



# CITY OF VESTAVIA HILLS

VESTAVIA HILLS LIBRARY IN THE FOREST

ALBERTO "BUTCH" ZARAGOZA  
MAYOR

TANEISHA YOUNG TUCKER  
DIRECTOR

## **Library Board of Trustees Meeting Agenda Tuesday, March 22, 2016 8:30 am**

- I. Call to Order**
- II. Approval of Today's Agenda**
- III. Approval of the Minutes from January 19, 2016**
- IV. News Articles and Correspondence**
- V. Director's Report**
- VI. Unfinished Business**
  - a. Parking Lot and ADA Ramp Project Update – Tony Renta**
- VII. New Business**
  - a. Policies**
    - i. Laptop Lending Policy**
    - ii. Lost and Found Policy**
    - iii. Mobile Hotspot Lending Agreement**
    - iv. Food and Beverage Policy**
    - v. Meeting Room Policy**
  - b. Closing for Good Friday and Veterans Day**
- VIII. Committee Reports**
- IX. Foundation Report**
- X. PALS and Friends Reports**
- XI. Informational Items**
- XII. Adjournment**

*The next meeting of the Vestavia Hills Library in the Forest Board of Trustees  
is scheduled for Tuesday, April 26, 2016 at 8:30 am.*

**Library Board Meeting Minutes**  
**January 19, 2016**

**I. Call to Order – Ms. Anna Gualano - Chair**

The Vestavia Hills Library in the Forest Board of Trustees met in regular session on Tuesday, January 19, 2016 at 8:30 a.m.

**Present:**                   **Ms. Anna Gualano – Chair**  
                                  **Ms. Ashley Tucker-Hicks– Vice Chair**  
                                  **Dr. Jimmy Bartlett – Board Member**  
                                  **Mr. Jason Gardner – Board Member**  
                                  **Ms. Taneisha Tucker – Library Director**  
                                  **Ms. Terri Leslie – Deputy Director**  
                                  **Ms. Mindy Bodenhamer – Foundation Chair**  
                                  **Ms. Jonnie Venglik – Friends Chair**  
                                  **Ms. Loraine Ward – Administrative Assistant**  
                                  **Ms. Katherine Smith – Marketing Manager**

**Absent:**                   **Mayor Zaragoza – Mayor**  
                                  **Mr. Jeff Downes – City Manager**  
                                  **Ms. Kym Prewitt – Board Member**  
                                  **Mr. Clay Smith – Board Emeritus**

**II. Approval of Today’s Agenda**

Mr. Gardner Jason motioned to approve the January 19<sup>th</sup> agenda. Ms. Tucker-Hicks seconded the motion. The motion was unanimously approved.

**III. Approval of Minutes from December 8, 2015**

Dr. Bartlett motioned to approve the December 8<sup>th</sup> Board minutes. Mr. Gardner seconded the motion. The Board minutes from the December 8<sup>th</sup> meeting were unanimously approved.

**IV. 2016 Library Board Initiatives – Gualano/Tucker**

**a. Committee Assignments** are as follows:

	<b>PRIMARY</b>	<b>SECONDARY</b>
1. Budgets	Dr. Bartlett	Ms. Gualano
2. Facilities	Dr. Bartlett	Ms. Tucker-Hicks
3. Human Resources	Ms. Tucker-Hicks	Ms. Prewitt
4. Outreach	Ms. Prewitt	Ms. Tucker-Hicks
5. Policies	Ms. Gualano	Dr. Bartlett
6. Makerspace	Mr. Gardner	Ms. Tucker-Hicks
7. Public Relations	Mr. Gardner	Ms. Gualano
8. Support Network	Ms. Tucker-Hicks	Ms. Prewitt
9. Technology	Dr. Bartlett	Mr. Gardner

**b. Strategic Plan Review.** Ms. Tucker stated the plan was included with the Board packets. She mentioned that the Library has accomplished several of the objectives along with sharing which items / goals remained.

**V. News Articles and Correspondences**

Ms. Tucker reported that the emailed Board packets contained all noteworthy items.

**VI. Director's Report**

Ms. Tucker highlighted the goals set for the library via the strategic plan. She noted that many of the goals have been met. There was discussion about forming a Junior Board and streamlining marketing and publicity efforts. Ms. Tucker introduced Ms. Katherine Smith, the Library's new Marketing Manager. There was discussion regarding Board members being more visible at City Council meetings. Ms. Tucker stated that she and Ms. Smith would attend the Community Caucus meeting at the Chamber later that evening. Ms. Gualano and Ms. Tucker-Hicks will attend the Council meeting on Jan 25 – Dr. Bartlett will attend the Foundation meetings.

Dr. Bartlett inquired about Miscellaneous Budget Revenue of \$9,100. Ms. Tucker stated it could actually be a number of items, i.e., ERATE, etc. Mr. Gardner inquired about the fund balance for the Pinnacle account. Ms. Tucker explained that the account was opened with a \$30,000 balance and funds are used for Library event purchases after which time City Hall deducts from Fund 13.

Ms. Tucker introduced Ms. Jonnie Venglik to Board as the Chair of the Friends of the Library.

## VII. Unfinished Business – Ms. Tucker

- a. **Parking Lot and ADA Ramp Project.** Tentative date for completion of ramp – February 2<sup>nd</sup> – 15<sup>th</sup>. For various reasons, the architect has had to update the plans for the contractor.
- b. **Security Cameras.** Ms. Tucker stated that the Board voted to set aside \$40,000 for purchases based on an estimate provided by Nerd Alchemy. The Library has been referred to another vendor by the name of Teklinks and they have been contacted by Mr. Moody.
- c. **LSTA Grant.** Ms. Tucker submitted a Letter of Intent to APLS to apply for an LSTA grant. At this time, APLS has not replied stating that VHLIF has been approved to officially apply for the grant. The maximum amount to be received is \$20,000 where APLS would require a 25% local match. If received, funds from the grant would become available in FY17. The local match would be needed at that time.
- d. **Landscaping.** \$25,000 set aside to be used once the ADA project is complete.
- e. **Makerspace.** Ms. Tucker stated she spoke with Mr. Reeves and was given a preliminary number on the square footage to complete construction on the café and study rooms of \$450,000, which does not include equipment.

## VIII. New Business

- a. **Problem Patron – Ms. Leslie.** Ms. Leslie stated that Mr. Bishara Shunnarah called on several occasions with questions not pertaining to library matters. Mr. Shunnarah has been banned from Hoover Library for one year. He is argumentative and asks inappropriate questions. Dr. Bartlett made a motion to ban Mr. Shunnarah for 12 months from the Library to include use of materials and information via phone. Ms. Tucker-Hicks seconded the motion. The Board unanimously approved.
- b. **Coffee at the Library Update – Ms. Smith.** A draft of name proposals, logo options, signage ideas, pricing for a 12oz cup and pictures was distributed to the Board. There was discussion on methods patrons could use to pay for coffee.

## IX. Committee Reports

No report

## X. Foundation Report – Ms. Bodenhamer

The Foundation Board Search Committee will interview three candidates for the Executive Director position on Friday, January 22<sup>nd</sup>.

Holiday Card Campaign has been very successful bringing in a revenue total of \$17,000. Expenses were under \$3000.

Ms. Bodenhamer stated that over the last two years, the Foundation has not met the budget of the ED's salary. There will also be ongoing expenses for the spring annual report, school letters and other publicity for the makerspace.

Ms. Bodenhamer stated that the Search Committee is looking for someone to make donor relations a priority. The ED position would begin work Feb 1<sup>st</sup>.

The new Foundation Treasurer is Ms. Margo Price.

**XI. PALS – Ms. Tucker.**

New Chair – Ms. Virginia Hornbuckle

Casino Night – April 16, 2016

**FRIENDS – Ms. Venglik**

Bobby Horton: Music from the Civil War – March 4, 2016

Membership has increased. The Friends are continuing to advertise makerspace. Ms. Venglik discussed bookstore items and noted that membership is the largest moneymaker. Mr. Gardner suggested in lieu of book donations, that the Friends ask for electronics (i.e., tablets, etc.).

**XII. Informational Items**

- a. **2015 APLS Survey.** Included in packet. Dr. Bartlett inquired about the annual number of computer uses. Ms. Tucker explained the difference in the numbers stating that in previous years the Library submitted searches where this year the survey asked for “uses” vs. “users”.

Ms. Tucker gave kudos to the Children's Dept. –children ages 6-12 increased by 66% with library cards. Total number of visits was up 13%. Total circulation for books was up 8% and circulation of electronic materials was up 18%.

The library offered 132 more programs in FY16, but attendance was down by 7%.

The updated Staff Organizational Chart will become effective February 1, 2016.

**XIII. Meeting Adjourned - 9:50 a.m.**

There will not be a meeting in February. The next Board meeting is scheduled for Tuesday, March 22, 2015 at 8:30 a.m.



January 18, 2016

Taneisha Tucker  
Vestavia Hills Library in the Forest  
1221 Montgomery Highway  
Vestavia Hills, AL 35216

Dear Ms. Tucker:

During the past year, Daniel Tackett served on the Young Adult Library Services Association's Amazing Audiobooks for Young Adults committee. This professional commitment on the part of your staff member is indeed a tremendous donation of time and talent to young adult readers in this country. YALSA and I, as the chair of the committee for the past year, greatly appreciate your cooperation in supporting your staff member's commitment to reading and young adults.

