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0
	TOTAL CAPITAL PURCHASES	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0
<hr/>											
	TOTAL PUBLIC LIBRARY	11,132.14	1,834.58	(9,297.56)	11,132.14	12,842.10	1,709.96	50	22,015.00	10,882.86	49
<hr/>											
	TOTAL EXPENDITURES	11,132.14	1,834.58	(9,297.56)	11,132.14	12,842.10	1,709.96	50	22,015.00	10,882.86	49
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*** END OF REPORT ***

CITY OF VESTAVIA HILLS
 BUDGET VARIANCE REPORT
 AS OF: APRIL 30TH, 2019

13 -LIBRARY-BOOKS/DON

ACCT#	ACCOUNT NAME	*----- CURRENT MONTH -----*			*----- YEAR TO DATE -----*			*----- ANNUAL BUDGET -----*			
		ACTUAL	BUDGET	VARIANCE	ACTUAL	BUDGET	VARIANCE	%	TOTAL	REMAINING	%
<u>REVENUE SUMMARY</u>											
	CITY REVENUE	8,797.60	9,166.66	(369.06)	76,502.89	64,166.70	12,336.19	69	110,000.00	33,497.11	30
	TOTAL REVENUE	8,797.60	9,166.66	(369.06)	76,502.89	64,166.70	12,336.19	69	110,000.00	33,497.11	30
<u>EXPENDITURE SUMMARY</u>											
	PUBLIC LIBRARY	37,681.00	14,609.04	(23,071.96)	50,873.16	101,913.23	51,040.07	29	174,900.00	(124,026.84)	70
	TOTAL EXPENDITURES	37,681.00	14,609.04	(23,071.96)	50,873.16	101,913.23	51,040.07	29	174,900.00	124,026.84	70
	REVENUE OVER/(UNDER) EXPENDITURES	(28,883.40)	(5,442.38)	(23,441.02)	25,629.73	(37,746.53)	63,376.26	39-	(64,900.00)	(90,529.73)	139

CITY OF VESTAVIA HILLS
 BUDGET VARIANCE REPORT
 AS OF: APRIL 30TH, 2019

13 -LIBRARY-BOOKS/DON
 REVENUES

ACCT#	ACCOUNT NAME	*----- CURRENT MONTH -----*			*----- YEAR TO DATE -----*			*----- ANNUAL BUDGET -----*			
		ACTUAL	BUDGET	VARIANCE	ACTUAL	BUDGET	VARIANCE	%	TOTAL	REMAINING	%
<u>CITY REVENUE</u>											
00-3375-000-511	SPECIAL REV/DONATIONS	0.00	333.33 (333.33)	2,518.05	2,333.35	184.70	62	4,000.00	1,481.95	37
00-3375-000-512	SPECIAL REV/DONATIONS	0.00	2,166.67 (2,166.67)	1,199.00	15,166.65 (13,967.65)	4	26,000.00	24,801.00	95
00-3379-001-706	INTEREST/BOOK REV	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0
00-3379-002-706	INTEREST/SPEC REV	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0
00-3380-000-510	MISCELLANEOUS REVENUE	5,158.40	2,500.00	2,658.40	36,582.27	17,500.00	19,082.27	121	30,000.00 (6,582.27)	21-
00-3385-000-510	BOOK REVENUE	99.20	1,833.33 (1,734.13)	13,693.57	12,833.35	860.22	62	22,000.00	8,306.43	37
00-3390-000-511	GRANTS	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0
00-3390-000-512	CAPITAL GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0
00-3393-000-510	RENTAL/LIBRARY	3,540.00	2,333.33	1,206.67	22,510.00	16,333.35	6,176.65	80	28,000.00	5,490.00	19
00-3398-000-709	TRANSFER-IN	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0
	<u>TOTAL CITY REVENUE</u>	<u>8,797.60</u>	<u>9,166.66 (</u>	<u>369.06)</u>	<u>76,502.89</u>	<u>64,166.70</u>	<u>12,336.19</u>	<u>69</u>	<u>110,000.00</u>	<u>33,497.11</u>	<u>30</u>
<hr/>											
	TOTAL REVENUE	8,797.60	9,166.66 (369.06)	76,502.89	64,166.70	12,336.19	69	110,000.00	33,497.11	30

