



VESTAVIA HILLS

A LIFE ABOVE

ASHLEY C. CURRY
Mayor

TANEISHA YOUNG TUCKER
Library Director

Library Board of Trustees Meeting Agenda Wednesday, February 27, 2019 4:00 pm

- I. Call to Order and Welcome of New BOT Members – Larry Cochran, Chair**
- II. Approval of Today's Agenda**
- III. Approval of the Minutes from December 05, 2018**
- IV. News Articles and Correspondence**
- V. Director's Report**
 - a. Strategic Planning / Citizen Survey Presentation
- VI. Unfinished Business**
 - a. LSTA Grant Update and Request
 - b. BOT Committee Assignments
 - c. Discussion of 2019 BOT Initiatives
 - d. Employee Handbook Revisions
 - e. Kulture City / Sensory Library Discussion
- VII. New Business**
 - a. Discussion – Patron Complaint
 - b. Pig at the Library / Chamber of Commerce Request
 - c. Up-branding
 - d. Overview of Library's New Website – Cinnamon McCulley
- VIII. Committee Reports**
- IX. Foundation Report**
- X. Friends Report**
- XI. Informational Items**
- XII. Adjournment**

Taneisha Young Tucker
Director's Report to the Library Board of Trustees
December 2018, January and February 2019

News Articles and Correspondence:

- Dec. 20, 2018** **Library in the Forest opens makerspace**
Vestavia Voice | Lexi Coon
Article highlights the grand opening and summarizes the history and purpose of the makerspace.
- Dec. 21, 2018** **4 Fun Things to Do in Vestavia this January**
Vestavia Hills Magazine | Madoline Markham
Spotlight of library programming which includes Tai Chi and open gaming.
- Jan. 30, 2019** **5 Vestavia Events Not to Miss in February**
Vestavia Hills Magazine | Madoline Markham
The library spotlight is Ms. Kit's Fabulous Bubble Show.
- Feb. 2019** **Library in the Forest Programming**
Community News / City Newsletter | Cinnamon McCulley
Listing of library programs offered for February 2019.
- Feb. 2019** **City Manager's Report**
Community News / City Newsletter | Jeff Downes
Article spotlights the library's newest service, Curbside Pickup.
- Mar. 2019** **Library in the Forest Programming**
Community News / City Newsletter | Cinnamon McCulley
Listing of library programs offered for March 2019.

Facebook Spotlights

- Dec. 10, 2018** Chamber of Commerce / Santa Stories from the North Pole
- Dec. 13, 2018** Childcare Resources / Kids Calendar | Vestavia Hills Library in the Forest
- Dec. 17, 2018** Chamber of Commerce / Santa Stories from the North Pole
- Jan. 7, 2018** Beth Shelburne / Comments: Beauty on hiking trail
- Jan. 10, 2019** Lauren Allums Wade / Comments: "Vestavia library is the bomb if you haven't tried it."
- Jan. 14, 2019** Childcare Resources / Kids Calendar | Vestavia Hills Library in the Forest
- Jan. 24, 2019** Chamber of Commerce / Reboot your Brain program

Statistics and Programming Overview:

November 2018

- Materials circulation increased by 13% or 3,258 items. This is due to automatic renewals.
- Program attendance/participation was the same as November 2017 and increased by 1 participant.

December 2018

- Materials circulation increased by 33% or 6,402 items. This is due to automatic renewals.
- Program attendance/participation increased by 40% or 830 participants. Great job staff.

January 2019

- Materials circulation increased by 19% or 4,952 items. This is due to automatic renewals.
- Program attendance/participation decreased by 4% or 95 participants.

Budgets, Balance Sheets and Bank Statement:

Pinnacle Bank

November 2018:

Expenses: \$1364.50
Bank Fees: \$42.18 (TSYS)
Deposits: \$2800.00
Account Balance: \$92,719.50

December 2018:

Expenses: \$707.94
Bank Fees: \$36.58 (TSYS)
Deposits: \$10,353.01 (\$6,000 received from Junior Board)
Account Balance: \$102,694.54

January 2019:

Expenses: \$451.38
Bank Fees: \$38.88 (TSYS)
 \$15.00 (Verification of Deposit)
Deposits: \$2,789.00
Account Balance: \$105,310.18

General 01 Budget:

January 2019: \$1,554,500.73 or 70% of the budget remains. Most spending on course, but due to the cost of programming continuing to increase, the Community Involvement budget is at 42%.

Fund 12 / State Aid:

January 2019: \$16,448.93 or 74% remains. Fund paid to JCLC quarterly.

Fund 13 / Donations:

January 2019: \$170,582.76 or 97% of the budget remains.

Balance Sheets:

January 2019:

Fund 12 / State Aid: \$0 (Not updated by Finance Department)

Fund 13 / Donations: \$310,553.67

Director's Notes

• Old Business

- **LSTA Grant Update and Request** – I submitted a written request to Alabama Public Library Service asking to update the items that could be purchased with the \$20,000 grant we received in October 2018. We originally requested the funds to purchase two vending machines. I updated the request asking for a single vending machine for the makerspace and a set of electronic lockers to be housed in Liberty Park or Cahaba Heights. The request is pending, but upon approval, \$25,000 will be needed from Fund 13 to make the purchases and \$20,000 will be refunded after the grant has been satisfied.
- **Employee Handbook Update** – City Attorney Patrick Boone has updated the handbook and sent revisions or review. A draft is enclosed.
- **Kulture City** – At the December meeting, a representative from Kulture City made a presentation to the Board regarding VHLF becoming a Sensory Library. There was little discussion following the presentation, but an official response is requested regarding the proposal.

• New Business

- **Patron Complaint** – Letter enclosed. Discussion requested.
- **Pig at the Library** – Karen Odle of the Vestavia Hills Chamber of Commerce, has asked that the library consider housing a pig. Should the Board agree to her request, the pig would remain permanently. Per Mrs. Odle, “We were looking for a permanent home at the library like the one at city hall but we would let y’all decide how you wanted it painted.” An article about the Chamber’s efforts and the pig is enclosed in the packet.
- **Up-branding** – In January, the library’s marketing team and I met with the marketing team from Hoover Library and shared correspondence with the team at Homewood. Our desire is to up-brand or take the library’s current brand to a higher level and standard. Examples will be provided during the meeting.

• Technology Report

- The new library website is set to launch on Tuesday, February 26, 2019. Delays were due to problems with the company’s assigned representative who was recently replaced.
- We have replaced RFID reader pads throughout the library and instituted a more intentional self-checkout process. We have received a few complaints along with some praise, but will continue this process to that less staff is needed at the main desk. The goal is to utilize staff in other departments.
- The staff has begun using the new Smart Money Manager System.

- **Building Maintenance, Repairs and Updates**
 - Prescott Contracting completed the Makerspace but, per the Building Services' inspection, there were a few items that required additional attention. Prescott has adjusted the exit sign and replaced the pipes under the sink as requested.
 - We have reallocated and moved computers in the Circulation and Adult Departments in order to better serve patrons.

- **Staff**
 - Three pages resigned within 30 days and three new part-time pages joined the staff. They are Sam Baine, Candace Sheppard and Laura Leffel.

- **Director's meeting / event schedule included:**
 - JCLC Board of Directors (2)
 - City Department Heads (5)
 - Library Board of Trustees
 - Friends of the Library (2)
 - Library Department Heads (2)
 - Rick Moody – Technology
 - Pamela Parson – Acquisitions
 - Daniel Tackett – LSTA Grant Items
 - Representatives from Hoover, Cinnamon McCulley, Kelly Powell – Up-branding
 - Library Creative Team – Up-branding
 - Gregory Laughlin – BOT Orientation
 - April MacLennan – BOT Orientation
 - City Council Strategic Planning Session
 - Fleet Management Meeting
 - Alabama Public Library Service
 - Staff Meeting

Library Board Meeting Minutes

December 5, 2018

I. Call to Order – Dr. Jimmy Bartlett

The Vestavia Hills Library in the Forest Board of Trustees met in regular session on Tuesday, December 5, 2018 at 4:00 p.m.

Present:

- Dr. Jimmy Bartlett – Chair**
- Ms. Ashley Tucker-Hicks – Vice Chair**
- Ms. Anna Gualano – Board Member**
- Mr. Larry Cochran – Board Member**
- Ms. Taneisha Tucker – Library Director**
- Mr. Daniel Tackett – Deputy Director**
- Mayor Ashley Curry – City Liaison**
- Ms. Andi Preston – Friends Chair**
- Ms. Elise Bodenheimer – Friends Co-Chair**
- Ms. Wendy Johnson – Foundation Chair**
- Ms. Loraine Ward – Administrative Assistant**

Absent:

- Mr. Jason Gardner – Board Member**
- Mr. Jeff Downes – City Manager**

II. Approval of Today’s Agenda

Mr. Cochran motioned to approve the December 5, 2018. Ms. Tucker-Hicks seconded the motion. The Agenda for the Board of Trustees meeting was unanimously approved.

- a.** Proclamation from Mayor Curry and City Council along with gifts, from the library, were presented to Ms. Gualano for her loyal service to the Board of Trustees from Jan. 2015 to Jan. 2018.

III. Approval of Minutes from September 26, 2018

Ms. Tucker-Hicks motioned to approve minutes from September 26, 2018 meeting. Ms. Gualano seconded the motion. The BOT minutes from September 26th were unanimously approved.

IV. News Articles and Correspondences – Ms. Tucker

Dr. Bartlett discussed the revision of the library’s new website. Ms. Tucker stated that Ms. McCulley is in charge of the revision.

V. Special Presentation: KultureCity – Ms. Renuka Srivastva

Discussion regarding sensory spaces within the library for special needs patrons. Dr. Bartlett inquired about training, cost and the length of time the program has been in existence. Ms. Srivastva stated there are about 20 volunteers that actually work with the program throughout the US. The cost would be \$99.99 per year which includes sensory bags. The program has been in existence since 2014-15. Ms. Tucker asked what the criteria would be to become a sensory library. At least 90% of employees would have to become sensory-trained. There would have to be a quiet location within the library assigned as a sensory location but it could be a multi-purpose room. Rooms must be always available. No other libraries in the area are signed up to participate. The Board will decide whether this would be a feasible project to participate. The Birmingham Zoo and the Botanical Gardens are also sensory inclusive. There are over 10,000 employees trained at the moment. There was a detailed discussion regarding individual and online training

VI. Director's Report

Dr. Bartlett and Mayor Curry discussed the eight interviews held by Council on December 10th for the two open positions available for the Board of Trustees. New Board Members' terms are set to begin January 2019.

- a. **Alabama Public Library Service 2017 State Compilation** – Ms. Tucker stated this report shows how VH compares to other libraries throughout the state with similar populations. VH is 3rd in terms of funding.
- b. **Jefferson County Library Cooperative Annual Statistical Report** – Compares VH library to other libraries in Jefferson County - VH ranks 4th in the county.
- c. **APLS Annual Statistical Report** - Annual report that annually monitors library happenings, book circulation, patron participation, etc.

VII. Unfinished Business – Mr. Tackett

- a. **Employee Handbook Update** – Updates have been forwarded to City Attorney Pat Boone to include Jeff Downes' position and authority as City Manager.

VIII. New Business – Ms. Tucker

a. Election of Officers

Chair – Ms. Tucker-Hicks motioned to elect Mr. Larry Cochran as Library Chair.

Vice Chair – Ms. Ashley Tucker-Hicks.

- b. **Discussion of 2019 Initiatives** – 2018 initiatives were successful with exception of re-upholstering furniture in Adult Services. 2019 initiatives to include: continuing building maintenance, the need for additional personnel, full time security – someone will be hired in March. Curbside signage is on the way. Discussion on marketing, rebidding of cleaning contract and capital improvements as well as 5-yr strategic planning. Book vending to Cahaba Heights, outreach to schools.
- c. **Opening of Library Makerspace** – soft opening on December 12th from noon – 4pm. Ms. Tucker stated she is researching furniture options. It will also be a rentable space.
- d. **2018 Holiday Schedule (Updates for Consideration)** – Consensus from the Board with approval to close the library on the Sunday before Christmas.
- e. **Book Inquiry** – Mr. Cochran inquired about popular book, “The Library Book,” written by Susan Orlean. Ms. Tucker will look into ordering copies for the library.

IX. Committee Reports – None

X. Foundation Reports – Ms. Johnson

Taxes are completed funds down \$6k. Casino Night and St. Patrick’s Day events are set for March 2019.

XI. Friends Report – Ms. Preston & Ms. Bodenheimer

Membership increased to 45 with \$32k in the bank. Luncheon scheduled for December 13. There will be a \$5 fee for non-members. Asked if library had needs that Friends could meet. Discussion of programs for 2019.

XII. Informational Items – Ms. Tucker

- a. **Library in the Forest 8th Anniversary December 12** – discussed in New Business
- b. **Soft Opening for Makerspace December, noon-4pm** - discussed in New Business
- c. **Staff Day December 6, 2018 – 7:45 am** - Staff Day/Inventory and Junior Board will provide breakfast.
- d. **Ms. Olivia Wells** – is home recovering from lung cancer surgery.

XII. Adjournment

The next Board of Trustees meeting is scheduled for Wednesday, February 27, 2019.

The BOT meeting was adjourned at 5:00 p.m.

Vestavia Voice
by [LEXI COON](#)
December 20, 2018

VESTAVIA VOICE VESTAVIA HILLS' COMMUNITY NEWS SOURCE

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Library in the Forest opens makerspace

by [LEXI COON](#)
December 20, 2018



Photo by Lexi Coon

The Library in the Forest officially opened their makerspace Dec. 12 as part of the library's eighth anniversary. The space offers 3D printing, a vinyl cutter, programmable Legos and more.

In 2014, Taneisha Young, director of the Library in the Forest, visited the Dorothy Lumley Melrose Center in Orlando and found a high-tech makerspace. Then, a makerspace was rare for libraries, but Young knew it was something Vestavia Hills residents and patrons of the Library in the Forest would appreciate and use.

In December, the Library in the Forest opened a makerspace of its own.

Young first got the ball rolling in 2015 and spoke with members of the community, crafters, students and school officials to help the new makerspace take form.

"Depending on the community, you find out what the community wants and you serve them," she said. "... In terms of the school system, we found that at the time, there were not makerspaces. But the teachers wanted space for the kids to come after school to do fun activities, something fun that would still deal with STEM."

Young said there were two reasons she wanted the makerspace as an addition to the Library in the Forest.

First, it would help the library remain innovative. Second, it would put something creative in the space of the then-empty cafe and serve as extra multipurpose space.

"We tried the cafe three times, with no success," she said.

The makerspace would take its place and provide more meeting space for groups, as well as place for people of all ages to get hands-on crafting and STEM experience.

Young said the library has outfitted the makerspace with a variety of equipment, which was purchased using a \$20,000 Library Services and Technology grant through the Alabama Public Library Services.

Equipment includes a vinyl cutter; two 3D printers; Arduino kits, which are used to build small computers; 3D pens; programmable Legos; and Raspberry Pi units, which are credit-card sized computers that plug into monitors and help users learn computing and programming.

The makerspace will also offer photography programming.

While the space itself will not have a lot of stations out all the time – it's outfitted with tables, a sink and a large TV for teen programs – Young said "it serves needs." Not only will it provide more room for current and future programs, but it will also be available by reservation for different groups who need to meet.

"It's a community space. A space for people to bring their ideas, share their ideas ... with people in the community," she said.

Aside from the 3D printers, which should be reserved for projects in advance, Young said the equipment will only be available through appointments and different classes. That way, she said, an instructor is always available to guide students.

Depending on what the patron is working on, there may be a small material fee, such as for filament for the 3D printers and pens. But otherwise, people can try out the space and its technology for free.

"People always think libraries are very stoic and quiet, whereas we strive for this to be more of a community center," Young said. "It's a lot more than books. ... I think this will introduce new technology ... in a way that you're not intimidated by it."

Although the makerspace is now open and serving many needs for the Library in the Forest, Young said she is always looking for ways to make it bigger and better and to enhance patron experience and usability.

She added that the Friends of the Vestavia Hills Library and the Vestavia Hills Library Foundation, as well donations from citizens, helped create the makerspace.

"They made all of this possible for us," she said.

To learn more about the makerspace, or to make a donation toward the new space, go to vestavialibrary.org/about/makerspace.

Vestavia Hills Magazine

By Madoline Markham

Dec 21, 2018

VESTAVIA HILLS MAGAZINE

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4 Fun Things to Do in Vestavia this January

Dec 21, 2018 | Events | 0 ●



Things slow down in January, but we found some dates to save for runs, tai chi and library fun, plus a set of events just beyond Vestavia city limits to keep your days and nights fun in frigid temperatures.

1. Commitment Day 5K Fun Run

Tuesday, Jan. 1 | 10 a.m.

Lifetime Fitness

2. Tai Chi Classes

Library in the Forest Community Room

Did you know the library offers Tai Chi classes? This low-impact, slow-motion exercise is taught by certified instructor for anyone age 18 and older who wants to try it.

- **Beginner Classes:** Select Mondays at 6 p.m. —Jan. 14, 28
- **Beginner & Intermediate Classes:** Thursdays at 2 p.m.—Jan. 10, 24

3. Friends of the Library: Vestavia Hills Fire Department

Thursday, Jan. 24 | 10-11:30 a.m.

Library in the Forest

Learn all about our community's unsung heroes. Light refreshments will be served. For ages 18 and up.

4. Mario Kart 7 Tournament

Friday, Jan. 25 | 4-5:30 p.m.

Library in the Forest

Calling all teens! Test your Switch skills in this Mario Kart 8 Deluxe tournament, and you can win an Amazon gift card too. Snacks will be served.

Bonus: Events Around Town

Jan. 11+12

The Beginning: Carlos Conducts Beethoven's First Symphony

Alabama Symphony Orchestra

Alys Stephens Center

Jan. 15

Swan Lake

Presented by the State Ballet Theatre of Odessa

Lyric Theatre

7:30 p.m.

Jan. 18-20

Evita

BJCC Concert Hall

Jan. 18+19

Carmina Burana & The Rite of Spring

Alabama Symphony Orchestra

Alys Stephens Center

Jan. 24-Feb. 10

Million Dollar Quartet

Virginia Samford Theatre

Jan. 24-27

Birmingham Boat Show

BJCC

Jan. 26

The Mambo Kings

Presented by Alabama Symphony Orchestra's Red Diamond SuperPOPS!

Samford University Wright Center

Vestavia Hills Magazine

By Madoline Markham

Jan30, 2019

VESTAVIA HILLS MAGAZINE

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5 Vestavia Events Not to Miss in February

Jan 30, 2019 | Events | 0



By Madoline Markham

Photos by Elizabeth Nance

It's time for diamonds and art, stocking kids' spring wardrobes and more to benefit community causes. Here's our list of what to do this month.

1. Samford Legacy League Scholarship Luncheon Featuring Jodie Berndt

Thursday, Feb. 7 | 11:30 a.m.

2. Family Night: Kit's Fabulous Bubble Show

Tuesday, Feb. 19 | 6 p.m.