Between February 2015 and January 2016, committee members listened to and evaluated 447 audiobooks. For his own part, Daniel listened to 30,681 minutes, which is equivalent to just over 511 hours! During the ALA Annual and Midwinter Conference meetings we spent many hours discussing these audiobooks before choosing a final list. The annotated list is now available on YALSA's website at <http://www.ala.org/yalsa/2016-amazing-audiobooks-young-adults>.

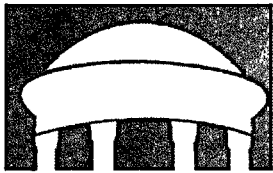
Membership on this committee requires not only an expertise in young adult literature and evaluating audiobooks, but many hours of work during evenings, weekends, and holidays. Again, thank you for your support of Daniel's commitment to professional excellence and to the reading and listening enrichment of today's young adults.

Sincerely,

A handwritten signature in black ink that reads "Sarah Hashimoto". The signature is written in a cursive style with a large, flowing "S" and "H".

Sarah Hashimoto  
2015-2016 Chair of Amazing Audiobooks for Young Adults

Summit Branch Manager  
Jackson District Library  
hashimotos@myjdl.com



# VESTAVIA VOICE

Neighborhood News and Entertainment for Vestavia Hills

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Weather

## Vestavia Hills library hosting fundraiser featuring Bobby Horton

March 2, 2016

RSS Print

View past issues

March 2016

February 2016

January 2016

December 2015

November 2015

October 2015

September 2015

August 2015

July 2015

June 2015

May 2015

April 2015

March 2015

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January 2015

December 2014

November 2014

October 2014

September 2014

August 2014

July 2014

June 2014

May 2014

April 2014

March 2014

February 2014

January 2014

December 2013

November 2013

October 2013

September 2013

August 2013

The Friends of the Vestavia Hills Library present

### An Evening with Bobby Horton

*Music of the Civil War*

Friday, March 4 at 6:30 p.m.  
*Light Horseshoes • Beer • Wine  
 in the Library's Grand Hall  
 Performance to Follow*

Tickets \$35

*Limited Seating. Tickets available online at  
 vestaviainlibrary.org or at the Library.  
 Questions? Call 205.979.6679.*

*Vestavia Hills Library  
 In the Forest  
 205.979.6679*

Courtesy of Library in the Forest

An Evening with Bobby Horton is set for Friday, March 4.

The Friends of Vestavia Hills Library in the Forest is sponsoring a library fundraiser this week.

The fundraiser, set for Friday, March 4 at 6:30 p.m., will feature musician Bobby Horton.

Horton is a multi-instrumentalist, composer, producer and music historian. He has performed with the musical-comedy trio Three on a String throughout the United States and Canada for more than 40 years.

Horton has also performed music scores for 16 PBS films by Ken Burns, two films for the A&E network and 21 films for the National Park Service.

Tickets for the event are \$35 and include light hors d'oeuvres, wine, beer and non-alcoholic drinks. These will be served in the library's grand hall prior to Horton's performance. Ticket can be purchased at the library and online at [vestavialibrary.org](http://vestavialibrary.org).

-Submitted by Terri Leslie

### Tags

Fundraiser, Friends of the Library, Vestavia Hills Library in the Forest

March 2, 2016

### Comments

Type subject here...

July 2013

June 2013

May 2013



### Upcoming Events

#### Stress Relief, Family Crises, Mindful Meditation

Mar 17, 2016 10:30 AM

Vestavia Hills Senior Center

#### Twitter 101

Mar 17, 2016 5:00 PM

Library in the Forest

#### Upcycle City/Makers in the Forest

Mar 18, 2016 7:00 PM

Library in the Forest

#### Waffles & Wiggles Praise Party

Mar 19, 2016 9:30 AM - 12:00 PM

Dawson Family of Faith

#### 28th Annual Guild Gala

Mar 19, 2016 6:00 PM - 10:00 PM

The Club

#### STARS presents: HONK! Jr.

Mar 11, 2016 - Mar 20, 2016

Virginia Samford Theatre

#### iPad Essentials

Mar 21, 2016 4:00 PM

Library in the Forest

#### Vulcan Voices Toastmasters

Mar 21, 2016 6:30 PM - 7:30 PM

Vestavia Hills Board of Education

#### Together with Twos

Mar 22, 2016 9:30 AM

Library in the Forest

#### Anime Movie Night

Mar 22, 2016 4:00 PM

Library in the Forest



Vestavia Hills Library in the Forest Comment Card

Date: 03-12-2016

Comment: (Can continue on back)

My name is Mark Elders  
and I am offended as a  
Christian that your sign  
says your closed March 27<sup>th</sup>  
but you don't say the word "Easter"

Do you want us to contact you? If so, you will receive a response within 5 days.

Name: Mark Elders Phone: 205 370 7437

Email: mhebama@yahoo.com

Vestavia Hills Library in the Forest Comment Card

Date: 12 MARCH 2016

Comment: (Can continue on back)

Please reconsider Resting Notice  
with reason for closing. Not including  
the name of the holiday, is a  
concern. Thank you.

Do you want us to contact you? If so, you will receive a response within 5 days.

Name: DAVID VAN WILLIAMS Phone: 205-240-4582

Email: VANWILLIAMS1@yahoo.com

**Vestavia Hills Library in the Forest Comment Card**

Date: 12 Nov 16

Comment: (Can continue on back)

Please consider (in the future) to place the reason for library closure. There are those who take offense to this being omitted; while some appreciate the closure.

Do you want us to contact you? If so, you will receive a response within 5 days.

Name: Dawn Ray Phone: 205.980.1644

Email: ceray12@bellsouth.net

CITY OF VESTAVIA HILLS  
 BUDGET VARIANCE REPORT  
 AS OF: FEBRUARY 29TH, 2016

01 -GENERAL FUND

ACCT#	ACCOUNT NAME	*----- CURRENT MONTH -----*			*----- YEAR TO DATE -----*			*----- ANNUAL BUDGET -----*			
		ACTUAL	BUDGET	VARIANCE	ACTUAL	BUDGET	VARIANCE	%	TOTAL	REMAINING	%
<u>EXPENDITURE SUMMARY</u>											
	PUBLIC LIBRARY	<u>152,867.35</u>	<u>165,685.00</u>	<u>12,817.65</u>	<u>763,116.23</u>	<u>787,765.00</u>	<u>24,648.77</u>	<u>39</u>	<u>1,908,668.88</u>	<u>( 1,145,552.65)</u>	<u>60</u>
	TOTAL EXPENDITURES	<u>152,867.35</u>	<u>165,685.00</u>	<u>12,817.65</u>	<u>763,116.23</u>	<u>787,765.00</u>	<u>24,648.77</u>	<u>39</u>	<u>1,908,668.88</u>	<u>1,145,552.65</u>	<u>60</u>
	REVENUE OVER/(UNDER) EXPENDITURES	( 152,867.35)	( 165,685.00)	12,817.65	( 763,116.23)	( 787,765.00)	24,648.77	39	( 1,908,668.88)	( 1,145,552.65)	60