13 -LIBRARY-BOOKS/DON
PUBLIC LIBRARY
DEPARTMENTAL EXPENDITURES

ACCT#	ACCOUNT NAME	CURRENT MONTH			YEAR TO DATE			ANNUAL BUDGET			
		ACTUAL	BUDGET	VARIANCE	ACTUAL	BUDGET	VARIANCE	%	TOTAL	REMAINING	%
<u>PERSONNEL EXPENSE</u>											
70-5010-000-500	COMPENSATION	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0
70-5015-000-500	PAYROLL TAX EXP	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0
70-5016-000-500	FRINGE BENEFITS EXP	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0
70-5045-000-500	EMPLOYEE TRAINING	0.00	666.67	666.67	896.33	4,666.65	3,770.32	11	8,000.00	(7,103.67)	88
70-5050-000-500	MEMBERSHIP & DUES	0.00	41.67	41.67	0.00	291.65	291.65	0	500.00	(500.00)	100
70-5051-000-500	TRAVEL & CONFERENCE	0.00	750.00	750.00	691.44	5,250.00	4,558.56	7	9,000.00	(8,308.56)	92
70-5052-000-500	EMPLOYEE MISC EXPENSES	0.00	71.43	71.43	0.00	214.29	214.29	0	500.00	(500.00)	100
	TOTAL PERSONNEL EXPENSE	0.00	1,529.77	1,529.77	1,587.77	10,422.59	8,834.82	8	18,000.00	16,412.23	91
<u>POSTAGE AND MAILING</u>											
70-5090-000-500	POSTAGE	0.00	250.00	250.00	369.30	1,750.00	1,380.70	12	3,000.00	(2,630.70)	87
	TOTAL POSTAGE AND MAILING	0.00	250.00	250.00	369.30	1,750.00	1,380.70	12	3,000.00	2,630.70	87
<u>SUPPLIES</u>											
70-5100-000-500	SUPPLIES/PRINT & OFFICE	0.00	333.33	333.33	0.00	2,333.35	2,333.35	0	4,000.00	(4,000.00)	100
70-5105-000-500	SUPPLIES/OTHER	586.37	333.33	(253.04)	4,604.13	2,333.35	(2,270.78)	115	4,000.00	604.13	15-
70-5110-000-500	SUPPLIES/JANITORIAL	0.00	83.33	83.33	0.00	583.35	583.35	0	1,000.00	(1,000.00)	100
	TOTAL SUPPLIES	586.37	749.99	163.62	4,604.13	5,250.05	645.92	51	9,000.00	4,395.87	48
<u>MAINTENANCE CONTRACTS</u>											
70-5210-000-500	MAINTENANCE CONTRACTS	13,655.58	2,408.33	(11,247.25)	19,598.52	16,858.35	(2,740.17)	67	28,900.00	(9,301.48)	32
70-5220-000-500	COMPUTER SERVICES/ JCLC	0.00	250.00	250.00	0.00	1,750.00	1,750.00	0	3,000.00	(3,000.00)	100
	TOTAL MAINTENANCE CONTRACTS	13,655.58	2,658.33	(10,997.25)	19,598.52	18,608.35	(990.17)	61	31,900.00	12,301.48	38
<u>MAINTENANCE EXPENSE</u>											
70-5310-000-500	MAINT/REP-OFFICE EQUIP	0.00	166.67	166.67	0.00	1,166.65	1,166.65	0	2,000.00	(2,000.00)	100
70-5380-000-500	MAINT/REP-BLDG	0.00	3,275.00	3,275.00	0.00	22,925.00	22,925.00	0	39,300.00	(39,300.00)	100
	TOTAL MAINTENANCE EXPENSE	0.00	3,441.67	3,441.67	0.00	24,091.65	24,091.65	0	41,300.00	41,300.00	100
<u>PROFESSIONAL SERVICES</u>											
70-5840-000-500	PROFESSIONAL CONSULTANT	0.00	83.33	83.33	0.00	583.35	583.35	0	1,000.00	(1,000.00)	100
	TOTAL PROFESSIONAL SERVICES	0.00	83.33	83.33	0.00	583.35	583.35	0	1,000.00	1,000.00	100
<u>COMMUNITY INVOLVEMENT</u>											
70-5940-000-500	COMMUNITY INVOLVEMENT	0.00	1,666.67	1,666.67	785.64	11,666.65	10,881.01	3	20,000.00	(19,214.36)	96
70-5940-001-500	CAMPAIGN EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0
	TOTAL COMMUNITY INVOLVEMENT	0.00	1,666.67	1,666.67	785.64	11,666.65	10,881.01	3	20,000.00	19,214.36	96
<u>BANK CHARGES</u>											
70-5990-000-500	BANK CHARGES	0.00	0.00	0.00	73.58	0.00	(73.58)	0	0.00	73.58	0
70-5992-000-500	MERCHANT FEES	42.05	104.28	62.23	457.22	665.55	208.33	38	1,200.00	(742.78)	61
	TOTAL BANK CHARGES	42.05	104.28	62.23	530.80	665.55	134.75	44	1,200.00	669.20	55