Library in the Forest

It's time for bubbles! Come out the the library to see Miss Kit's full show.

3. Whale of a Sale

Feb. 21-22

Thursday 5-9 p.m., Friday 9 a.m.-2 p.m.

Vestavia Hills United Methodist

4. Super Hero & Princess Breakfast

Saturday, Feb. 23 | 8:30-10 a.m.

Vestavia Hills High School Gym

5. Dinner and Diamonds Benefitting Vestavia Hills City School Foundation

Saturday, Feb. 23 | 7-11 p.m.

Vestavia Country Club

Save the Date

Market on the Mountain

March 8-9

Friday 9 a.m.-6 p.m., Saturday 9 a.m.-2 p.m.

Mountaintop Community Church

Rebel Run

Saturday, March 16 | 9 a.m.

Vestavia Hills High School

LIBRARY IN THE FOREST

WHAT'S HAPPENING AT THE LIBRARY?

To view the full calendar of this month's programming, visit <https://vestavialibrary.org>.

CHILDREN: 205.978.0158

- M* **Toddler A-Go-Go.** 9:30 & 10:30 a.m. Community Room.
- Tu* **P.J. Storytime.** 6:30 p.m. Children's Program Room.
- W* **Story Friends.** 10:30 a.m. Children's Program Room.
- Th* **L.I.F.T. (Library in the Forest Time).** 9:30 a.m. Children's Program Room
- Th* **Book Babies.** 10 a.m. Treehouse (*Registration suggested*)
- 2* **Ms. Casey's Marvelous Music and Movement.** 10:30 a.m. Children's Program Room.
- 5* **Full Steam Ahead: What Can You Do With a Lego?** 3:30 p.m. Makerspace
- 6* **This & That: Puppet Show Theater.** 3:30 p.m. Children's Program Room.
- 12* **Full Steam Ahead: Magnets and Magnetism.** 3:30 p.m. Children's Program Room.
- 13* **This & That: Valentine Hangout Party.** 3:30 p.m. Children's Program Room.
- 16* **Ms. Casey's Marvelous Music and Movement.** 10:30 a.m. Children's Program Room.
- 19* **Full Steam Ahead: China: Chinese New Year, Discover Your Chinese Zodiac, DIY Kites.** 3:30 p.m. Makerspace
- 19* **Family Night: Kit's Fabulous Bubble Show!** 6 p.m. Community Room.
- 20* **This & That: Game Changer.** 3:30 p.m. Children's Program Room.
- 23* **Lego Wars.** 11 a.m. Children's Program Room.
- 26* **Full Steam Ahead: 3s-Triangles, Pyramids, Counting by 3s.** 3:30 p.m. Children's Program Room.
- 27* **This & That: Art Group – Box Projects.** 3:30 p.m. Children's Program Room.

MAKERSPACE/TECHNOLOGY: 205.978.4679

- 6* **Intermediate Microsoft Word.** 2 p.m. Electronic Classroom.
- 11* **GIMP: the Free Photoshop.** 6 p.m. Electronic Classroom.
- 12* **Apple Mobile Devices with Tech Ease.** 2 p.m. Electronic Classroom.
- 26* **Facebook Basics.** 10 a.m. Electronic Classroom.
- 28* **Intermediate Microsoft Excel.** 4 p.m. Electronic Classroom.

TEENS: 205.978.3683 (Grades 6-12)

- 1* **Open Gaming.** 4 p.m. Community Room.
- 5* **Fandom Night.** 4 p.m. Community Room.
- 6* **Cookie Wars.** 4 p.m. Treehouse.
- 8* **Open Gaming.** 4 p.m. Community Room.
- 9* **Chess Club.** 10 a.m. Historical Room.
- 12* **Fortnite Night.** 4 p.m. Community Room.
- 13* **Writing Group.** 4 p.m. Historical Room.
- 15* **Open Gaming.** 4 p.m. Community Room.
- 20* **Teen Art Group.** 4 p.m. Treehouse.
- 22* **Super Smash Bros. Ultimate Tournament.** 4 p.m. Community Room.
- 26* **Anime Night.** 4 p.m. Community Room.
- 27* **Writing Group.** 4 p.m. Historical Room.

ADULTS: 205.978.4678 (Ages 18+)

- 1* **First Friday Fiber Arts.** 10 a.m. Treehouse.
- 4* **Knit Night in the Forest.** 6 p.m. Treehouse.
- 6* **Makerspace for Adults: Love Lights.** 6:30 p.m. Makerspace.
- 7* **Read & Feed Book Group at Taziki's Liberty Park.** 6:30 p.m.
- 11* **Tai Chi: Beginner.** 6 p.m. Community Room.
- 12* **Finance Series: Maximizing Your Personal Wealth.** 6:30 p.m. Community Room.
- 13* **ABCs of Medicare.** 1 p.m. Treehouse.
- 14* **Tai Chi: Beginner & Intermediate.** 2 p.m. Community Room.
- 15* **Upcycle City: Book Page Jewelry.** 7 p.m. Community Room.
- 18* **Beginner Belly Dance with Bethany.** 6 p.m. Community Room.
- 25* **Tai Chi: Beginner.** 6 p.m. Community Room.
- 26* **Finance Series: Financial Tips for Your Small Business.** 6:30 p.m. Community Room.
- 28* **Friends of the Library: Alabama School of Fine Arts.** 10 a.m. Community Room.
- 28* **Tai Chi: Beginner & Intermediate.** 2 p.m. Community Room.

HAVE YOU VISITED THE NEW MAKERSPACE?

There is so much to do in the new Makerspace! Check out this month's programming:

The **Children's Department** will be hosting a brand new S.T.E.A.M. (Science, Technology, Engineering, Arts and Mathematics) program for kindergarten through second grade children. The program will be held in the Makerspace on the 1st and 3rd Tuesday of the month and in the Children's Program Room on the 2nd and 4th Tuesday.

The **Adult Department** will be offering "Love Lights" on February 6 – a chance to gather and craft in our fabulous new Makerspace, while making beautiful Valentine luminaries.

Our **Teen Department** wants to help you get in the Valentine's Day spirit with fan-favorite YA adaptations on February 5.



COMMUNITY NEWS

News & Events for the City of Vestavia Hills • March 2019

A joint publication of the City of Vestavia Hills, Vestavia Hills City Schools & Vestavia Hills Chamber of Commerce

COMMUNITY CALENDAR

March 2019

- 7 Design Review Board
Executive Conference Room, 6 p.m.
- 11 Senior Citizens Luncheon
Dogwood Room, 11:30 a.m.
- 11 City Council Meeting
Council Chamber, 6 p.m.
- 12 Chamber Luncheon
Vestavia Country Club, 11:30 a.m.
- 14 Planning and Zoning Commission
Council Chamber, 6 p.m.
- 18 Council Work Session
Executive Conference Room, 5 p.m.
- 19 Parks and Recreation Board
Executive Conference Room, 7 a.m.
- 21 Board of Zoning Adjustment
Council Chamber, 6 p.m.
- 25 Vestavia Hills City Schools
Spring Break begins
- 25* City Council Meeting
Council Chamber 6 p.m.
- 26* Library Board Meeting
Library in the Forest, 4 p.m.
- 28* Friends of the Library
Library in the Forest, 10 a.m.

* Due to Spring Break (March 25-29), these meetings may be rescheduled/canceled.



MAYOR'S MESSAGE

Ashley C. Curry, Vestavia Hills Mayor

There are many exciting things going on in the City!

A citizen survey entitled, "What are your priorities for 2019," was administered in January through the Vestavia Hills Listens portal of the City's website. With 854 responses, citizens answered various questions and ranked the quality of the City services (such as public safety, parks and recreation, library, city streets, etc.). The information obtained from this survey was used by the Council in establishing priorities for the 2019 strategic plan.

On February 4, Congressman Gary Palmer hosted the annual U.S. Service Academy Nominee Reception at Vestavia Hills City Hall. I am always amazed at the number of our high school seniors that are nominees for the different Service Academies. Some of our students receive offers from multiple

academies. This is a tremendous honor for our students and a credit to the Vestavia Hills School System. Thank you, Congressman Palmer, for recognizing our students and promoting the Service Academies.

The Infrastructure and Community Spaces Plan will proceed to the Design Development Phase. In fact, this topic was discussed during the Council's strategic planning session held on February 4 and 5. By the time this article is published, you should see progress with the Crosshaven Road improvements as well as definitive design renderings for Wald Park, Cahaba Heights ballfields, the Community Building and improvements to the Sicard Hollow Athletic Complex (SHAC).

Vestavia Hills will host its second Freedom from Addiction Coalition (FFAC) awareness breakfast to address the epidemic of opioid

– Mayor's Message continued on page 3



CITY MANAGER'S REPORT

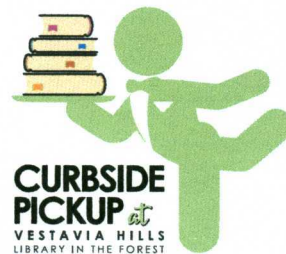
Jeff Downes, Vestavia Hills City Manager

"My pleasure!" Where do you regularly hear that? Of course, Chick-fil-A! It is part of a corporate

brand emphasizing customer service. Have you ever heard of the "Ritz-Carlton Approach?" The luxury hotel chain epitomizes finding a way to please its customers even in the most difficult of circumstances. These are just two examples of private entities who work very hard at sustaining a positive customer experience. Most people would laugh if one tried to establish a governmental organization as being like these two companies. Well, believe it or not, our senior staff in the City of Vestavia Hills continually tries to exemplify a model of positive customer experience. Are we perfect? No. Are we improving? Yes.

I would like to brag a little bit this month on the Library in the Forest – our world class library run by world class people. This month they are implementing "Curbside Service" at the library.

By following some simple instructions, a patron does not need to leave his/her vehicle when returning a loaned item. Pull up, dial a number and bingo – our staff will greet you curbside. Given the fact that our city has a very large number of seniors, I see this effort as a great



– Manager's Report continued on page 3

Mayor's Message *continued from page 1*

addiction that is sweeping the nation, our state and our cities. The awareness breakfast will be held at Vestavia Hills United Methodist Church on Thursday, April 4 at 7:00 a.m.

The latest statistics show that in the United States, drug overdose deaths involving opioids rose from 8,048 in 1999 to 47,600 in 2017 (according to the National Center for Health Statistics at the Centers for Disease Control and Prevention). According to Governor Kay Ivey's State of Alabama Opioid Action Plan, the rate of overdose deaths increased by 82% from 2006 through 2014. During these years, 5,128 overdose deaths were reported in Alabama. In 2016, 741 overdose deaths were reported, representing a rate of 15.3 persons per 100,000.

This is an opportunity to learn about the opioid/heroin crisis and get information for your loved ones or someone you know. Our FFAC is committed to getting the information out and connecting citizens in need with the agencies that can assist them. If you would like a private meeting with any of the agencies, this can be done after the presentation. Please share this information with your friends and through your churches. Together we can make a difference in this ongoing battle of drug addiction. I want to personally thank all of the agencies that partner with us.

Manager's Message *continued from page 1*

example of taking care of the customer. This falls in line with many other efforts at the library to attend to its customer in a special way. Issuing passports, providing exercise bikes, Apple computer platforms and being environmental stewards show our community that we care. These are actions unique to our library. Public servants really do care!

This is not solely present at the library. Last month, a public works crew stopped to replace a tire on a resident's car near Highway 31. The administrative offices try hard to answer calls with a live voice during the work day. Our park maintenance crews stay at work beyond work hours to assist in a last second need at the Civic Center. Our police and fire department officials don't just enforce laws and fight fires. They are continually attending to the needs of our residents and visitors whether it is simple directions or giving of their own income to help the neediest of the community.

Ok then, what should we call the customer centered focus of Vestavia Hills? I will suggest – Living a Life Above! We, the staff of Vestavia Hills, will continue to strive hard to be consistent in these efforts. I hope you notice our sincere efforts whether it means your issue has been resolved or falls in the difficult category. I wish you the best as we all come out of hibernation.



The Vestavia Hills Chamber of Commerce is excited to present the 2nd Annual Egg Hunt in the Hills! March 18-April 12, we will be having an Easter Egg Scavenger Hunt around Vestavia Hills.

- On different days and times we will be posting a clue on our Facebook page with the location of an egg.
- The first person to find each egg, will win a prize donated from Chamber member businesses.*
- When you find the egg, take a picture of it and post it in the comments of the clue. If you do not use Facebook, you will need to call the Chamber Office within 1 hour of finding the egg, otherwise that egg will be void and a replacement will be hidden.
- If the egg is at a business, you will turn it in to their staff to collect the prize.
- Eggs found in public areas, such as the Library in the Forest or City Hall, will need to be brought to the Chamber Office to receive the prize.

Then on **April 13**, at 9:00 am at Byrd Park, children 3rd grade and younger can join us for an Easter Egg Hunt! Bring your basket to hunt for eggs filled with candy and small prizes!

Visit www.vestaviiahills.org for more info.



*1 Prize Egg Per Household

LIBRARY IN THE FOREST

WHAT'S HAPPENING AT THE LIBRARY?

To view the full calendar of this month's programming, visit <https://vestavialibrary.org>.

CHILDREN: 205.978.0158 (Preschool-Grade 5)

- M* **Toddler A-Go-Go.** 9:30 & 10:30 a.m. Community Room
- Tu* **P.J. Storytime.** 6:30 p.m. Children's Program Room
- W* **Story Friends.** 10:30 a.m. Children's Program Room
- Tb* **L.I.F.T. (Library in the Forest Time).** 9:30 a.m. Children's Program Room
- Tb* **Book Babies.** 10 a.m. Treehouse (*Registration suggested*)
- 2 Ms. Casey's Marvelous Music & Movement.** 10:30 a.m. Children's Program Room
- 5 Full S.T.E.A.M. Ahead: Build Your Own Puzzle or Maze.** 3:30 p.m. Makerspace
- 6 This & That: Minute to Win It Challenges.** 3:30 p.m. Children's Program Room
- 12 Full S.T.E.A.M. Ahead: Ropes and Pulleys.** 3:30 p.m. Children's Program Room
- 13 This & That: Hang Out at the Hills.** 3:30 p.m. Children's Program Room
- 16 Ms. Casey's Marvelous Music & Movement.** 10:30 a.m. Children's Program Room
- 19 Full S.T.E.A.M. Ahead: Ireland.** 3:30 p.m. Makerspace
- 19 Family Night: Magician Russell Davis.** 6 p.m. Community Room
- 20 This & That: Game Changer.** 3:30 p.m. Children's Program Room
- 25 Staycation Week: Decorate Your Own Umbrella.** 3:30 p.m. Makerspace
- 26 Staycation Week: Decorate Ceramic Banks.** 3:30 p.m. Makerspace
- 27 Staycation Week: Animal Show.** 3:30 p.m. Community Room
- 28 Staycation Week: Science Show.** 3:30 p.m. Community Room
- 29 Staycation Week: Movie Fun!** 1 p.m. Community Room

TEENS: 205.978.3683 (Grades 6-12)

- 1 Open Gaming.** 4 p.m. Community Room
- 5 Marvel Movie Night.** 4 p.m. Community Room
- 6 Craft Event.** 4 p.m. Electronic Classroom
- 8 Open Gaming.** 4 p.m. Community Room
- 12 Fortnite Night.** 4 p.m. Community Room
- 13 Writing Group.** 4 p.m. Historical Room
- 15 Open Gaming.** 4 p.m. Community Room
- 20 Teen Art Group.** 4 p.m. Treehouse
- 22 Open Gaming.** 4 p.m. Community Room
- 26 Anime Night.** 4 p.m. Community Room
- 27 Writing Group.** 4 p.m. Historical Room
- 29 Mario Kart 8 Tournament.** 4 p.m. Community Room

ADULTS: 205.978.4678 (Ages 18+)

- 1 First Friday Fiber Arts.** 10 a.m. Treehouse
- 4 Knit Night in the Forest.** 6 p.m. Treehouse
- 6 Makerspace for Adults: Mondrian Mason Jars.** 6:30 p.m. Makerspace
- 7 OLLI Presents: Eleven Revolutions in the Colonies.** 1:30 p.m. Community Room
- 7 Read & Feed Book Group – Liberty Park.** 6:30 p.m. Taziki's in Liberty Park
- 11 Tai Chi: Beginner.** 6 p.m. Community Room
- 12 Ms. Olivia's Evening Reads Book Group.** 6 p.m. Historical Room
- 13 ABCs of Medicare.** 1 p.m. Treehouse
- 14 Tai Chi: Beginner & Intermediate.** 2 p.m. Community Room
- 15 Upcycle City: Burlap Garden Flags.** 7 p.m. Community Room
- 18 Beginner Belly Dance with Bethany.** 6 p.m. Community Room
- 21 OLLI Presents: An Overlooked Chapter in the American Revolution.** 1:30 p.m. Community Room
- 25 Tai Chi: Beginner.** 6 p.m. Community Room
- 28 Friends of the Library Presents: Better Business Bureau: Avoiding Fraud.** 10 a.m. Community Room
- 28 Tai Chi: Beginner & Intermediate.** 2 p.m. Community Room

TECHNOLOGY: 205.978.4679

- 4 Windows 10.** 6 p.m. Electronic Classroom
- 12 Apple Mobile Devices with Tech Ease.** 2 p.m. Children's Program Room
- 13 Google Drive.** 2 p.m. Electronic Classroom
- 26 Facebook Security.** 10 a.m. Electronic Classroom
- 28 Advanced Excel: Pivot Tables & Dashboards.** 4 p.m. Electronic Classroom



- 4 Open Maker Lab: Maker Monday.** 10 a.m. Makerspace
- 7 Intro to 3D Printing.** 4 p.m. Makerspace
- 9 Open Maker Lab.** 1 p.m. Makerspace
- 11 Open Maker Lab: Maker Monday.** 10 a.m. Makerspace
- 12 Intro to Arduino.** 4 p.m. Makerspace
- 18 Open Maker Lab: Maker Monday.** 10 a.m. Makerspace
- 21 Vinyl Cutting 101.** 4 p.m. Makerspace
- 25 Open Maker Lab: Maker Monday.** 10 a.m. Makerspace
- 26 Intro to Arduino.** 4 p.m. Makerspace

FACEBOOK
Beth Shelburne
Jan 7, 2019

Mention



Beth Shelburne

January 7 at 11:31 AM · 🌐

Was going to hit the gym, but went for a hike instead. Glad I did! Hope you find some beauty in your Monday.