CITY OF VESTAVIA HILLS  
 BUDGET VARIANCE REPORT  
 AS OF: FEBRUARY 29TH, 2016

01 -GENERAL FUND  
 PUBLIC LIBRARY  
 DEPARTMENTAL EXPENDITURES

ACCT#	ACCOUNT NAME	*----- CURRENT MONTH -----*			*----- YEAR TO DATE -----*			%	*----- ANNUAL BUDGET -----*		
		ACTUAL	BUDGET	VARIANCE	ACTUAL	BUDGET	VARIANCE		TOTAL	REMAINING	%
<b>PERSONNEL EXPENSE</b>											
70-5010-000-500	COMPENSATION	81,808.32	83,502.00	1,693.68	400,355.55	415,585.00	15,229.45	39	1,003,342.00	( 602,986.45)	60
70-5015-000-500	PAYROLL TAX EXP	6,132.15	6,388.00	255.85	30,495.26	31,793.00	1,297.74	39	76,756.00	( 46,260.74)	60
70-5016-000-500	FRINGE BENEFITS EXP	15,230.85	15,357.00	126.15	73,893.67	76,431.00	2,537.33	40	184,525.00	( 110,631.33)	59
70-5045-000-500	EMPLOYEE TRAINING	0.00	576.00	576.00	2,414.86	3,518.00	1,103.14	30	7,800.00	( 5,385.14)	69
70-5050-000-500	MEMBERSHIP & DUES	0.00	333.00	333.00	587.00	602.00	15.00	23	2,450.00	( 1,863.00)	76
70-5051-000-500	TRAVEL & CONFERENCE	0.00	595.00	595.00	0.00	641.00	641.00	0	3,800.00	( 3,800.00)	100
70-5065-000-500	PHYSICALS/DRUG SCREEN	0.00	56.00	56.00	94.00	150.00	56.00	18	500.00	( 406.00)	81
70-5070-000-500	VEHICLE ALLOWANCE	0.00	0.00	0.00	0.00	312.00	312.00	0	500.00	( 500.00)	100
	TOTAL PERSONNEL EXPENSE	103,171.32	106,807.00	3,635.68	507,840.34	529,032.00	21,191.66	39	1,279,673.00	771,832.66	60
<b>POSTAGE AND MAILING</b>											
70-5090-000-500	POSTAGE	6.74	0.00	( 6.74)	24.06	18.00	( 6.06)	16	150.00	( 125.94)	83
	TOTAL POSTAGE AND MAILING	6.74	0.00	( 6.74)	24.06	18.00	( 6.06)	16	150.00	( 125.94)	83
<b>SUPPLIES</b>											
70-5100-000-500	SUPPLIES/PRINT & OFFICE	804.49	352.00	( 452.49)	2,599.67	2,016.00	( 583.67)	37	7,000.00	( 4,400.33)	62
70-5101-000-500	SUPPLIES/LIB PROCESS	0.00	383.00	383.00	867.44	1,268.00	400.56	15	5,500.00	( 4,632.56)	84
70-5105-000-500	SUPPLIES/OTHER	601.17	752.00	150.83	2,654.50	3,656.00	1,001.50	37	7,000.00	( 4,345.50)	62
70-5110-000-500	SUPPLIES/JANITORIAL	0.00	187.00	187.00	711.18	1,638.00	926.82	12	5,500.00	( 4,788.82)	87
70-5140-000-500	GASOLINE	0.00	87.00	87.00	166.04	331.00	164.96	20	800.00	( 633.96)	79
	TOTAL SUPPLIES	1,405.66	1,761.00	355.34	6,998.83	8,909.00	1,910.17	27	25,800.00	18,801.17	72
<b>MAINTENANCE CONTRACTS</b>											
70-5210-000-500	MAINTENANCE CONTRACTS	8,027.44	23,599.00	15,571.56	63,622.60	77,747.00	14,124.40	40	156,805.88	( 93,183.28)	59
	TOTAL MAINTENANCE CONTRACTS	8,027.44	23,599.00	15,571.56	63,622.60	77,747.00	14,124.40	40	156,805.88	93,183.28	59
<b>MAINTENANCE EXPENSE</b>											
70-5310-000-500	MAINT/REP-OFFICE EQUIP	0.00	0.00	0.00	0.00	1,271.00	1,271.00	0	1,500.00	( 1,500.00)	100
70-5350-000-500	MAINT/REP-SMALL EQUIP	0.00	0.00	0.00	0.00	0.00	0.00	0	2,500.00	( 2,500.00)	100
70-5370-000-500	MAINT/REP-VEHICLES	0.00	0.00	0.00	12.00	0.00	( 12.00)	1	1,000.00	( 988.00)	98
70-5380-000-500	MAINT/REP-BUILDING	5,594.85	826.00	( 4,768.85)	9,576.40	1,545.00	( 8,031.40)	38	25,000.00	( 15,423.60)	61
70-5385-000-500	MAINT/REP-HVAC	0.00	1,732.00	1,732.00	2,275.75	2,718.00	442.25	37	6,000.00	( 3,724.25)	62
70-5390-000-500	MAINT/REP-ELEC & PLUMB	55.72	387.00	331.28	55.72	935.00	879.28	1	3,400.00	( 3,344.28)	98
	TOTAL MAINTENANCE EXPENSE	5,650.57	2,945.00	( 2,705.57)	11,919.87	6,469.00	( 5,450.87)	30	39,400.00	27,480.13	69
<b>LEASE EXPENSES</b>											
70-5620-000-500	LEASE/OFFICE EQUIP	0.00	115.00	115.00	71.49	802.00	730.51	5	1,300.00	( 1,228.51)	94
70-5690-000-500	LEASED BOOKS & MEDIA	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0
	TOTAL LEASE EXPENSES	0.00	115.00	115.00	71.49	802.00	730.51	5	1,300.00	1,228.51	94
<b>UTILITY EXPENSE</b>											
70-5700-000-500	UTILITIES	7,842.21	6,778.00	( 1,064.21)	39,931.52	42,051.00	2,119.48	37	106,000.00	( 66,068.48)	62
70-5720-000-500	COMM (TELEPHONE & INTERN	1,739.10	2,518.00	778.90	14,733.12	13,128.00	( 1,605.12)	45	32,740.00	( 18,006.88)	55
	TOTAL UTILITY EXPENSE	9,581.31	9,296.00	( 285.31)	54,664.64	55,179.00	514.36	39	138,740.00	84,075.36	60

CITY OF VESTAVIA HILLS  
 BUDGET VARIANCE REPORT  
 AS OF: FEBRUARY 29TH, 2016

01 -GENERAL FUND  
 PUBLIC LIBRARY  
 DEPARTMENTAL EXPENDITURES

ACCT#	ACCOUNT NAME	CURRENT MONTH			YEAR TO DATE			%	ANNUAL BUDGET		%
		ACTUAL	BUDGET	VARIANCE	ACTUAL	BUDGET	VARIANCE		TOTAL	REMAINING	
<b>PROFESSIONAL SERVICES</b>											
70-5840-000-500	PROF CONSULTANTS	0.00	504.00	504.00	500.00	5,452.00	4,952.00	5	8,500.00	( 8,000.00)	94
	TOTAL PROFESSIONAL SERVICES	0.00	504.00	504.00	500.00	5,452.00	4,952.00	5	8,500.00	8,000.00	94
<b>COMMUNITY INVOLVEMENT</b>											
70-5940-000-500	COMMUNITY INVOLVEMENT	969.98	846.00	( 123.98)	7,369.80	7,966.00	596.20	29	25,000.00	( 17,630.20)	70
70-5940-001-500	CAMPAIGN EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0
70-5940-002-500	OUTREACH/LIB PARK & CH	0.00	0.00	0.00	0.00	0.00	0.00	0	3,500.00	( 3,500.00)	100
	TOTAL COMMUNITY INVOLVEMENT	969.98	846.00	( 123.98)	7,369.80	7,966.00	596.20	25	28,500.00	21,130.20	74
<b>BANK CHARGES</b>											
70-5990-000-500	BANK CHARGES/FEEES	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0
	TOTAL BANK CHARGES	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0
<b>PURCHASES</b>											
70-8100-000-500	PURCHASE/OFFICE & COMP	2,559.46	307.00	( 2,252.46)	4,930.63	1,310.00	( 3,620.63)	61	8,000.00	( 3,069.37)	38
70-8150-000-500	PURCHASES-SMALL EQUIP	0.00	182.00	182.00	0.00	-182.00	182.00	0	2,000.00	( 2,000.00)	100
70-8205-000-500	PURCHASES/PERIODICAL RE	5,189.91	6,930.00	1,740.09	12,870.21	17,566.00	4,695.79	40	31,800.00	( 18,929.79)	59
	TOTAL PURCHASES	7,749.37	7,419.00	( 330.37)	17,800.84	19,058.00	1,257.16	42	41,800.00	23,999.16	57
<b>CAPITAL PURCHASES</b>											
70-8500-000-500	PURCHASES-CAP (UNDER \$5	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0
70-8600-000-712	PURCHASES-CAP (OVER \$5K	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0
70-8610-000-712	PURCHASES/BOOKS	16,304.96	12,393.00	( 3,911.96)	92,303.76	77,133.00	( 15,170.76)	49	188,000.00	( 95,696.24)	50
	TOTAL CAPITAL PURCHASES	16,304.96	12,393.00	( 3,911.96)	92,303.76	77,133.00	( 15,170.76)	49	188,000.00	95,696.24	50
<b>TOTAL PUBLIC LIBRARY</b>											
		152,867.35	165,685.00	12,817.65	763,116.23	787,765.00	24,648.77	39	1,908,668.88	1,145,552.65	60
<b>TOTAL EXPENDITURES</b>											
		152,867.35	165,685.00	12,817.65	763,116.23	787,765.00	24,648.77	39	1,908,668.88	1,145,552.65	60

\*\*\* END OF REPORT \*\*\*

CITY OF VESTAVIA HILLS  
BUDGET VARIANCE REPORT  
AS OF: FEBRUARY 29TH, 2016

12 -LIBRARY-STATE AID

ACCT#	ACCOUNT NAME	*----- CURRENT MONTH -----*			*----- YEAR TO DATE -----*			%	*----- ANNUAL BUDGET -----*		
		ACTUAL	BUDGET	VARIANCE	ACTUAL	BUDGET	VARIANCE		TOTAL	REMAINING	%
<u>REVENUE SUMMARY</u>											
	STATE REVENUE	0.00	1,557.29	( 1,557.29)	4,752.05	7,786.45	( 3,034.40)	25	18,687.48	13,935.43	74
	CITY REVENUE	0.00	0.00	0.00	0.32	0.00	0.32	0	0.00	( 0.32)	0
	TOTAL REVENUE	0.00	1,557.29	( 1,557.29)	4,752.37	7,786.45	( 3,034.08)	25	18,687.48	13,935.11	74
<u>EXPENDITURE SUMMARY</u>											
	PUBLIC LIBRARY	0.00	1,557.29	1,557.29	4,652.05	7,786.45	3,134.40	24	18,687.48	( 14,035.43)	75
	TOTAL EXPENDITURES	0.00	1,557.29	1,557.29	4,652.05	7,786.45	3,134.40	24	18,687.48	14,035.43	75
	REVENUE OVER/(UNDER) EXPENDITURES	0.00	0.00	0.00	100.32	0.00	100.32	0	0.00	( 100.32)	0

CITY OF VESTAVIA HILLS  
BUDGET VARIANCE REPORT  
AS OF: FEBRUARY 29TH, 2016

12 -LIBRARY-STATE AID  
REVENUES

ACCT#	ACCOUNT NAME	*----- CURRENT MONTH -----*			*----- YEAR TO DATE -----*			%	*----- ANNUAL BUDGET -----*		
		ACTUAL	BUDGET	VARIANCE	ACTUAL	BUDGET	VARIANCE		TOTAL	REMAINING	%
<u>STATE REVENUE</u>											
	00-3175-000-511 STATE AID	0.00	1,557.29	( 1,557.29)	4,752.05	7,786.45	( 3,034.40)	25	18,687.48	13,935.43	74
	TOTAL STATE REVENUE	0.00	1,557.29	( 1,557.29)	4,752.05	7,786.45	( 3,034.40)	25	18,687.48	13,935.43	74
<u>CITY REVENUE</u>											
	00-3379-000-706 INTEREST	0.00	0.00	0.00	0.32	0.00	0.32	0	0.00	( 0.32)	0
	00-3398-000-709 TRANSFER IN	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0
	TOTAL CITY REVENUE	0.00	0.00	0.00	0.32	0.00	0.32	0	0.00	( 0.32)	0
	TOTAL REVENUE	0.00	1,557.29	( 1,557.29)	4,752.37	7,786.45	( 3,034.08)	25	18,687.48	13,935.11	74