CITY OF VESTAVIA HILLS
BUDGET VARIANCE REPORT
AS OF: APRIL 30TH, 2019

13 -LIBRARY-BOOKS/DON
PUBLIC LIBRARY
DEPARTMENTAL EXPENDITURES

ACCT#	ACCOUNT NAME	*----- CURRENT MONTH -----*			*----- YEAR TO DATE -----*			*----- ANNUAL BUDGET -----*			
		ACTUAL	BUDGET	VARIANCE	ACTUAL	BUDGET	VARIANCE	%	TOTAL	REMAINING	%
<u>PURCHASES</u>											
70-8100-000-500	PURCHASE-OFFICE & COMP	0.00	416.67	416.67	0.00	2,916.65	2,916.65	0	5,000.00	(5,000.00)	100
70-8150-000-500	PURCHASES-SMALL EQUIP	0.00	333.33	333.33	0.00	2,333.35	2,333.35	0	4,000.00	(4,000.00)	100
70-8205-000-500	PURCHASES/PERIODICAL RE	0.00	41.67	41.67	0.00	291.69	291.69	0	500.00	(500.00)	100
	TOTAL PURCHASES	0.00	791.67	791.67	0.00	5,541.69	5,541.69	0	9,500.00	9,500.00	100
<u>CAPITAL PURCHASES</u>											
70-8500-000-500	PURCHASES-CAP (UNDER \$5	0.00	250.00	250.00	0.00	1,750.00	1,750.00	0	3,000.00	(3,000.00)	100
70-8600-000-712	PURCHASES-CAP (OVER \$5K	23,397.00	3,000.00	(20,397.00)	23,397.00	21,000.00	(2,397.00)	64	36,000.00	(12,603.00)	35
70-8610-000-712	PURCHASES-BOOKS	0.00	83.33	83.33	0.00	583.35	583.35	0	1,000.00	(1,000.00)	100
	TOTAL CAPITAL PURCHASES	23,397.00	3,333.33	(20,063.67)	23,397.00	23,333.35	(63.65)	58	40,000.00	16,603.00	41
<u>TRANSFERS</u>											
70-9812-000-709	TRANSFER OUT	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0
	TOTAL TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0
<hr/>											
TOTAL PUBLIC LIBRARY		37,681.00	14,609.04	(23,071.96)	50,873.16	101,913.23	51,040.07	29	174,900.00	124,026.84	70
<hr/>											
TOTAL EXPENDITURES		37,681.00	14,609.04	(23,071.96)	50,873.16	101,913.23	51,040.07	29	174,900.00	124,026.84	70
<hr/>											

*** END OF REPORT ***

BALANCE SHEET

AS OF: APRIL 30TH, 2019

12 -LIBRARY-STATE AID

ACCOUNT#	TITLE		
ASSETS			
=====			
00-1031-000-000	CLAIM ON CASH	0.00	
00-1941-000-000	DUE FROM OTHER FUNDS	0.00	
		-----	0.00

	TOTAL ASSETS		0.00
			=====
LIABILITIES			
=====			
00-2000-000-000	ACCOUNTS PAYABLE	0.00	
00-2005-000-000	ACCOUNTS PAYABLE/OTHER	0.00	
00-2741-000-000	DUE TO GENERAL FUND	0.00	
00-2830-000-000	ENCUMBRANCES	0.00	
00-2840-000-000	RESERVE FOR ENCUMBRANCES	0.00	
		-----	0.00
	TOTAL LIABILITIES		-----
EQUITY			
=====			
00-2950-000-000	FUND BALANCE/RESTRICTED	0.00	
		-----	0.00
	TOTAL BEGINNING EQUITY		-----
	TOTAL REVENUE	11,132.14	
	TOTAL EXPENSES	11,132.14	

	REVENUE OVER/(UNDER) EXPENSES		0.00

	TOTAL EQUITY & OVER/(UNDER)		0.00

	TOTAL LIABILITIES, EQUITY & OVER/(UNDER)		0.00
			=====

BALANCE SHEET

AS OF: APRIL 30TH, 2019

13 -LIBRARY-BOOKS/DON

ACCOUNT#	TITLE		
ASSETS			
=====			
00-1010-000-000	PETTY CASH	600.00	
00-1022-001-000	DONATION ACCOUNT	118,950.48	
00-1031-000-000	CLAIM ON CASH	192,693.73	
00-1131-000-000	INVESTMENTS	0.00	
00-1230-000-000	ACCOUNTS RECEIVABLE	0.00	
00-1341-000-000	PREPAID EXPENSES	0.00	
			<u>312,244.21</u>
	TOTAL ASSETS		<u>312,244.21</u>
			=====
LIABILITIES			
=====			
00-2000-000-000	ACCOUNTS PAYABLE	18,053.58	
00-2005-000-000	ACCOUNTS PAYABLE/OTHER	0.00	
00-2741-000-000	DUE TO OTHER FUNDS	0.00	
00-2830-000-000	ENCUMBRANCES	(1,995.00)	
00-2840-000-000	RESERVE FOR ENCUMBRANCES	1,995.00	
	TOTAL LIABILITIES		<u>18,053.58</u>
EQUITY			
=====			
00-2900-000-000	RESERVE FOR PPD/INV	0.00	
00-2950-000-000	FUND BALANCE/RESTRICTED	268,560.90	
	TOTAL BEGINNING EQUITY		<u>268,560.90</u>
	TOTAL REVENUE	76,502.89	
	TOTAL EXPENSES	50,873.16	
	REVENUE OVER/(UNDER) EXPENSES		<u>25,629.73</u>
	TOTAL EQUITY & OVER/(UNDER)		<u>294,190.63</u>
	TOTAL LIABILITIES, EQUITY & OVER/(UNDER)		<u>312,244.21</u>
			=====