👍❤️👤 George Sarris, Alan Meeks and 392 others

17 Comments 1 Share

🔗 Share



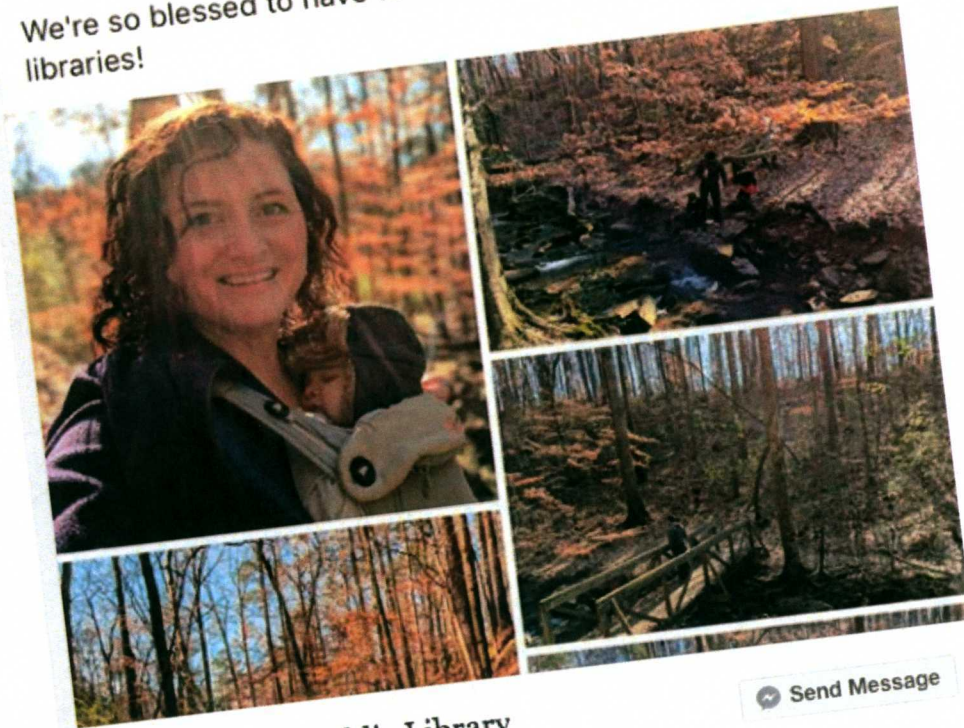
FACEBOOK
Lauren Allums Wade
Jan 10, 2019


 **Lauren Allums Wade** ► Bluff Park Moms ...
17 mins · 📍

The family and I discovered the walking trail behind vestavia library today. It's .91 miles but a good trek up..it's really pretty and there are lots of rocks, water flowing. Not stroller friendly but I wore the baby and obviously he did fine 🤗 4 and 6 year old hiked it no prob

We've been to the library 1000x and I never knew about the trail! Also.. vestavia library is just the bomb if you haven't tried it...it's beautiful and I feel like I want all the books when I go there because they have them set up so nice. They have lots of programs for kids and adults - steam classes, craft nights, small business talks, etc.

We're so blessed to have this huge network of amazing libraries!



 Send Message

Vestavia Hills Public Library

Library

1,280
People Reached

197
Engagements

Boost Post

FACEBOOK
Childcare Resources
Jan 14, 2019



Childcare Resources

January 14 at 7:30 AM · 🌐



Visit the [Vestavia Hills Public Library](#) this morning at 9:30 or 10:30 for story time with your toddler! Each program is only 30 minutes long and includes short stories, songs, and lots of movement. Make it a great Monday 📖

R A R Y
FOREST

VESTAVIALIBRARY.ORG

Kids Calendar | Vestavia Hills Library in the Forest

👍 3

2 Shares



Like



Comment



Share



Write a comment...



FACEBOOK
VESTAVIA HILLS CHAMBER OF COMMERCE
Jan 24, 2019

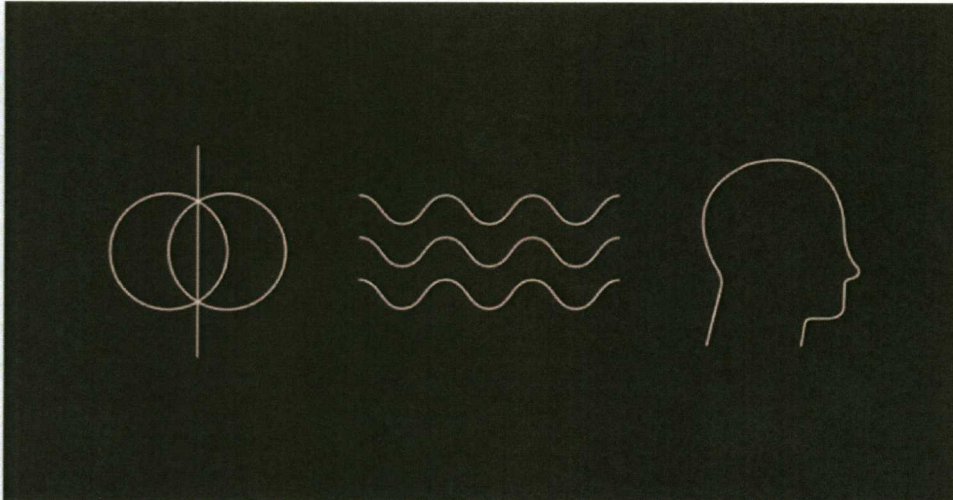
Mention



Vestavia Hills Chamber of Commerce shared [Sojourn Counseling's event](#).

1 hr ·

Sojourn Counseling Group would like to invite you to the [Vestavia Hills Public Library](#) on January 24th from 7:-8:30 PM for coffee, tea and treats and an opportunity to learn about IASIS Micro Current Neurofeedback. Join Beau Armistead, the director of Sojourn Counseling and Barry Bruder, the founder and CEO of IASIS Technologies to learn how IASIS MCN might be a game changer for many people who experience symptoms of concussion (concentration, forgetfulness, headache, agitati... [See More](#)



THU, JAN 24 AT 7 PM

Reboot Your Brain

Vestavia Hills Public Library · Vestavia Hills

You've checked in to Vestavia Hills Public Library before

Like

Comment

Share



Facebook

Vestavia Hills Chamber of Commerce

Dec 10, 2018 and Dec 17, 2018

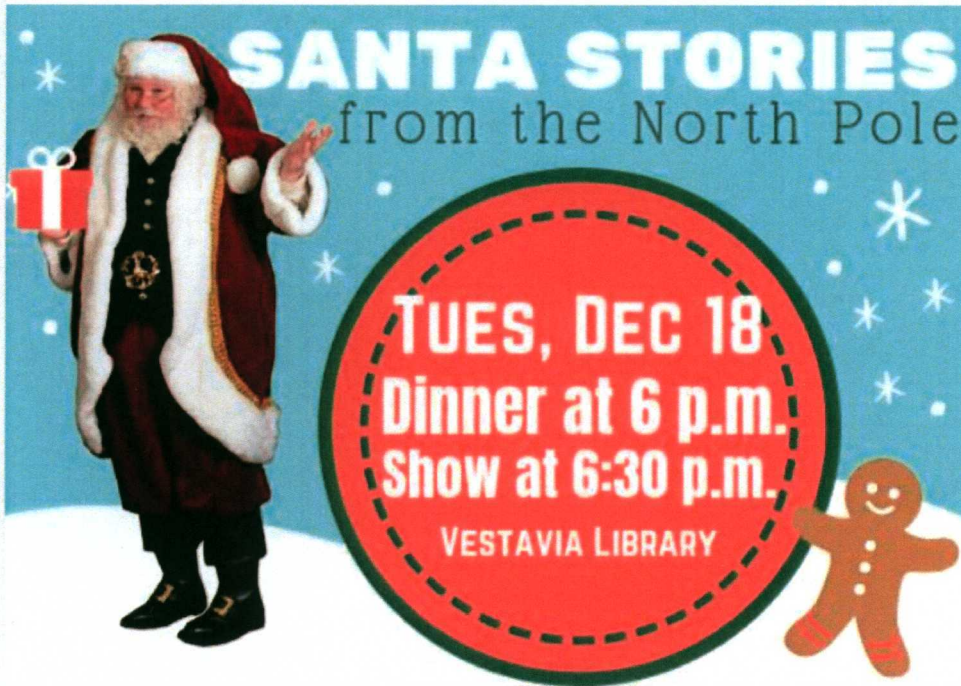


Vestavia Hills Chamber of Commerce

December 17 at 3:30 PM · 🌐

👍 Like as Your Page

Tomorrow night Santa will be sharing his favorite stories from the North Pole - The Vestavia Hills Public Library! Dinner will be at 6 p.m. and the show will be at 6:30 p.m. Children are also invited to visit with Santa after the program.



Vestavia Hills Chamber of Commerce

Community Organization

✉ Send Message

👍 Vestavia Hills Chamber of Commerce

👍 Like

💬 Comment

🔄 Share



🗨 Mention



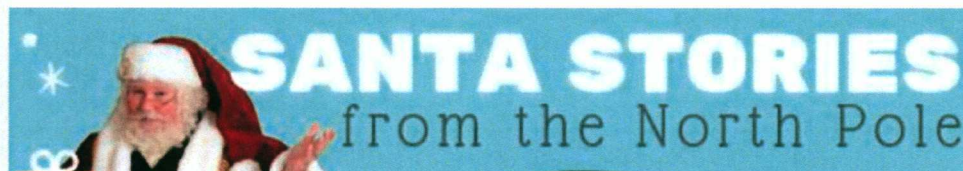
Vestavia Hills Chamber of Commerce

December 10 at 3:45 PM · 🌐

👍 Like as Your Page

Bring the kids for a fun night at The Vestavia Hills Public Library next week as Santa shares his favorite stories from the North Pole. 🎄 🍪

Children are invited to visit with Santa after the program. Dinner will be at 6pm and the show will begin at 6:30pm.

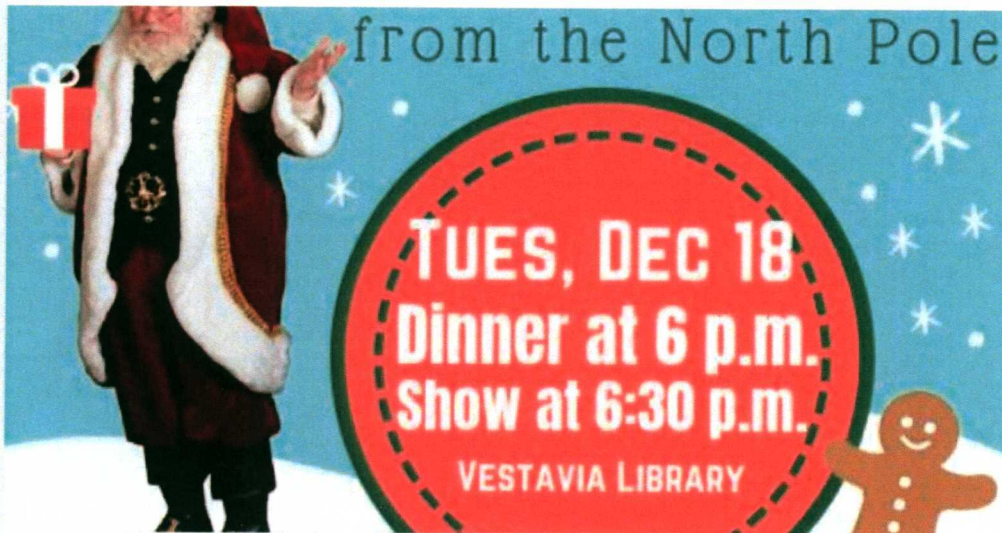


Facebook
Holiday in the Hills
Dec 17, 2018 and Dec 18, 2018



Holiday in the Hills shared your event.
December 18 at 12:00 PM · 🌐

TONIGHT! See Santa Claus at the Vestavia Hills Public Library and hear some of his favorite stories!



TUE, DEC 18

Santa's Stories from the North Pole

Vestavia Hills Public Library · Vestavia Hills
9 Went · 48 Interested

Allison Evans Maners

👍 Like

💬 Comment

🗨️ Mention



Holiday in the Hills
December 17 at 6:00 PM · 🌐

👍 Like as Your Page

Santa Sighting! Find Santa at the Vestavia Hills Public Library tomorrow night where he'll be sharing some of his favorite stories! Dinner starts at 6:00, with the show at 6:30.
https://www.facebook.com/events/2249928705288920/?active_tab=about



Jan. 26

Alabama Dance Festival feat. Rosie Herrera Dance Theatre

Alys Stephens Center

Did we miss any events? Do you have an event coming up in a future month?

Email mm@vestaviahillsmagazine.com to submit yours.

Facebook
Childcare Resources
Dec 13, 2018

Childcare Resources
December 13 at 8:15 AM · 🌐

Visit the [Vestavia Hills Public Library](#) today at 10am for reading time with your little one to promote early literacy. 📖

[VESTAVIALIBRARY.ORG](#)
Kids Calendar | Vestavia Hills Library in the Forest

👤 Jennifer Mobley Couch and Chelsie Jordan Coker

👍 Like 💬 Comment ➦ Share

Write a comment...

Childcare Resources
@ccr.bhm
Home
About

Vestavia Hills Library in the Forest

Nov 2018 Monthly Statistical Report

Books	Category	Nov 2018	Nov 2017	% Difference	Demand	Net Change	Type
	Adult Books	6,338	5,181	22.33%	Up	1,157	Book
	Adult Best Sellers	288	287	0.35%	Up	1	Book
	Juvenile Books	9,825	8,876	10.69%	Up	949	Book
	Teen Books	1,387	1,325	4.68%	Up	62	Book
	Total Books	17,838	15,669	13.84%	Up	2,169	Book

Category	Nov 2018	Nov 2017	% Difference
Books	17,838	15,669	13.84%
Adult Non-Books	6,134	5,557	10.38%
Juvenile Non-Books	2,622	2,195	19.45%
Teen Non-Books	1,340	1,255	6.77%
Total Circulation	27,934	24,676	13.20%

Non Books	Category	Nov 2018	Nov 2017	% Difference	Demand	Net Change	Type
	Adult Non-Fiction DVDs	300	287	4.53%	Up	13	Non-Book
	Adult Audio Book MP3	136	23	491.30%	Up	113	Non-Book
	Adult Audio Books CD	1,040	1,125	-7.56%	Down	(85)	Non-Book
	Adult Blu-rays	642	533	20.45%	Up	109	Non-Book
	Adult DVDS	3,309	2,777	19.16%	Up	532	Non-Book
	Adult Magazines	23	40	-42.50%	Down	(17)	Non-Book
	Adult Mixed Media	-	-	0.00%	Same	-	Non-Book
	Adult Music CD	663	759	-12.65%	Down	(96)	Non-Book
	Adult Self Playing Audio	21	13	61.54%	Up	8	Non-Book
	Total Adult Non Books	6,134	5,557	10.38%	Up	577	Non-Book

Category	Nov 2018	Nov 2017	% Difference
Gate Count	32,578	35,873	-9.19%
Public Computers	5,610	5,697	-1.53%
Volunteers	15	20	-25.00%
Web Site Visits	18,218	22,404	-18.68%
Pinterest	NA	NA	NA
Facebook	See Below	See Below	NA
Instagram	1008	713	41.37%
Twitter	1227	1197	2.51%

Non Books	Category	Nov 2018	Nov 2017	% Difference	Demand	Net Change	Type
	Juvenile Views	34	42	-19.05%	Down	(8)	Non-Book
	Juvenile Audio CD	65	107	-39.25%	Down	(42)	Non-Book
	Juvenile Blu-rays	122	64	90.63%	Up	58	Non-Book
	Juvenile DVDs	2,096	1,676	25.06%	Up	420	Non-Book
	Juvenile Magazines	14	10	40.00%	Up	4	Non-Book
	Juvenile Mixed Media	211	218	-3.21%	Down	(7)	Non-Book
	Juvenile Music CD	43	42	2.38%	Up	1	Non-Book
	Juvenile Self Playing Audio	37	36	2.78%	Up	1	Non-Book
	Total Juvenile Non Books	2,622	2,195	19.45%	Up	427	Non-Book

Services	Nov 2018	Nov 2017	% Difference
Borrowed From Others	1,672	1,390	20.29%
Loans To Other Libraries	2,194	2,047	7.18%
Reference Questions	5,139	6,900	-25.52%
Reserves	557	459	21.35%
Voter Registration	4	5	-20.00%
Days Open	28	28	0.00%

Non Books	Category	Nov 2018	Nov 2017	% Difference	Demand	Net Change	Type
	Teen Audio Books MP3	2	-	100.00%	Up	2	Non-Book
	Teen Audio Books CD	52	33	57.58%	Up	19	Non-Book
	Teen Blu-rays	141	155	-9.03%	Down	(14)	Non-Book
	Teen DVDs	822	678	21.24%	Up	144	Non-Book
	Teen Games	311	357	-12.89%	Down	(46)	Non-Book
	Teen Magazines	2	1	100.00%	Up	1	Non-Book
	Teen Music CD	8	23	-65.22%	Down	(15)	Non-Book
	Teen Self Playing Audio	2	8	-75.00%	Down	(6)	Non-Book
	Total Teen Non Books	1,340	1,255	6.77%	Up	85	Non-Book

Program Category	Nov 2018		Nov 2017	
	Number	Attendance	Number	Attendance
Adult Programs	13	245	14	189
Juvenile Programs	30	686	32	788
YA/Teen Programs	13	161	12	177
Computer Lab	6	116	8	105
Outreach	2	24	1	12
Meeting Rooms	55	1,417	54	1,377
Tours	0	0	0	0
Total	119	2,649	121	2,648

Digital Books	Category	Nov 2018	Nov 2017	% Difference	Demand	Net Change	Type
	Ebooks Adult	2,033	1,590	27.86%	Up	443	Digital
	Ebooks Children	282	176	60.23%	Up	106	Digital
	Ebooks Teen	156	135	15.56%	Up	21	Digital
	Ebooks Total	2,471	1,901	29.98%	Up	570	Digital

Membership	Nov 2018	Nov 2017	% Difference
Adult Memberships	67	63	6.35%
Juvenile Memberships	13	17	-23.53%
Non-Resident Adult	19	22	-13.64%
Non-Resident Juvenile	5	2	150.00%
Out of County Members	-	-	0.00%
Total	104	104	0.00%

Digital Books	Category	Nov 2018	Nov 2017	% Difference	Demand	Net Change	Type
	Audiobooks Adult	1,390	971	43.15%	Up	419	Digital
	Audiobooks Children	137	99	38.38%	Up	38	Digital
	Audiobooks Teen	136	69	97.10%	Up	67	Digital
	Audiobooks Total	1,663	1,139	46.01%	Up	524	Digital

Facebook Stats	2018	2017
Daily Page Engaged Users	1324	899
Daily Total Reach	24,240	23,156

Adult Launchpads	4
Juv Launchpads	71
Juv Book Group Kits	0
Juv Augmented Reality	26

Coffee	\$124
WiFi Hotspots	30
Roku Sticks	13
Hammocks	1
WalkingSticks	1

Vestavia Hills Library in the Forest

Dec 2018 Monthly Statistical Report

Books	Category	Dec 2018	Dec 2017	% Difference	Demand	Net Change	Type
	Adult Books	5,659	4,274	32.41%	Up	1,385	Book
	Adult Best Sellers	251	224	12.05%	Up	27	Book
	Juvenile Books	8,642	6,794	27.20%	Up	1,848	Book
	Teen Books	1,497	1,180	26.86%	Up	317	Book
	Total Books	16,049	12,472	28.68%	Up	3,577	Book