CITY OF VESTAVIA HILLS  
 BUDGET VARIANCE REPORT  
 AS OF: FEBRUARY 29TH, 2016

12 -LIBRARY-STATE AID  
 PUBLIC LIBRARY  
 DEPARTMENTAL EXPENDITURES

ACCT#	ACCOUNT NAME	CURRENT MONTH			YEAR TO DATE				ANNUAL BUDGET		
		ACTUAL	BUDGET	VARIANCE	ACTUAL	BUDGET	VARIANCE	%	TOTAL	REMAINING	%
<u>PERSONNEL EXPENSE</u>											
70-5050-000-500	MEMBERSHIP & DUES	0.00	1,557.29	1,557.29	4,652.05	7,786.45	3,134.40	24	18,687.48	( 14,035.43)	75
	TOTAL PERSONNEL EXPENSE	0.00	1,557.29	1,557.29	4,652.05	7,786.45	3,134.40	24	18,687.48	14,035.43	75
<u>MAINTENANCE CONTRACTS</u>											
70-5220-000-500	COMPUTER SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0
	TOTAL MAINTENANCE CONTRACTS	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0
<u>MAINTENANCE EXPENSE</u>											
70-5310-000-500	MAINT/REP-OFFICE EQUIP	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0
	TOTAL MAINTENANCE EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0
<u>COMMUNITY SAFETY</u>											
70-5913-000-709	TRANSFER-OUT	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0
	TOTAL COMMUNITY SAFETY	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0
<u>COMMUNITY INVOLVEMENT</u>											
70-5940-000-500	COMMUNITY INVOLVEMENT	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0
	TOTAL COMMUNITY INVOLVEMENT	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0
<u>BANK CHARGES</u>											
70-5990-000-500	BANK CHARGES	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0
	TOTAL BANK CHARGES	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0
<u>PURCHASES</u>											
70-8100-000-500	PURCHASE-OFFICE & COMP	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0
	TOTAL PURCHASES	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0
<u>CAPITAL PURCHASES</u>											
70-8500-000-500	PURCHASES-CAP (UNDER \$5	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0
70-8600-000-712	PURCHASES-CAP (OVER \$5K	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0
	TOTAL CAPITAL PURCHASES	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0
<hr/>											
	TOTAL PUBLIC LIBRARY	0.00	1,557.29	1,557.29	4,652.05	7,786.45	3,134.40	24	18,687.48	14,035.43	75
<hr/>											
	TOTAL EXPENDITURES	0.00	1,557.29	1,557.29	4,652.05	7,786.45	3,134.40	24	18,687.48	14,035.43	75
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\*\*\* END OF REPORT \*\*\*

CITY OF VESTAVIA HILLS  
BUDGET VARIANCE REPORT  
AS OF: FEBRUARY 29TH, 2016

13 -LIBRARY-BOOKS/DON

ACCT#	ACCOUNT NAME	CURRENT MONTH			YEAR TO DATE				ANNUAL BUDGET		
		ACTUAL	BUDGET	VARIANCE	ACTUAL	BUDGET	VARIANCE	%	TOTAL	REMAINING	%
<u>REVENUE SUMMARY</u>											
	CITY REVENUE	5,958.16	13,466.67	( 7,508.51)	40,177.84	67,333.31	( 27,155.47)	24	161,600.00	121,422.16	75
	TOTAL REVENUE	5,958.16	13,466.67	( 7,508.51)	40,177.84	67,333.31	( 27,155.47)	24	161,600.00	121,422.16	75
<u>EXPENDITURE SUMMARY</u>											
	PUBLIC LIBRARY	10,416.45	13,466.65	3,050.20	122,790.78	67,333.45	( 55,457.33)	75	161,600.00	( 38,809.22)	24
	TOTAL EXPENDITURES	10,416.45	13,466.65	3,050.20	122,790.78	67,333.45	( 55,457.33)	75	161,600.00	38,809.22	24
	REVENUE OVER/(UNDER) EXPENDITURES	( 4,458.29)	0.02	( 4,458.31)	( 82,612.94)	( 0.14)	( 82,612.80)	0	0.00	82,612.94	0

CITY OF VESTAVIA HILLS  
BUDGET VARIANCE REPORT  
AS OF: FEBRUARY 29TH, 2016

13 -LIBRARY-BOOKS/DON  
REVENUES

ACCT#	ACCOUNT NAME	CURRENT MONTH			YEAR TO DATE				ANNUAL BUDGET		
		ACTUAL	BUDGET	VARIANCE	ACTUAL	BUDGET	VARIANCE	%	TOTAL	REMAINING	%
<u>CITY REVENUE</u>											
	00-3375-000-511 SPECIAL REV/DONATIONS	0.00	916.67	( 916.67)	1,123.42	4,583.31	( 3,459.89)	10	11,000.00	9,876.58	89
	00-3375-000-512 SPECIAL REV/DONATIONS	0.00	5,850.00	( 5,850.00)	25.00	29,250.00	( 29,225.00)	0	70,200.00	70,175.00	99
	00-3379-001-706 INTEREST/BOOK REV	0.00	0.00	0.00	24.18	0.00	24.18	0	0.00	( 24.18)	0
	00-3379-002-706 INTEREST/SPEC REV	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0
	00-3380-000-510 MISCELLANEOUS REVENUE	0.00	875.00	( 875.00)	2,515.00	4,375.00	( 1,860.00)	23	10,500.00	7,985.00	76
	00-3385-000-510 BOOK REVENUE	4,783.16	4,000.00	783.16	25,687.74	20,000.00	5,687.74	53	48,000.00	22,312.26	46
	00-3390-000-511 GRANTS	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0
	00-3390-000-512 CAPITAL GRANT	295.00	0.00	295.00	295.00	0.00	295.00	0	0.00	( 295.00)	0
	00-3393-000-510 RENTAL/LIBRARY	880.00	1,825.00	( 945.00)	10,507.50	9,125.00	1,382.50	47	21,900.00	11,392.50	52
	00-3398-000-709 TRANSFER-IN	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0
	TOTAL CITY REVENUE	5,958.16	13,466.67	( 7,508.51)	40,177.84	67,333.31	( 27,155.47)	24	161,600.00	121,422.16	75
	TOTAL REVENUE	5,958.16	13,466.67	( 7,508.51)	40,177.84	67,333.31	( 27,155.47)	24	161,600.00	121,422.16	75