Vestavia Hills Library in the Forest
 2019-2020 General Budget Narrative
 June 13, 2019

<p>Compensation</p>	<p>Security Guard Grade 2 Step 1 \$30,897.20</p> <p>Full annual compensation to be updated by Finance Department. Brandon Hardy, the library's security guard, began work May 16, 2019. His presence has been more of an asset than we could have ever imagined. In just a few weeks, we have seen an improvement with the after-school children and patrons are appreciative of Mr. Hardy's presence. He has performed his tasks in excellence and made us aware of other possible security risks. The entire staff is thankful for this new full-time position. (Formerly in Professional Consultants)</p>
<p>Employee Training</p> <p>\$10,700 - Library</p> <p><i>\$5,500 - Marketing</i></p> <p><i>\$3,200 - Increase</i></p>	<p>Employee Training (\$16,200)</p> <p>LIBRARY</p> <p>\$2,200 AMERICAN LIBRARY ASSOCIATION CONFERENCE - June 25-30, 2020, Chicago, IL, Daniel Tackett, Teen Services Department Head</p> <p>\$2,200 ASSOCIATION FOR LIBRARY SERVICE FOR CHILDREN - October 1-3, 2020 Minneapolis, MN, April Moon, Children Services Librarian</p> <p>\$2,200 PUBLIC LIBRARY ASSOCIATION CONFERENCE - February 25-28, 2020, Nashville, TN, Rick Moody, Technology Department Head</p> <p>\$2,000 TECHNOLOGY AND MAKERSPACE TRAINING - Orlando, FL - Derek Anderson and Gary Brown</p> <p>\$1,200 AAPPA (ASSOCIATION OF PUBLIC PERSONNEL ADMINISTRATORS) CERTIFICATION PROGRAM (4 courses)- Locations and dates TBD - Daniel Tackett</p> <p>\$900 AAPPA (ASSOCIATION OF PUBLIC PERSONNEL ADMINISTRATORS) CERTIFICATION PROGRAM (4 courses)- Locations and dates TBD - Loraine Ward</p> <p>MARKETING</p> <p><i>\$3,000 Marketing and Communications Conference - Host marketing and communications professionals from various industries. Attendees learn best practices along with cutting-edge idea sharing. Cinnamon McCulley, Communications Specialist</i></p> <p><i>\$2,000 FEMA Communications Training - Crisis communication training so that CS may serve as backup for police and fire PIOs. Cinnamon McCulley, Communications Specialist</i></p> <p><i>\$500 Graphics Training - Kelly Powell, Marketing Coordinator</i></p>
<p>Membership and Dues</p> <p>\$2,450 - Library</p> <p><i>\$580 - Marketing</i></p>	<p>Membership and Dues (\$3,030)</p> <p>Level Funding Requested.</p> <p>LIBRARY</p> <p>\$800 American Library Association Dues for Library Director and three Department Heads</p> <p>\$650 Movie Licensing USA fee to comply with public performance guidelines for the DVDs that are shown publicly at Adult, Teen and Children's programs.</p> <p>\$500 JCIPLA Organizational/Institutional Dues</p> <p>\$400 Alabama Library Association Dues (3 professionals and 2</p>

	<p>paraprofessionals)</p> <p>\$100 AAPPA Memberships for Daniel Tackett and Loraine Ward</p> <p>MARKETING <i>\$580 Chamber of Commerce Membership and Luncheons - Cinnamon McCulley and / or Kelly Powell</i></p>
Travel and Conference	<p>Travel and Conference (\$5,000)</p> <p>Level Funding Requested.</p> <p>\$2,000 PUBLIC LIBRARY ASSOCIATION CONFERENCE - February 25-29, 2019, Nashville, TN, Taneisha Tucker, Library Director</p> <p>\$3,000 Brand / Storytelling Conference, Dates and Times TBD Taneisha Tucker, Library Director</p>
Physician's Drug Screen	<p>Physicals/Drug Screen (\$500)</p> <p>Level Funding Requested.</p> <p>Funds cover drug screens and background checks. The drug screens and background checks are performed for each new employee, but due to funding and volunteer inconsistency, checks are not performed on volunteers. Due to part-time employee turnover, we run more screens and checks than with full-time employees. The prices for background checks vary (\$20 - \$150) based on the number of addresses a potential employee has had.</p>
Vehicle Allowance	<p>Vehicle Allowance (\$500)</p> <p>Level Funding Requested.</p> <p>Funds cover mileage for personal vehicles that are used for library business.</p>
Postage and Mailing	<p>Postage and Mailing (\$1,150)</p> <p>\$150 Return of books and materials for various reasons. Mailing voter registration packages along with correspondences on behalf of the library.</p> <p>\$1,000 Postage for direct mail pieces as needed.</p>
Supplies / Print & Office \$8,000 - Library <i>\$1,000 - Marketing</i> <i>\$500 - Increase</i>	<p>Supplies / Print and Office (\$9,000)</p> <p>LIBRARY \$8,000 Supplies include: thermal roll paper, receipt paper, wrap roll film, all office supplies, printing and crafting supplies, printer ink, laminator film, foam core, business cards, etc. Summer Reading and crafting supplies for the Teen and Children's Departments to include: card stock, construction paper, foam board, paint, glues, etc.</p> <p>MARKETING <i>\$1,000 City Communications and Business Cards</i></p>
Supplies / Lib Process <i>\$3,000 - Increase</i>	<p>Supplies/Lib Process (\$10,000)</p> <p>Line item increase request for one-year supply if RFID tags for books and discs. We will soon run out of original supply purchase with grant monies. Barcodes, cases and inserts for DVDs, blu-rays and CDs, labels, stickers, various heavy-duty tapes and glues, book jacket covers, cases, CD polishing pads, etc. Depending on the item, processing costs from the vendor fluctuate between \$3 and \$5 per item.</p>
Supplies / Other	<p>Supplies/Other (\$9,000)</p> <p>Level Funding Requested.</p>