Category	Dec 2018	Dec 2017	% Difference
Books	16,049	12,472	28.68%
Adult Non-Books	6,102	4,270	42.90%
Juvenile Non-Books	2,301	1,535	49.90%
Teen Non-Books	1,333	1,106	20.52%
Total Circulation	25,785	19,383	33.03%

Non Books	Category	Dec 2018	Dec 2017	% Difference	Demand	Net Change	Type
	Adult Non-Fiction DVDs	327	163	100.61%	Up	164	Non-Book
	Adult Audio Book MP3	17	19	-10.53%	Down	(2)	Non-Book
	Adult Audio Books CD	1,015	963	5.40%	Up	52	Non-Book
	Adult Blu-rays	741	426	73.94%	Up	315	Non-Book
	Adult DVDs	3,336	2,099	58.93%	Up	1,237	Non-Book
	Adult Magazines	22	24	-8.33%	Down	(2)	Non-Book
	Adult Mixed Media	-	-	0.00%	Same	-	Non-Book
	Adult Music CD	626	563	11.19%	Up	63	Non-Book
	Adult Self Playing Audio	18	13	38.46%	Up	5	Non-Book
	Total Adult Non Books	6,102	4,270	42.90%	Up	1,832	Non-Book

Category	Dec 2018	Dec 2017	% Difference
Gate Count	30,532	26,210	16.49%
Public Computers	4,897	4,714	3.88%
Volunteers	12	19	-36.84%
Web Site Visits	17,879	19,947	-10.37%
Pinterest	NA	636	NA
Facebook	See Below	See Below	NA
Instagram	1006	746	34.85%
Twitter	1234	1202	2.66%

Non Books	Category	Dec 2018	Dec 2017	% Difference	Demand	Net Change	Type
	Juvenile Views	13	28	-53.57%	Down	(15)	Non-Book
	Juvenile Audio CD	57	88	-35.23%	Down	(31)	Non-Book
	Juvenile Blu-rays	106	44	140.91%	Up	62	Non-Book
	Juvenile DVDs	1,819	1,151	58.04%	Up	668	Non-Book
	Juvenile Magazines	16	11	45.45%	Up	5	Non-Book
	Juvenile Mixed Media	186	114	63.16%	Up	72	Non-Book
	Juvenile Music CD	66	57	15.79%	Up	9	Non-Book
	Juvenile Self Playing Audio	38	42	-9.52%	Down	(4)	Non-Book
	Total Juvenile Non Books	2,301	1,535	49.90%	Up	766	Non-Book

Services	Dec 2018	Dec 2017	% Difference
Borrowed From Others	1,395	1,074	29.89%
Loans To Other Libraries	1,858	1,821	2.03%
Reference Questions	9,134	7,126	28.18%
Reserves	423	344	22.97%
Voter Registration	-	2	-100.00%
Days Open	22.5	22	2.27%

Non Books	Category	Dec 2018	Dec 2017	% Difference	Demand	Net Change	Type
	Teen Audio Books MP3	-	2	-100.00%	Down	(2)	Non-Book
	Teen Audio Books CD	40	32	25.00%	Up	8	Non-Book
	Teen Blu-rays	172	163	5.52%	Up	9	Non-Book
	Teen DVDs	821	582	41.07%	Up	239	Non-Book
	Teen Games	290	311	-6.75%	Down	(21)	Non-Book
	Teen Magazines	1	1	0.00%	Same	-	Non-Book
	Teen Music CD	7	13	-46.15%	Down	(6)	Non-Book
	Teen Self Playing Audio	2	2	0.00%	Same	-	Non-Book
	Total Teen Non Books	1,333	1,106	20.52%	Up	227	Non-Book

Program Category	Dec 2018		Dec 2017	
	Number	Attendance	Number	Attendance
Adult Programs	10	185	6	59
Juvenile Programs	24	1,106	20	850
YA/Teen Programs	16	226	17	247
Computer Lab	7	113	5	100
Outreach	1	11	1	12
Meeting Rooms	42	1,262	30	805
Tours	0	0	0	0
Total	100	2,903	79	2,073

Digital Books	Category	Dec 2018	Dec 2017	% Difference	Demand	Net Change	Type
	Ebooks Adult	2,209	1,866	18.38%	Up	343	Digital
	Ebooks Children	324	167	94.01%	Up	157	Digital
	Ebooks Teen	180	156	15.38%	Up	24	Digital
	Ebooks Total	2,713	2,189	23.94%	Up	524	Digital

Membership	Dec 2018	Dec 2017	% Difference
Adult Memberships	45	43	4.65%
Juvenile Memberships	9	9	0.00%
Non-Resident Adult	17	20	-15.00%
Non-Resident Juvenile	1	1	0.00%
Out of County Members	-	-	0.00%
Total	72	73	-1.37%

Digital Books	Category	Dec 2018	Dec 2017	% Difference	Demand	Net Change	Type
	Audiobooks Adult	1,396	964	44.81%	Up	432	Digital
	Audiobooks Children	136	135	0.74%	Up	1	Digital
	Audiobooks Teen	138	81	70.37%	Up	57	Digital
	Audiobooks Total	1,670	1,180	41.53%	Up	490	Digital

Facebook Stats	2018	2017
Daily Page Engaged Users	1136	1749
Daily Total Reach	18,867	35,845

Adult Launchpads	2
Juv Launchpads	53
Juv Book Group Kits	0
Juv Augmented Reality	10

Coffee	\$109
WiFi Hotspots	19
Roku Sticks	4
Hammocks	4
WalkingSticks	2

Vestavia Hills Library in the Forest

Jan 2019 Monthly Statistical Report

Books	Category	Jan 2019	Jan 2018	% Difference	Demand	Net Change	Type
	Adult Books	7,146	5,590	27.84%	Up	1,556	Book
	Adult Best Sellers	338	297	13.80%	Up	41	Book
	Juvenile Books	10,626	9,648	10.14%	Up	978	Book
	Teen Books	1,799	1,432	25.63%	Up	367	Book
	Total Books	19,909	16,967	17.34%	Up	2,942	Book

Category	Jan 2019	Jan 2018	% Difference
Books	19,909	16,967	17.34%
Adult Non-Books	7,073	6,048	16.95%
Juvenile Non-Books	2,633	1,786	47.42%
Teen Non-Books	1,421	1,283	10.76%
Total Circulation	31,036	26,084	18.98%

Non Books	Category	Jan 2019	Jan 2018	% Difference	Demand	Net Change	Type
	Adult Non-Fiction DVDs	337	258	30.62%	Up	79	Non-Book
	Adult Audio Book MP3	8	11	-27.27%	Down	(3)	Non-Book
	Adult Audio Books CD	1,156	1,319	-12.36%	Down	(163)	Non-Book
	Adult Blu-rays	880	657	33.94%	Up	223	Non-Book
	Adult DVDS	3,914	2,983	31.21%	Up	931	Non-Book
	Adult Magazines	58	65	-10.77%	Down	(7)	Non-Book
	Adult Mixed Media	-	-	0.00%	Same	-	Non-Book
	Adult Music CD	704	741	-4.99%	Down	(37)	Non-Book
	Adult Self Playing Audio	16	14	14.29%	Up	2	Non-Book
	Total Adult Non Books	7,073	6,048	16.95%	Up	1,025	Non-Book

Category	Jan 2019	Jan 2018	% Difference
Gate Count	30,805	34,210	-9.95%
Public Computers	5,781	5,914	-2.25%
Volunteers	16	21	-23.81%
Web Site Visits	24,492	26,966	-9.17%
Pinterest	NA	633	NA
Facebook	See Below	*Below	NA
Instagram	1025	781	31.24%
Twitter	1240	1214	2.14%

Non Books	Category	Jan 2019	Jan 2018	% Difference	Demand	Net Change	Type
	Juvenile Views	43	44	-2.27%	Down	(1)	Non-Book
	Juvenile Audio CD	53	109	-51.38%	Down	(56)	Non-Book
	Juvenile Blu-rays	135	62	117.74%	Up	73	Non-Book
	Juvenile DVDs	2,113	1,339	57.80%	Up	774	Non-Book
	Juvenile Magazines	9	16	-43.75%	Down	(7)	Non-Book
	Juvenile Mixed Media	215	161	33.54%	Up	54	Non-Book
	Juvenile Music CD	49	43	13.95%	Up	6	Non-Book
	Juvenile Self Playing Audio	16	12	33.33%	Up	4	Non-Book
	Total Juvenile Non Books	2,633	1,786	47.42%	Up	847	Non-Book

Services	Jan 2019	Jan 2018	% Difference
Borrowed From Others	1,840	1,744	5.50%
Loans To Other Libraries	2,678	2,261	18.44%
Reference Questions	9,490	7,542	25.83%
Reserves	681	651	4.61%
Voter Registration	-	-	0.00%
Days Open	28	28	0.00%

Non Books	Category	Jan 2019	Jan 2018	% Difference	Demand	Net Change	Type
	Teen Audio Books MP3	1	3	-66.67%	Down	(2)	Non-Book
	Teen Audio Books CD	36	33	9.09%	Up	3	Non-Book
	Teen Blu-rays	204	151	35.10%	Up	53	Non-Book
	Teen DVDs	860	675	27.41%	Up	185	Non-Book
	Teen Games	304	394	-22.84%	Down	(90)	Non-Book
	Teen Magazines	2	-	100.00%	Up	2	Non-Book
	Teen Music CD	13	23	-43.48%	Down	(10)	Non-Book
	Teen Self Playing Audio	1	4	-75.00%	Down	(3)	Non-Book
	Total Teen Non Books	1,421	1,283	10.76%	Up	138	Non-Book

Program Category	Jan 2019		Jan 2018	
	Number	Attendance	Number	Attendance
Adult Programs	13	125	12	175
Juvenile Programs	32	1,074	27	673
YA/Teen Programs	10	138	13	164
Computer Lab	7	128	6	128
Outreach	2	24	2	29
Meeting Rooms	40	1,014	47	1,179
Tours	0	0	1	60
Total	104	2,503	108	2,408

Digital Books	Category	Jan 2019	Jan 2018	% Difference	Demand	Net Change	Type
	Ebooks Adult	2,444	1,936	26.24%	Up	508	Digital
	Ebooks Children	347	162	114.20%	Up	185	Digital
	Ebooks Teen	243	147	65.31%	Up	96	Digital
Ebooks Total	3,034	2,245	35.14%	Up	789	Digital	

Membership	Jan 2019	Jan 2018	% Difference
Adult Memberships	70	86	-18.60%
Juvenile Memberships	14	11	27.27%
Non-Resident Adult	45	39	15.38%
Non-Resident Juvenile	1	1	0.00%
Out of County Members	2	-	100.00%
Total	132	137	-3.65%

Digital Books	Category	Jan 2019	Jan 2018	% Difference	Demand	Net Change	Type
	Audiobooks Adult	1,559	1,120	39.20%	Up	439	Digital
	Audiobooks Children	134	71	88.73%	Up	63	Digital
	Audiobooks Teen	176	51	245.10%	Up	125	Digital
	Audiobooks Total	1,869	1,242	50.48%	Up	627	Digital

Facebook Stats	2019	2018
Daily Page Engaged Users	1874	956
Daily Total Reach	28,472	25,450

Adult Launchpads	2	Coffee	\$102
Juv Launchpads	51	WiFi Hotspots	39
Juv Book Group Kits	57	Roku Sticks	4
Juv Augmented Reality	18	Hammocks	0
		WalkingSticks	2



Vestavia Hills Library in the Forest Detailed Statistics Worksheet November 2018

PROGRAMMING	2018		2017	
	Programs	Attendance	Programs	Attendance
Adult	13	245	14	189
Children	30	686	32	788
Teen	13	161	12	177
Computer Lab	6	116	8	105
Outreach	2	24	1	12
Library Tours	0	0	0	0
TOTAL	64	1232	67	1271

MEETING ROOMS	2018		2017	
	Programs	Attendance	Programs	Attendance
Community Room	20	932	19	825
Historical Room	12	153	11	100
Tree House	17	237	13	162
Children's Program	6	95	10	165
Outdoor Classroom	0	0	1	125
Rooftop Garden	0	0	0	0
Total Rental Usage	55	1417	56	1377

Study Room Use	Sign Ins	Users	Sign Ins	Users
	320	471	323	529

Proctored Exams	29			
Passports	77			

VOLUNTEERS	2018		2017	
	Volunteer #	Total Hours	Volunteer #	Total Hours
Adult	1	8	1	9
Children	6	10	10	16
Teen	6	33	6	58
Computer Lab	2	11	2	16
Technical Services	0	0	0	0
Other <u>front desk</u>	0	0	1	37.5
TOTAL	15	62	20	136.5

MEMBERSHIPS	2018	2017
Adult VH Residents	67	63
Juvenile VH Residents	13	17
Non-resident Adults	19	22
Non-resident Juvenile	5	2
Out-of-County	0	0
TOTAL	104	104

INFORMATION	2018	2017
Voter Registration	4	5
Reserves	557	459
Intra-Library Loans	2194	2047
Intra-Library Borrows	1672	1390
Coffee	124.00	121.00

ELECTRONIC CHECKOUTS	2018	2017
Downloadable Audios	1663	1139
E-books	2474	1901
RB Digital Magazines	14	19
Mango	60	147

REFERENCE QUESTIONS	2018	2017
Adult	1130	950
Children	1795	1876
Teen	593	575
Other	0	0
Database Usage	1621	3499
TOTAL	5139	6900

ADDITIONAL STATS	2018	2017
Gate Count	32578	35873
Facebook Views	Daily Page Engaged Users: 1324 Daily Total Reach: 24240	Daily Page Engaged Users: 899 Daily Total Reach: 23156
Twitter	1227	1197
Pinterest	NA	638
Instagram	1008	713
Library Website Visits	18218	22404
Public Computer Use	5610	5697
Self Check Machine Use	9739	11124
Days Open	28	28

Hoopla Circulation	2018	2017
Audiobooks	742	762
Movies	163	216
Music	144	159
Television	114	74
Total	1163	1211

STAFF TRAINING BY DEPARTMENT	2018	2017
Acquisitions/Cataloging	2	2
Administration	0	0
Adult	1	1
Children	0	0
Circulation	6	1
Technology	4	0
Teens	16	18

HOLDINGS	Adds	Deletes	System Total
Adult Books	216	365	24125
Adult Red Hot books	0	11	218
Adult Foreign Language	0	0	65
Adult Large Print	125	42	4102
Adult Reference	0	0	272
Adult Magazine Envelopes	0	0	147
Adult Hammocks	0	0	6
Adult Hiking Poles	0	0	2
Juvenile Books	220	59	31877
Juvenile Augmented Reality Books	0	0	26
Juvenile Reference	0	0	139
Juvenile Teacher Packs	0	0	285
Juvenile Magazine Envelopes	0	0	62
Teen Books	119	6	7535
Teen Magazines Envelopes	0	0	25
Adult Audio CDs.	16	3	3085
Adult Music CDs	0	6	2818
Juvenile Audio CDs	0	2	536
Juvenile Music CDs	0	0	414
Juvenile Kits	0	28	392
Teen Audio CDs	0	0	446
Teen Music CDs	0	0	123
Adult DVDs	10	64	4862
Adult Non-fiction DVDs	0	1	942
Adult Blu-Rays	18	0	1061
Adult Playaway Launchpads	0	0	11
Juvenile DVDs	26	8	2462
Juvenile Non-fiction DVDs	1	0	4
Juvenile Self Playing Video	0	1	59
Juvenile Playaway Launchpads	0	1	27
Juvenile Blu-Rays	7	0	94
Teen DVDs	5	14	1157
Teen Blu-Rays	3	1	231
Adult MP3s & Playaways	0	1	224
Teen MP3s & Playaways	0	0	85
Juvenile Playaways	0	0	132
Adult Nooks	0	0	23
Juvenile Nooks	0	0	2
Teen Nooks	0	0	5
Teen Videogames	12	0	428
Adult Wireless Hotspots	0	0	18
Adult Laptops	0	0	2
Adult Streaming Media Player	0	0	4
TOTAL	778	613	88531



Vestavia Hills Library in the Forest

Detailed Statistics Worksheet

December 2018

PROGRAMMING	2018		2017	
	Programs	Attendance	Programs	Attendance
Adult	10	185	6	59
Children	24	1106	20	850
Teen	16	226	17	247
Computer Lab	7	113	5	100
Outreach	1	11	1	12
Library Tours	0	0	0	0
TOTAL	58	1641	49	1268

MEETING ROOMS	2018		2017	
	Programs	Attendance	Programs	Attendance
Community Room	17	997	13	611
Historical Room	5	35	2	13
Tree House	13	118	8	69
Children's Program	7	112	7	112
Outdoor Classroom	0	0	0	0
Rooftop Garden	0	0	0	0
Total Rental Usage	42	1262	30	805

Study Room Use	Sign Ins	Users	Sign Ins	Users
	280	465	256	471

Proctored Exams	26			
Passports	79			

VOLUNTEERS	2018		2017	
	Volunteer #	Total Hours	Volunteer #	Total Hours
Adult	1	7	1	12
Children	6	10	9	12
Teen	3	14	6	23
Computer Lab	2	10.5	2	7.5
Technical Services	0	0	0	0
Other <u>front desk</u>	0	0	1	24
TOTAL	12	41.5	19	78.5

MEMBERSHIPS	2018	2017
Adult VH Residents	45	43
Juvenile VH Residents	9	9
Non-resident Adults	17	20
Non-resident Juvenile	1	1
Out-of-County	0	0
TOTAL	72	73

INFORMATION	2018	2017
Voter Registration	0	2
Reserves	423	344
Intra-Library Loans	1858	1821
Intra-Library Borrows	1395	1074
Coffee	109.00	108.00

ELECTRONIC CHECKOUTS	2018	2017
Downloadable Audios	1670	1180
E-books	2713	2189
Zinio	15	24
Mango	54	187

REFERENCE QUESTIONS	2018	2017
Adult	863	990
Children	950	932
Teen	494	488
Other	0	0
Database Usage	6827	4716
TOTAL	9134	7126

ADDITIONAL STATS	2018	2017
Gate Count	30532	26210
Facebook Views	Daily Page Engaged Users: 1136 Daily Total Reach: 18867	Daily Page Engaged Users: 1749 Daily Total Reach: 35845
Twitter	1234	1202
Pinterest	NA	636
Instagram	1006	746
Library Website Visits	17879	19947
Public Computer Use	4897	4714
Self Check Machine Use	9825	7907
Days Open	22.5	22

Hoopla Circulation	2018	2017
Audiobooks	736	705
Movies	189	173
Music	132	122
Television	89	90
Total	1146	1090

STAFF TRAINING BY DEPARTMENT	2018	2017
Acquisitions/Cataloging	2	1
Administration	4	0
Adult	4	3
Children	5	10
Circulation	6	9
Technology	0	0
Teens	3	9