CITY OF VESTAVIA HILLS  
BUDGET VARIANCE REPORT  
AS OF: FEBRUARY 29TH, 2016

13 -LIBRARY-BOOKS/DON  
PUBLIC LIBRARY  
DEPARTMENTAL EXPENDITURES

ACCT#	ACCOUNT NAME	*----- CURRENT MONTH -----*			*----- YEAR TO DATE -----*			%	*----- ANNUAL BUDGET -----*		
		ACTUAL	BUDGET	VARIANCE	ACTUAL	BUDGET	VARIANCE		TOTAL	BUDGET REMAINING	%
<b>PERSONNEL EXPENSE</b>											
70-5010-000-500	COMPENSATION	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0
70-5015-000-500	PAYROLL TAX EXP	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0
70-5016-000-500	FRINGE BENEFITS EXP	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0
70-5045-000-500	EMPLOYEE TRAINING	0.00	333.33	333.33	60.00	1,666.69	1,606.69	1	4,000.00	( 3,940.00)	98
70-5050-000-500	MEMBERSHIP & DUES	0.00	58.33	58.33	0.00	291.69	291.69	0	700.00	( 700.00)	100
70-5051-000-500	TRAVEL & CONFERENCE	0.00	666.67	666.67	490.00	3,333.31	2,843.31	6	8,000.00	( 7,510.00)	93
70-5052-000-500	EMPLOYEE MISC EXPENSES	0.00	41.67	41.67	0.00	208.31	208.31	0	500.00	( 500.00)	100
	TOTAL PERSONNEL EXPENSE	0.00	1,100.00	1,100.00	550.00	5,500.00	4,950.00	4	13,200.00	12,650.00	95
<b>POSTAGE AND MAILING</b>											
70-5090-000-500	POSTAGE	0.00	83.33	83.33	0.00	416.69	416.69	0	1,000.00	( 1,000.00)	100
	TOTAL POSTAGE AND MAILING	0.00	83.33	83.33	0.00	416.69	416.69	0	1,000.00	1,000.00	100
<b>SUPPLIES</b>											
70-5100-000-500	SUPPLIES/PRINT & OFFICE	0.00	500.00	500.00	0.00	2,500.00	2,500.00	0	6,000.00	( 6,000.00)	100
70-5105-000-500	SUPPLIES/OTHER	0.00	666.67	666.67	2,228.27	3,333.31	1,105.04	27	8,000.00	( 5,771.73)	72
70-5110-000-500	SUPPLIES/JANITORIAL	0.00	250.00	250.00	0.00	1,250.00	1,250.00	0	3,000.00	( 3,000.00)	100
	TOTAL SUPPLIES	0.00	1,416.67	1,416.67	2,228.27	7,083.31	4,855.04	13	17,000.00	14,771.73	86
<b>MAINTENANCE CONTRACTS</b>											
70-5210-000-500	MAINTENANCE CONTRACTS	0.00	2,500.00	2,500.00	0.00	12,500.00	12,500.00	0	30,000.00	( 30,000.00)	100
70-5220-000-500	COMPUTER SERVICES/ JCLC	0.00	583.33	583.33	0.00	2,916.69	2,916.69	0	7,000.00	( 7,000.00)	100
	TOTAL MAINTENANCE CONTRACTS	0.00	3,083.33	3,083.33	0.00	15,416.69	15,416.69	0	37,000.00	37,000.00	100
<b>MAINTENANCE EXPENSE</b>											
70-5310-000-500	MAINT/REP-OFFICE EQUIP	0.00	250.00	250.00	0.00	1,250.00	1,250.00	0	3,000.00	( 3,000.00)	100
70-5380-000-500	MAINT/REP-BLDG	0.00	1,000.00	1,000.00	0.00	5,000.00	5,000.00	0	12,000.00	( 12,000.00)	100
	TOTAL MAINTENANCE EXPENSE	0.00	1,250.00	1,250.00	0.00	6,250.00	6,250.00	0	15,000.00	15,000.00	100
<b>PROFESSIONAL SERVICES</b>											
70-5840-000-500	PROFESSIONAL CONSULTANT	0.00	333.33	333.33	0.00	1,666.69	1,666.69	0	4,000.00	( 4,000.00)	100
	TOTAL PROFESSIONAL SERVICES	0.00	333.33	333.33	0.00	1,666.69	1,666.69	0	4,000.00	4,000.00	100
<b>COMMUNITY INVOLVEMENT</b>											
70-5940-000-500	COMMUNITY INVOLVEMENT	0.00	1,250.00	1,250.00	0.00	6,250.00	6,250.00	0	15,000.00	( 15,000.00)	100
70-5940-001-500	CAMPAIGN EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0
	TOTAL COMMUNITY INVOLVEMENT	0.00	1,250.00	1,250.00	0.00	6,250.00	6,250.00	0	15,000.00	15,000.00	100
<b>BANK CHARGES</b>											
70-5990-000-500	BANK CHARGES	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0
70-5992-000-500	MERCHANT FEES	1,469.70	100.00	( 1,369.70)	1,715.88	500.00	( 1,215.88)	142	1,200.00	515.88	42-
	TOTAL BANK CHARGES	1,469.70	100.00	( 1,369.70)	1,715.88	500.00	( 1,215.88)	142	1,200.00	( 515.88)	42-

CITY OF VESTAVIA HILLS  
 BUDGET VARIANCE REPORT  
 AS OF: FEBRUARY 29TH, 2016

13 -LIBRARY-BOOKS/DON  
 PUBLIC LIBRARY  
 DEPARTMENTAL EXPENDITURES

ACCT#	ACCOUNT NAME	*----- CURRENT MONTH -----*			*----- YEAR TO DATE -----*			%	*----- ANNUAL BUDGET -----*		
		ACTUAL	BUDGET	VARIANCE	ACTUAL	BUDGET	VARIANCE		TOTAL	REMAINING	%
<u>PURCHASES</u>											
70-8100-000-500	PURCHASE-OFFICE & COMP	0.00	583.33	583.33	0.00	2,916.69	2,916.69	0	7,000.00	( 7,000.00)	100
70-8150-000-500	PURCHASES-SMALL EQUIP	0.00	250.00	250.00	0.00	1,250.00	1,250.00	0	3,000.00	( 3,000.00)	100
70-8205-000-500	PURCHASES/PERIODICAL RE	0.00	83.33	83.33	0.00	416.69	416.69	0	1,000.00	( 1,000.00)	100
	TOTAL PURCHASES	0.00	916.66	916.66	0.00	4,583.38	4,583.38	0	11,000.00	11,000.00	100
<u>CAPITAL PURCHASES</u>											
70-8500-000-500	PURCHASES-CAP (UNDER \$5	0.00	250.00	250.00	0.00	1,250.00	1,250.00	0	3,000.00	( 3,000.00)	100
70-8600-000-712	PURCHASES-CAP (OVER \$5K	8,946.75	3,350.00	( 5,596.75)	118,296.63	16,750.00	( 101,546.63)	294	40,200.00	78,096.63	194-
70-8610-000-712	PURCHASES-BOOKS	0.00	333.33	333.33	0.00	1,666.69	1,666.69	0	4,000.00	( 4,000.00)	100
	TOTAL CAPITAL PURCHASES	8,946.75	3,933.33	( 5,013.42)	118,296.63	19,666.69	( 98,629.94)	250	47,200.00	( 71,096.63)	150-
<u>TRANSFERS</u>											
70-9812-000-709	TRANSFER OUT	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0
	TOTAL TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0
<hr/>											
	TOTAL PUBLIC LIBRARY	10,416.45	13,466.65	3,050.20	122,790.78	67,333.45	( 55,457.33)	75	161,600.00	38,809.22	24
<hr/>											
	TOTAL EXPENDITURES	10,416.45	13,466.65	3,050.20	122,790.78	67,333.45	( 55,457.33)	75	161,600.00	38,809.22	24
		=====	=====	=====	=====	=====	=====	=====	=====	=====	=====

\*\*\* END OF REPORT \*\*\*

12 -LIBRARY-STATE AID

ACCOUNT#	TITLE		
<b>ASSETS</b>			
=====			
00-1031-000-000	CLAIM ON CASH	3,774.13	
00-1941-000-000	DUE FROM OTHER FUNDS	0.00	
		-----	
			3,774.13
			-----
	<b>TOTAL ASSETS</b>		<b>3,774.13</b>
			=====
<b>LIABILITIES</b>			
=====			
00-2000-000-000	ACCOUNTS PAYABLE	0.00	
00-2005-000-000	ACCOUNTS PAYABLE/OTHER	0.00	
00-2741-000-000	DUE TO GENERAL FUND	0.00	
00-2830-000-000	ENCUMBRANCES	0.00	
00-2831-000-000	PRIOR YEAR ENCUMBRANCE	0.00	
00-2840-000-000	RESERVE FOR ENCUMBRANCES	0.00	
00-2841-000-000	PRIOR YEAR RESERVE FOR ENC	0.00	
		-----	
	<b>TOTAL LIABILITIES</b>		<b>0.00</b>
			-----
<b>EQUITY</b>			
=====			
00-2950-000-000	FUND BALANCE/RESTRICTED	3,673.81	
		-----	
	<b>TOTAL BEGINNING EQUITY</b>		<b>3,673.81</b>
			-----
	<b>TOTAL REVENUE</b>	<b>4,752.37</b>	
	<b>TOTAL EXPENSES</b>	<b>4,652.05</b>	
		-----	
	<b>REVENUE OVER/(UNDER) EXPENSES</b>		<b>100.32</b>
			-----
	<b>TOTAL EQUITY &amp; OVER/(UNDER)</b>		<b>3,774.13</b>
			-----
	<b>TOTAL LIABILITIES, EQUITY &amp; OVER/(UNDER)</b>		<b>3,774.13</b>
			=====

13 -LIBRARY-BOOKS/DON

ACCOUNT#	TITLE		
<b>ASSETS</b>			
=====			
00-1010-000-000	PETTY CASH	600.00	
00-1022-001-000	DONATION ACCOUNT	36,337.99	
00-1031-000-000	CLAIM ON CASH	207,253.69	
00-1131-000-000	INVESTMENTS	0.00	
00-1230-000-000	ACCOUNTS RECEIVABLE	0.00	
00-1341-000-000	PREPAID EXPENSES	0.00	
		-----	244,191.68
			-----
	<b>TOTAL ASSETS</b>		<b>244,191.68</b>
			=====
<b>LIABILITIES</b>			
=====			
00-2000-000-000	ACCOUNTS PAYABLE	0.00	
00-2005-000-000	ACCOUNTS PAYABLE/OTHER	0.00	
00-2741-000-000	DUE TO OTHER FUNDS	0.00	
00-2830-000-000	ENCUMBRANCES (	241,516.96)	
00-2831-000-000	PRIOR YEAR ENCUMBRANCE	181,815.73	
00-2840-000-000	RESERVE FOR ENCUMBRANCES	241,516.96	
00-2841-000-000	PRIOR YEAR RESERVE FOR EN(	181,815.73)	
	<b>TOTAL LIABILITIES</b>	-----	<b>0.00</b>
			-----
<b>EQUITY</b>			
=====			
00-2900-000-000	RESERVE FOR PPD/INV	0.00	
00-2950-000-000	FUND BALANCE/RESTRICTED	326,804.62	
	<b>TOTAL BEGINNING EQUITY</b>	-----	<b>326,804.62</b>
			-----
	<b>TOTAL REVENUE</b>	<b>40,177.84</b>	
	<b>TOTAL EXPENSES</b>	<b>122,790.78</b>	
	<b>REVENUE OVER/(UNDER) EXPENSES</b>	-----	<b>( 82,612.94)</b>
			-----
	<b>TOTAL EQUITY &amp; OVER/(UNDER)</b>		<b>244,191.68</b>
			-----
	<b>TOTAL LIABILITIES, EQUITY &amp; OVER/(UNDER)</b>		<b>244,191.68</b>
			=====

**PINNACLE BANK**

ACCT. # 1560062488

\* DONATION ACCOUNT

FUND 13

Month Ending: 29-Jan-16

BEGINNING LEDGER/CK BK BAL \$ 36,818.85 LEDGER BALANCE  
 Deposits: \$ 435.00 (Copier Revenue)  
 Bank Fees \$ -  
 Interest: \$ -