	Funds for the purchase of name tags, business cards, stationery, program supplies, display holders and shelves, cases nooks and leap frogs, signage, seasonal decorations, easels, etc. Also includes small equipment such as shredders, receipt printers, 3D printer supplies, flags, small book carts, ear buds, print cards, library program supplies, head phones, storage items, etc. We are also launching a new curbside service option for patrons in which new types of supplies will also be needed and purchased.
Supplies / Janitorial	<p>Janitorial Supplies (\$5,500)</p> <p>Level Funding Requested.</p> <p>Supplies include: hand towels, bath tissue, soap, trash liners, cleaners, floor cleaner, deodorizers, dust mops, urinal cartridges, etc.</p>
Gasoline	<p>Gasoline (\$800)</p> <p>Level Funding Requested.</p>
Maintenance Contracts	<p>Maintenance Contracts (\$197,215) (\$41,940 Total Increase)</p> <p>LIBRARY TECHNOLOGY (\$140,290) (\$30,445 increase)</p> <p>6 Adobe Creative Suite Licenses - \$6,500 (\$1,500 increase)</p> <p>Arlo Camera Storage - \$300 (\$300 decrease)</p> <p>Ameritek (Copier Overages)- \$1,000 (New Item)</p> <p>Baker and Taylor Title Source - \$665 (level funding)</p> <p>Berney Office Solutions - \$12,000 (\$1000 increase)</p> <p>Bibliotheca Gates Maintenance - \$8,500 (\$500 increase)</p> <p>Bibliotheca Self Check Machines Maintenance - \$4,500 (\$2,400 increase)</p> <p>Bibliotheca SIP Licenses for Credit Card Readers/Self Checks - \$11,000 (\$7,200 increase)</p> <p>Brocade Switches - \$2,100(\$1,000 increase)</p> <p>Comprise Smart Access Maintenance - \$520 (\$20 increase)</p> <p>Comprise Kiosk Maintenance - \$2,650 (\$150)</p> <p>Comprise Smart Alec and Money Manager Maintenance \$1,550 (\$50 increase)</p> <p>Dell SAN \$3,100 (level funding)</p> <p>Dell Servers \$5,000 (\$1,000 decrease)</p> <p>Dropbox Professional \$220 (\$20 increase)</p> <p>Faronics Deep Freeze \$3,900 (level funding)</p> <p>Go Daddy Hosting Service \$60 (\$290 decrease)</p> <p>JCLC Computer Connections - \$39,800 (\$2,800 increase)</p> <p>JCLC Databases - \$12,000 (\$1,500 increase)</p> <p>JCLC Decision Center - \$2,100 (Level funding)</p> <p>JCLC Email Accounts - \$2,000 - (\$200 increase)</p> <p>Meru Wireless System - \$1,575(\$75 increase)</p> <p>Microsoft License Maintenance Agreement - \$3,000 (level funding)</p> <p>Mobile Hotspots with Unlimited 4G - \$10,000 (\$500 increase)</p> <p>Trac Systems - \$750 (level funding)</p> <p>VMWare Platform Renewal - \$3,700 (\$200 increase)</p> <p>Wattstopper - \$1,800 (level funding)</p> <p>MARKETING \$5,750 (Moved from Professional Consultants Line Item)</p> <p>Archive Social- \$2500</p> <p>Carbonite - \$75</p> <p>Constant Contact - \$975</p> <p>Plexamedia (Website Maintenance) - \$2,200</p> <p>OTHER (\$37,287) (\$5,195 increase)</p> <p>American Termite Service - \$500</p> <p>Jani-King Cleaning Service - \$29,192 (\$5,000 increase) Jani-King presented their first increase to the library in 2019. We anticipate that there will be a similar request this year.</p> <p>Johnson Controls (Formerly Simplex Grinnell- \$4,095 (\$195 increase)</p> <p>Sightline Window Cleaning - \$3,500</p> <p>CITYWIDE CONTRACT ITEMS (ESTIMATED \$13,888) (\$550 increase)</p> <p>Knox Pest Control - \$640 - (\$100 increase) Estimated increase for spider</p>