HOLDINGS	Adds	Deletes	System Total
Adult Books	89	223	23988
Adult Red Hot books	32	13	237
Adult Foreign Language	1	0	66
Adult Large Print	46	74	4074
Adult Reference	0	0	272
Adult Magazine Envelopes	0	1	146
Adult Hammocks	0	0	6
Adult Hiking Poles	0	0	2
Juvenile Books	151	131	31906
Juvenile Augmented Reality Books	0	0	26
Juvenile Reference	0	0	139
Juvenile Teacher Packs	0	0	285
Juvenile Magazine Envelopes	0	0	62
Teen Books	44	106	7481
Teen Magazines Envelopes	0	1	24
Adult Audio CDs.	74	11	3148
Adult Music CDs	33	24	2827
Juvenile Audio CDs	6	1	541
Juvenile Music CDs	7	4	417
Juvenile Kits	0	3	389
Teen Audio CDs	0	1	445
Teen Music CDs	0	0	123
Adult DVDs	59	26	4896
Adult Non-fiction DVDs	9	1	950
Adult Blu-Rays	6	0	1071
Adult Playaway Launchpads	0	0	11
Juvenile DVDs	23	54	2431
Juvenile Non-fiction DVDs	0	0	4
Juvenile Self Playing Video	0	0	59
Juvenile Playaway Launchpads	0	0	27
Juvenile Blu-Rays	0	1	93
Teen DVDs	27	8	1176
Teen Blu-Rays	1	0	234
Adult MP3s & Playaways	0	0	224
Teen MP3s & Playaways	0	1	84
Juvenile Playaways	0	0	132
Adult Nooks	0	0	23
Juvenile Nooks	0	0	2
Teen Nooks	0	0	5
Teen Videogames	0	16	412
Adult Wireless Hotspots	0	0	18
Adult Laptops	0	0	2
Adult Streaming Media Player	0	0	4
TOTAL	608	698	88464



Vestavia Hills Library in the Forest

Detailed Statistics Worksheet

January 2019

PROGRAMMING	2019		2018	
	Programs	Attendance	Programs	Attendance
Adult	13	125	12	175
Children	32	1074	27	673
Teen	10	138	13	164
Computer Lab	7	128	6	128
Outreach	2	24	2	29
Library Tours	0	0	1	60
Makerspace	9	56	NA	NA
TOTAL	73	1545	61	1229

MEETING ROOMS	2019		2018	
	Programs	Attendance	Programs	Attendance
Community Room	15	694	21	919
Historical Room	7	66	8	52
Tree House	10	94	12	130
Children's Program	8	160	6	78
Outdoor Classroom	0	0	0	0
Rooftop Garden	0	0	0	0
Total Rental Usage	40	1014	47	1179

Study Room Use	Sign Ins	Users	Sign Ins	Users
	339	507	314	561

Proctored Exams	9			
Passports	115			

VOLUNTEERS	2019		2018	
	Volunteer #	Total Hours	Volunteer #	Total Hours
Adult	1	8	1	12
Children	7	14	13	21
Teen	5	35	4	31
Computer Lab	2	17.75	2	16.5
Technical Services	0	0	0	0
Other <u>front desk</u>	1	7.5	1	27.5
TOTAL	16	82.25	21	108

MEMBERSHIPS	2019	2018
Adult VH Residents	70	86
Juvenile VH Residents	14	11
Non-resident Adults	45	39
Non-resident Juvenile	1	1
Out-of-County	2	0
TOTAL	132	137

INFORMATION	2019	2018
Voter Registration	0	0
Reserves	681	651
Intra-Library Loans	2678	2261
Intra-Library Borrows	1840	1744
Coffee	\$102	\$144

ELECTRONIC CHECKOUTS	2019	2018
Downloadable Audios	1869	1242
E-books	3034	2245
RB Digital/Zinio	27	58
Mango	140	145

REFERENCE QUESTIONS	2019	2018
Adult	998	975
Children	1996	1998
Teen	546	526
Other	0	0
Database Usage	5950	4043
TOTAL	9490	7542

ADDITIONAL STATS	2019	2018
Gate Count	30805	34210
Facebook Views	Daily Page Engaged Users: 1874 Daily Total Reach: 28472	Daily Page Engaged Users: 956 Daily Total Reach: 25450
Twitter	1240	1214
Instagram	1025	781
Library Website Visits	24492	26966
Public Computer Use	5781	5914
Self Check Machine Use	13321	12039
Days Open	28	28

Hoopla Circulation	2019	2018
Audiobooks	921	814
Movies	163	137
Music	153	171
Television	56	65
Total	1283	1187

STAFF TRAINING BY DEPARTMENT	2019	2018
Acquisitions/Cataloging	1	1
Administration	0	0
Adult	4	1
Children	1	6
Circulation	1	1
Technology	0	3
Teens	15	10

HOLDINGS	Adds	Deletes	System Total
Adult Books	155	269	23870
Adult Red Hot books	35	12	260
Adult Foreign Language	0	0	66
Adult Large Print	51	28	4097
Adult Reference	0	0	272
Adult Magazine Envelopes	0	0	146
Adult Hammocks	0	0	6
Adult Hiking Poles	0	0	2
Juvenile Books	175	266	31815
Juvenile Augmented Reality Books	0	0	26
Juvenile Reference	0	0	139
Juvenile Teacher Packs	0	0	285
Juvenile Magazine Envelopes	0	0	62
Teen Books	48	230	7299
Teen Magazines Envelopes	0	1	23
Adult Audio CDs.	12	7	3153
Adult Music CDs	15	9	2833
Juvenile Audio CDs	0	1	540
Juvenile Music CDs	5	57	365
Juvenile Kits	2	1	390
Teen Audio CDs	0	0	445
Teen Music CDs	0	0	123
Adult DVDs	91	65	4922
Adult Non-fiction DVDs	14	0	964
Adult Blu-Rays	20	3	1088
Adult Playaway Launchpads	0	0	11
Juvenile DVDs	36	56	2411
Juvenile Non-fiction DVDs	0	0	4
Juvenile Self Playing Video	0	0	59
Juvenile Playaway Launchpads	0	0	27
Juvenile Blu-Rays	4	5	92
Teen DVDs	5	0	1181
Teen Blu-Rays	2	0	236
Adult MP3s & Playaways	0	0	224
Teen MP3s & Playaways	0	0	84
Juvenile Playaways	0	0	132
Adult Nooks	0	0	23
Juvenile Nooks	0	0	2
Teen Nooks	0	0	5
Teen Videogames	0	47	365
Adult Wireless Hotspots	7	3	22
Adult Laptops	0	0	2
Adult Streaming Media Player	0	0	4
TOTAL	677	1060	88081

CITY OF VESTAVIA HILLS
 BUDGET VARIANCE REPORT
 AS OF: JANUARY 31ST, 2019

01 -GENERAL FUND

ACCT#	ACCOUNT NAME	*----- CURRENT MONTH -----*			*----- YEAR TO DATE -----*			*----- ANNUAL BUDGET -----*			
		ACTUAL	BUDGET	VARIANCE	ACTUAL	BUDGET	VARIANCE	%	TOTAL	REMAINING	%
<u>EXPENDITURE SUMMARY</u>											
	PUBLIC LIBRARY	179,214.41	180,922.00	1,707.59	638,752.47	716,280.00	77,527.53	29	2,193,253.20	(1,554,500.73)	70
	TOTAL EXPENDITURES	179,214.41	180,922.00	1,707.59	638,752.47	716,280.00	77,527.53	29	2,193,253.20	1,554,500.73	70
	REVENUE OVER/(UNDER) EXPENDITURES	(179,214.41)	(180,922.00)	1,707.59	(638,752.47)	(716,280.00)	77,527.53	29	(2,193,253.20)	(1,554,500.73)	70

01 -GENERAL FUND
 PUBLIC LIBRARY
 DEPARTMENTAL EXPENDITURES

ACCT#	ACCOUNT NAME	CURRENT MONTH			YEAR TO DATE			%	ANNUAL BUDGET		
		ACTUAL	BUDGET	VARIANCE	ACTUAL	BUDGET	VARIANCE		TOTAL	REMAINING	%
<u>PERSONNEL EXPENSE</u>											
70-5010-000-500	COMPENSATION	97,661.04	97,214.00	(447.04)	370,641.74	385,538.00	14,896.26	31	1,180,788.00	(810,146.26)	68
70-5015-000-500	PAYROLL TAX EXP	7,223.93	7,392.00	168.07	28,077.49	29,871.00	1,793.51	31	90,330.00	(62,252.51)	68
70-5016-000-500	FRINGE BENEFITS EXP	20,061.92	19,285.00	(776.92)	73,015.56	75,528.00	2,512.44	31	230,155.00	(157,139.44)	68
70-5045-000-500	EMPLOYEE TRAINING	3,245.94	3,243.00	(2.94)	3,898.98	4,663.00	764.02	29	13,000.00	(9,101.02)	70
70-5050-000-500	MEMBERSHIP & DUES	130.00	386.00	256.00	130.00	1,072.00	942.00	4	3,030.00	(2,900.00)	95
70-5051-000-500	TRAVEL & CONFERENCE	1,559.00	0.00	(1,559.00)	2,270.10	854.00	(1,416.10)	45	5,000.00	(2,729.90)	54
70-5065-000-500	PHYSICALS/DRUG SCREEN	0.00	20.00	20.00	0.00	128.00	128.00	0	500.00	(500.00)	100
70-5070-000-500	VEHICLE ALLOWANCE	0.00	0.00	0.00	0.00	500.00	500.00	0	500.00	(500.00)	100
	TOTAL PERSONNEL EXPENSE	129,881.83	127,540.00	(2,341.83)	478,033.87	498,154.00	20,120.13	31	1,523,303.00	1,045,269.13	68
<u>POSTAGE AND MAILING</u>											
70-5090-000-500	POSTAGE	0.00	54.00	54.00	673.50	384.00	(289.50)	25	2,650.00	(1,976.50)	74
	TOTAL POSTAGE AND MAILING	0.00	54.00	54.00	673.50	384.00	(289.50)	25	2,650.00	1,976.50	74
<u>SUPPLIES</u>											
70-5100-000-500	SUPPLIES/PRINT & OFFICE	1,175.90	312.00	(863.90)	2,483.26	3,123.00	639.74	29	8,500.00	(6,016.74)	70
70-5101-000-500	SUPPLIES/LIB PROCESS	204.20	606.00	401.80	1,951.92	3,234.00	1,282.08	27	7,000.00	(5,048.08)	72
70-5105-000-500	SUPPLIES/OTHER	1,922.72	238.00	(1,684.72)	1,922.72	1,371.00	(551.72)	21	9,000.00	(7,077.28)	78
70-5110-000-500	SUPPLIES/JANITORIAL	0.00	200.00	200.00	841.97	1,557.00	715.03	15	5,500.00	(4,658.03)	84
70-5140-000-500	GASOLINE	112.28	69.00	(43.28)	248.47	244.00	(4.47)	31	800.00	(551.53)	68
	TOTAL SUPPLIES	3,415.10	1,425.00	(1,990.10)	7,448.34	9,529.00	2,080.66	24	30,800.00	23,351.66	75
<u>MAINTENANCE CONTRACTS</u>											
70-5210-000-500	MAINTENANCE CONTRACTS	20,073.69	24,144.00	4,070.31	42,807.80	58,294.00	15,486.20	28	151,323.20	(108,515.40)	71
	TOTAL MAINTENANCE CONTRACTS	20,073.69	24,144.00	4,070.31	42,807.80	58,294.00	15,486.20	28	151,323.20	108,515.40	71
<u>MAINTENANCE EXPENSE</u>											
70-5310-000-500	MAINT/REP-OFFICE EQUIP	0.00	0.00	0.00	0.00	0.00	0.00	0	1,000.00	(1,000.00)	100
70-5350-000-500	MAINT/REP-SMALL EQUIP	0.00	0.00	0.00	0.00	0.00	0.00	0	1,500.00	(1,500.00)	100
70-5370-000-500	MAINT/REP-VEHICLES	0.00	0.00	0.00	50.00	432.00	382.00	5	1,000.00	(950.00)	95
70-5380-000-500	MAINT/REP-BUILDING	1,497.00	447.00	(1,050.00)	1,497.00	3,120.00	1,623.00	7	20,000.00	(18,503.00)	92
70-5385-000-500	MAINT/REP-HVAC	719.17	607.00	(112.17)	2,876.68	3,775.00	898.32	17	16,350.00	(13,473.32)	82
70-5390-000-500	MAINT/REP-ELEC & PLUMB	825.00	143.00	(682.00)	1,994.28	1,274.00	(720.28)	39	5,000.00	(3,005.72)	60
	TOTAL MAINTENANCE EXPENSE	3,041.17	1,197.00	(1,844.17)	6,417.96	8,601.00	2,183.04	14	44,850.00	38,432.04	85
<u>LEASE EXPENSES</u>											
70-5620-000-500	LEASE/OFFICE EQUIP	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0
70-5690-000-500	LEASED BOOKS & MEDIA	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0
	TOTAL LEASE EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0
<u>UTILITY EXPENSE</u>											
70-5700-000-500	UTILITIES	8,573.89	7,051.00	(1,522.89)	34,276.29	30,915.00	(3,361.29)	33	102,000.00	(67,723.71)	66
70-5720-000-500	COMM(TELEPHONE & INTERN	1,341.75	1,518.00	176.25	4,601.42	7,666.00	3,064.58	23	19,527.00	(14,925.58)	76
	TOTAL UTILITY EXPENSE	9,915.64	8,569.00	(1,346.64)	38,877.71	38,581.00	(296.71)	31	121,527.00	82,649.29	68

CITY OF VESTAVIA HILLS
 BUDGET VARIANCE REPORT
 AS OF: JANUARY 31ST, 2019

01 -GENERAL FUND
 PUBLIC LIBRARY
 DEPARTMENTAL EXPENDITURES

ACCT#	ACCOUNT NAME	*----- CURRENT MONTH -----*			*----- YEAR TO DATE -----*			%	*----- ANNUAL BUDGET -----*		
		ACTUAL	BUDGET	VARIANCE	ACTUAL	BUDGET	VARIANCE		TOTAL	REMAINING	%
<u>PROFESSIONAL SERVICES</u>											
70-5840-000-500	PROF CONSULTANTS	178.00	1,997.00	1,819.00	178.00	10,097.00	9,919.00	0	24,300.00	(24,122.00)	99
	TOTAL PROFESSIONAL SERVICES	178.00	1,997.00	1,819.00	178.00	10,097.00	9,919.00	0	24,300.00	24,122.00	99
<u>COMMUNITY INVOLVEMENT</u>											
70-5940-000-500	COMMUNITY INVOLVEMENT	4,900.76	1,971.00	(2,929.76)	14,368.23	6,430.00	(7,938.23)	57	25,000.00	(10,631.77)	42
70-5940-002-500	OUTREACH/LIB PARK & CH	0.00	0.00	0.00	0.00	0.00	0.00	0	3,500.00	(3,500.00)	100
70-5940-003-500	MARKETING - LIBRARY	0.00	36.00	36.00	3,003.80	36.00	(2,967.80)	33	9,000.00	(5,996.20)	66
	TOTAL COMMUNITY INVOLVEMENT	4,900.76	2,007.00	(2,893.76)	17,372.03	6,466.00	(10,906.03)	46	37,500.00	20,127.97	53
<u>PURCHASES</u>											
70-8100-000-500	PURCHASE/OFFICE & COMP	17.95	196.00	178.05	17.95	1,009.00	991.05	0	8,000.00	(7,982.05)	99
70-8150-000-500	PURCHASES-SMALL EQUIP	0.00	0.00	0.00	0.00	0.00	0.00	0	2,000.00	(2,000.00)	100
70-8205-000-500	PURCHASES/PERIODICAL RE	0.00	169.00	169.00	14,296.28	16,643.00	2,346.72	23	60,000.00	(45,703.72)	76
	TOTAL PURCHASES	17.95	365.00	347.05	14,314.23	17,652.00	3,337.77	20	70,000.00	55,685.77	79
<u>CAPITAL PURCHASES</u>											
70-8500-000-500	PURCHASES-CAP (UNDER \$5	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0
70-8600-000-712	PURCHASES-CAP (OVER \$5K	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0
70-8610-000-712	PURCHASES/BOOKS	7,790.27	13,624.00	5,833.73	32,629.03	68,522.00	35,892.97	17	187,000.00	(154,370.97)	82
	TOTAL CAPITAL PURCHASES	7,790.27	13,624.00	5,833.73	32,629.03	68,522.00	35,892.97	17	187,000.00	154,370.97	82
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	TOTAL PUBLIC LIBRARY	179,214.41	180,922.00	1,707.59	638,752.47	716,280.00	77,527.53	29	2,193,253.20	1,554,500.73	70
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	TOTAL EXPENDITURES	179,214.41	180,922.00	1,707.59	638,752.47	716,280.00	77,527.53	29	2,193,253.20	1,554,500.73	70
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*** END OF REPORT ***

CITY OF VESTAVIA HILLS
 BUDGET VARIANCE REPORT
 AS OF: JANUARY 31ST, 2019

12 -LIBRARY-STATE AID

ACCT#	ACCOUNT NAME	*----- CURRENT MONTH -----*			*----- YEAR TO DATE -----*			*----- ANNUAL BUDGET -----*			
		ACTUAL	BUDGET	VARIANCE	ACTUAL	BUDGET	VARIANCE	%	TOTAL	REMAINING	%
<u>REVENUE SUMMARY</u>											
	STATE REVENUE	0.00	1,834.58	(1,834.58)	5,566.07	7,338.36	(1,772.29)	25	22,015.00	16,448.93	74
	CITY REVENUE	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0</u>
	TOTAL REVENUE	0.00	1,834.58	(1,834.58)	5,566.07	7,338.36	(1,772.29)	25	22,015.00	16,448.93	74
=====											
<u>EXPENDITURE SUMMARY</u>											
	PUBLIC LIBRARY	<u>0.00</u>	<u>1,834.58</u>	<u>1,834.58</u>	<u>5,566.07</u>	<u>7,338.36</u>	<u>1,772.29</u>	<u>25</u>	<u>22,015.00</u>	<u>(16,448.93)</u>	<u>74</u>
	TOTAL EXPENDITURES	0.00	1,834.58	1,834.58	5,566.07	7,338.36	1,772.29	25	22,015.00	16,448.93	74
=====											
	REVENUE OVER/(UNDER) EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0