Expenditures:

Date Cleared	Date Written	CK #	Name	Ck Amt.
1/11	1/7	3633	Sam's Club	\$ (303.53)
1/20	1/15	3634	Quality Architectural Metal	\$ (250.00)
1/19	1/15	3635	Sam's Club	\$ (362.33)

\* Break in number sequence

Ending Balance: \$ 36,337.99 (ledger / check book)

O/C (written-not cleared)


O/C Expenditures: \$ -

DEPOSITS IN TRASIT

\$ -

Ending bank balance

\$ 36,337.99

O/C = (outstanding checks)

VESTAVIA HILLS PUBLIC LIBRARY  
 DONATION ACCOUNT  
 TANEISHA TUCKER  
 1221 MONTGOMERY HWY  
 VESTAVIA HILLS AL 35216

PINNACLE BANK  
 Loyal Leadership, Local Decision Making and Superior Service

\*\*\*\*\*CHECKING ACCOUNTS\*\*\*\*\*

Account Title: VESTAVIA HILLS PUBLIC LIBRARY  
 DONATION ACCOUNT  
 TANEISHA TUCKER

NON-PROFIT CHECKING		Number of Enclosures	2
Account Number	@XXXXXXXXXX@2488	Statement Dates	1/01/16 thru 1/31/16
Previous Balance	36,818.85	Days This Statement Period	31
1 Deposits/Credits	435.00	Average Ledger	36,631.12
3 Checks/Charges	915.86	Average Collected	36,631.12
Service Charge	.00		
Interest Paid	.00		
Current Balance	36,337.99		

-----Deposits and Additions-----

Date	Description	Amount
1/13	DEPOSIT	435.00

-----Debits and Withdrawals-----

Date	Description	Amount
1/11	PURCHASE SAMS CLUB STORES	303.53-
	CK #3633 HOOV AL	
1/19	PURCHASE SAMS CLUB STORES	362.33-
	CK #3635 HOOV AL	

----- Summary by Check Number -----

Date	Check No	Amount	Date	Check No	Amount
1/11	3633	303.53	1/19	3635	362.33
1/20	3634	250.00			

\*Indicates Break in Check Number Sequence

Date 1/29/16 Page 2  
Primary Account @XXXXXXXXXX@2488  
Enclosures 2

NON-PROFIT CHECKING

@XXXXXXXXXX@2488 (Continued)

-----Daily Balance Information-----					
Date	Balance	Date	Balance	Date	Balance
1/01	36,818.85	1/13	36,950.32	1/20	36,337.99
1/11	36,515.32	1/19	36,587.99		

\*\*\* END OF STATEMENT \*\*\*  
Access your Pinnacle Bank Online Statements securely, anytime, anywhere.  
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**PINNACLE BANK**

ACCT. # 1560062488

\* DONATION ACCOUNT  
FUND 13

Month Ending: 29-Feb-16

BEGINNING LEDGER/CK BK BAL \$ 36,337.99 LEDGER BALANCE  
 Deposits: \$ 558.00 (Copier Revenue)  
 Bank Fees \$ -  
 Interest: \$ -

Expenditures:

Date Cleared	Date Written	CK #	Name	Ck Amt.
2/17	10/23	3627	N.S. Xavier, M.D.	\$ (50.00)
2/10	2/4	3638	Bell Co	\$ (36.25)
2/16	2/12	3639	Sam's Club	\$ (331.13)

\* Break in number sequence

Ending Balance: \$ 36,478.61 (ledger / check book)

O/C (written-not cleared)


O/C Expenditures: \$ -

DEPOSITS IN TRASIT

\$ -

Ending bank balance

\$ 36,478.61

O/C = (outstanding checks)



VESTAVIA HILLS PUBLIC LIBRARY  
 DONATION ACCOUNT  
 TANEISHA TUCKER  
 1221 MONTGOMERY HWY  
 VESTAVIA HILLS AL 35216

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\*\*\*\*\*CHECKING ACCOUNTS\*\*\*\*\*

Account Title: VESTAVIA HILLS PUBLIC LIBRARY  
 DONATION ACCOUNT  
 TANEISHA TUCKER

NON-PROFIT CHECKING		Number of Enclosures	3
Account Number	@XXXXXXXXXX@2488	Statement Dates	2/01/16 thru 2/29/16
Previous Balance	36,337.99	Days This Statement Period	29
1 Deposits/Credits	558.00	Average Ledger	36,400.09
3 Checks/Charges	417.38	Average Collected	36,399.09
Service Charge	.00		
Interest Paid	.00		
Current Balance	36,478.61		

-----Deposits and Additions-----  
 Date Description Amount  
 2/16 DEPOSIT 558.00

-----Debits and Withdrawals-----  
 Date Description Amount  
 2/16 PURCHASE SAMS CLUB STORES 331.13-  
 CK #3639 HOOV AL

----- Summary by Check Number -----  
 Date Check No Amount Date Check No Amount  
 2/17 3627 50.00 2/16 3639 331.13  
 2/10 3638\* 36.25  
 \*Indicates Break in Check Number Sequence

-----Daily Balance Information-----  
 Date Balance Date Balance Date Balance  
 2/01 36,337.99 2/10 36,301.74 2/16 36,528.61

NON-PROFIT CHECKING

@XXXXXXXXXX@2488 (Continued)

-----Daily Balance Information-----  
Date Balance  
2/17 36,478.61

\*\*\* E N D O F S T A T E M E N T \*\*\*  
Access your Pinnacle Bank Online Statements securely, anytime, anywhere.  
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# Vestavia Hills Library in the Forest

Jan 2016 Monthly Statistical Report

Books	Category	Jan 2016	Jan 2015	% Difference	Demand	Net Change	Type
	Adult Books	6,043	5,834	3.58%	Up	209	Book
	Adult Best Sellers	297	374	-20.59%	Down	(77)	Book
	Juvenile Books	10,090	10,566	-4.51%	Down	(476)	Book
	Teen Books	1,739	1,591	9.30%	Up	148	Book
	<b>Total Books</b>	<b>18,169</b>	<b>18,365</b>	<b>-1.07%</b>	<b>Down</b>	<b>(196)</b>	<b>Book</b>

Category	Jan 2016	Jan 2015	% Difference
Books	18,169	18,365	-1.07%
Adult Non-Books	7,524	7,648	-1.62%
Juvenile Non-Books	2,770	2,868	-3.42%
Teen Non-Books	1,820	1,647	10.50%
<b>Total Circulation</b>	<b>30,283</b>	<b>30,528</b>	<b>-0.80%</b>

Non Books	Category	Jan 2016	Jan 2015	% Difference	Demand	Net Change	Type
	Adult Non-Fiction DVDs	428	422	1.42%	Up	6	Non-Book
	Adult Audio Book MP3	11	12	-8.33%	Down	(1)	Non-Book
	Adult Audio Books CD	1,313	1,387	-5.34%	Down	(74)	Non-Book
	Adult Blu-rays	746	777	-3.99%	Down	(31)	Non-Book
	Adult DVDS	3,676	3,676	0.00%	Same	-	Non-Book
	Adult Magazines	63	42	50.00%	Up	21	Non-Book
	Adult Mixed Media	3	1	200.00%	Up	2	Non-Book
	Adult Music CD	1,255	1,313	-4.42%	Down	(58)	Non-Book
	Adult Self Playing Audio	29	18	61.11%	Up	11	Non-Book

Category	Jan 2016	Jan 2015	% Difference
Gate Count	26,912	31,418	-14.34%
Public Computers	5,592	6,200	-9.81%
Volunteers	14	16	-12.50%
Web Site Visits	26,545	38,303	-30.70%
Pinterest	752	664	13.25%
Facebook	43637	365122	-88.05%
Instagram	0	124	-100.00%
Twitter	921	669	37.67%

Non Books	Category	Jan 2016	Jan 2015	% Difference	Demand	Net Change	Type
	Juvenile Views	111	64	73.44%	Up	47	Non-Book
	Juvenile Audio CD	76	57	33.33%	Up	19	Non-Book
	Juvenile Blu-rays	45	34	32.35%	Up	11	Non-Book
	Juvenile DVDs	2,202	2,327	-5.37%	Down	(125)	Non-Book
	Juvenile Magazines	4	19	-78.95%	Down	(15)	Non-Book
	Juvenile Mixed Media	236	223	5.83%	Up	13	Non-Book
	Juvenile Music CD	83	104	-20.19%	Down	(21)	Non-Book
	Juvenile Self Playing Audio	13	40	-67.50%	Down	(27)	Non-Book

Services	Jan 2016	Jan 2015	% Difference
Borrowed From Others	2,029	1,952	3.94%
Loans To Other Libraries	2,472	2,381	3.82%
Reference Questions	9,755	12,032	-18.92%
Reserves	919	782	17.52%
Voter Registration	42	5	740.00%
Days Open	29	29	0.00%

Non Books	Category	Jan 2016	Jan 2015	% Difference	Demand	Net Change	Type
	Teen Audio Books MP3	5	1	400.00%	Up	4	Non-Book
	Teen Audio Books CD	64	59	8.47%	Up	5	Non-Book
	Teen Blu-rays	160	84	90.48%	Up	76	Non-Book
	Teen DVDs	1,096	1,140	-3.86%	Down	(44)	Non-Book
	Teen Games	430	308	39.61%	Up	122	Non-Book
	Teen Magazines	2	6	-66.67%	Down	(4)	Non-Book
	Teen Music CD	56	43	30.23%	Up	13	Non-Book
	Teen Self Playing Audio	7	6	16.67%	Up	1	Non-Book
	<b>Total Non-Books</b>	<b>1,820</b>	<b>1,647</b>	<b>10.50%</b>	<b>Up</b>	<b>173</b>	<b>Non-Book</b>