	treatment - Per Citywide Maintenance Naturescape, Inc. Landscaping - \$10,248 - Per Citywide Maintenance Elevator Maintenance and service- \$2,998 - Per Citywide Maintenance Agreement (\$248 increase)
Maintenance Repair Office Equipment	Maintenance Repair Office Equipment (\$1,000) Level Funding Requested. Funds used for small equipment and furniture (leather) cleaning and repairs.
Maintenance Repair Small Equipment	Maintenance Repair Small Equipment (\$1,500) Level Funding Requested. Request funds to repair items such as the 3D printer, security cameras, wheel chair lift, etc.
Maintenance Repair - Vehicles	Maintenance Repair - Vehicles (\$1,000) Level Funding Requested.
Maintenance Repair Building	Maintenance Repair Building (\$20,000) Level Funding Requested. Fiscal year 2018/2019, these and additional funds used to replace blinds. Reupholstering and repairing furniture in the Circulation and Adult Departments and Study Rooms. Carpet cleaning, pressure washing of the building, tree removal, building leaks, masonry work, door and glass repairs, touch up painting, landscaping (adding pine straw, replacing plants) lighting, etc.
Maintenance Repair HVAC \$8,050 Increase	Maintenance Repair HVAC (\$16,350) Level Funding Requested. Per Brian Davis, Public Service Director, all repairs are covered via H&M through the Citywide Contract.
Maintenance Repair Electrical and Plumbing	Maintenance Repair Electrical and Plumbing (\$5,000) Level Funding Requested. \$1000 Annual sewer tank inspection with Morrow Water.
Lease Office Equipment	Lease Office Equipment (\$0) The library no long leases computer equipment. Please delete this line item from the budget.
Leased Books and Media	Leased Books and Media (\$0) Fiscal year 2010-2011, we canceled the Brodart book leasing. Please delete this line item from the budget.
Utilities	Utilities (\$102,000) Level Funding Requested. On average, \$8,500 is currently spent per month for utilities.
Communications (Telephone and Internet) \$6,543 - Increase	Comm (Telephone and Internet) (\$26,055) LIBRARY \$19,750 On average \$1,646 is spent per month for communications / telephone and internet. \$5,520 AT&T Ethernet Circuit - average monthly fee is \$460

	<p>MARKETING Cell phone for Cinnamon McCulley \$785</p>
Professional Consultants	<p>Professional Consultants (\$17,700)</p> <p>LIBRARY \$5,000 for Technology consultations. \$700 for Karen Moody, the library's E-rate consultant. Ms. Moody files applications for JCLC for this rate annually.</p> <p>MARKETING \$12,000 Freelance graphic designer to create marketing materials for Community Spaces facilities sales team (\$4,600 moved to Maintenance Contracts)</p>
<p>\$5,700 - Library \$14,000 - Decrease</p> <p>\$12,000 - Marketing \$12,000 - Increase</p>	
Community Involvement	<p>Community Involvement (\$32,000)</p> <p>Patrons continue to take advantage of the more than 1,100 programs offered annually.</p> <p>\$20,000 CHILDREN'S DEPARTMENT PROGRAMS (\$5,000 increase) \$8,000 Family Nights and Holiday Programs \$2,500 Family Storytime with Courtney \$7,500 Summer Reading with additional funding from Junior Board \$500 Children's Games \$1,500 Weekly Storytime Materials</p> <p>\$7,000 ADULT DEPARTMENT PROGRAMS (\$1,000 increase) \$1,000 Summer Reading \$2,000 Book Clubs, Regular Programs, Holiday and Seasonal Programming \$3,300 Upcycle City Series Maker Programs \$700 Virtual Reality System</p> <p>\$5,000 TEEN DEPARTMENT PROGRAMS (\$1,000 increase) \$1,300 - Creative Writing, Art Group, Studio 1221, Open Gaming, etc. \$2,700 - Summer Reading - Programs, Games and Prizes \$1,000 - ACT Workshops</p>
\$7,000 - Increase	
Outreach / Liberty park and Cahaba Heights	<p>Outreach / Liberty Park and Cahaba Heights (\$3,500)</p> <p>Level Funding Requested.</p> <p>In addition to reaching out to LP and CH, outreach storytellers visit local daycares to share the summer reading program.</p>
Marketing Library and City	<p>Marketing (\$18,900)</p> <p>\$1,200 Signage and banners for promoting City and library at various events. \$17,200 Printing - Community Spaces marketing materials, miscellaneous print projects including an updated version of the Library guide for new patrons and summer reading calendar and mailers \$500 Event promotions - giveaways and marketing materials for annual events including: I Love America Day, Summer Reading, Back 2 School in the Hills and more.</p>
\$9,900 - Increase	
Purchase Office and Computer Equipment	<p>Purchase Office and Computer Equipment (\$8,000)</p> <p>Level Funding Requested.</p> <p>Purchases for replacement/repair computers, cables, computer parts, monitors, software purchases and updates, etc.</p>
Purchases Small Equipment	<p>Purchases Small Equipment (\$2,000)</p> <p>Level Funding Requested.</p>