CITY OF VESTAVIA HILLS
 BUDGET VARIANCE REPORT
 AS OF: JANUARY 31ST, 2019

12 -LIBRARY-STATE AID
 REVENUES

ACCT#	ACCOUNT NAME	*----- CURRENT MONTH -----*			*----- YEAR TO DATE -----*			*----- ANNUAL BUDGET -----*			
		ACTUAL	BUDGET	VARIANCE	ACTUAL	BUDGET	VARIANCE	%	TOTAL	REMAINING	%
<u>STATE REVENUE</u>											
00-3175-000-511	STATE AID	0.00	1,834.58	(1,834.58)	5,566.07	7,338.36	(1,772.29)	25	22,015.00	16,448.93	74
	TOTAL STATE REVENUE	0.00	1,834.58	(1,834.58)	5,566.07	7,338.36	(1,772.29)	25	22,015.00	16,448.93	74
<u>CITY REVENUE</u>											
00-3379-000-706	INTEREST	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0
00-3398-000-709	TRANSFER IN	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0
	TOTAL CITY REVENUE	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0
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	TOTAL REVENUE	0.00	1,834.58	(1,834.58)	5,566.07	7,338.36	(1,772.29)	25	22,015.00	16,448.93	74

CITY OF VESTAVIA HILLS
 BUDGET VARIANCE REPORT
 AS OF: JANUARY 31ST, 2019

12 -LIBRARY-STATE AID
 PUBLIC LIBRARY
 DEPARTMENTAL EXPENDITURES

ACCT#	ACCOUNT NAME	*----- CURRENT MONTH -----*			*----- YEAR TO DATE -----*			%	*----- ANNUAL BUDGET -----*		
		ACTUAL	BUDGET	VARIANCE	ACTUAL	BUDGET	VARIANCE		TOTAL	REMAINING	%
<u>PERSONNEL EXPENSE</u>											
70-5050-000-500	MEMBERSHIP & DUES	0.00	1,834.58	1,834.58	5,566.07	7,338.36	1,772.29	25	22,015.00	(16,448.93)	74
	TOTAL PERSONNEL EXPENSE	0.00	1,834.58	1,834.58	5,566.07	7,338.36	1,772.29	25	22,015.00	16,448.93	74
<u>MAINTENANCE CONTRACTS</u>											
70-5220-000-500	COMPUTER SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0
	TOTAL MAINTENANCE CONTRACTS	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0
<u>MAINTENANCE EXPENSE</u>											
70-5310-000-500	MAINT/REP-OFFICE EQUIP	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0
	TOTAL MAINTENANCE EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0
<u>COMMUNITY SAFETY</u>											
70-5913-000-709	TRANSFER-OUT	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0
	TOTAL COMMUNITY SAFETY	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0
<u>COMMUNITY INVOLVEMENT</u>											
70-5940-000-500	COMMUNITY INVOLVEMENT	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0
	TOTAL COMMUNITY INVOLVEMENT	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0
<u>BANK CHARGES</u>											
70-5990-000-500	BANK CHARGES	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0
	TOTAL BANK CHARGES	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0
<u>PURCHASES</u>											
70-8100-000-500	PURCHASE-OFFICE & COMP	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0
	TOTAL PURCHASES	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0
<u>CAPITAL PURCHASES</u>											
70-8500-000-500	PURCHASES-CAP (UNDER \$5	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0
70-8600-000-712	PURCHASES-CAP (OVER \$5K	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0
	TOTAL CAPITAL PURCHASES	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0
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	TOTAL PUBLIC LIBRARY	0.00	1,834.58	1,834.58	5,566.07	7,338.36	1,772.29	25	22,015.00	16,448.93	74
<hr/>											
	TOTAL EXPENDITURES	0.00	1,834.58	1,834.58	5,566.07	7,338.36	1,772.29	25	22,015.00	16,448.93	74
=====											

*** END OF REPORT ***

CITY OF VESTAVIA HILLS
 BUDGET VARIANCE REPORT
 AS OF: JANUARY 31ST, 2019

13 -LIBRARY-BOOKS/DON

ACCT#	ACCOUNT NAME	*----- CURRENT MONTH -----*			*----- YEAR TO DATE -----*			*----- ANNUAL BUDGET -----*			
		ACTUAL	BUDGET	VARIANCE	ACTUAL	BUDGET	VARIANCE	%	TOTAL	REMAINING	%
<u>REVENUE SUMMARY</u>											
	CITY REVENUE	<u>12,993.34</u>	<u>9,166.66</u>	<u>3,826.68</u>	<u>46,310.01</u>	<u>36,666.72</u>	<u>9,643.29</u>	<u>42</u>	<u>110,000.00</u>	<u>63,689.99</u>	<u>57</u>
	TOTAL REVENUE	<u>12,993.34</u>	<u>9,166.66</u>	<u>3,826.68</u>	<u>46,310.01</u>	<u>36,666.72</u>	<u>9,643.29</u>	<u>42</u>	<u>110,000.00</u>	<u>63,689.99</u>	<u>57</u>
		=====	=====	=====	=====	=====	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>											
	PUBLIC LIBRARY	<u>60.76</u>	<u>14,512.53</u>	<u>14,451.77</u>	<u>4,317.24</u>	<u>58,101.23</u>	<u>53,783.99</u>	<u>2</u>	<u>174,900.00</u>	<u>(170,582.76)</u>	<u>97</u>
	TOTAL EXPENDITURES	<u>60.76</u>	<u>14,512.53</u>	<u>14,451.77</u>	<u>4,317.24</u>	<u>58,101.23</u>	<u>53,783.99</u>	<u>2</u>	<u>174,900.00</u>	<u>170,582.76</u>	<u>97</u>
		=====	=====	=====	=====	=====	=====	=====	=====	=====	=====
	REVENUE OVER/ (UNDER) EXPENDITURES	<u>12,932.58</u>	<u>(5,345.87)</u>	<u>18,278.45</u>	<u>41,992.77</u>	<u>(21,434.51)</u>	<u>63,427.28</u>	<u>64-</u>	<u>(64,900.00)</u>	<u>(106,892.77)</u>	<u>164</u>

CITY OF VESTAVIA HILLS
 BUDGET VARIANCE REPORT
 AS OF: JANUARY 31ST, 2019

13 -LIBRARY-BOOKS/DON
 REVENUES

ACCT#	ACCOUNT NAME	*----- CURRENT MONTH -----*			*----- YEAR TO DATE -----*			*----- ANNUAL BUDGET -----*			
		ACTUAL	BUDGET	VARIANCE	ACTUAL	BUDGET	VARIANCE	%	TOTAL	REMAINING	%
<u>CITY REVENUE</u>											
00-3375-000-511	SPECIAL REV/DONATIONS	0.00	333.33 (333.33)	2,518.05	1,333.36	1,184.69	62	4,000.00	1,481.95	37
00-3375-000-512	SPECIAL REV/DONATIONS	0.00	2,166.67 (2,166.67)	1,199.00	8,666.64 (7,467.64)	4	26,000.00	24,801.00	95
00-3379-001-706	INTEREST/BOOK REV	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0
00-3379-002-706	INTEREST/SPEC REV	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0
00-3380-000-510	MISCELLANEOUS REVENUE	0.00	2,500.00 (2,500.00)	18,381.99	10,000.00	8,381.99	61	30,000.00	11,618.01	38
00-3385-000-510	BOOK REVENUE	1,803.34	1,833.33 (29.99)	7,610.97	7,333.36	277.61	34	22,000.00	14,389.03	65
00-3390-000-511	GRANTS	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0
00-3390-000-512	CAPITAL GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0
00-3393-000-510	RENTAL/LIBRARY	11,190.00	2,333.33	8,856.67	16,600.00	9,333.36	7,266.64	59	28,000.00	11,400.00	40
00-3398-000-709	TRANSFER-IN	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0
	TOTAL CITY REVENUE	12,993.34	9,166.66	3,826.68	46,310.01	36,666.72	9,643.29	42	110,000.00	63,689.99	57
<hr/>											
TOTAL REVENUE		12,993.34	9,166.66	3,826.68	46,310.01	36,666.72	9,643.29	42	110,000.00	63,689.99	57

CITY OF VESTAVIA HILLS
BUDGET VARIANCE REPORT
AS OF: JANUARY 31ST, 2019

13 -LIBRARY-BOOKS/DON
PUBLIC LIBRARY
DEPARTMENTAL EXPENDITURES

ACCT#	ACCOUNT NAME	*----- CURRENT MONTH -----*			*----- YEAR TO DATE -----*			*----- ANNUAL BUDGET -----*			
		ACTUAL	BUDGET	VARIANCE	ACTUAL	BUDGET	VARIANCE	%	TOTAL	REMAINING	%
<u>PERSONNEL EXPENSE</u>											
70-5010-000-500	COMPENSATION	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0
70-5015-000-500	PAYROLL TAX EXP	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0
70-5016-000-500	FRINGE BENEFITS EXP	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0
70-5045-000-500	EMPLOYEE TRAINING	0.00	666.67	666.67	185.23	2,666.64	2,481.41	2	8,000.00	(7,814.77)	97
70-5050-000-500	MEMBERSHIP & DUES	0.00	41.67	41.67	0.00	166.64	166.64	0	500.00	(500.00)	100
70-5051-000-500	TRAVEL & CONFERENCE	0.00	750.00	750.00	351.44	3,000.00	2,648.56	3	9,000.00	(8,648.56)	96
70-5052-000-500	EMPLOYEE MISC EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0	500.00	(500.00)	100
	TOTAL PERSONNEL EXPENSE	0.00	1,458.34	1,458.34	536.67	5,833.28	5,296.61	2	18,000.00	17,463.33	97
<u>POSTAGE AND MAILING</u>											
70-5090-000-500	POSTAGE	0.00	250.00	250.00	0.00	1,000.00	1,000.00	0	3,000.00	(3,000.00)	100
	TOTAL POSTAGE AND MAILING	0.00	250.00	250.00	0.00	1,000.00	1,000.00	0	3,000.00	3,000.00	100
<u>SUPPLIES</u>											
70-5100-000-500	SUPPLIES/PRINT & OFFICE	0.00	333.33	333.33	0.00	1,333.36	1,333.36	0	4,000.00	(4,000.00)	100
70-5105-000-500	SUPPLIES/OTHER	0.00	333.33	333.33	2,659.79	1,333.36	(1,326.43)	66	4,000.00	(1,340.21)	33
70-5110-000-500	SUPPLIES/JANITORIAL	0.00	83.33	83.33	0.00	333.36	333.36	0	1,000.00	(1,000.00)	100
	TOTAL SUPPLIES	0.00	749.99	749.99	2,659.79	3,000.08	340.29	29	9,000.00	6,340.21	70
<u>MAINTENANCE CONTRACTS</u>											
70-5210-000-500	MAINTENANCE CONTRACTS	0.00	2,408.33	2,408.33	0.00	9,633.36	9,633.36	0	28,900.00	(28,900.00)	100
70-5220-000-500	COMPUTER SERVICES/ JCLC	0.00	250.00	250.00	0.00	1,000.00	1,000.00	0	3,000.00	(3,000.00)	100
	TOTAL MAINTENANCE CONTRACTS	0.00	2,658.33	2,658.33	0.00	10,633.36	10,633.36	0	31,900.00	31,900.00	100
<u>MAINTENANCE EXPENSE</u>											
70-5310-000-500	MAINT/REP-OFFICE EQUIP	0.00	166.67	166.67	0.00	666.64	666.64	0	2,000.00	(2,000.00)	100
70-5380-000-500	MAINT/REP-BLDG	0.00	3,275.00	3,275.00	0.00	13,100.00	13,100.00	0	39,300.00	(39,300.00)	100
	TOTAL MAINTENANCE EXPENSE	0.00	3,441.67	3,441.67	0.00	13,766.64	13,766.64	0	41,300.00	41,300.00	100
<u>PROFESSIONAL SERVICES</u>											
70-5840-000-500	PROFESSIONAL CONSULTANT	0.00	83.33	83.33	0.00	333.36	333.36	0	1,000.00	(1,000.00)	100
	TOTAL PROFESSIONAL SERVICES	0.00	83.33	83.33	0.00	333.36	333.36	0	1,000.00	1,000.00	100
<u>COMMUNITY INVOLVEMENT</u>											
70-5940-000-500	COMMUNITY INVOLVEMENT	0.00	1,666.67	1,666.67	785.64	6,666.64	5,881.00	3	20,000.00	(19,214.36)	96
70-5940-001-500	CAMPAIGN EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0
	TOTAL COMMUNITY INVOLVEMENT	0.00	1,666.67	1,666.67	785.64	6,666.64	5,881.00	3	20,000.00	19,214.36	96
<u>BANK CHARGES</u>											
70-5990-000-500	BANK CHARGES	0.00	0.00	0.00	73.58	0.00	(73.58)	0	0.00	73.58	0
70-5992-000-500	MERCHANT FEES	60.76	79.20	18.44	261.56	367.83	106.27	21	1,200.00	(938.44)	78
	TOTAL BANK CHARGES	60.76	79.20	18.44	335.14	367.83	32.69	27	1,200.00	864.86	72

CITY OF VESTAVIA HILLS
 BUDGET VARIANCE REPORT
 AS OF: JANUARY 31ST, 2019

13 -LIBRARY-BOOKS/DON
 PUBLIC LIBRARY
 DEPARTMENTAL EXPENDITURES

ACCT#	ACCOUNT NAME	*----- CURRENT MONTH -----*			*----- YEAR TO DATE -----*			%	*----- ANNUAL BUDGET -----*		
		ACTUAL	BUDGET	VARIANCE	ACTUAL	BUDGET	VARIANCE		TOTAL	REMAINING	%
<u>PURCHASES</u>											
70-8100-000-500	PURCHASE-OFFICE & COMP	0.00	416.67	416.67	0.00	1,666.64	1,666.64	0	5,000.00	(5,000.00)	100
70-8150-000-500	PURCHASES-SMALL EQUIP	0.00	333.33	333.33	0.00	1,333.36	1,333.36	0	4,000.00	(4,000.00)	100
70-8205-000-500	PURCHASES/PERIODICAL RE	0.00	41.67	41.67	0.00	166.68	166.68	0	500.00	(500.00)	100
	TOTAL PURCHASES	0.00	791.67	791.67	0.00	3,166.68	3,166.68	0	9,500.00	9,500.00	100
<u>CAPITAL PURCHASES</u>											
70-8500-000-500	PURCHASES-CAP (UNDER \$5	0.00	250.00	250.00	0.00	1,000.00	1,000.00	0	3,000.00	(3,000.00)	100
70-8600-000-712	PURCHASES-CAP (OVER \$5K	0.00	3,000.00	3,000.00	0.00	12,000.00	12,000.00	0	36,000.00	(36,000.00)	100
70-8610-000-712	PURCHASES-BOOKS	0.00	83.33	83.33	0.00	333.36	333.36	0	1,000.00	(1,000.00)	100
	TOTAL CAPITAL PURCHASES	0.00	3,333.33	3,333.33	0.00	13,333.36	13,333.36	0	40,000.00	40,000.00	100
<u>TRANSFERS</u>											
70-9812-000-709	TRANSFER OUT	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0
	TOTAL TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0
<hr/>											
TOTAL PUBLIC LIBRARY		60.76	14,512.53	14,451.77	4,317.24	58,101.23	53,783.99	2	174,900.00	170,582.76	97
<hr/>											
TOTAL EXPENDITURES		60.76	14,512.53	14,451.77	4,317.24	58,101.23	53,783.99	2	174,900.00	170,582.76	97
		=====	=====	=====	=====	=====	=====	=====	=====	=====	=====

*** END OF REPORT ***

BALANCE SHEET

AS OF: JANUARY 31ST, 2019

12 -LIBRARY-STATE AID

ACCOUNT#	TITLE		
ASSETS			
=====			
00-1031-000-000	CLAIM ON CASH	0.00	
00-1941-000-000	DUE FROM OTHER FUNDS	0.00	
			0.00
			=====
TOTAL ASSETS			0.00
LIABILITIES			
=====			
00-2000-000-000	ACCOUNTS PAYABLE	0.00	
00-2005-000-000	ACCOUNTS PAYABLE/OTHER	0.00	
00-2741-000-000	DUE TO GENERAL FUND	0.00	
00-2830-000-000	ENCUMBRANCES	0.00	
00-2840-000-000	RESERVE FOR ENCUMBRANCES	0.00	
			0.00
TOTAL LIABILITIES			0.00
EQUITY			
=====			
00-2950-000-000	FUND BALANCE/RESTRICTED	0.00	
			0.00
TOTAL BEGINNING EQUITY			0.00
TOTAL REVENUE		5,566.07	
TOTAL EXPENSES		5,566.07	
			0.00
REVENUE OVER/(UNDER) EXPENSES			0.00
			0.00
TOTAL EQUITY & OVER/(UNDER)			0.00
			=====
TOTAL LIABILITIES, EQUITY & OVER/(UNDER)			0.00
			=====

13 -LIBRARY-BOOKS/DON

ACCOUNT#	TITLE		
<u>ASSETS</u>			
=====			
00-1010-000-000	PETTY CASH	600.00	
00-1022-001-000	DONATION ACCOUNT	102,694.54	
00-1031-000-000	CLAIM ON CASH	207,259.13	
00-1131-000-000	INVESTMENTS	0.00	
00-1230-000-000	ACCOUNTS RECEIVABLE	0.00	
00-1341-000-000	PREPAID EXPENSES	0.00	
			<u>310,553.67</u>
TOTAL ASSETS			<u>310,553.67</u>
			=====
<u>LIABILITIES</u>			
=====			
00-2000-000-000	ACCOUNTS PAYABLE	0.00	
00-2005-000-000	ACCOUNTS PAYABLE/OTHER	0.00	
00-2741-000-000	DUE TO OTHER FUNDS	0.00	
00-2830-000-000	ENCUMBRANCES	0.00	
00-2840-000-000	RESERVE FOR ENCUMBRANCES	0.00	
	TOTAL LIABILITIES	<u>0.00</u>	
<u>EQUITY</u>			
=====			
00-2900-000-000	RESERVE FOR PPD/INV	0.00	
00-2950-000-000	FUND BALANCE/RESTRICTED	268,560.90	
	TOTAL BEGINNING EQUITY	<u>268,560.90</u>	
	TOTAL REVENUE	46,310.01	
	TOTAL EXPENSES	<u>4,317.24</u>	
	REVENUE OVER/(UNDER) EXPENSES	41,992.77	
	TOTAL EQUITY & OVER/(UNDER)	<u>310,553.67</u>	
	TOTAL LIABILITIES, EQUITY & OVER/(UNDER)		<u>310,553.67</u>
			=====

PINNACLE BANK

ACCT. # 1560062488

* DONATION ACCOUNT
FUND 13

Month Ending: 30-Nov-18

BEGINNING LEDGER/CK BK BAL	\$ 91,055.48	LEDGER BALANCE
Deposits:	\$ 2,800.00 (Copier Revenue)	
	\$ 270.70 (CCD payment Deposits)	
Bank Fees	\$ - (Svc Charge)	
Bank Fees	\$ (42.18) (Svc Charge - Fees Sep TSYS CCD)	

Expenditures:

Date Cleared	Date Written	CK #	Name	Ck Amt.
	11/5	3885	Dry Clean City	\$ (39.75)
	11/6	3886	VOID (\$450.00)	\$ -
	11/8	3887	Auburn University	\$ (425.00)
	11/13	3888	WalMart	\$ (111.91)
	11/13	3889	Hobby Lobby	\$ (114.01)
	11/14	3890	Hobby Lobby	\$ (260.24)
	11/14	3891	WalMart	\$ (29.30)
	11/16	3892	Sam's	\$ (267.22)
	11/27	3893	Michaels	\$ (117.07)