Program Category	Jan 2016		Jan 2015	
	Number	Attendance	Number	Attendance
Adult Programs	5	125	8	111
Juvenile Programs	39	1,254	41	1,585
Computer Lab	27	112	19	83
YA/Teen Programs	10	154	12	178
Outreach	2	24	-	-
Meeting Rooms	41	1,132	36	1,389
Tours	1	56	0	0
<b>Total</b>	<b>125</b>	<b>2,857</b>	<b>116</b>	<b>3,346</b>

Digital Books	Category	Jan 2016	Jan 2015	% Difference	Demand	Net Change	Type
	Ebooks Adult	1,276	1,225	4.16%	Up	51	Digital
	Ebooks Children	132	136	-2.94%	Down	(4)	Digital
	Ebooks Teen	103	109	-5.50%	Down	(6)	Digital
<b>Ebooks Total</b>	<b>1,511</b>	<b>1,470</b>	<b>2.79%</b>	<b>Up</b>	<b>41</b>	<b>Digital</b>	

Membership	Jan 2016	Jan 2015	% Difference
Adult Memberships	98	71	38.03%
Juvenile Memberships	20	23	-13.04%
Non-Resident Adult	29	20	45.00%
Non-Resident Juvenile	2	1	100.00%
Out of County Members	1	-	100.00%
<b>Total</b>	<b>150</b>	<b>115</b>	<b>30.43%</b>

Digital Books	Category	Jan 2016	Jan 2015	% Difference	Demand	Net Change	Type
	Audiobooks Adult	620	567	9.35%	Up	53	Digital
	Audiobooks Children	57	49	16.33%	Up	8	Digital
	Audiobooks Teen	48	38	26.32%	Up	10	Digital
	<b>Audiobooks Total</b>	<b>725</b>	<b>654</b>	<b>10.86%</b>	<b>Up</b>	<b>71</b>	<b>Digital</b>

## Vestavia Hills Library in the Forest

Feb 2016 Monthly Statistical Report

Books	Category	Feb 2016	Feb 2015	% Difference	Demand	Net Change	Type
	Adult Books	5,606	5,038	11.27%	Up	568	Book
	Adult Best Sellers	324	341	-4.99%	Down	(17)	Book
	Juvenile Books	9,397	9,782	-3.94%	Down	(385)	Book
	Teen Books	1,522	1,258	20.99%	Up	264	Book
	<b>Total Books</b>	<b>16,849</b>	<b>16,419</b>	<b>2.62%</b>	<b>Up</b>	<b>430</b>	<b>Book</b>

Category	Feb 2016	Feb 2015	% Difference
Books	16,849	16,419	2.62%
Adult Non-Books	7,119	6,321	12.62%
Juvenile Non-Books	2,557	2,762	-7.42%
Teen Non-Books	1,591	1,365	16.56%
<b>Total Circulation</b>	<b>28,116</b>	<b>26,867</b>	<b>4.65%</b>

Non Books	Category	Feb 2016	Feb 2015	% Difference	Demand	Net Change	Type
	Adult Non-Fiction DVDs	332	268	23.88%	Up	64	Non-Book
	Adult Audio Book MP3	28	16	75.00%	Up	12	Non-Book
	Adult Audio Books CD	1,362	1,285	5.99%	Up	77	Non-Book
	Adult Blu-rays	666	619	7.59%	Up	47	Non-Book
	Adult DVDS	3,366	2,945	14.30%	Up	421	Non-Book
	Adult Magazines	43	97	-55.67%	Down	(54)	Non-Book
	Adult Mixed Media	1	2	-50.00%	Down	(1)	Non-Book
	Adult Music CD	1,289	1,064	21.15%	Up	225	Non-Book
	Adult Self Playing Audio	32	25	28.00%	Up	7	Non-Book

Category	Feb 2016	Feb 2015	% Difference
Gate Count	30,715	34,508	-10.99%
Public Computers	5,890	5,838	0.89%
Volunteers	15	14	7.14%
Web Site Visits	25,919	31,603	-17.99%
Pinterest	754	689	9.43%
Facebook	72460	426967	-83.03%
Instagram	0	139	-100.00%
Twitter	940	737	27.54%

Non Books	Category	Feb 2016	Feb 2015	% Difference	Demand	Net Change	Type
	Juvenile Views	34	48	-29.17%	Down	(14)	Non-Book
	Juvenile Audio CD	112	78	43.59%	Up	34	Non-Book
	Juvenile Blu-rays	39	19	105.26%	Up	20	Non-Book
	Juvenile DVDs	2,020	2,240	-9.82%	Down	(220)	Non-Book
	Juvenile Magazines	15	7	114.29%	Up	8	Non-Book
	Juvenile Mixed Media	189	244	-22.54%	Down	(55)	Non-Book
	Juvenile Music CD	122	104	17.31%	Up	18	Non-Book
	Juvenile Self Playing Audio	26	22	18.18%	Up	4	Non-Book

Services	Feb 2016	Feb 2015	% Difference
Borrowed From Others	1,993	1,609	23.87%
Loans To Other Libraries	2,510	1,891	32.73%
Reference Questions	11,297	11,702	-3.46%
Reserves	730	786	-7.12%
Voter Registration	70	7	900.00%
Days Open	29	27	7.41%

Non Books	Category	Feb 2016	Feb 2015	% Difference	Demand	Net Change	Type
	Teen Audio Books MP3	4	-	100.00%	Up	4	Non-Book
	Teen Audio Books CD	34	45	-24.44%	Down	(11)	Non-Book
	Teen Blu-rays	129	76	69.74%	Up	53	Non-Book
	Teen DVDs	986	922	6.94%	Up	64	Non-Book
	Teen Games	376	242	55.37%	Up	134	Non-Book
	Teen Magazines	4	4	0.00%	Same	-	Non-Book
	Teen Music CD	51	70	-27.14%	Down	(19)	Non-Book
	Teen Self Playing Audio	7	6	16.67%	Up	1	Non-Book
	<b>Total Non-Books</b>	<b>11,267</b>	<b>10,448</b>	<b>7.84%</b>	<b>Up</b>	<b>819</b>	<b>Non-Book</b>

Program Category	Feb 2016		Feb 2015	
	Number	Attendance	Number	Attendance
Adult Programs	8	132	10	227
Juvenile Programs	38	1,168	39	1,347
Computer Lab	11	172	17	68
YA/Teen Programs	29	96	10	130
Outreach	4	52	-	-
Meeting Rooms	47	1,590	33	1,210
Tours	0	0	0	0
<b>Total</b>	<b>137</b>	<b>3,210</b>	<b>109</b>	<b>2,982</b>

Digital Books	Category	Feb 2016	Feb 2015	% Difference	Demand	Net Change	Type
	Ebooks Adult	1,232	1,059	16.34%	Up	173	Digital
	Ebooks Children	79	83	-4.82%	Down	(4)	Digital
	Ebooks Teen	115	128	-10.16%	Down	(13)	Digital
	<b>Ebooks Total</b>	<b>1,426</b>	<b>1,270</b>	<b>12.28%</b>	<b>Up</b>	<b>156</b>	<b>Digital</b>

Membership	Feb 2016	Feb 2015	% Difference
Adult Memberships	74	56	32.14%
Juvenile Memberships	17	28	-39.29%
Non-Resident Adult	27	19	42.11%
Non-Resident Juvenile	1	7	-85.71%
Out of County Members	-	-	0.00%
<b>Total</b>	<b>119</b>	<b>110</b>	<b>8.18%</b>

Digital Books	Category	Feb 2016	Feb 2015	% Difference	Demand	Net Change	Type
	Audiobooks Adult	598	514	16.34%	Up	84	Digital
	Audiobooks Children	39	37	5.41%	Up	2	Digital
	Audiobooks Teen	46	24	91.67%	Up	22	Digital
	<b>Audiobooks Total</b>	<b>683</b>	<b>575</b>	<b>18.78%</b>	<b>Up</b>	<b>108</b>	<b>Digital</b>



# Vestavia Hills Library in the Forest Detailed Statistics Worksheet January 2016

PROGRAMMING	2016		2015	
	Programs	Attendance	Programs	Attendance
Adult	5	125	8	111
Children	39	1254	41	1585
Teen	10	154	12	178
Computer Lab	27	112	19	83
Outreach (adults)	2	24	0	0
Library Tours	1	56	0	0
<b>TOTAL</b>	<b>57</b>	<b>1613</b>	<b>80</b>	<b>1957</b>

MEETING ROOMS	2016		2015	
	Programs	Attendance	Programs	Attendance
Community Room	15	824	13	945
Historical Room	4	36	8	60
Tree House	11	81	10	184
Children's Program	11	191	5	200
Outdoor Classroom	0	0	0	0
Rooftop Garden	0	0	0	0
<b>Total Rental Usage</b>	<b>41</b>	<b>1132</b>	<b>36</b>	<b>1389</b>

<b>Study Room Use</b>	<b>Patrons</b> <b>295</b>	<b>Users</b> <b>525</b>	<b>Patrons</b> <b>270</b>	<b>Users</b> <b>461</b>
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VOLUNTEERS	2016		2015	
	Volunteer #	Total Hours	Volunteer #	Total Hours
Adult	1	10	1	8
Children	5	10	4	8
Teen	5	24	6	30
Computer Lab	2	4	4	14
Technical Services	0	0	0	0
Other <u>front desk</u>	1	22.5	1	33.25
<b>TOTAL</b>	<b>12</b>	<b>56.5</b>	<b>16</b>	<b>93.25</b>