\$1,000 Increase	Funding for receipt printers, shredders, RFID scanners and other items that are no longer under warranty but may require replacement.
Purchases / Periodical Replacement \$14,060 - Increase	Purchases Periodical Replacement (\$74,060) \$6,000 Print Magazines / EBSCO \$24,900 Overdrive Digital Collections \$38,000 hoopla \$1,100 Creative Bug Craft/Creativity Instruction \$2,700 Universal Class \$1,000 Library Aware \$1,260 Morning Star and Value Line \$10,000 Landscaping Maintenance
Capital Purchases Cap (Under 5K)	Capital Purchases Cap (Under 5K) (\$0)
Capital Purchases Cap (Over 5K)	Capital Purchases Cap (Over 5K) (\$0)
Purchase Books \$2,778 - Increase	Purchase Books (\$189,778) Purchases / Books / Materials Based on current budget and Standards for Alabama Public Libraries, the materials budget should be 12% of the overall budget which based on last year's budget is \$263,190. This amount plus the periodicals would equal 12% of last year's budget.

Comparisons . . .

Category	2019/2020	2018/2019	Amount Increase	%Increase
Library General Ledger without Compensation Requests and Updates - Includes Marketing	\$776,738	\$691,980	\$84,758	12%
Marketing	\$43,730	\$20,785	\$21,945	110.4%
Library General Ledger without Compensation Requests and Updates - No Marketing	\$733,008	\$671,195	\$61,813	9.2%
Library General Ledger without Compensation Requests and Updates - No Marketing - No Technology	\$702,563	\$671,195	\$31,368	4.6%

Vestavia Hills Library in the Forest
 2019-2020 Fund 13 Projected Budget Narrative
 June 13, 2019

Projected Revenue Without Special Requests \$21,000 Decrease	Special Donations Junior Board	\$4,000
	Special Donations Foundation and Friends	\$5,000
	Miscellaneous Revenue Passports, Copiers and Printers	\$30,000
	Book Revenue	\$20,000
	Rental Library	\$28,000
	SPECIAL REQUESTS (Transfer In Pooled Cash) \$10,000 Landscaping Maintenance \$4,500 LSTA Local Match \$3,100 LSTA Locker Maintenance \$12,000 Credit Card Terminals for Self-Checks \$39,000 SAN (Storage Area Network) \$9,500 SAN Installation \$1,000 Increase in Library Network Bandwidth \$40,000 Security Camera Update	\$119,100
	TOTAL	\$206,100
	PROJECTED BUDGET WITHOUT SPECIAL REQUESTS	\$87,000
Employee Training	Employee Training (\$8,000) Level Funding Requested. \$4,000 PUBLIC LIBRARY ASSOCIATION CONFERENCE, February 25-28, 2020, Nashville, TN - 4 paraprofessional staff \$1,000 ALABAMA LIBRARY ASSOCIATION CONFERENCE, April 2020, Birmingham, AL - 2 librarians \$2,000 Circulation, Acquisitions and Administration Staff Workshops and Conferences \$500 Lynda.com - Technology training and tutorials for staff \$500 - Local JEFFERSON COUNTY PUBLIC LIBRARY ASSOCIATION (JCPLA) Division and other Conferences - JCPLA local conferences for paraprofessional staff on computer technology, library and information systems, etc.	
Membership and Dues	Membership and Dues (\$500) Level Funding Requested. \$200 Membership to American Library Association for two library board members \$300 Membership to Alabama Library Association for 4 paraprofessionals	
Travel and Conference \$1,000 - Decrease	Travel and Conference (\$8,000) Level Funding Requested. \$7,000 for American Library Association Conference for Board of Trustees	