* Break in number sequence

Ending Balance: \$ (1,364.50) (ledger / check book)

O/C (written-not cleared)

	8/29	3878	Sam's	\$ (292.50)
	11/29	3894	JCPLA	\$ (210.00)
	12/3		Hobby Lobby	\$ (63.50)
	12/3	3896	Sam's	\$ (244.36)
	12/3	3897	Sam's	\$ (38.86)

O/C Expenditures: \$ (849.22)

DEPOSITS IN TRASIT

\$ -

Ending bank balance

\$ 92,719.50

O/C = (outstanding checks)

VESTAVIA HILLS PUBLIC LIBRARY
 DONATION ACCOUNT
 TANEISHA TUCKER
 1221 MONTGOMERY HWY
 VESTAVIA HILLS AL 35216

PINNACLE BANK
 Loyal Leadership, Local Decision Making and Superior Service

*****CHECKING ACCOUNTS*****

Account Title: VESTAVIA HILLS PUBLIC LIBRARY
 DONATION ACCOUNT
 TANEISHA TUCKER

NON-PROFIT CHECKING		Number of Enclosures	6
Account Number	@XXXXXXXXXXXX@2488	Statement Dates	11/01/18 thru 12/02/18
Previous Balance	91,055.48	Days This Statement Period	32
19 Deposits/Credits	3,070.70	Average Ledger	93,033.10
9 Checks/Charges	1,406.68	Average Collected	92,961.69
Service Charge	.00		
Interest Paid	.00		
Current Balance	92,719.50		

-----Deposits and Additions-----

Date	Description	Amount
11/01	PYMT PROC TSYS CCD	15.00
11/05	84870052531161 PYMT PROC TSYS CCD	5.00
11/05	84870052531161 PYMT PROC TSYS CCD	20.00
11/05	84870052531161 DEPOSIT	2,800.00
11/06	PYMT PROC TSYS CCD	19.30
11/07	84870052531161 PYMT PROC TSYS CCD	23.00

NON-PROFIT CHECKING @XXXXXXXXXXXX@2488 (Continued)

-----Deposits and Additions-----		
Date	Description	Amount
11/08	84870052531161 PYMT PROC TSYS CCD	18.00
11/09	84870052531161 PYMT PROC TSYS CCD	18.75
11/13	84870052531161 PYMT PROC TSYS CCD	5.00
11/13	84870052531161 PYMT PROC TSYS CCD	5.00
11/13	84870052531161 PYMT PROC TSYS CCD	15.10
11/14	84870052531161 PYMT PROC TSYS CCD	5.90
11/16	84870052531161 PYMT PROC TSYS CCD	20.00
11/19	84870052531161 PYMT PROC TSYS CCD	14.00
11/21	84870052531161 PYMT PROC TSYS CCD	28.70
11/23	84870052531161 PYMT PROC TSYS CCD	5.00
11/28	84870052531161 PYMT PROC TSYS CCD	26.85
11/29	84870052531161 PYMT PROC TSYS CCD	20.00

NON-PROFIT CHECKING @XXXXXXXXXX@2488 (Continued)

-----Deposits and Additions-----		
Date	Description	Amount
11/30	84870052531161 PYMT PROC TSYS CCD 84870052531161	6.10

-----Debits and Withdrawals-----		
Date	Description	Amount
11/02	FEES SEP TSYS CCD 84870052531161	42.18-
11/15	PURCHASE WAL-MART STORES CK #3888 HOOV AL	111.91-
11/16	PURCHASE WAL-MART STORES CK #3891 HOME AL	29.30-
11/19	PURCHASE SAMS CLUB STORES CK #3892 HOOV AL	267.22-

-----Summary by Check Number-----					
Date	Check No	Amount	Date	Check No	Amount
11/06	3885	39.75	11/19	3890	260.24
11/20	3887*	425.00	11/16	3891	29.30
11/15	3888	111.91	11/19	3892	267.22
11/16	3889	114.01	11/30	3893	117.07

*Indicates Break in Check Number Sequence

-----Daily Balance Information-----					
Date	Balance	Date	Balance	Date	Balance
11/01	91,070.48	11/09	93,892.60	11/20	92,749.92
11/02	91,028.30	11/13	93,917.70	11/21	92,778.62
11/05	93,853.30	11/14	93,923.60	11/23	92,783.62
11/06	93,832.85	11/15	93,811.69	11/28	92,810.47
11/07	93,855.85	11/16	93,688.38	11/29	92,830.47
11/08	93,873.85	11/19	93,174.92	11/30	92,719.50

Date 11/30/18 Page 4
Primary Account @XXXXXXXXXX@2488
Enclosures 6

NON-PROFIT CHECKING

@XXXXXXXXXX@2488 (Continued)

*** E N D O F S T A T E M E N T ***

Access your Pinnacle Bank Online Statements securely, anytime, anywhere.
Enroll for Estatements Today!

PINNACLE BANK

ACCT. # 1560062488

* DONATION ACCOUNT

FUND 13

Month Ending: 31-Dec-18

BEGINNING LEDGER/CK BK BAL	\$ 92,719.50	LEDGER BALANCE
Deposits:	\$ 10,353.01	(Copier Revenue)
	\$ 367.30	(CCD payment Deposits)
Bank Fees	\$ (0.75)	(Svc Charge)
Bank Fees	\$ (36.58)	(Svc Charge - Fees Sep TSYS CCD)

Expenditures:

Date Cleared	Date Written	CK #	Name	Ck Amt.
12/18	11/29	3894	JCPLA	\$ (210.00)
12/6	12/3	3895	Hobby Lobby	\$ (69.38)
12/5	12/3	3896	Sam's	\$ (244.36)
12/5	12/3	3897	Sam's	\$ (38.86)
12/19	12/17	3898	Sam's	\$ (145.34)

* Break in number sequence

Ending Balance: \$ (707.94) (ledger / check book)

O/C (written-not cleared)

8/29	3878	Sam's	\$ (292.50)

O/C Expenditures: \$ (292.50)

DEPOSITS IN TRASIT

\$ -

Ending bank balance

\$ 102,694.54

O/C = (outstanding checks)

Date 12/31/18 Page 1
 Primary Account @XXXXXXXXXXXX@2488
 Enclosures 3

VESTAVIA HILLS PUBLIC LIBRARY
 DONATION ACCOUNT
 TANEISHA TUCKER
 1221 MONTGOMERY HWY
 VESTAVIA HILLS AL 35216

PINNACLE BANK
 Loyal Leadership, Local Decision Making and Superior Service

*****C H E C K I N G A C C O U N T S*****

Account Title: VESTAVIA HILLS PUBLIC LIBRARY
 DONATION ACCOUNT
 TANEISHA TUCKER

NON-PROFIT CHECKING		Number of Enclosures	3
Account Number	@XXXXXXXXXXXX@2488	Statement Dates	12/03/18 thru 12/31/18
Previous Balance	92,719.50	Days This Statement Period	29
20 Deposits/Credits	10,720.31	Average Ledger	96,690.99
6 Checks/Charges	744.52	Average Collected	96,362.33
Service Charge	.75		
Interest Paid	.00		
Current Balance	102,694.54		

-----Deposits and Additions-----

Date	Description	Amount
12/03	PYMT PROC TSYS CCD 84870052531161	5.00
12/03	PYMT PROC TSYS CCD 84870052531161	8.40
12/04	PYMT PROC TSYS CCD 84870052531161	20.10
12/06	PYMT PROC TSYS CCD 84870052531161	75.00
12/07	PYMT PROC TSYS CCD 84870052531161	5.00

NON-PROFIT CHECKING @XXXXXXXXXXXX@2488 (Continued)

-----Deposits and Additions-----		
Date	Description	Amount
12/10	PYMT PROC TSYS CCD	5.00
12/11	84870052531161 PYMT PROC TSYS CCD	5.40
12/12	84870052531161 PYMT PROC TSYS CCD	7.00
12/13	84870052531161 PYMT PROC TSYS CCD	5.70
12/14	84870052531161 PYMT PROC TSYS CCD	15.00
12/17	84870052531161 PYMT PROC TSYS CCD	10.00
12/18	84870052531161 PYMT PROC TSYS CCD	41.00
12/19	84870052531161 PYMT PROC TSYS CCD	104.00
12/20	84870052531161 PYMT PROC TSYS CCD	15.00
12/20	DEPOSIT	10,353.01
12/21	84870052531161 PYMT PROC TSYS CCD	5.00
12/24	84870052531161 PYMT PROC TSYS CCD	5.00
12/24	84870052531161 PYMT PROC TSYS CCD	10.00

NON-PROFIT CHECKING @XXXXXXXXXX@2488 (Continued)

-----Deposits and Additions-----

Date	Description	Amount
12/26	84870052531161 PYMT PROC TSYS CCD	10.70
12/31	84870052531161 PYMT PROC TSYS CCD 84870052531161	15.00

-----Debits and Withdrawals-----

Date	Description	Amount
12/03	FEES SEP TSYS CCD	36.58-
12/05	84870052531161 PURCHASE SAMS CLUB STORES CK #3896 HOOV AL	244.36-
12/05	PURCHASE SAMS CLUB STORES CK #3897 HOOV AL	38.86-
12/19	PURCHASE SAMS CLUB STORES CK #3898 HOOV AL	145.34-
12/31	Service Charge	.75-SC

-----Summary by Check Number-----

Date	Check No	Amount	Date	Check No	Amount
12/18	3894	210.00	12/05	3897	38.86
12/06	3895	69.38	12/19	3898	145.34
12/05	3896	244.36			

*Indicates Break in Check Number Sequence

-----Daily Balance Information-----

Date	Balance	Date	Balance	Date	Balance
12/03	92,696.32	12/11	92,454.22	12/19	92,281.58
12/04	92,716.42	12/12	92,461.22	12/20	102,649.59
12/05	92,433.20	12/13	92,466.92	12/21	102,654.59
12/06	92,438.82	12/14	92,481.92	12/24	102,669.59
12/07	92,443.82	12/17	92,491.92	12/26	102,680.29
12/10	92,448.82	12/18	92,322.92	12/31	102,694.54

PINNACLE BANK

ACCT. # 1560062488

* DONATION ACCOUNT
FUND 13

Month Ending: 31-Jan-19

BEGINNING LEDGER/CK BK BAL	\$ 102,694.54	LEDGER BALANCE
Deposits:	\$ 2,789.00 (Copier Revenue)	
	\$ 331.10 (CCD payment Deposits)	
Bank Fees	\$ (15.00) (Svc Charge)	
Bank Fees	\$ (38.08) (Svc Charge - Fees Sep TSYS CCD)	

Expenditures:

Date Cleared	Date Written	CK #	Name	Ck Amt.
1/10	1/8	3899	Sam's	\$ (451.38)

* Break in number sequence

Ending Balance: \$ (451.38) (ledger / check book)

O/C (written-not cleared)

O/C Expenditures: \$ -

DEPOSITS IN TRASIT

\$ -

Ending bank balance

\$ 105,310.18

O/C = (outstanding checks)

VESTAVIA HILLS PUBLIC LIBRARY
 DONATION ACCOUNT
 TANEISHA TUCKER
 1221 MONTGOMERY HWY
 VESTAVIA HILLS AL 35216

PINNACLE BANK
 Loyal Leadership, Local Decision Making and Superior Service

*****CHECKING ACCOUNTS*****

Account Title: VESTAVIA HILLS PUBLIC LIBRARY
 DONATION ACCOUNT
 TANEISHA TUCKER

NON-PROFIT CHECKING		Number of Enclosures	2
Account Number	@XXXXXXXXXX@2488	Statement Dates	1/01/19 thru 1/31/19
Previous Balance	102,694.54	Days This Statement Period	31
18 Deposits/Credits	3,120.10	Average Ledger	103,769.21
3 Checks/Charges	504.46	Average Collected	103,606.79
Service Charge	.00		
Interest Paid	.00		
Current Balance	105,310.18		

-----Deposits and Additions-----

Date	Description	Amount
1/02	PYMT PROC TSYS CCD	5.00
	84870052531161	
1/04	PYMT PROC TSYS CCD	24.50
	84870052531161	
1/04	DEPOSIT	1,294.00
1/07	PYMT PROC TSYS CCD	10.60
	84870052531161	
1/07	PYMT PROC TSYS CCD	25.50
	84870052531161	
1/09	PYMT PROC TSYS CCD	33.00

NON-PROFIT CHECKING @XXXXXXXXXXXX@2488 (Continued)

-----Deposits and Additions-----

Date	Description	Amount
1/14	84870052531161 PYMT PROC TSYS CCD	10.00
1/14	84870052531161 PYMT PROC TSYS CCD	76.50
1/15	84870052531161 PYMT PROC TSYS CCD	17.80
1/16	84870052531161 PYMT PROC TSYS CCD	25.60
1/18	84870052531161 PYMT PROC TSYS CCD	10.50
1/22	84870052531161 PYMT PROC TSYS CCD	13.55
1/22	84870052531161 PYMT PROC TSYS CCD	19.30
1/25	84870052531161 PYMT PROC TSYS CCD	15.50
1/28	84870052531161 PYMT PROC TSYS CCD	7.50
1/29	84870052531161 PYMT PROC TSYS CCD	19.35
1/30	84870052531161 PYMT PROC TSYS CCD	16.90
1/30	84870052531161 DEPOSIT	1,495.00

Date 1/31/19 Page 3
 Primary Account @XXXXXXXXXX@2488
 Enclosures 2

NON-PROFIT CHECKING @XXXXXXXXXX@2488 (Continued)

-----Debits and Withdrawals-----
 Date Description Amount
 1/03 FEES SEP TSYS 38.08-
 CCD
 84870052531161
 1/09 VERIFICATION OF DEPOSIT 15.00-
 1/10 PURCHASE SAMS CLUB STORES 451.38-
 CK #3899 HOOV AL

----- Summary by Check Number -----
 Date Check No Amount
 1/10 3899 451.38
 *Indicates Break in Check Number Sequence

-----Daily Balance Information-----
 Date Balance Date Balance Date Balance
 1/01 102,694.54 1/10 103,582.68 1/25 103,771.43
 1/02 102,699.54 1/14 103,669.18 1/28 103,778.93
 1/03 102,661.46 1/15 103,686.98 1/29 103,798.28
 1/04 103,979.96 1/16 103,712.58 1/30 105,310.18
 1/07 104,016.06 1/18 103,723.08
 1/09 104,034.06 1/22 103,755.93

*** E N D O F S T A T E M E N T ***
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LIBRARY BOARD 2019

Lawrence Cochran, Chair
2312 Comer Place East 35216
(C) 807-7538
lcochran@proassurance.com
Term expires 12/31/21

Ashley Tucker-Hicks, Vice-Chair
1217 Wickford Road 35216
(H/C) 531-3400 (O) 226-4828
hicksat@vestavia.k12.al.us
Term expires 12/31/20

Dr. Jimmy Bartlett
2328 Countryridge Drive 35243
(H) 969-2551 (C) 907-6764
jbartlett049@gmail.com
Term expires 12/31/19

Gregory K. Laughlin
4125 Alston Lane 35242
gregory.k.laughlin@gmail.com
(C) (902) 205-6844
Term expires 12/31/2022

April M. Jackson-MacLennan
1820 Post Oak Road 35216
amijackson@gmail.com
(C) 253-6660 (O) 637-6390
Term expires 12/31/2022

Mayor Ashley Curry (Council Liaison,
Non-voting Member)

Taneisha Tucker, Library Director
3310 Chase Court 35235
tyoung@bham.lib.al.us
(C) 515-7690 (O) 978.0161

Daniel Tackett
dtackett@bham.lib.al.us
(C) 344-3381 (O) 978-3683

Loraine Ward
lwardryce@bham.lib.al.us
(O) 978-0162



LIBRARY
IN THE FOREST
VESTAVIA HILLS

Library Board of Trustees 2019 Committee Assignments
 Larry Cochran, Library Board Chair
 Ashley Hicks, Vice Chair
 February 27, 2019 at 4 pm

Mission: As an innovative and vibrant community center, the Vestavia Hills Library in the Forest cultivates dynamic resources, environmentally-conscious facilities and opportunities for life-long-learning, cultural enrichment, personal empowerment and entertainment for all.

2019 Committee Assignments (Tentative for Discussion):

RESPONSIBILITY	PRIMARY	SECONDARY	ASSIGNMENT DETAILS
Budgeting / Finance			Assist with 2019 / 2020 budget preparation and approval. Attend annual budget hearings.
Facilities / Construction			Work with Deputy Director to evaluate facility needs and funding required for sustaining and improving the facility. Assist with facility updates and construction projects.
Human Resources / Staff Support			Work with Library Director to update job descriptions, resolve personnel matters and staffing concerns as they arise. Support staff training and development opportunities.
Policies			Review and evaluate new and updated policies before submission to the BOT for approval.
Foundation Liaison			Represent the BOT by attending bi-monthly Foundation meetings and serving on committees as needed.
Friends Liaison			Represent the BOT by attending monthly Friends programs and serving on committees as needed.
Grant Writing / Funding Opportunities			Work with Library Director, staff and Foundation members to locate, write and submit grants for Library.
Outreach to Schools			Liaison to school system, promoting Library services and offerings. Work to establish solid communication and partnerships.
Strategic Planning			Work with Library staff to potentially hire and/or develop and establish a directed effort for developing the library's future goals and updating its purpose.
Marketing			Work with marketing staff by submitting and implementing ideas that promote the library via social media, in-house and in various City publications.

2019 Tentative Goals

- Strategic Planning
- Review Cleaning Service Contract
- Reupholster Adult Department Furniture
- Upbranding / Marketing
- Investigate Flooring Alternative for Children's Department and Tree House
- Evaluate and Expand Services to Liberty Park and Cahaba Heights
- Develop and Execute Targets for School Outreach
- Capital Improvements
- Building Maintenance
- Enhance Curbside Service
- Full-time Security Officer

PATRICK H. BOONE
ATTORNEY AND COUNSELOR AT LAW
NEW SOUTH FEDERAL SAVINGS BUILDING, SUITE 705
215 RICHARD ARRINGTON, JR. BOULEVARD NORTH
BIRMINGHAM, ALABAMA 35203-3720

TELEPHONE (205) 324-2018

FACSIMILE (205) 324-2295

E-Mail: patrickboone@bellsouth.net

February 21, 2019

By Hand Delivery

City Manager Jeffrey D. Downes
Vestavia Hills Municipal Center
P. O. Box 660854
Vestavia Hills, Alabama 35266-0854

In Re: Employee Orientation Handbook for the Vestavia Hills Library in the Forest

Dear Mr. Downes:

I have completed my review from a legal standpoint of the *Employee Orientation Handbook* for the Vestavia Hills Library in the Forest. I have prepared and enclose a revision of the section regarding Discipline as follows:

1. Red line (remove) and blue line (add) version reflection the deletions and additions.
2. Clean copy.
3. Gail will e-mail the clean copy to Melissa Hipp in "Word" format.