<b>MEMBERSHIPS</b>	<b>2016</b>	<b>2015</b>
Adult VH Residents	98	71
Juvenile VH Residents	20	23
Non-resident Adults	29	20
Non-resident Juvenile	2	1
Out-of-County	1	0
<b>TOTAL</b>	<b>150</b>	<b>115</b>

<b>INFORMATION STATISTICS</b>	<b>2016</b>	<b>2015</b>
Voter Registration	42	5
Reserves	919	782
Intra-Library Loans	2472	2381
Intra-Library Borrows	2029	1952

<b>ELECTRONIC CHECKOUTS</b>	<b>2016</b>	<b>2015</b>
Downloadable Audios	725	654
E-books	1511	1491
Zinio	35	58
Mango	85	72

<b>REFERENCE QUESTIONS</b>	<b>2016</b>	<b>2015</b>
Adult	932	1450
Children	3555	3565
Teen	580	552
Other		0
Database Usage	4688	6465
<b>TOTAL</b>	<b>9755</b>	<b>12032</b>

<b>ADDITIONAL STATISTICS</b>	<b>2016</b>	<b>2015</b>
Gate Count	26912	31418
Facebook Views	43637	365122
Twitter	921	669
Pinterest	752	664

Instagram	NA	124
Library Website Visits	26545	38303
Public Computer Use	5592	6200
Self Check Machine Use	12648	11892
Days Open	29	29

<b>STAFF TRAINING BY DEPARTMENT</b>	<b>2016</b>	<b>2015</b>
Circ/Acquisitions	0	0
Administration	1	0
Adult	3	0
Children	2	1
Circulation	0	1
Technology	0	2
Teens	1	2

<b>Hoopla Circulation</b>	<b>2016</b>	<b>2015</b>
Audiobooks	231	66
Movies	130	76
Music	97	51
Television	53	20
Total	511	213

<b>TECHNICAL SERVICES HOLDINGS</b>	<b>Adds</b>	<b>Deletes</b>	<b>System Total</b>
Adult Books	120	73	29480
Adult Red Hot books	0	17	199
Adult Foreign Language	0	0	95
Adult Large Print	43	43	4214
Adult Reference	1	0	619
Adult unknown item	0	0	0
Adult magazine envelopes	0	1	161
Juvenile Books	114	248	31413
Juvenile Reference	0	0	143
Juvenile unknown item	0	0	1
Juvenile magazine envelopes	0	1	68

<b>TECHNICAL SERVICES HOLDINGS</b>	<b>Adds</b>	<b>Deletes</b>	<b>System Total</b>
Teen Books	47	26	7246
Teen magazines envelopes	0	0	25
Teen unknown item	0	0	0
Adult Audio CDs.	21	29	4078
Adult Music CDs	6	15	3935
Adult Kits	0	0	8
Juvenile Audio CDs	0	2	569
Juvenile Music CDs	0	2	452
Juvenile Kits	1	7	422
Teen Audio CDs	2	48	424
Teen Music CDs	0	0	182
Teen Kits	0	0	0
Adult DVDs	66	15	4348
Adult non-fiction DVDs	0	0	1303
Adult Blu-Rays	19	3	956
Juvenile DVDs	25	28	2596
Juvenile non-fiction DVDs	0	0	4
Juvenile Self Playing video	0	0	87
Juvenile Blu-Rays	1	0	45
Teen DVDs	22	1	1222
Teen Blu-Rays	7	2	96
Adult CD-ROMs	0	0	11
Teen CD-ROMs	0	0	0
Juvenile CD-Roms	0	0	28
Adult MP3s & Playaways	0	3	275
Teen MP3s & Playaways	5	0	90
Juvenile MP3s & Playaways	0	2	140
Adult Nooks	0	0	23
Juvenile Nooks	0	0	5
Teen Nooks	0	0	7
Teen Videogames	0	0	313
Adult Wireless Hotspots	0	0	10
Adult lap tops	0	0	2
<b>TOTAL</b>	<b>500</b>	<b>566</b>	<b>95486</b>





# Vestavia Hills Library in the Forest

## Detailed Statistics Worksheet

### February 2016

PROGRAMMING	2016		2015	
	Programs	Attendance	Programs	Attendance
Adult	8	132	10	227
Children	38	1168	39	1347
Teen	11	172	10	130
Computer Lab	29	96	17	68
Outreach	4	52	0	0
Library Tours	0	0	0	0
<b>TOTAL</b>	<b>88</b>	<b>1594</b>	<b>76</b>	<b>1772</b>

MEETING ROOMS	2016		2015	
	Programs	Attendance	Programs	Attendance
Community Room	18	1100	13	770
Historical Room	4	51	6	68
Tree House	15	214	8	140
Children's Program	10	225	6	232
Outdoor Classroom	0	0	0	0
Rooftop Garden	0	0	0	0
<b>Total Rental Usage</b>	<b>33</b>	<b>1590</b>	<b>33</b>	<b>1210</b>

<b>Study Room Use</b>	<b>Patrons</b> 344	<b>Users</b> 563	<b>Patrons</b> 389	<b>Users</b> 682
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VOLUNTEERS	2016		2015	
	Volunteer #	Total Hours	Volunteer #	Total Hours
Adult	1	10	1	9
Children	6	10	4	8
Teen	6	35	6	23
Computer Lab	1	2	2	6
Technical Services	0	0	0	0
Other <u>front desk</u>	1	38	1	28
<b>TOTAL</b>	<b>15</b>	<b>95</b>	<b>14</b>	<b>74</b>

<b>MEMBERSHIPS</b>	<b>2016</b>	<b>2015</b>
Adult VH Residents	74	56
Juvenile VH Residents	17	28
Non-resident Adults	27	19
Non-resident Juvenile	1	7
Out-of-County	0	0
<b>TOTAL</b>	<b>119</b>	<b>110</b>

<b>INFORMATION</b>	<b>2016</b>	<b>2015</b>
Voter Registration	70	7
Reserves	730	786
Intra-Library Loans	2510	1891
Intra-Library Borrows	1993	1609
Renew Brew Coffee	\$76	NA

<b>ELECTRONIC CHECKOUTS</b>	<b>2016</b>	<b>2015</b>
Downloadable Audios	683	575
E-books	1434	1271
Zinio	15	52
Mango	106	1

<b>REFERENCE QUESTIONS</b>	<b>2016</b>	<b>2015</b>
Adult	1241	1515
Children	3887	3987
Teen	567	588
Other	0	0
Database Usage	5602	5612
<b>TOTAL</b>	<b>11297</b>	<b>11702</b>

<b>ADDITIONAL STATS</b>	<b>2016</b>	<b>2015</b>
Gate Count	30715	34508
Facebook Views	72460	426967
Twitter	940	737
Pinterest	754	689
Instagram	NA	139
Library Website Visits	25919	31603
Public Computer Use	5890	5838
Self Check Machine Use	10879	10320
Days Open	29	27

<b>Hoopla Circulation</b>	<b>2016</b>	<b>2015</b>
Audiobooks	254	78
Movies	96	46
Music	78	52
Television	33	19
<b>Total</b>	<b>461</b>	<b>195</b>

<b>STAFF TRAINING BY DEPARTMENT</b>	<b>2016</b>	<b>2015</b>
Circ/Acquisitions	0	2
Administration	0	0
Adult	3	0
Children	0	1
Circulation	0	2
Technology	0	2
Teens	1	2

Removed from Master List 2/29/16

Adult CD ROMs	
Tech CD ROMs	
Inventory CD ROMs	

<b>HOLDINGS</b>	<b>Adds</b>	<b>Deletes</b>	<b>System Total</b>
Adult Books	189	476	29193
Adult Red Hot books	70	30	239
Adult Foreign Language	0	0	95
Adult Large Print	71	53	4232
Adult Reference	3	0	622
Adult unknown item	0	0	0
Adult magazine envelopes	0	2	159
Juvenile Books	104	207	31310
Juvenile Reference	0	0	143
Juvenile unknown item	0	0	1
Juvenile magazine envelopes	0	1	67
Teen Books	104	3	7347
Teen magazines envelopes	0	0	25
Teen unknown item	0	0	0
Adult Audio CDs	49	20	4107
Adult Music CDs	48	6	3977
Adult Kits	0	0	8
Juvenile Audio CDs	0	1	568
Juvenile Music CDs	0	0	452
Juvenile Kits	0	0	422
Teen Audio CDs	2	0	426
Teen Music CDs	4	0	186
Teen Kits	0	0	0
Adult DVDs	88	27	4409
Adult Non-fiction DVDs	0	3	1300
Adult Blu-Rays	25	0	981
Juvenile DVDs	23	5	2614
Juvenile Non-fiction DVDs	0	0	4
Juvenile Self Playing Video	15	1	101
Juvenile Blu-Rays	0	0	45
Teen DVDs	12	19	1215
Teen Blu-Rays	3	0	99
Adult MP3s & Playaways	3	1	277
Teen MP3s & Playaways	0	0	90
Juvenile MP3s & Playaways	0	0	140
Adult Nooks	0	0	23
Juvenile Nooks	0	0	5
Teen Nooks	0	0	7
Teen Videogames	11	1	323
Adult Wireless Hotspots	0	0	10
<b>TOTAL</b>	<b>782</b>	<b>856</b>	<b>95412</b>