	\$1,000 to supplement General Budget as needed.
Employee Misc Expense	Employee Misc. Expense (\$500) Level Funding Requested.
Postage and Mailing	Postage and Mailing (\$3,000) Level Funding Requested. Passport postage.
Supplies / Print & Office \$2,000 - Decrease	Supplies / Print and Office (\$2,000) Funds allocated to supplement the General Budget as needed.
Supplies / Other \$1,000 - Decrease	Supplies/Other (\$3,000) Makerspace supplies as needed.
Supplies / Janitorial \$500 - Decrease	Janitorial Supplies (\$500) Level Funding Requested. Funds allocated to supplement the General Budget as needed.
Maintenance Contracts \$10,000 Decrease	Maintenance Contracts (\$30,000) \$6,500 Adobe Creative Suite Licenses \$4,500 Bibliotheca Self Check Maintenance \$11,000 Bibliotheca SIP Licenses \$2,650 Comprise Kiosk Maintenance \$1,550 Comprise Smart Money Manager \$3,100 LSTA Lockers Maintenance at New Merkel \$700 Funds allocated to supplement the General Budget as needed.
Computer Services / JCLC \$1,000 - Decrease	Computer Services / JCLC (\$2,000) Funds allocated to supplement the General Budget as needed.
Maintenance Repair Office Equipment	Maintenance Repair Office Equipment (\$2,000) Level Funding Requested. Funds allocated to supplement the General Budget as needed.
Maintenance Repair Building \$29,300 - Decrease	Maintenance Repair Building (\$10,000) Funds allocated to supplement the General Budget as needed.
Professional Consultants \$500 - Decrease	Professional Consultants (\$500) \$500 Technology consultants
Community	Community Involvement (\$10,000)

Involvement \$10,000 - Decrease	Funds are set aside to cover the cost of Summer Reading, additional programming and outreach. \$4,000 Children's Department \$1,000 Teen Department \$1,500 Adult Department \$1,500 Online Summer Reading registration module \$2,000 To cover programming items purchased via the Pinnacle account.
Bank Charges & Merchant Fees	Bank Charges and Merchant Fees (\$1,200) Level Funding Requested.
Purchase Office and Computer Equipment \$2,000 - Decrease	Purchase Office and Computer Equipment (\$3,000) Replacement of computers, computer parts, and cables as needed.
Purchases Small Equipment \$2000 - Decrease	Purchases Small Equipment (\$2,000) Funds allocated to purchase additional items for makerspace programs for teens and adults.
Purchases / Periodical Replacement	Purchases Periodical Replacement (\$500) Level Funding Requested. Funds allocated to supplement the General Budget as needed.
Capital Purchases Cap (Under 5K)	Capital Purchases Cap (Under 5K) (\$8,600) \$4,500 LSTA Local Match \$3,100 LSTA Locker Maintenance \$1,000 Increase in Library Network Bandwidth
Capital Purchases Cap (Over 5K)	Capital Purchases Cap (Over 5K) (\$110,500) Transfer Funds From Pooled Cash \$10,000 Landscaping Maintenance \$12,000 Credit Card Terminals for Self-Checks \$39,000 SAN (Storage Area Network) \$9,500 SAN Installation \$40,000 Security Camera Update
Purchase Books \$1,700 - Decrease	Purchase Books (\$300) Funds allocated to supplement the General Budget as needed.

Fund 13 - Pooled Cash Total as of 06.13.19 - \$312,244.21

**Vestavia Hills Library in the Forest
Projected Capital Improvements**

Project Title	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	Yearly Total
Building and Grounds						
Floor Replacement Entryway	\$0	\$0	\$18,000	\$0	\$0	\$18,000
Admin Carpet Replacement Downstairs	\$0	\$0	\$10,000	\$0	\$0	\$10,000
Children's Carpet Replacement Downstairs	\$0	\$10,000	\$0	\$0	\$0	\$10,000
Bookdrop Replacement (CH; LP)	\$0	\$0	\$0	\$0	\$15,000	\$15,000
Roof Mold Removal	\$0	\$135,000	\$0	\$0	\$0	\$135,000
Parking Lot Complete Resurface	\$0	\$0	\$0	\$0	\$50,000	\$50,000
Handicap Door Replacement	\$0	\$0	\$0	\$7,000	\$0	\$7,000
Computers and Equipment						
Storage Area Network (SAN)	\$48,500	\$0	\$0	\$0	\$0	\$48,500
Security Camera Replacement	\$40,000	\$0	\$0	\$0	\$0	\$40,000
Promethean Board Replacement	\$0	\$0	\$30,000	\$0	\$0	\$30,000
Furniture						
Tables/Chairs Community Room Replacement	\$0	\$0	\$0	\$0	\$21,000	\$21,000
Staff Chair Replacement	\$0	\$0	\$0	\$5,000	\$0	\$5,000
Patron Chair Reupholstery	\$0	\$0	\$15,000	\$15,000	\$0	\$30,000
Patron Furniture Replacement	\$0	\$0	\$15,000	\$20,000	\$25,000	\$60,000
Vehicle						
City Car Replacement	\$0	\$0	\$0	\$35,000	\$0	\$35,000
Total	\$88,500	\$145,000	\$88,000	\$82,000	\$111,000	\$514,500

Happy Vending, LLC
3612 Lakeside Dr
Vestavia, AL 35243

1095
61-670/620

05/29/2019
Date

Pay to the order of Vestavia Hills Library \$ 132.84

One hundred thirty two and 84/100 Dollars  Security features included. Details on back.

OAKWORTH
CAPITAL BANK

For 91-209

Bryan Jones MP

⑆06 2006 709⑆ 200330 15⑈ 1095