The remainder of the *Employee Orientation Handbook* looks fine to me from a legal standpoint. Please call me if you have any questions.

Sincerely,



Patrick H. Boone
Vestavia Hills City Attorney

PHB:gp
Enclosures

DISCIPLINE

Employees shall be disciplined for violations of established rules and regulations of the ~~Library~~ City of Vestavia Hills as set forth in the *City Employee Manual* and this *Employee Orientation Handbook* for Vestavia Hills Library in the Forest. Each supervisor will make a reasonable effort to determine why an employee failed to observe proper conduct and to initiate corrective actions when possible. All discipline shall be fair, prompt and corrective in nature.

The Vestavia Hills Library in the Forest is a department of the City of Vestavia Hills. All individuals who work for the Library are employees of the City of Vestavia Hills, but personnel matters do not fall under the *Rules and Regulations of the Personnel Board of Jefferson County*.

The City of Vestavia Hills operates pursuant to the Council-Manager form of government. Alabama law provides that the City Manager shall be the head of the administrative branch of municipal government and shall be responsible to the City Council for the proper administration of all affairs of the municipality. It further provides that the City Manager shall be the Appointing Authority for the municipality. Alabama law specifically provides that the "the City Manager shall...have power and shall be required to: (2) appoint and, when necessary for the good of the service, remove all officers and employees of the municipality."

Any employee of the Library is subject to the following types of disciplinary actions for unacceptable conduct:

1. Supervisory Counseling/Coaching – An informal counseling session designed to improve an employee's performance. A report of the session may be filed and retained in Departmental records.

2. Reprimand—

a) Verbal Reprimand – A formal warning meant to correct an employee's poor performance, generally for first-time, non-habitual offenses. The supervisor will write a report of the conversation and the employee is asked to sign the report.

~~2.~~ b) Written Reprimand – Repeated or continual, unacceptable performance shall result in a written reprimand and consultation with the employee and his or her supervisor. The employee will be informed, in writing, that further unacceptable conduct could result in harsher disciplinary action such as demotion, suspension, or termination. The employee is asked to sign the report that will be placed in ~~the~~ his or her personnel file.

3. Suspension without Pay – The ~~Library-Direector~~ Appointing Authority may suspend an employee without pay for 1 to 10 days in the calendar year. Generally, cumulative suspensions beyond 10 days in the calendar year will result in termination.

4. Demotion – The ~~Library-Direector~~ Appointing Authority may demote an employee for disciplinary reasons. A reduction in salary will result from such an action.

5. Termination – The ~~Library Director~~ Appointing Authority may dismiss an employee for severe or repeated violation of the ~~Library's~~ personnel policies of the City and Library.

Examples of employee offenses are listed below. These offenses and actions, as described, are neither all inclusive nor automatic. Supervisors are permitted and expected to treat employee situations according to the circumstances and facts involved.

- a) failure to give appropriate notice of an anticipated absence
- b) irregular attendance, abuse of medical leave and/or absenteeism
- c) tardiness
- d) interfering with the work of others, including unprofessional behavior that disrupts efficient operations
- e) incomplete performance of duties or neglect of duties
- f) violation of normal safety practices, including failure to report a work-related accident or injury
- g) improper use and/or care of City and/or Library property
- h) inappropriate use of Library computers
- i) political or commercial activities during working time
- j) viewing obscene or pornographic material at work
- k) violation of adopted circulation policies
- l) violation of dress code
- m) exhibiting rude behavior to the public or co-workers
- n) failure to use staff designated parking
- o) failure to maintain a professional appearance or personal hygiene
- p) failure to respect the confidentiality of records
- q) sleeping on the job
- r) assault on co-worker, patron, or other City ~~official~~ official
- s) abusive personal conduct or language towards a co-worker, patron, or other City ~~official~~ official
- t) possession of a deadly weapon at the workplace
- u) possession and/or use of alcohol, non-prescribed narcotics or similar intoxicants while on City or Library property or on the job
- v) driving a Library or City vehicle while under the influence of intoxicants such as alcohol, non-prescribed dangerous drugs, and/or prescribed drugs which induce an unsafe mental and/or physical state
- w) deliberate falsification of records and/or personal misrepresentation of statements given to a supervisor, official, the public or the personnel department
- x) dishonesty as related to an employee's job duties and/or profession or use of one's official position for personal advantage
- y) insubordination (i.e. the refusal to follow reasonable instructions or accept job assignments from a supervisor)
- z) conviction of a serious criminal offense or of a misdemeanor involving moral turpitude
- aa) theft, destruction, careless or negligent use, or willful damage of City or Library property or property of others
- bb) flagrant violation of safety practices that endanger the life or health of the employee or others

- cc) sexual or general harassment
- dd) incompetence or repeated inefficiency in the performance of duties
- ee) fraudulent misrepresentation in securing an appointment or promotion in the Library
- ff) inability to work the schedule required by the library
- gg) unauthorized absence from work for a period of three (3) or more scheduled working days
- hh) unauthorized access in the building when the Library is closed
- ii) any infraction enumerated in Section 701 of the *City Employee Manual*
- jj) other good and just cause.

These offenses may be punishable by supervisory counseling/coaching, a verbal reprimand, a written reprimand, or disciplinary action that includes suspension without pay, demotion or termination. Disciplinary action taken shall be based on the facts and circumstances involved in the offense.

The above list of offenses is not all-inclusive. See Section 717 of the *City of Vestavia Hills Employee Handbook* for further information.

If disciplinary charges are made against an employee of the City of Vestavia Hills, including Library employees, then in such event the procedure for resolution is as follows:

A. STEP ONE: A Department Head or the Appointing Authority may make a disciplinary charge in writing against any employee.

B. STEP TWO: The employee is given a written notice of contemplated disciplinary action.

C. STEP THREE: The employee is given a statement of the charges and the opportunity to present his or her side in writing.

D. STEP FOUR: A Predetermination Hearing regarding the proposed contemplated disciplinary action is conducted by the Department Head or Appointing Authority. The employee is entitled to attend that Predetermination Hearing with his or her representative, including an attorney, if they have one.

E. STEP FIVE: The Department Head makes a recommendation to the Appointing Authority regarding the contemplated disciplinary action.

F. STEP SIX: The Appointing Authority schedules and conducts a hearing with the employee. The employee is entitled to bring his or her representative, including an attorney, to the hearing.

G. STEP SEVEN: The Appointing Authority makes the final decision on the contemplated disciplinary action.

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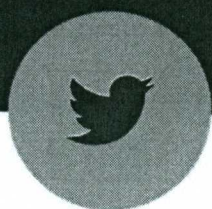
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KultureCity

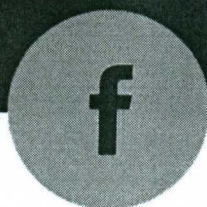
WE RETHINK ACCESSIBILITY

1 in 5 individuals have a disability. Let's create a better world for them



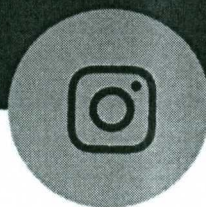
24,300

followers for the
year 2018



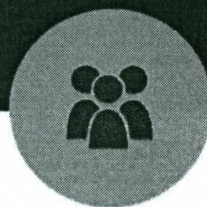
153,293

likes for the year
2018



102,000

followers for the
year 2018



250,000

people and more
helped so far

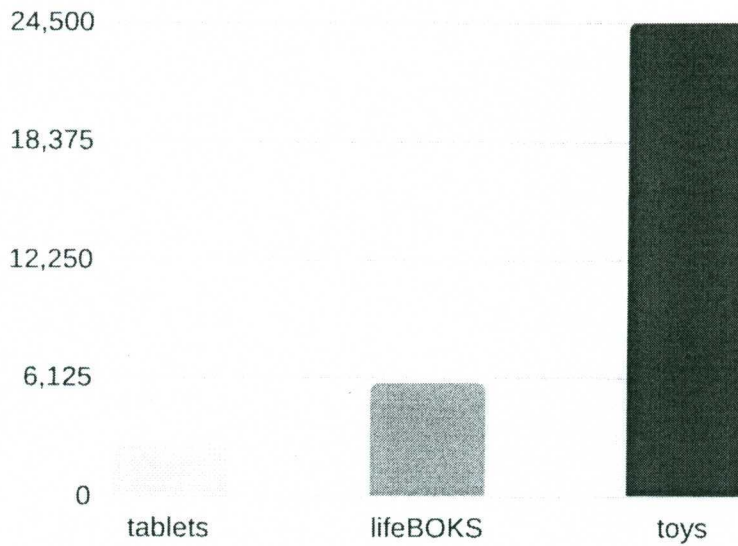
About Us

We are an impact driven nonprofit with a mission to rethink accessibility in order to create a world of acceptance and inclusion for all individuals regardless of their unique abilities.

Mission and Vision

We believe that ALL individuals regardless of their abilities whether they have autism, PTSD, Down Syndrome are valued members of the community and deserve to be accepted and included. Our initiatives reflect that and help engage the general population on how to take awareness into acceptance and acceptance into inclusion.

ENGAGEMENT STATISTICS



ACCOLADES

- Official NBA Cares Partner
- Nascar BJJ Humanitarian Award Winner
- Microsoft Top 10 nonprofit
- NFL partner for PRObowl and SuperBOWL
- MLB All Star Game partner
- NBA All Star Weekend partner

131

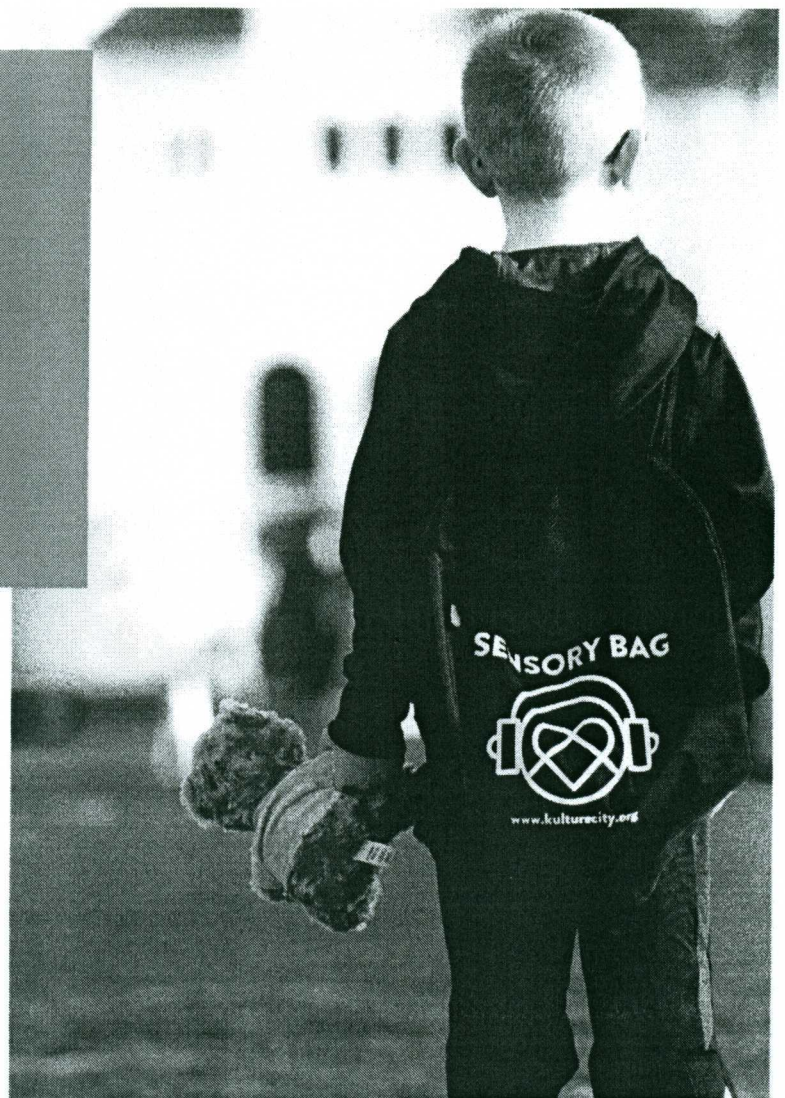
sensory inclusive locations

OUR INITIATIVES

- Sensory Inclusion Initiative
- lifeBOKS
- Toys AUcross America
- Tablet Kulture
- Heart Kulture

PROMINENT BOARD MEMBERS

- Christopher Jackson
- Veronica Jackson
- Tiki Barber
- Ron Berkovitz
- Jaron Lowenstein
- Rocco DiSpirito



Francis Sani
1256 22nd Street South
Apartment 3
Birmingham, AL 35205
(205) 585- 3636

February 18, 2019

Board of Trustees
Vestavia Hills Library
1221 Montgomery Highway
Vestavia Hills, AL 35216

Dear Sir/Madam,

My name is Francis Sani. I am a 48 year old Indian-American male. I grew up in Birmingham and am a frequent patron of the Vestavia Hills library. I would like to report a problem to you. For at least five years, the staff at the library has engaged in a pattern of mockery and ridicule toward me. It is always concealed and done secretly but it manifests itself as disrespectful and rude behavior. The source of the ridicule is a facial deformity (of the nose). It has triggered the same type of behavior at other places as well, including the Homewood library, the Hoover library and several branches of the Birmingham library system (Avondale, Southside, and Central). I filed a lawsuit against Birmingham but the judge dismissed it, claiming that I had not filed in a timely fashion.

The behavior I have described amongst your staff is a form of hate and it takes the form of a very specific form of behavior. Due to the facial deformity, library employees deem it necessary to avoid looking at me. They also deem it necessary to alert other employees to the deformity and the "proper" course of action (the aforementioned behavior). The manifestation of these acts of hatred are clear and overt and are meant to be so. That is to say that an inherent

quality of hatred is that it is meant to be felt and noticed by the person targeted, and, yet, paradoxically, in this case, it is also concealed. Perhaps a better way of describing these behaviors is that these people are “hedging” - they are covering both sides by exhibiting behaviors that are overt enough to be felt by the person being targeted but subtle enough to protect themselves by being able to claim that they never occurred.

At present there are six employees at the library whom I have noticed engaging in this behavior (others who were involved appear to have left your employ). Currently, Carol (an older, white female), Eden (a younger, white female), Daniel (a younger, white male), Greg (a middle-aged white male), Corey (a young, Chinese-American male), and a newer employee (name unknown, younger white male) are still participants in the system of bigotry and hatred.

To address the ongoing problem at your library, I attempted to talk to the head librarian, Taneisha Tucker. I went to her office to address my concerns. She was reluctant to allow me into her office. I insisted on speaking in her office for the purpose of conducting a private discussion of a sensitive matter. She was rude and unfriendly and seemed unable to express any kind of sympathy or outrage regarding my allegations.

Not surprisingly, my visit to Taneisha Tucker's office had no effect on the situation. Considering the attitude with which she received me in her office and her apathetic response, I did not expect a professional or humane resolution to the problem. As a result, the system remains in place with her apparent protection. The older white female named Carol is perhaps the worst offender of the entire group, alternating the “not-looking” with looks of extreme hatred and disgust.

In the midst of all of this hatred, a single person in your employ has consistently distinguished himself as being above the hatred and that is an employee named Gary (a

younger, white male.) I have great admiration for him. He has always treated me with respect and courtesy. He has allowed me to keep my dignity and my humanity. However, he is not a great human being because he was nice to me, but because he was nice to me when everyone else was probably telling him not to be. It brings to mind the character in *Schindler's List* who could have taken the easy route by ignoring or even assisting with genocide. Instead, he showed in that moment who he truly was, a man of great character.

Sincerely,

Francis Sani



Pigs at Work

IN 2015, THE VESTAVIA HILLS CHAMBER OF COMMERCE UNVEILED ITS "SHOP, DINE, PLAY" INITIATIVE WITH FOUR MEMORABLE MASCOTS, FIBERGLASS PIGS.

While one pig has remained at the Chamber office, the other three funky painted fiberglass pets have rotated among local businesses, reminding shoppers and diners that when they frequent local businesses, they're supporting the city and the future of Vestavia Hills.

This year, the concept of the Vestavia Hills pigs has exploded: Rather than rotating three pigs around the city, a number of local businesses have ordered their own pigs to display permanently. "We want residents to remember that when they shop local, they are investing in their own community," says Karen Odle, president of the Chamber of Commerce. "We thought pigs were perfect because they are reminiscent of a piggy bank, or the idea of investing for the future. When residents visit a business with a pig out front, they are shopping local and helping to build a brighter future for Vestavia Hills."

Nathan Marcus, owner of an Allstate Insurance agency on Montgomery Highway, was one of the first business owners to bring a Vestavia Hills pig home to his office. His pig, emblazoned with his company's logo, serves as a branding tool for Marcus' business as well as for the city. "We are big supporters of the efforts of the Vestavia Hills Chamber, and we appreciate original ideas," Marcus says.



"While Vestavia Hills is very community based, you still have to stay in front of people."

The Rocky Ridge Drug Company, located on Morgan Drive, served as a storage location for several of the unpainted "Shop, Dine, Play" pigs before the pharmacy opened. "I walked past the pigs every day, and they were a great reminder of why we were choosing to open a hometown pharmacy," says Keri Bates, owner. "One day, the pigs were moved to their new homes and I no longer had them as a daily reminder of why local businesses are important."

Bates found that she had grown attached to the pigs, and her only solution was to get one for her own business. Today, Vera the pig "greet[s] customers in the front of Rocky Ridge Drug Co. and reminds them as well that their purchases are benefitting our community," Bates says. "It is so important for people to spend their dollars locally. As a pharmacy, not only do we get to help people feel better, we also get to pay it forward by donating our time and money to the community, as well shopping with other Vestavia businesses. Every little bit allows us to create new relationships and to contribute to the city of Vestavia Hills."

James Pace, owner of Rainbow Paint and Decorating, was interested the first time he heard about the pigs, because

he believes the visual symbol is a powerful reminder for consumers to shop locally. "I am privileged to live in and own a business in our city," Pace says. "As a citizen, I want to support other locally owned businesses because I know the best interests of our city are always on the mind of fellow citizen business owners."

In addition to drawing shoppers to his own business, Pace hopes the pig will also encourage "my fellow citizens to make that minute additional effort to support the citizens of Vestavia Hills that own businesses in this wonderful city," he says. "These are the people supporting the schools, volunteering as coaches, and investing in the future of what we call home."

At Karen's Hallmark, Proprietor Karen Burgess is eagerly awaiting a Vestavia Hills pig to join her team. With family in Meridian, Miss., where carousel horses famously dot the streets, Burgess was familiar with the concept of fiberglass animals to promote local issues. "Vestavia Hills has a small-town feel and I think people like to support local businesses," she says. "I thought having a pig here would be a good way to remind people that when they shop locally, they're supporting Vestavia Hills, our schools, and everything that makes our city what it is."